

Town of Tiburon
Municipal Budget
Fiscal Year 2025 - 2026



Presented To:
Mayor Holli Thier
Vice Mayor Jon Welner
Councilmember Alice Fredericks
Councilmember Isaac Nikfar
Councilmember Jack Ryan

Town Council, Commission & Board Members

TOWN COUNCIL
HOLLI THIER, MAYOR
JON WELNER, VICE MAYOR
ALICE FREDERICKS
ISAAC NIKFAR
JACK RYAN

PLANNING COMMISSION

Kathleen Defever, Chair
Daniel Amir, Vice Chair
Jeff Tsai
Erica Williams
Eric Woodward

DESIGN REVIEW BOARD

Brian Chong, Chair
Alex Rosner, Vice Chair
Phoebe Holscher
James O'Dorisio
Suzanne Kim

PARKS, OPEN SPACE & TRAILS COMMISSION

Chuck Hornbrook, Chair
Michael Moon, Vice Chair
Timothy Burr
Mike Ghaffary
Liz Judge

HERITAGE & ARTS COMMISSION

Arjun Gupta, Chair
Jaleh Etemad, Vice Chair
Liz Feibusch
Patricia Ferrin
Victoria Fong
Azita de Mujica
Nora Noguez

DIVERSITY INCLUSION TASK FORCE

Mayor Holli Their, Chair
Vice Mayor Jon Welner
Councilmember Alice Fredericks
Councilmember Isaac Nikfar
Councilmember Jack Ryan

BELVEDERE/TIBURON JOINT RECREATION COMMITTEE

Victoria Gazulis, Chair (Tiburon)
Dan Fletcher, Vice Chair (Tiburon)
Isaac Nikfar (Tiburon Town Council)
Liz Webb (RUSD Representative)
Albert Yu (Tiburon)
Chelsea Schlunt (Belvedere)
Julianne Shaefer (Belvedere)
Sally Wilkinson (Belvedere City Council)

BELVEDERE/TIBURON LIBRARY AGENCY BOARD OF TRUSTEES

Anthony Hooker, Chair (Belvedere)
Emily Poplawski, Vice Chair (Belvedere)
Jeff Slavitz, Treasurer (Tiburon)
Roxanne Richards (Belvedere)
Ken Weil (Tiburon)
Pamela Goldman (Tiburon)
Katherine Sutton (Reed Union)

BELVEDERE/TIBURON JOINT DISASTER ADVISORY COUNCIL

Tom Cromwell, Chair (Belvedere)
Ruben Kalra (Belvedere)
Keith Pagan (Belvedere)
Adam Brolan (Tiburon)
Colin Crawford (Tiburon)
James Sherman (Unincorporated)
Holli Thier (Tiburon Town Council)

Tina Shah Paikeday, Vice Chair
Hawi Awash
Lina Godfrey
Nooshin Latour

Directory of Town Officials

TOWN MANAGER	Gregory Chanis
TOWN ATTORNEY	Benjamin Stock
CHIEF OF POLICE	Michelle Jean
DIRECTOR OF COMMUNITY DEVELOPMENT	Dina Tasini
HUMAN RESOURCES MANAGER	Pauleen Temperani
FINANCE MANAGER	Troy Bassett
PUBLIC WORKS OPERATIONS MANAGER	Patrick Kerlake
PUBLIC WORKS ENGINEERING MANAGER	David Eshoo
TOWN CLERK	Lea Dilena
BUILDING OFFICIAL	Doug Haight

Town Organization Chart

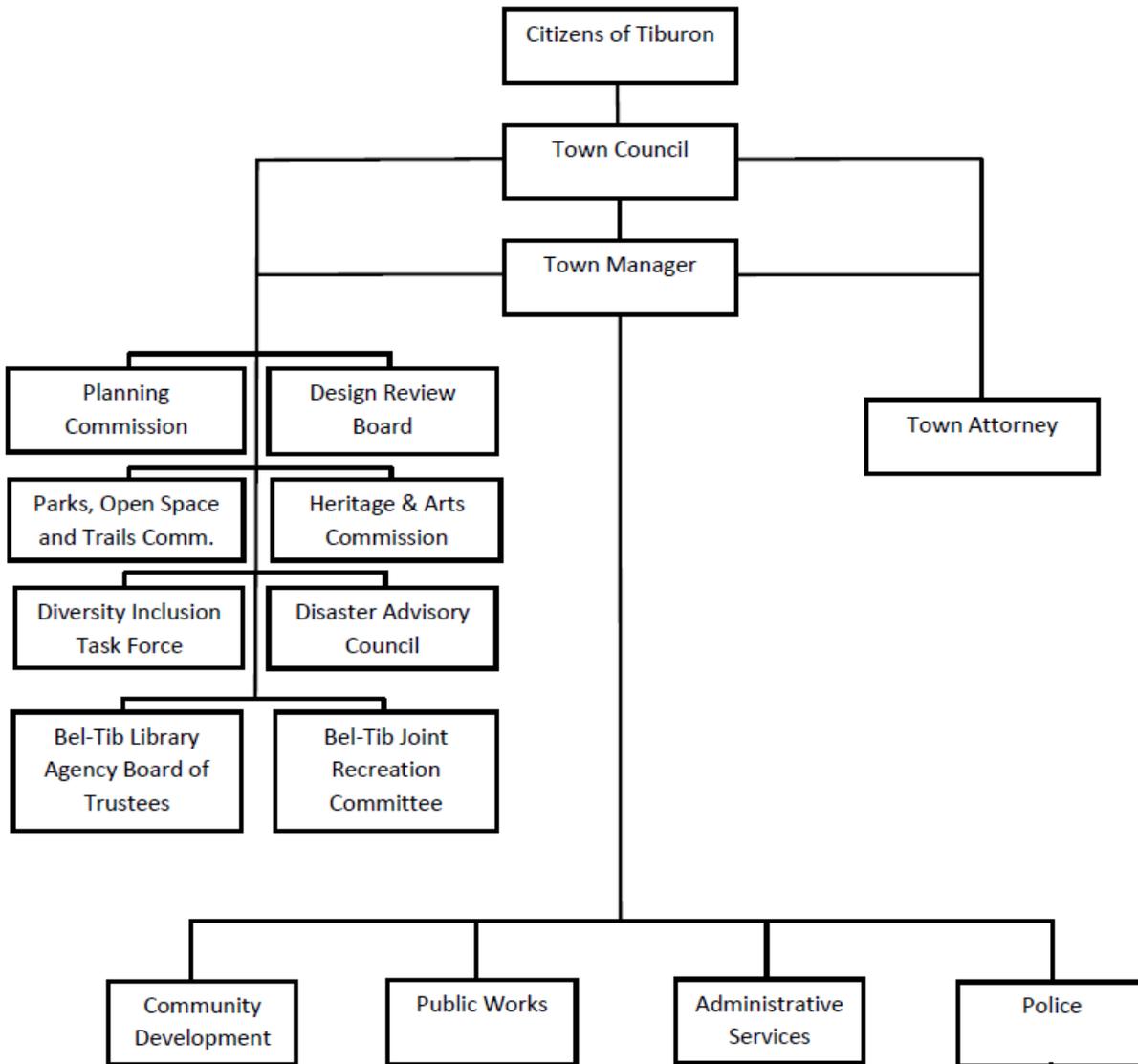


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FUND RESOURCES OVERVIEW

Overview of Total Appropriations

Changes to Fund Balance - Fiscal Year 2025/26

Capital & Special Project Fund Descriptions

Overview of Total Appropriations

		Appropriation
Operating Program		
Town Administration		3,222,909
Community Development		1,908,965
Police		5,097,882
Public Works		3,100,131
Non-Departmental		4,375,773
Subtotal:		\$ 17,705,660
Capital & IT Outlay Program		
		\$ 546,250
Capital Improvement Program		
Street Improvements		2,939,756
Drainage Improvements		556,000
Community Development Improvements		2,980,000
Subtotal:		\$ 6,475,756
Debt Service Program		
2016 Consolidated Reassessment District		612,366
TPFA 2016 Refunding Revenue Bonds		221,532
Virginia Undergrounding District Series A		38,700
Virginia Undergrounding District Series B		41,863
Hawthorne Undergrounding District		332,043
Subtotal:		1,246,504
Total Appropriation		\$ 25,974,169

