

RESOLUTION NO. 04-2008

**A RESOLUTION OF THE TOWN COUNCIL
OF THE TOWN OF TIBURON AMENDING THE HOURLY
BILLING RATES SCHEDULE FOR CERTAIN TOWN
POSITIONS INVOLVED WITH THE PROCESSING OF
DEVELOPMENT APPLICATIONS**

WHEREAS, on October 17, 2007, the own Council adopted Resolution No. 45-2007 establishing hourly billing rates for certain Town personnel during the processing of certain complex development applications; and

WHEREAS, the Town Council directed has that the positions of Town Manager and Town Attorney be added to the list of the certain Town personnel involved in the processing of such complex applications; and

WHEREAS, the Town contracted with Revenue & Cost Specialists, LLC to study and formulate appropriate billing rates for these two positions; and

WHEREAS, the completed study reflects hourly rates based upon fully allocated hourly billing rates for the two positions being added to the rate schedule; and

WHEREAS, the Town of Tiburon has provided required notice and held a public hearing pursuant to state law and local ordinances; and

WHEREAS, the Council finds that the hourly billing rates established by this resolution will not exceed the cost of the services to be provided.

NOW, THEREFORE, BE IT RESOLVED that the Town Council of the Town of Tiburon does hereby adopt the Hourly Billing Rate Schedule for Specified Town of Tiburon Personnel When Processing Development Applications, attached hereto as Exhibit A, said Hourly Billing Rate Schedule to become effective sixty (60) days from adoption of this resolution, and to be applicable to all application types listed in the most recently adopted Fee Schedules for the Community Development Department and the Public Works Department, which application types are shown as "Initial Deposit" required. All applicants for permits that may be subject to the hourly rate fees adopted by this Resolution shall be required to enter into agreements with the Town for the payment of said fees. Town Department Heads and their designees are hereby authorized to negotiate and execute said agreements on behalf of the Town, subject to the approval of the Town Attorney.

PASSED AND ADOPTED at the regular meeting of the Town Council of the Town of Tiburon on January 16, 2008, by the following vote:

AYES: COUNCILMEMBERS: Berger, Collins, Fredericks, Slavitz

NOES: COUNCILMEMBERS: None

ABSENT: COUNCILMEMBERS: Gram



JEFF SLAVITZ, MAYOR
Town of Tiburon

ATTEST:



DIANE CRANE IACOPI, TOWN CLERK

EXHIBIT "A"

HOURLY BILLING RATE SCHEDULE FOR SPECIFIED TOWN OF TIBURON PERSONNEL WHEN PROCESSING DEVELOPMENT APPLICATIONS (EFFECTIVE 03\17\2008)

TOWN PERSONNEL	HOURLY BILLING RATE
Director of Public Works	\$228.28
Director of Community Development	\$193.74
Planning Manager	\$137.16
Associate Planner	\$89.61
Assistant Planner	\$84.46
Public Works Administrative Aide	\$76.16
Planning Secretary	\$75.93
Town Attorney	\$140.52
Town Manager	\$169.43

NOTES:

1. Hourly billing rate adjustments not to exceed 5% may be adopted annually, without a public hearing, based on Town Council approved salary and benefit adjustments. Any annual adjustments to this Schedule exceeding 5% shall require a public hearing.
2. This annual adjustment clause is valid for no more than five years from the first day of the fiscal year (July 1) nearest to its adoption date, absent a public hearing. Additional adjustments beyond that date (in the absence of a public hearing during that 5-year period) shall require a public hearing.

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