

Tiburon Peninsula Traffic Relief Joint Powers Agency (JPA)
May 31, 2022
Special Meeting – 10:00 a.m.
Zoom



MEETING RECORD

CALL TO ORDER AND ROLL CALL

JPA Board members:

Town of Tiburon: Holli Thier, Jack Ryan

City of Belvedere: Sally Wilkinson, Bob McCaskill, Alt- Craig Middleton

Reed Union School District: AJ Brady, Jacqueline Jaffee, Alt-Kimberly McGrath

Other attendees:

Greg Chanis (Town of Tiburon), Leilah Gilligan (JPA Program Manager)

ORAL COMMUNICATIONS

Persons wishing to address the Joint Powers Agency (JPA) on subjects not on the agenda may do so at this time. Please note, however, that the JPA is not able to undertake extended discussion or action on items not on the agenda. Matters requiring action will be referred to the appropriate Commission, Board, Committee, or staff for consideration or placed on a future JPA meeting agenda. Please limit your comments to three (3) minutes.

JPA BUSINESS MEETING – ACTION AND DISCUSSION ITEMS

Agenda items included the following:

1. Review Route Changes for 2022-2023
2. Proposed First Student Rate Adjustments and related matters
3. Discuss and Decide on Options for Driver Incentive Bonuses
4. Update on Roll-Out of Pass Sales for 2022-2023
5. Pass Sales to Date
6. Financial and Budget Updates

7. Updates on Board Membership

Discussion and Decision Items

Review Route Changes for 2022-2023

- Routes have been streamlined for this year to minimize the length of routes (4 hours or less, which will represent a significant cost savings and minimize the amount of time spent on the bus; avoid having to navigate challenging/hard turnaround areas; return to school/age-specific buses; and eliminate low ridership stops when feasible to do so).
- Service will be offered again to the Cove School in East Corte Madera as it did not add additional cost/overages to our existing program.
- Maps of routes are all available at this [link](#).

Proposed First Student Rate Adjustments

- FirstStudent has indicated that in order to be able to recruit and retain drivers, a wage increase will be needed. They are asking all of their participating yellow bus programs to agree to absorb the increase (approximately 9%).
- Driver rates will increase from \$29 to \$32/hour.
- We are hopeful that this increase will help to improve driver retention and attendance for next school year.

Discuss and Decide on Options for Driver Incentive Bonuses

- During this school year, drivers received a sign on bonus of \$250; \$500 per semester if they had no absences, \$250 per semester if they had fewer than three absences, and an additional \$200 if there were no missed days all year.
- For next school year, the JPA approved a \$500 sign on bonus for drivers as long as they had no absences in the first 30 days; an additional \$500 per semester for no absences; and \$250 per semester for three or fewer absences. An additional \$250 will be awarded at the end of the school year if there are no missed days all year.

Update on Roll-Out of Pass Sales for 2022-2023

- Communications were sent to parents through the YBC mailing list (current pass holders), school (via District wide emails), and to incoming kindergarten/TK families to advise them that passes were on sale, and of changes made to routes, in April. Passes went on sale on May 9.
- Follow-up communications were also sent periodically.
- TK students will be able to ride only if/when they are five years old.

Pass Sales to Date

- As of May 29, 462 one-way passes had been sold (over half of the targeted amount for the 2022-23 school year).
- This is on track with the percentage of pass sales in prior years for the same time period.
- We will outreach to parents to advise them that certain routes are more likely to sell out (East Corte Madera/Paradise Cay and routes serving the TPC).

Financial and Budget Updates

- The town of Tiburon is seeking a new auditor to audit the YBC this year; Greg Chanis proposed an audit resolution that was approved by the JPA.
- A draft budget was shared with the JPA, but several line items are in flux; as such, we will review and approve the budget at a later meeting.

Updates on Board Membership

- Alternates for the town of Tiburon and the city of Belvedere need to be selected/updated; this will be decided by the next meeting and noted accordingly.

Miscellaneous

- The JPA agreed that any unvaccinated drivers should continue to produce a weekly negative test result.
- A discussion about whether to continue with extra disinfection of buses should be continued next school year will be tabled until the next JPA meeting.

Next Meeting Date and Time

- The next JPA meeting will be convened on August 4, 2022 at 9:00 a.m.