Changes to Fund Balance, projected June 30, 2026

FUND/RESERVE	Estimated Fund Balance 7/1/2025	Projected Revenues	Projected Operating Expenses	Projected Capital Project Expenses	Transfers In	Transfers Out	Projected Change to Fund Balance	PROJECTED FUND BALANCE 6/30/2026
GENERAL FUND RESERVES								
POLICY RESTRICTED								
General Fund	4,957,528	14,543,960	14,523,992	-	995,772	2,430,000	(1,414,260)	3,543,268
Operating Reserve-25%	3,419,256	-	-	-	-	-	-	3,419,256
Employee Compensated Leave	509,025	-	-	-	-	-	-	509,025
Self Insurance	321,415	-	25,000	-	-	-	(25,000)	296,415
Capital Equipment Replacement	676,656	224,970	265,000	-	-	-	(40,030)	636,626
Technology Fund	634,378	131,930	281,250	-	100,000	-	(49,320)	585,058
Sub-Total	10,518,258	14,900,860	15,095,242	-	1,095,772	2,430,000	(1,528,610)	8,989,648
DISCRETIONARY SET-ASIDES								
PW Corp Yard Improvement	3,726,923	-	-	30,000	350,000	-	320,000	4,046,923
Dairy Knoll Maintenance	200,000	-	-	-	50,000	-	50,000	250,000
RBSD Ponds	995,772	-	-	-	-	995,772	(995,772)	-
Park Development & ORT	639,907	-	40,000	985,000	1,250,000	-	225,000	864,907
Open Space Management	125,141	-	-	-	-	-	-	125,141
Emergency Repairs	106,701	-	-	-	-	-	-	106,701
Streets & Drainage	1,007,734	70,000	-	525,000	400,000	-	(55,000)	952,734
Infrastructure & Facility Replacement	394,626	-	-	265,000	250,000	-	(15,000)	379,626
Sub-Total	7,196,804	70,000	40,000	1,805,000	2,300,000	995,772	(470,772)	6,726,032
Total General Fund	17,715,062	14,970,860	15,135,242	1,805,000	3,395,772	3,425,772	(1,999,382)	15,715,680
RESTRICTED FUNDS								
Planning State Grant (SB-2)	100,947	-	-	-	-	-	-	100,947
COPS	-	-	-	-	-	-	-	-
Cypress Hollow District	55,505	16,632	37,000	-	-	-	(20,368)	35,137
Paula Little Flower	59,907	3,500	10,000	-	-	-	(6,500)	53,407
Public Art Project Fund	54,802	-	-	-	-	-	-	54,802
County Measure A Funds (Parks)	(27,120)	73,043	-	75,000	30,000	-	28,043	923
TAM Safe Routes to School	-	-	-	-	-	-	-	-
State Per Capita Grant (Parks)	-	-	-	-	-	-	-	-
State Gas Tax (HUTA)	1,175,981	263,737	60,000	1,032,900	-	-	(829,163)	346,818
County Measure A/AA Transportation	814,899	221,408	-	271,408	-	-	(50,000)	764,899
County Measure B Funds	-	-	-	-	-	-	-	-
RMRA (SB1 Funding)	576,536	230,601	-	225,622	-	-	4,979	581,515
Town Owned Housing Units	308,668	-	137,199	-	-	-	(137,199)	171,469
Heritage & Arts Project Fund	9,313	250	-	-	-	-	250	9,563
Low & Moderate Housing	954,021	9,540	11,469	-	-	-	(1,929)	952,092
Tiburon Playground Improvements	-	-	-	-	-	-	-	-
Tiburon Parks In-Lieu	44,039	440	-	-	-	-	440	44,479
Open Space Acquisition	217,050	2,171	-	-	-	-	2,171	219,221
Tiburon Planning Area Mitigation	207,379	2,074	-	-	-	-	2,074	209,453
Tiburon Street Impact	1,845,477	444,141	120,000	1,234,826	-	-	(910,685)	934,792
Tiburon Drainage Impact	250,316	50,000	-	150,000	-	-	(100,000)	150,316
Tiburon Circ System Improvement	73,825	-	-	75,000	-	-	(75,000)	(1,175)
Tiburon Bunch Grass Mitigation	149,909	1,499	-	-	-	-	1,499	151,408
Tiburon Long Range Planning	128,135	60,000	100,000	-	-	-	(40,000)	88,135
Belvedere/Tiburon Library Agency	11,364	2,557,000	2,557,000	-	-	-	-	11,364
Total Restricted Funds	7,010,953	3,936,036	3,032,668	3,064,756	30,000	-	(2,131,388)	4,879,565
Total Town Funds	24,726,015	18,906,896	18,167,910	4,869,756	3,425,772	3,425,772	(4,130,770)	20,595,245

Capital & Special Projects Funds Descriptions

FUND	Description
Low & Moderate Housing Fund	To account for resources received through collection of in-lieu housing fees which are restricted for expenditure on low and moderate (affordable) income housing programs.
Open Space Acquisition Fund	To account for resources received from issuance of the 1972 Open Space General Obligation Bonds. Funds are restricted for expenditures for the acquisition, maintenance or improvement of open space.
State Gas Tax Fund	To account for State revenues restricted for streets expenditures.
Street Frontage Improvement Fund	Restricted for expenditure on street frontage improvements such as sidewalks and curbs.
Tiburon Long Range Planning Fund	To account for resources received through the issuance of building permits and the subsequent collection of a special planning fee, which is used for expenditures related to maintenance of the Town's General Plan.
Tiburon Parks In-Lieu Fund	To account for resources received through collection of in-lieu parks fees which are restricted for expenditure on the acquisition, improvement or maintenance of park and recreational facilities.
Tiburon Planning Area Mitigation Fund	To account for resources received through collection of mitigation fees which are for circulation improvements located outside the Town's corporate limits, but within the Tiburon Planning Area. This fund was previously named the Tiburon Boulevard 101 Wye
Tiburon Playground Improvement Fund	To account for resources received from the community for improvement of playground facilities in Tiburon. Established July 1995 through transfer of resources from the General Fund Park Development Reserve.
Tiburon Drainage Impact fund	To account for resources received through the issuance of building permits and the subsequent collection of impact fees which are used for expenditures related to improvement or maintenance of the Town's drainage system.
Town Owned Housing Fund	To account for resources received through the rental of Town owned Pt. Tiburon Marsh units.
County Measure A Transportation Sales Tax	To account for resources received through the County of Marin from a 1/2 cent sales tax measure passed in 2004 to improve transportation in Marin County. The Transportation Authority of Marin oversees the administration of funding.
County Measure B VLF Fund	To account for resources received through the County of Marin from a \$10 vehicle license registration fee charge for transportation improvements. This fee was approved by voters in November 2010 and is overseen by the Transportation Agency of Marin.
County of Marin Measure A Open Space Sales Tax	To account for resources received through the County of Marin from a 1/4 cent sales tax measure approved by voters in November 2011. Funds are to be used for existing parks and open spaces.

OPERATING BUDGET OVERVIEW



Overview of Revenues & Expenditures - Fiscal Year 2025/26

Overview of Operating Budget Revenues & Expenditures

REVENUE & SOURCES	AMOUNT	EXPENDITURES	AMOUNT
GENERAL FUND REVENUES		TOWN ADMINISTRATIVE SERVICES	
Property Taxes	8,103,750	Town Administration	2,231,824
Other Taxes	2,165,000	Legal Services	576,735
Licenses & Permits	1,384,250	Legislative	197,250
Intergovernment & Agency	302,960	Town Hall Facility	416,850
Franchises	985,000		
Charges for Service	766,250	NON DEPARTMENTAL	4,375,773
Investment Earnings	665,000	COMMUNITY DEVELOPMENT	
Fines & Forfeitures	130,750	Planning & Design Review	1,044,825
Other Revenues	41,000	Building Inspection	799,640
Subtotal	\$ 14,543,960	Advance Planning	100,000
		POLICE	
OTHER SOURCES		Police Services	5,183,007
Other Fund Sources	\$ 3,727,918	Police/EOC Facility	108,875
		PUBLIC WORKS	
		Administration & Engineering	468,940
		Streets Maintenance	1,136,153
		Parks Maintenance	1,314,613
		Street & Signal Light System	110,650
		Corporation Yard	149,775
		Cypress Hollow	37,000
TOTAL REVENUE & SOURCES	\$ 18,271,878	TOTAL EXPENDITURES:	\$ 18,251,910
NET OPERATING SURPLUS (DEFICIENCY)	\$19,968		

