



# HAWTHORNE UTILITIES

## UNDERGROUNDING PROJECT

### Frequently Asked Questions

#### INDIVIDUAL SERVICE LATERALS:

***When will the installation of the service laterals on my property need to be completed?***

All service conversions (overhead to underground) are scheduled for completion in mid-January 2022. The underground service laterals to your property needs to be completed by December 1, 2021.

***I received a cost proposal from Ranger, what are my options and next steps?***

If you wish to hire Ranger Pipeline to perform the work, you need to contract with them directly. Please contact Robert O'Donovan by email at robert@rangerpipelines.com or by phone at (415) 539-6587.

***Can I hire another contractor, other than Ranger?***

Yes. Please note that the timeline for completing the work is mid-January 2022.

***What size conduits do I need to have installed?***

The Individual service laterals require 3 conduits: 1-3" electric, 1-2" phone, and 1-1" cable.

***How can I verify that there is not underground conduit to my property?***

This verification was done during the design of the Project. If you believe there is an error or have additional information, please let us know and the Town's Construction team will work with the service providers PG&E, AT&T and Comcast to verify whether your property is already served by underground conduit.

***Can the property make changes to the planned alignment of the incoming conduits?***

Minor adjustment may be possible at the time of installation.

***Does the district assessment debt transfer to the next buyer of home or must I pay it off prior to closing?***

You do not need to pay off the assessment upon sale of the home. The assessment stays with the property.

***I have an old interior subpanel, but I assume that it will simply be rerouted to a new replacement outside the home of some sort? Or is that something that I need to go out and contract additionally?***

Panel relocation or replacement was not included in the Ranger Pipeline proposal unless it was indicated on the individual service lateral plans. Relocation is at the discretion of the property owner and needs to be coordinated with your private contractor.

***Do I need a permit for the individual service lateral installation or electric panel conversion?***

Yes. You will need to apply for a permit through the Town building department. As part of the permit requirements, your electrician will need to provide load calculations to demonstrate that the existing panel is appropriately sized.





***What is the process for individual service lateral installation?***

The first step of the process is the property owner installs their individual service lateral conduits. This does not need to occur until after the main conduits are installed in the street and the stubs are provided to the property. The Town Construction Team will provide detailed dates as more information is known, however please plan on performing this work before December 1, 2021. Following installation of the conduits, the utility companies will install their wires. Telephone and television will make their connections to the homes. The final electrical connection is the responsibility of the property owner. The property owner will need their contractor to convert the panel from the existing overhead service line to the new underground service line. The date and time for this conversion will be coordinated with the Town's Construction Team. This work is identified on the Ranger proposal as "return to convert."

***Who installs the cables and connects the new underground wires?***

The utility companies will install their own cables. Telephone and television will make their connections to the homes. The final electrical connection is the responsibility of the property owner. The property owner needs to hire an electrical contractor to convert the panel from the existing overhead service line to the new underground service line. The date and time for this conversion will be coordinated with the Town's Construction Team. This work is identified on the Ranger proposal as "return to convert."

***How does a surveyor / contractor identify where the individual service laterals need to be terminated?***

Ranger will set a lateral service connection stub or box at the street near the home and your contractor will route the conduit from that location to the point of entry (meter) to your home.

***Where can contractors find project requirements if they are interested in submitting a bid to construct one or more lateral service lines?***

Residential Service Lateral Plats and specifications are available to download from the Town's website at <http://www.townoftiburon.org/285/Hawthorne-Undergrounding-District>

***Can a contractor begin constructing laterals as soon as my street's trenches are done?***

Please coordinate with the Town's Construction Manager before beginning Individual service lateral work. Generally speaking, as soon as Ranger has completed installing the lateral service connection stub or box for your home you can schedule your contractor to start work.

**ANTICIPATED CONSTRUCTION IMPACTS:**

***What impact will there be on garbage collection if roads are closed?***

There will be some impacts to garbage collection service, but the contractor is required to provide access for trash pick-up.

***St. Hilary's School will be in session during summer for small children. How will the Town coordinate with the school to manage parent drop-offs and pick-ups? The school is located at the top of Rock Hill Road.***

The Town is in communication with the school and the church to minimize delays.





***Approximately how long will Tiburon Boulevard be closed? Will there be a detour in place?***

It is anticipated that Tiburon Boulevard will be closed for six weeks. A detour will be in place during working hours.

***Will there be impacts to U.S.P.S., UPS, and FedEx deliveries during construction?***

There will be some impacts to deliveries and mail, but the contractor is required to provide access to these delivery services.

***How will parking be impacted on streets where work is being done? Will street parking be available during weekends during construction?***

Street Parking will be blocked off in the immediate work area during work hours. Street parking will be available during non work hours and weekends, but may be limited by staged construction equipment and materials.

## REPAVING:

***Can you clarify how and to what extent repaving will occur on roads like Del Mar Drive and the rest of the neighborhood, after construction is complete?***

Tiburon Boulevard, Hawthorne Drive, and Rock Hill Road (from Tiburon Boulevard. to Del Mar Drive) will receive an overlay.

The Town is reviewing the pavement maintenance budget and is requesting a cost proposal from Ranger Pipeline to slurry seal Rock Hill Road from Del Mar Drive to the cul-de-sac, and Hilary Drive from the St. Hilary Church Driveway to Avenida Miraflores, including Hilary Court and Mara Vista Court.

## SCHEDULE:

***When will construction on this project begin?***

The Town and project team anticipate that construction will begin on June 14 and continue through January 2022.

***How do we access the timeline for the construction work on specific streets?***

A preliminary schedule is on the project webpage. The schedule is subject to change, pending approval of the encroachment permit for work in Tiburon Boulevard.

***What is the estimated time for starting on Hawthorne Drive?***

The preliminary schedule shows that work on Hawthorne Drive will begin in Fall 2021.

## FUNDING:

***What has been decided regarding the refunds for households that paid a deposit towards their assessments for the undergrounding project?***

Properties that prepaid assessments in 2018 based on the previous project cost estimate, will receive money back based on the new, lower project cost estimate.

***Is there a contingency fund included in the overall construction costs to cover potential unknowns that could pop up? How much is this?***

The Town Council authorized a contingency of 20% (\$878,968) on the joint trench work by Ranger Pipeline.