OPERATING REVENUES & SOURCES OF FUNDS

Overview of Operating Revenue Plan

Summary of Operating Revenues

Operating Budget Revenues

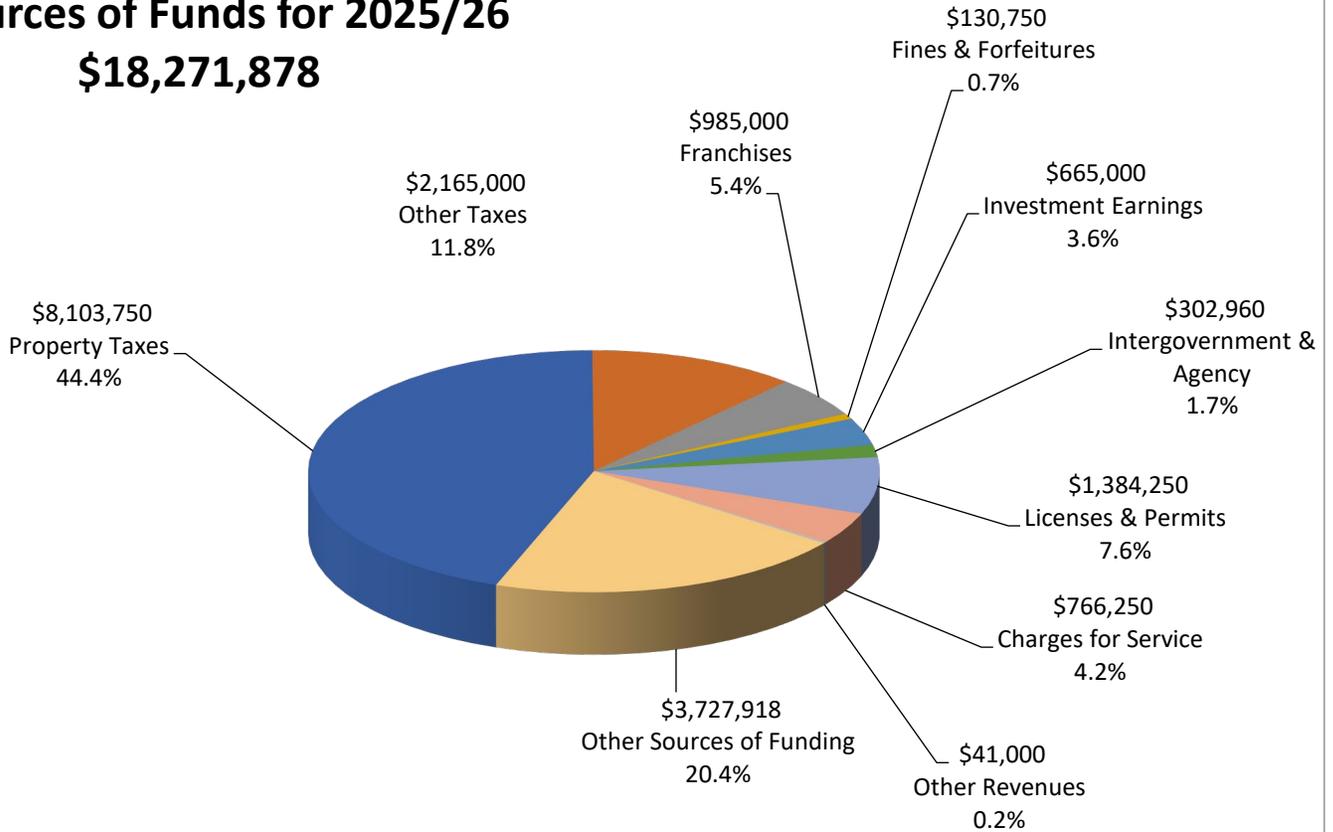
General Fund Revenue

Other Sources of Funding

- Self Insurance Reserve
- Capital Equipment Replacement Reserve
- Technology Fund Reserve
- Park Development & ORT Reserve
- Cypress Hollow Fund
- Paula Little Flower Fund
- State Gas Tax
- Town Owned Housing Units
- Low/Moderate Income Housing Fund
- Street Impact Fund
- Long Range Planning Fund
- Peninsula Library JPA Fund
- PARS OPEB 115 Trust

Overview of Operating Budget Sources of Funding

**Planned Operating Revenues
& Sources of Funds for 2025/26**
\$18,271,878



Property Taxes	\$	8,103,750
Other Taxes	\$	2,165,000
Franchises	\$	985,000
Fines & Forfeitures	\$	130,750
Investment Earnings	\$	665,000
Intergovernment & Agency	\$	302,960
Licenses & Permits	\$	1,384,250
Charges for Service	\$	766,250
Other Revenues	\$	41,000
Other Sources of Funding	\$	3,727,918
	\$	<u>18,271,878</u>

OPERATING REVENUES

Operating Budget Revenues - Summary

Description	2022/23 Actual	2023/24 Actual	2024/25 Adopted	2024/25 Estimated	2025/26 Proposed
<i>GENERAL FUND</i>					
Property Taxes	7,311,360	7,805,300	7,822,018	7,823,018	8,103,750
Other Taxes	2,004,832	1,975,420	2,055,000	2,170,000	2,165,000
Franchises	808,558	920,232	960,000	972,000	985,000
Fines & Forfeitures	221,219	549,741	88,250	88,250	130,750
Investment Earnings	457,949	855,086	475,000	475,000	665,000
Intergovernment & Agency	320,994	245,602	303,443	328,222	302,960
Licenses & Permits	1,164,246	1,403,636	1,304,250	1,304,250	1,384,250
Charges for Service	699,310	932,202	648,150	648,150	766,250
Other Revenues	78,719	161,215	41,000	41,000	41,000
<i>Subtotal General Fund:</i>	\$ 13,067,187	\$ 14,848,435	\$ 13,697,111	\$ 13,849,890	\$ 14,543,960
<i>OTHER FUND & RESERVE SOURCES</i>					
Self Insurance Reserve	15,348	25,000	25,000	25,000	25,000
Capital Equipment Replacement	220,000	501,452	310,000	275,000	265,000
Technology Fund	294,825	321,046	224,900	224,900	281,250
Park Development & ORT	3,700	-	40,000	40,000	40,000
Cypress Hollow Fund	37,000	17,134	37,000	37,000	37,000
Paula Little Flower	12,399	10,000	10,000	10,000	10,000
State Gas Tax	25,062	136,094	120,000	120,000	120,000
Town Owned Housing Units	63,246	94,345	137,199	137,199	137,199
Low/Moderate Income Housing Fund	11,249	-	11,469	11,469	11,469
Street Impact Fund	-	-	-	-	60,000
Long Range Planning Fund	355,000	175,896	-	-	100,000
Peninsula Library JPA Fund	2,198,764	2,320,168	2,133,295	2,133,295	2,557,000
PARS OPEB 115 Trust	-	-	-	-	84,000
<i>Subtotal Other Sources</i>	\$ 3,504,715	\$ 3,601,135	\$ 3,048,863	\$ 3,013,863	\$ 3,727,918
Totals:	\$ 16,571,902	\$ 18,449,570	\$ 16,745,974	\$ 16,863,753	\$ 18,271,878

OPERATING REVENUES

Operating Budget Revenues - Detail

Description	2022/23 Actual	2023/24 Actual	2024/25 Adopted	2025/26 Proposed
GENERAL FUND				
PROPERTY TAXES				
Secured	4,911,423	5,284,000	5,410,000	5,630,000
Unsecured	93,341	101,729	102,000	109,000
Supplemental	178,111	101,714	125,000	125,000
Other	60,004	60,404	40,000	40,000
HOPTR State	18,484	18,344	18,000	18,000
ERAF Rebate	919,284	1,068,864	950,000	975,000
Property Tax In-Lieu of VLF	1,194,032	1,229,697	1,245,268	1,275,000
County Fees (Contra Revenue)	(63,319)	(59,452)	(68,250)	(68,250)
Total:	7,311,360	7,805,300	7,822,018	8,103,750
OTHER TAXES				
Sales Tax	956,399	956,102	885,000	960,000
Sales Tax-Public Safety	101,699	96,867	105,000	110,000
Transient Occupancy Tax	742,910	733,128	825,000	875,000
TOT Seasonal Rentals	-	-	-	-
Real Property Transfer	203,824	189,323	240,000	220,000
Total:	2,004,832	1,975,420	2,055,000	2,165,000
FRANCHISES				
Energy-PG&E	153,686	170,801	170,000	185,000
Refuse-Mill Valley Refuse	468,209	510,810	575,000	600,000
Debris Boxes - Grange	-	19,314	15,000	20,000
Telecommunications	186,663	219,307	200,000	180,000
Total:	808,558	920,232	960,000	985,000
FINES & FORFEITURES				
Vehicle Code	6,022	5,005	5,000	7,500
Parking Code	44,200	33,949	50,000	50,000
False Alarm Fines	3,090	2,670	3,250	3,250
Permit Reactivate Fines	1,125	52,453	5,000	5,000
Other Fines	166,782	455,664	25,000	65,000
Total:	221,219	549,741	88,250	130,750
INVESTMENT EARNINGS				
Interest on Investments	457,949	855,086	475,000	665,000
Total:	457,949	855,086	475,000	665,000
INTERGOVERNMENT & AGENCY				
State Motor Vehicle License Fees	9,355	11,273	6,750	15,000
State POST	1,570	-	6,000	7,500
State Abandoned Vehicle	4,690	4,979	4,800	4,800
Police COPS/SLESF Fund	173,532	186,630	175,000	195,000
Belvedere (Dairy Knoll Capital \$30K)	38,233	-	38,233	-
TPSL McKegney Fees	33,700	37,720	42,000	50,000
State Grants	20,000	5,000	15,000	15,000
County Grants	31,337	-	15,660	15,660
Other Grants/Gifts (Risk Management)	8,577	-	-	-
Total:	320,994	245,602	303,443	302,960

OPERATING REVENUES

Operating Budget Revenues - Detail

Description	2022/23 Actual	2023/24 Actual	2024/25 Adopted	2025/26 Proposed
LICENSES & PERMITS				
Business License-Regular	205,888	274,842	210,000	235,000
Business License-Construction	100,606	113,544	100,000	110,000
Dog Walker Permits	650	300	500	500
Solar Panel Permits	-	17,516	-	10,000
Film Permits	900	1,200	750	750
Building Permits	670,927	753,088	800,000	800,000
CEQA EIR Initial Study	250	475	-	-
Design Review	60,285	74,205	50,000	60,000
Home Occupation Permit	4,550	4,600	5,000	5,000
Lot Line Adjustment	720	720	-	-
Master & Precise Plan	1,300	1,630	-	-
Sign Permit	450	180	1,000	1,000
Tree Permit	6,920	5,625	5,000	5,000
Use Permit	20,535	17,860	8,000	8,000
Variance Amendment	11,290	19,630	7,500	7,500
Zoning (Pre, Re)	3,260	4,890	-	-
Other Planning Permits	-	450	500	500
Alarm System Permit	14,740	13,575	14,000	14,000
Encroachment Permit - Staff Review	58,677	86,013	100,000	125,000
Parking Permit (Residential)	2,298	13,293	2,000	2,000
Total:	1,164,246	1,403,636	1,304,250	1,384,250
CHARGES FOR SERVICE				
Cost Recovery - IT Services	-	-	-	-
Cost Recovery-Housing Administration	9,600	823	-	-
Refuse Franchise Admin. Fee	6,000	6,500	6,000	6,000
Miscellaneous-Administration Charges	2,969	4,166	2,500	2,500
Appeal	1,400	2,800	900	1,500
Plan Checking	511,868	592,066	500,000	600,000
Plan Checking-Outside	1,760	-	-	-
Records & Document Storage	46,933	55,897	50,000	50,000
RBR Residential Resale Report	28,825	26,325	25,000	27,500
Staff Research	-	-	-	-
Street Name/Address Change	3,660	2,720	1,000	1,000
Noticing Of Applications	500	1,000	500	500
Cost Recovery - Building	50,114	95,979	5,000	20,000
Certified Access Specialist Fee (CAS)	-	4,438	-	-
Miscellaneous-Planning Charges	-	68	-	-
Cost Recovery-Police	20,000	89,729	20,000	20,000
Police Overtime Reimbursement	3,500	10,394	3,500	3,500
Miscellaneous-Police Charges	2,500	7,452	2,500	2,500
Cost Recovery-Public Works	9,681	31,845	31,250	31,250
Total:	699,310	932,202	648,150	766,250
OTHER REVENUES				
Refunds & Reimbursements	1,695	6,381	1,000	1,000
Other Revenues	6,661	8,473	5,000	5,000
Administrative Fees-Assessment Dist	-	100,000	25,000	25,000
Rent-Antenna Site & Utility	53,868	-	-	-
Sale-Property Equipment	16,495	46,361	10,000	10,000
Total:	78,719	161,215	41,000	41,000
Total General Fund:	13,067,187	14,848,434	13,697,111	14,543,960

OPERATING REVENUES

Operating Budget Revenues - Detail

Description	2022/23 Actual	2023/24 Actual	2024/25 Adopted	2025/26 Proposed
OTHER SOURCES OF FUNDS				
Restricted Fund Contributions/Transfers				
Self Insurance Reserve	15,348	25,000	25,000	25,000
Capital Equipment Replacement	220,000	501,452	310,000	265,000
Technology Fund	294,825	321,046	224,900	281,250
Park Development & ORT	3,700		40,000	40,000
Cypress Hollow Fund	37,000	17,134	37,000	37,000
Paula Little Flower	12,399	10,000	10,000	10,000
Measure "A" Parks	118,122	-	-	-
State Gas Tax	25,062	136,094	120,000	120,000
Town Owned Housing Units	63,246	94,345	137,199	137,199
Low/Moderate Income Housing Fund	11,249	-	11,469	11,469
Street Impact Fund	-	-	-	60,000
Long Range Planning Fund	355,000	175,896	-	100,000
Peninsula Library JPA Fund	2,198,764	2,320,168	2,133,295	2,557,000
Infrastructure & Facility Replacement	150,000	-	-	-
PARS OPEB 115 Trust				84,000
Total:	3,504,715	3,601,135	3,048,863	3,727,918
Total Revenues (All Funds):	16,571,902	18,449,569	16,745,974	18,271,878

OVERVIEW OF OPERATING EXPENDITURES

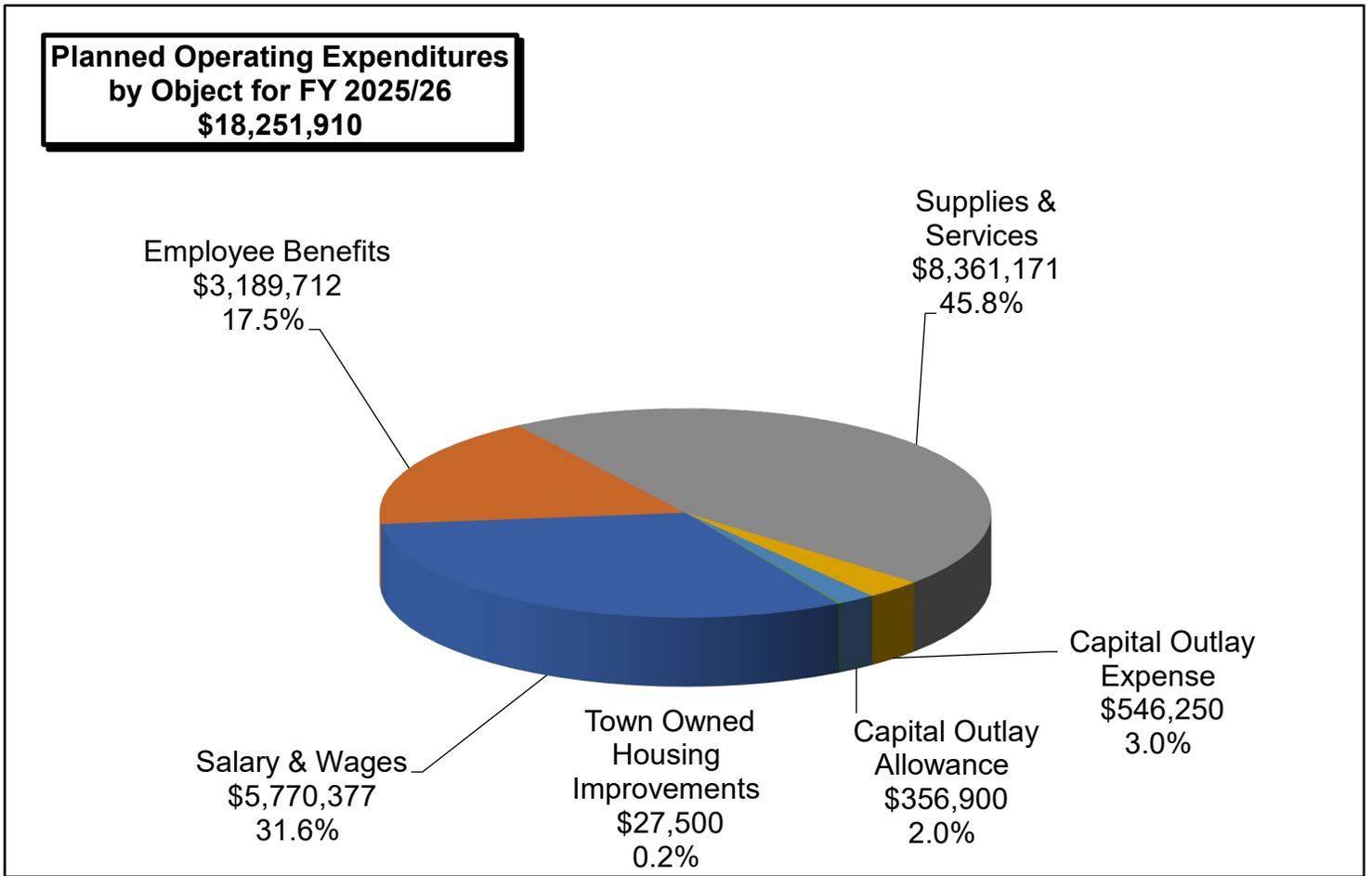


Expenditures by Object

Expenditures by Department

Fund Sources for Expenditures

Overview of Operating Expenditures by Object



Salary & Wages	\$	5,770,377
Employee Benefits	\$	3,189,712
Supplies & Services	\$	8,361,171
Capital Outlay Expense	\$	546,250
Capital Outlay Allowance	\$	356,900
Town Owned Housing Improvements	\$	27,500
Total Operating Expenditures	\$	<u>18,251,910</u>

Summary of Department Expenditures

Department/Division	2022/23 Actual	2023/24 Actual	2024/25 Adopted	2024/25 Estimated	2025/26 Proposed
ALL DEPARTMENTS/DIVISIONS					
TOWN ADMINISTRATIVE SERVICES					
Administration	1,564,595	1,799,803	2,158,701	2,158,701	2,231,824
Legal Services	499,322	856,144	551,735	551,735	576,735
Legislative	84,545	82,256	181,250	181,250	197,250
Town Hall Facility	262,755	310,932	390,600	390,600	416,850
Subtotal:	\$ 2,411,217	\$ 3,049,135	\$ 3,282,286	\$ 3,282,286	\$ 3,422,659
NON-DEPARTMENTAL					
Insurances and Governmental Agreements	1,710,598	1,435,554	1,505,522	1,505,522	1,670,105
Self Insurance	15,348	25,000	25,000	25,000	-
Housing	11,249	-	11,469	11,469	11,469
Town Owned Housing	63,246	94,345	137,199	137,199	137,199
Infrastructure & Facility Replacement	150,000	-	-	-	-
Belvedere-Tiburon Library Agency	2,198,764	2,320,168	2,133,295	2,133,295	2,557,000
Subtotal:	\$ 4,149,205	\$ 3,875,067	\$ 3,812,485	\$ 3,812,485	\$ 4,375,773
COMMUNITY DEVELOPMENT					
Planning & Design Review	695,362	963,169	1,040,893	1,040,893	1,044,825
Building Inspection	664,306	707,049	734,223	734,223	799,640
Advance Planning	355,000	175,896	-	-	100,000
Subtotal:	\$ 1,714,668	\$ 1,846,114	\$ 1,775,116	\$ 1,775,116	\$ 1,944,465
POLICE SERVICES					
Police Department	4,434,648	5,020,419	4,886,668	4,886,668	5,183,007
Police EOC/Facility	93,019	125,664	95,840	95,840	108,875
Subtotal:	\$ 4,527,667	\$ 5,146,083	\$ 4,982,508	\$ 4,982,508	\$ 5,291,882
PUBLIC WORKS & ENGINEERING					
Administration & Engineering	612,605	417,708	470,009	470,009	468,940
Streets Maintenance	704,747	1,013,658	965,001	965,001	1,136,153
Parks Maintenance	990,801	1,153,286	1,141,882	1,141,882	1,314,613
Street & Signal Light System	81,937	110,769	83,000	83,000	110,650
Corporation Yard	170,538	169,069	141,600	141,600	149,775
Cypress Hollow	37,000	17,134	37,000	37,000	37,000
Subtotal:	\$ 2,597,627	\$ 2,881,624	\$ 2,838,492	\$ 2,838,492	\$ 3,217,131
TOTAL:	\$ 15,400,384	\$ 16,798,023	\$ 16,690,887	\$ 16,690,887	\$ 18,251,910

Summary of Funding Sources
for Department Expenditures

	2022/23 Actual	2023/24 Actual	2024/25 Adopted	2025/26 Proposed
ALL FUNDS				
General Fund	\$ 12,036,620	\$ 13,138,531	\$ 13,642,024	\$ 14,523,992
Employee Compensated Leave Reserve	15,406	48,917	-	-
Self Insurance Reserve	15,348	25,000	25,000	25,000
Capital Equipment Replacement	154,673	501,452	310,000	265,000
Technology Fund	203,796	321,046	224,900	281,250
Park Development & ORT	3,700	9,440	40,000	40,000
Infrastructure & Facility Replacement	150,000	-	-	-
Cypress Hollow Fund	37,000	17,134	37,000	37,000
Paula Little Flower Fund	12,399	10,000	10,000	10,000
Measure "A" Parks	118,122	-	-	-
State Gas Tax Fund	25,062	136,094	120,000	120,000
Town Owned Housing	63,246	94,345	137,199	137,199
Low & Moderate Income Housing	11,249	-	11,469	11,469
Street Impact Fund	-	-	-	60,000
Long Range Planning	355,000	175,896	-	100,000
Belvedere-Tiburon Library Agency	2,198,764	2,320,168	2,133,295	2,557,000
PARS OPEB 115 Trust				84,000
Total:	\$ 15,400,384	\$ 16,798,023	\$ 16,690,887	\$ 18,251,910

OPERATING EXPENDITURES**FY 2025/26**

Summary of Expenditures by Object

Expenditure Object	2022/23 Actual	2023/24 Actual	2024/25 Adopted	2025/26 Proposed
SALARY & WAGES	\$ 4,952,333	\$ 4,979,410	\$ 5,470,022	\$ 5,770,377
EMPLOYEE BENEFITS	\$ 2,384,949	\$ 2,456,585	\$ 2,778,914	\$ 3,189,712
SUPPLIES & SERVICES				
Department Supplies & Expenses	173,250	197,520	260,049	284,049
Conferences & Memberships	44,039	73,043	165,105	165,005
Contractual Services	1,206,472	2,103,249	1,613,452	1,841,006
Insurances	490,591	492,572	675,443	799,310
Intergovernmental & Agency	3,684,706	3,487,410	3,156,572	3,564,151
Equipment Supplies & Maintenance	1,083,174	1,074,041	1,057,650	1,068,550
Utility & Communication	314,097	374,810	367,450	387,100
Special Department Administrative	420,212	338,876	279,000	252,000
Total Supplies & Services	\$ 7,416,541	\$ 8,141,521	\$ 7,574,721	\$ 8,361,171
CAPITAL OUTLAY EXPENSE	\$ 361,936	\$ 847,021	\$ 499,900	\$ 546,250
CAPITAL OUTLAY ALLOWANCE	\$ 284,625	\$ 314,921	\$ 339,830	\$ 356,900
CAPITAL PROJECT EXPENSES	\$ -	\$ 10,098	\$ 27,500	\$ 27,500
TOTAL EXPENDITURES:	\$ 15,400,384	\$ 16,749,556	\$ 16,690,887	\$ 18,251,910

TOWN ADMINISTRATION

Administrative Services

Legal Services

Legislative Support

Town Hall Facility

Town Administration is comprised of a series of support-related activities and functions. The activities are performed by the Town Manager, Town Attorney, and various administrative staff members. Staffing numbers in the department remain unchanged and consist of 7.0 full-time equivalent employees in FY 25-26. The total proposed appropriation for Town Administration is \$3,422,659

Administrative Services

The Administrative Services division is responsible for management oversight of all departments; financial management of Town resources; debt and special assessment management; payroll, personnel and benefit administration; risk management; records management; elections; participation and oversight of inter-governmental relations that affect the Town; and coordination and direction of Town activities and service delivery systems to ensure that services are provided efficiently.

Legal Services

The Town Attorney, which is a contracted position, provides legal counsel and advice to Town Council and Town Staff; coordinates all legal representation of the Town should outside counsel be required; and prepares or reviews ordinances, contracts and agreements.

Legislative Support

This division provides funding for legislative activities and bodies including the Town Council, Diversity Inclusion Task Force, Planning Commission, Design Review Board, Heritage & Arts Commission and the Parks, Open Space, and Trails Commission.

Town Hall Facility

This division consolidates all non-specific operational funding for the Town Hall. Expenses for building utilities and maintenance, insurance costs, and operating supplies are reflected here.

Town Administration

DEPARTMENT SUMMARY

	2022/23 Actual	2023/24 Actual	2024/25 Adopted	2025/26 Proposed
DEPARTMENT FUNDING				
General Fund	2,298,205	2,927,844	3,129,686	3,222,909
Employee Compensated Leave Reserve	3,963	34,547	-	-
Legal Services Reserve	-	-	-	-
Capital Equipment Replacement	20,000	13,778	75,000	75,000
Technology Fund	89,050	72,966	77,600	124,750
State Gas Tax	-	-	-	-
Total Department Funding	\$ 2,411,217	\$ 3,049,135	\$ 3,282,286	\$ 3,422,659
DIVISION FUNDING				
<u>Administration</u>				
General Fund	1,471,583	1,692,290	2,081,101	2,107,074
Employee Compensated Leave	3,963	34,547	-	-
Capital Equipment Replacement	-	-	-	-
Technology Fund	89,050	72,966	77,600	124,750
State Gas Tax	-	-	-	-
Total Administration	\$ 1,564,595	\$ 1,799,803	\$ 2,158,701	\$ 2,231,824
<u>Legal Services</u>				
General Fund	499,322	856,144	551,735	576,735
Legal Services Reserve	-	-	-	-
PERS Surplus Asset Fund	-	-	-	-
Total Legal Services	\$ 499,322	\$ 856,144	\$ 551,735	\$ 576,735
<u>Town Hall Facility</u>				
General Fund	242,755	297,154	315,600	341,850
Capital Equipment Replacement	20,000	13,778	75,000	75,000
Total Town Hall	\$ 262,755	\$ 310,932	\$ 390,600	\$ 416,850
<u>Legislative</u>				
General Fund	84,545	82,256	181,250	197,250
Total Legislative	\$ 84,545	\$ 82,256	\$ 181,250	\$ 197,250
Total Division Funding	\$ 2,411,217	\$ 3,049,135	\$ 3,282,286	\$ 3,422,659

Town Administration				
ALL DIVISIONS				
OBJECT SUMMARY	2022/23 Actual	2023/24 Actual	2024/25 Adopted	2025/26 Proposed
EXPENDITURES				
SALARY & WAGES	\$ 824,531	\$ 675,698	\$ 993,929	\$ 980,740
EMPLOYEE BENEFITS	\$ 312,732	\$ 275,778	\$ 454,147	\$ 505,464
SUPPLIES & SERVICES			\$ -	
Department Supplies & Expenses	83,233	91,079	\$ 172,250	174,750
Conferences & Memberships	13,861	14,457	\$ 56,750	57,750
Contractual Services	769,578	1,535,160	1,032,500	1,087,500
Insurances	-	-	\$ -	-
Intergovernmental & Agency	-	-	\$ -	-
Equipment Supplies & Maintenance	117,539	163,607	\$ 165,500	156,250
Utility & Communication	80,931	66,269	\$ 72,250	71,500
Special Department Administrative	44,764	75,286	\$ 144,000	112,000
Allocated Costs	-	-	\$ -	-
Total Supplies & Services	\$ 1,109,904	\$ 1,945,858	\$ 1,643,250	\$ 1,659,750
CAPITAL OUTLAY EXPENSE	109,050	89,351	\$ 117,600	199,750
CAPITAL OUTLAY ALLOWANCE	55,000	62,450	73,360	76,955
CAPITAL PROJECT EXPENSES	-	-	\$ -	-
DEBT SERVICE EXPENSES	-	-	\$ -	-
			\$ -	
TOTAL EXPENDITURES	\$ 2,411,217	\$ 3,049,135	\$ 3,282,286	\$ 3,422,659
SOURCE OF FUNDING				
General Fund	2,302,167	2,927,844	3,129,686	3,222,909
Employee Compensation Leave	3,963	34,547	-	-
Legal Services Reserve	-	-	-	-
Capital Equipment Replacement	20,000	13,778	75,000	75,000
Technology Fund	89,050	72,966	77,600	124,750
State Gas Tax	-	-	-	-
TOTAL FUNDING	\$ 2,415,180	\$ 3,049,135	\$ 3,282,286	\$ 3,422,659
STAFFING LEVEL				
Town Manager	1.00	1.00	1.00	1.00
Human Resources Manager	-	-	-	1.00
Director of Administrative Services	1.00	1.00	1.00	-
Accounting & Finance Manager	1.00	1.00	1.00	1.00
Information Technology Coordinator	1.00	-	-	-
Town Clerk	1.00	1.00	1.00	1.00
Office Assistant	1.00	1.00	-	-
Administrative Assistant	-	-	1.00	1.00
Accountant	-	-	1.00	1.00
HR & Accounting Technician	0.70	0.70	1.00	1.00
TOTAL STAFFING	6.70	5.70	7.00	7.00

Town Administration

ADMINISTRATIVE SERVICES

OBJECT SUMMARY	2022/23 Actual	2023/24 Actual	2024/25 Adopted	2025/26 Proposed
EXPENDITURES				
SALARY & WAGES	\$ 824,531	\$ 675,698	\$ 993,929	\$ 980,740
EMPLOYEE BENEFITS	\$ 312,732	\$ 275,778	\$ 454,147	\$ 505,464
SUPPLIES & SERVICES				
Department Supplies & Expenses	\$ 9,857	\$ 22,475	\$ 11,750	\$ 11,750
Conferences & Memberships	\$ 6,739	\$ 7,118	\$ 38,500	\$ 38,500
Contractual Services	\$ 267,749	\$ 659,427	\$ 445,000	\$ 475,000
Insurances				
Intergovernmental & Agency				
Equipment Supplies & Maintenance	\$ -	\$ -	\$ -	\$ -
Utility & Communication	\$ -	\$ -	\$ -	\$ -
Special Department Administrative	\$ 13,438	\$ 41,791	\$ 91,000	\$ 46,500
Allocated Costs				
Total Supplies & Services	\$ 297,782	\$ 730,811	\$ 586,250	\$ 571,750
CAPITAL OUTLAY EXPENSE	\$ 89,050	\$ 72,966	\$ 77,600	\$ 124,750
CAPITAL OUTLAY ALLOWANCE	\$ 40,500	\$ 44,550	\$ 46,775	\$ 49,120
DEBT SERVICE EXPENSES				
TOTAL EXPENDITURES	\$ 1,564,595	\$ 1,799,803	\$ 2,158,701	\$ 2,231,824
Positions	6.70	5.70	7.00	7.00
TOTAL STAFFING	6.70	5.70	7.00	7.00

Town Administration

ADMINISTRATIVE SERVICES

Account Description	2022/23 Actual	2023/24 Actual	2024/25 Adopted	2025/26 Proposed
SALARY				
Town Manager	248,838	247,944	260,765	269,800
HR Manager	162,392	111,095	195,000	138,500
Town Clerk	121,649	126,244	133,346	149,500
Administrative Analyst	-	-	90,000	93,690
HR Technician	79,529	90,216	82,318	85,000
Accounting/Finance Manager	127,423	40,229	125,000	144,250
Finance/HR Assistant	80,737	25,367	90,000	87,500
Overtime	-	56	2,500	2,500
Casual/Temporary Hire (PST)	-	-	15,000	10,000
Subtotal:	\$ 824,531	\$ 675,698	\$ 993,929	\$ 980,740
EMPLOYEE BENEFITS				
Medical & Insurance	95,430	96,817	176,633	205,000
Employee Accruing Fringe	24,245	11,149	33,601	14,400
PERS-Town Normal Cost & Survivor Ben.	56,869	41,039	68,895	82,128
PERS AAUL Payment	91,886	83,789	137,333	157,429
PST-Part-time 3.75%	823	1,022	2,497	2,497
FICA-Medicare Tax	12,440	11,295	12,688	14,960
Automobile Allowance	7,650	6,323	7,500	7,500
Commute Benefit (Tolls)				2,000
Housing Allowance	12,462	12,000	12,000	12,000
Wellness Benefit				4,550
Cell Phone Allowance	2,725	2,750	3,000	3,000
Subtotal:	\$ 312,732	\$ 275,778	\$ 454,147	\$ 505,464
SUPPLIES & SERVICES				
DEPARTMENT SUPPLIES & EXPENSES				
Bank Charges & Fees	1,556	1,562	1,750	1,750
Noticing & Publication	5,438	3,860	3,500	3,500
Recruiting & Background	150	10,792	4,000	4,000
Publications & Subscriptions	2,714	6,261	2,500	2,500
Subtotal:	\$ 9,857	\$ 22,475	\$ 11,750	\$ 11,750
CONFERENCES & MEMBERSHIPS				
Conferences, Meetings & Travel	2,878	1,366	7,500	7,500
Employee Development	286	1,610	25,000	25,000
Memberships	3,574	4,142	6,000	6,000
Subtotal:	\$ 6,739	\$ 7,118	\$ 38,500	\$ 38,500

Town Administration

ADMINISTRATIVE SERVICES

Account Description	2022/23 Actual	2023/24 Actual	2024/25 Adopted	2025/26 Proposed
CONTRACTUAL SERVICES				
Contractual Services	7,546	440,432	175,000	175,000
Financial Services Audit	16,400	16,327	65,000	75,000
Professional Consultants	116,832	27,625	30,000	50,000
Professional Consultants (Comm/Website)	779	425	25,000	-
IT Consulting Services	119,003	156,388	150,000	175,000
Subtotal:	\$ 267,749	\$ 659,427	\$ 445,000	\$ 475,000
SPECIAL DEPT. ADMINISTRATIVE				
Election	6,598	28,029	35,000	15,000
Municipal Code Section Maintenance	3,336	6,170	4,000	4,000
Newsletter Production & Mailing	-	-	1,000	-
Records Management	1,003	2,003	1,000	2,500
Contingency Provision	2,500	5,589	50,000	25,000
Subtotal:	\$ 13,438	\$ 41,791	\$ 91,000	\$ 46,500
Total Supplies & Services:	\$ 297,782	\$ 730,811	\$ 586,250	\$ 571,750
CAPITAL OUTLAY EXPENSES				
CAPITAL TECHNOLOGY OUTLAY				
Replacement Computers & Monitors (4)	6,150	5,774	6,000	10,000
Misc. Computer Parts	978	867	2,500	2,500
Contractual Services				41,000
Software & Licenses	25,805	35,202	35,000	35,000
Copier Maintenance	13,335	-	4,000	4,000
LaserFische Ann. Maint.	4,583	7,183	5,100	7,250
Incode 10 Annual Maintenance	23,870	23,940	25,000	25,000
Subtotal:	\$ 89,050	\$ 72,966	\$ 77,600	\$ 124,750
Total Capital Outlay Expenses	\$ 89,050	\$ 72,966	\$ 77,600	\$ 124,750
CAPITAL OUTLAY ALLOWANCE				
Capital Equipment Allowance	5,500	6,050	6,350	6,670
Technology Allowance	35,000	38,500	40,425	42,450
Subtotal:	\$ 40,500	\$ 44,550	\$ 46,775	\$ 49,120
TOTAL DEPARTMENT	\$ 1,564,595	\$ 1,799,803	\$ 2,158,701	\$ 2,231,824

Town Administration

LEGAL SERVICES

OBJECT SUMMARY	2022/23 Actual	2023/24 Actual	2024/25 Adopted	2025/26 Proposed
EXPENDITURES				
SUPPLIES & SERVICES				
Contractual Services	497,822	854,494	550,000	575,000
Special Department Administrative	-	-	-	-
CAPITAL OUTLAY EXPENSE	\$ -	\$ -	\$ -	\$ -
CAPITAL OUTLAY ALLOWANCE	\$ 1,500	\$ 1,650	\$ 1,735	\$ 1,735
TOTAL EXPENDITURES	\$ 499,322	\$ 856,144	\$ 551,735	\$ 576,735
STAFFING LEVEL				
TOTAL STAFFING	Contract	Contract	Contract	Contract

Town Administration

LEGAL SERVICES

Account Description	2022/23 Actual	2023/24 Actual	2024/25 Adopted	2025/26 Proposed
CONTRACTUAL SERVICES				
Contract - Town Attorney	355,397	371,781	475,000	500,000
Legal Services - Other	21,074	56,583	-	-
Legal Services - Employment	39,683	118,909	50,000	50,000
Litigation - Contingency	-	245,343	-	-
Legal Settlements	81,668	61,878	25,000	25,000
Subtotal:	\$ 497,822	\$ 854,494	\$ 550,000	\$ 575,000
CAPITAL OUTLAY ALLOWANCE				
Capital Equipment Allowance		-	-	-
Technology Allowance	1,500	1,650	1,735	1,735
Subtotal:	\$ 1,500	\$ 1,650	\$ 1,735	\$ 1,735
TOTAL DEPARTMENT	\$ 499,322	\$ 856,144	\$ 551,735	\$ 576,735

Town Administration

LEGISLATIVE SUPPORT

OBJECT SUMMARY	2022/23 Actual	2023/24 Actual	2024/25 Adopted	2025/26 Proposed
EXPENDITURES				
SALARY & WAGES				
EMPLOYEE BENEFITS				
SUPPLIES & SERVICES				
Department Supplies & Expenses	47,888	41,422	110,000	112,500
Conferences & Memberships	7,122	7,339	18,250	19,250
Contractual Services				
Insurances				
Intergovernmental & Agency				
Equipment Supplies & Maintenance	-	-	-	-
Utility & Communication				
Special Department Administrative	29,535	33,495	53,000	65,500
Allocated Costs				
Total Supplies & Services	\$ 84,545	\$ 82,256	\$ 181,250	\$ 197,250
CAPITAL OUTLAY EXPENSE	\$ -	\$ -	\$ -	\$ -
CAPITAL OUTLAY ALLOWANCE	\$ -	\$ -	\$ -	\$ -
CAPITAL PROJECT EXPENSES				
DEBT SERVICE EXPENSES				
TOTAL EXPENDITURES	\$ 84,545	\$ 82,256	\$ 181,250	\$ 197,250
STAFFING LEVEL				
Positions				
TOTAL STAFFING				

Town Administration

LEGISLATIVE SUPPORT

Account Description	2022/23 Actual	2023/24 Actual	2024/25 Adopted	2025/26 Proposed
SUPPLIES & SERVICES				
DEPARTMENT SUPPLIES & EXPENSES				
Special Events, Awards, Functions	1,188	1,370	35,000	40,000
Holiday Festival & Lights	34,461	18,036	40,000	42,500
CMCM (Meeting A/V)	11,842	22,016	35,000	30,000
Subtotal:	\$ 47,888	\$ 41,422	\$ 110,000	\$ 112,500
CONFERENCES & MEMBERSHIPS				
Conferences, Meetings & Travel	390	389	3,500	3,500
MCCMC Functions	110	1,015	5,000	5,000
Membership - MCCMC	1,200	-	1,750	1,750
Membership - League of CA Cities	5,422	5,935	8,000	9,000
Subtotal:	\$ 7,122	\$ 7,339	\$ 18,250	\$ 19,250
SPECIAL DEPT ADMINISTRATION				
Diversity Task Force	21,225	31,481	40,000	45,000
Planning Commission	-	-	1,000	1,000
Design Review Board	93	-	1,000	1,000
Parks, Open Space & Trails Commission	-	-	1,000	1,000
Heritage & Arts Commission	3,217	2,014	7,500	15,000
Contingency	-	-	2,500	2,500
Subtotal:	\$ 29,535	\$ 33,495	\$ 53,000	\$ 65,500
Total Supplies & Services:	\$ 84,545	\$ 82,256	\$ 181,250	\$ 197,250
TOTAL DEPARTMENT	\$ 84,545	\$ 82,256	\$ 181,250	\$ 197,250

Town Administration

TOWN HALL FACILITY

OBJECT SUMMARY	2022/23 Actual	2023/24 Actual	2024/25 Adopted	2025/26 Proposed
EXPENDITURES				
SALARY & WAGES				
EMPLOYEE BENEFITS				
SUPPLIES & SERVICES				
Department Supplies & Expenses	25,488	27,182	50,500	50,500
Conferences & Memberships				
Contractual Services	4,007	21,239	37,500	37,500
Insurances				
Intergovernmental & Agency				
Equipment Supplies & Maintenance	117,539	163,607	165,500	156,250
Utility & Communication	80,931	66,269	72,250	71,500
Special Department Administrative	1,791	-	-	-
Allocated Costs				
Total Supplies & Services	229,755	278,297	325,750	315,750
CAPITAL OUTLAY EXPENSE	20,000	16,385	40,000	75,000
CAPITAL OUTLAY ALLOWANCE	13,000	16,250	24,850	26,100
CAPITAL PROJECT EXPENSES	-	-	-	-
DEBT SERVICE EXPENSES				
TOTAL EXPENDITURES	\$ 262,755	\$ 310,932	\$ 390,600	\$ 416,850
STAFFING LEVEL				
TOTAL STAFFING				

Town Administration

TOWN HALL FACILITY

Account Description	2022/23 Actual	2023/24 Actual	2024/25 Adopted	2025/26 Proposed
SUPPLIES & SERVICES				
DEPARTMENT SUPPLIES & EXPENSES				
Office & Copier Supplies	11,516	12,664	20,000	20,000
Postage	7,879	12,477	10,000	10,000
Printing & Reproduction	1,108	1,808	3,000	3,000
Recruiting & Background	2,416	-	7,500	7,500
Special Events, Awards, Functions	2,568	233	10,000	10,000
Subtotal:	\$ 25,488	\$ 27,182	\$ 50,500	\$ 50,500
CONTRACTUAL SERVICES				
Contractual Services	4,007	21,239	32,500	32,500
Parking Lease	-	-	5,000	5,000
Subtotal:	\$ 4,007	\$ 21,239	\$ 37,500	\$ 37,500
EQ SUPPLIES & MAINTENANCE				
Equipment Maintenance	34,330	28,917	35,000	35,000
Building/Facility Supplies	4,257	6,256	10,000	10,000
Equipment Lease				5750
Inspection & Testing	500	-	500	500
Janitorial Services	15,480	21,281	30,000	30,000
Landscape Grounds Materials	11,081	13,143	10,000	10,000
Pest Control	596	542	-	-
Dairy Knoll Expenses	50,164	26,016	40,000	40,000
Misc. Facility Improvements	1,131	67,452	40,000	25,000
Subtotal:	\$ 117,539	\$ 163,607	\$ 165,500	\$ 156,250
UTILITY & COMMUNICATION				
Energy-PG&E	30,614	28,864	50,000	50,000
Water-MMWD	4,085	3,927	3,500	4,000
Telecommunications	18,256	32,545	17,500	17,500
Cable Communication Services	1,136	(237)	1,250	-
MIDAS Network Charges	26,839	1,170	-	-
Subtotal:	\$ 80,931	\$ 66,269	\$ 72,250	\$ 71,500
Total Supplies & Services:	\$ 227,964	\$ 278,297	\$ 325,750	\$ 315,750
CAPITAL OUTLAY EXPENSES				
CAPITAL EQUIPMENT OUTLAY				
Town Hall Furnishings/Fixtures	20,000	13,778	40,000	75,000
Subtotal	\$ 20,000	\$ 13,778	\$ 40,000	\$ 75,000
CAPITAL OUTLAY ALLOWANCE				
Capital Equipment Allowance	7,500	9,375	9,850	10,350
Technology Allowance	5,500	6,875	15,000	15,750
Subtotal:	\$ 13,000	\$ 16,250	\$ 24,850	\$ 26,100
TOTAL DEPARTMENT	\$ 262,755	\$ 310,932	\$ 390,600	\$ 416,850

COMMUNITY DEVELOPMENT

Planning & Design Review

Advance Planning

Building Inspection

The Community Development Department is responsible for managing the planning, development and implementation of the overall community goals in accordance with the General Plan, Zoning Ordinance, Municipal Codes, Building Codes, and Town Council policies.

The total proposed appropriation of \$1,944,465 for the Community Development Department is primarily funded with resources of the General Fund. Staffing of the Department remains at 8.0 full time equivalent employees; 4.0 in the Planning Division and 4.0 in the Building Division.

Planning & Design Review

The Planning Division is responsible for managing the physical development of the Town in an orderly manner, in accordance with the General Plan, Zoning Ordinance, Municipal Code, Hillside Design Guidelines, Downtown Design Handbook, and Town Council policies. The Division reviews and issues planning and zoning permits, tree permits, sign permits, and well permits, among others, and performs code enforcement functions for areas under its regulatory purview.

Advance Planning

The Advance Planning Division is responsible for maintaining a comprehensive up-to-date General Plan, as well as conducting studies and producing long-range plans and documents such as the Climate Action Plan, Open Space Resource Management Plan, Recreation Needs Assessment, McKegney Green Management Policy, Bicycle & Pedestrian Master Plan, and Local Hazard Mitigation Plan.

Building Inspection

The Building Inspection Division ensures that construction in the Town is compliant with adopted construction codes, in conformance with accepted building practices, and conforms to the Town's adopted policies and ordinances. The Division issues permits, conducts regular permit inspections, performs plan check reviews for construction applications, conducts residential resale inspections, and performs code enforcement functions for areas under its regulatory purview.

Community Development

DEPARTMENT SUMMARY

	2022/23 Actual	2023/24 Actual	2024/25 Adopted	2025/26 Proposed
DEPARTMENT FUNDING				
General Fund	1,341,941	1,552,702	1,684,616	1,808,965
Employee Compensated Leave Reserve	5,077	-	-	-
Capital Equipment Replacement	-	48,467	55,000	-
Technology Fund	12,649	69,049	35,500	35,500
Long Range Planning Fund	355,000	175,896	-	100,000
Total Department Funding	\$ 1,714,668	\$ 1,846,114	\$ 1,775,116	\$ 1,944,465
DIVISION FUNDING				
<u>Planning & Design Review</u>				
General Fund	677,635	845,653	950,393	1,009,325
Employee Compensated Leave	5,077	-	-	-
Capital Equipment Replacement	-	48,467	55,000	-
Technology Fund	12,649	69,049	35,500	35,500
Total Planning & Design Review	\$ 695,362	\$ 963,169	\$ 1,040,893	\$ 1,044,825
<u>Building Inspection</u>				
General Fund	664,306	707,049	734,223	799,640
Total Building Inspection	\$ 664,306	\$ 707,049	\$ 734,223	\$ 799,640
<u>Advance Planning</u>				
Long Range Planning Fund	355,000	175,896	-	100,000
General Fund	-	-	-	-
Total Advance Planning	\$ 355,000	\$ 175,896	\$ -	\$ 100,000
Total Division Funding	\$ 1,714,668	\$ 1,846,114	\$ 1,775,116	\$ 1,944,465

Community Development

ALL DIVISIONS

OBJECT SUMMARY	2022/23 Actual	2023/24 Actual	2024/25 Adopted	2025/26 Proposed
EXPENDITURES				
SALARY & WAGES	\$ 856,529	\$ 837,028	\$ 925,837	\$ 972,828
EMPLOYEE BENEFITS	\$ 362,400	\$ 372,555	\$ 410,999	\$ 493,267
SUPPLIES & SERVICES				
Department Supplies & Expenses	9,351	14,902	7,300	9,300
Conferences & Memberships	5,575	3,574	24,700	25,500
Contractual Services	67,083	178,535	215,000	305,000
Insurances	-	-	-	-
Intergovernmental & Agency	-	-	-	-
Equipment Supplies & Maintenance	631	1,711	5,000	5,000
Utility & Communication	-	-	-	-
Special Department Administrative	365,450	233,326	50,000	50,000
Allocated Costs	-	-	-	-
Total Supplies & Services	\$ 448,090	\$ 432,048	302,000	394,800
CAPITAL OUTLAY EXPENSE	\$ 12,649	\$ 117,516	90,500	35,500
CAPITAL OUTLAY ALLOWANCE	\$ 35,000	\$ 38,500	45,780	48,070
CAPITAL PROJECT EXPENSES	\$ -	\$ -	-	-
DEBT SERVICE EXPENSES	\$ -	\$ -	-	-
TOTAL EXPENDITURES	\$ 1,714,668	\$ 1,797,647	\$ 1,775,116	\$ 1,944,465
SOURCE OF FUNDING				
General Fund	1,341,941	1,504,235	1,684,616	1,808,965
Employee Compensated Leave Reserve	5,077	-	-	-
Capital Equipmen Outlay	-	48,467	55,000	-
Capital Technology Outlay	12,649	69,049	35,500	35,500
Long Range Planning Fund	355,000	175,896	-	100,000
TOTAL FUNDING	\$ 1,714,668	\$ 1,797,647	\$ 1,775,116	\$ 1,944,465
STAFFING LEVEL				
Community Development Director	1.00	1.00	1.00	1.00
Planning Manager	1.00	-	-	-
Senior Planner	-	1.00	-	-
Associate Planner	-	-	2.00	2.00
Assistant Planner	-	-	-	-
Community Development Aide	1.00	1.00	-	-
Building Official	1.00	1.00	1.00	1.00
Building Inspector	1.00	1.00	1.00	1.00
Permit Clerk	1.00	1.00	1.00	1.00
Permit Technician	1.00	1.00	1.00	1.00
Planning Technician	1.00	1.00	1.00	1.00
TOTAL STAFFING	8.00	8.00	8.00	8.00

Community Development

PLANNING & DESIGN REVIEW

OBJECT SUMMARY	2022/23 Actual	2023/24 Actual	2024/25 Adopted	2025/26 Proposed
EXPENDITURES				
SALARY & WAGES	\$ 473,218	\$ 440,453	\$ 503,126	\$ 525,983
EMPLOYEE BENEFITS	\$ 175,411	\$ 182,695	\$ 204,767	\$ 257,417
SUPPLIES & SERVICES				
Department Supplies & Expenses	7,945	14,902	6,300	7,800
Conferences & Memberships	1,185	1,155	12,700	13,500
Contractual Services	10,035	141,323	190,000	170,000
Insurances	-	-	-	-
Intergovernmental & Agency	-	-	-	-
Equipment Supplies & Maintenance	69	323	1,000	1,000
Utility & Communication				
Special Department Administrative	-	-	10,000	10,000
Allocated Costs	-	-	-	-
Total Supplies & Services	\$ 19,233	\$ 157,703	\$ 220,000	\$ 202,300
CAPITAL OUTLAY EXPENSE	\$ 12,649	\$ 117,516	\$ 90,500	\$ 35,500
CAPITAL OUTLAY ALLOWANCE	\$ 14,850	\$ 16,335	\$ 22,500	\$ 23,625
CAPITAL PROJECT EXPENSES	\$ -	\$ -	\$ -	\$ -
DEBT SERVICE EXPENSES	\$ -	\$ -	\$ -	\$ -
TOTAL EXPENDITURES	\$ 695,362	\$ 914,702	\$ 1,040,893	\$ 1,044,825
STAFFING LEVEL				
Positions	4.00	4.00	4.00	4.00
TOTAL STAFFING	4.00	4.00	4.00	4.00

Community Development

PLANNING & DESIGN REVIEW

Account Description	2022/23 Actual	2023/24 Actual	2024/25 Adopted	2025/26 Proposed
SALARY				
Director of Community Development	192,991	150,411	202,238	209,317
Senior Planner	123,726	77,436		
Associate Planner (2)		96,282	201,090	223,352
Assistant Planner	82,586	37,009	-	-
Planning Technician	64,272	71,489	72,298	80,814
Community Development Aide	4,825	-	-	-
Planning Intern (PST)	4,376	6,816	10,000	10,000
Overtime	442	1,010	2,500	2,500
Casual Hire	-	-	15,000	-
Subtotal:	\$ 473,218	\$ 440,453	\$ 503,126	\$ 525,983
EMPLOYEE BENEFITS				
Medical & Insurance	51,136	63,297	59,287	89,750
Employee Accruing Fringe	10,394	7,926	10,146	9,600
PERS-Employer Normal Cost & Survivor Benefit	39,529	40,293	44,372	50,459
PERS-Employer Unfunded Liability Pmt.	59,057	55,859	78,476	90,090
PST 3.75% Employer Contribution	131	-	178	178
Wellness benefit				2,600
FICA-Medicare	7,034	6,635	7,008	7,440
Commute Benefit (Tolls)				4,000
Auto Allowance	2,492	2,400	3,800	1,800
Cell Phone Allowance	1,500	1,500	1,500	1,500
Subtotal:	\$ 175,411	\$ 182,695	\$ 204,767	\$ 257,417
SUPPLIES & SERVICES				
DEPARTMENT SUPPLIES & EXPENSES				
Noticing & Publication	7,799	14,728	6,000	7,500
Publications & Subscriptions	146	174	300	300
Subtotal:	\$ 7,945	\$ 14,902	\$ 6,300	\$ 7,800
CONFERENCES & MEMBERSHIPS				
Conferences, Meetings & Travel	-	1,155	5,000	5,000
Employee Development/Training	678	-	6,000	6,000
Memberships	507	-	1,700	2,500
Subtotal:	\$ 1,185	\$ 1,155	\$ 12,700	\$ 13,500

Community Development

PLANNING & DESIGN REVIEW

Account Description	2022/23 Actual	2023/24 Actual	2024/25 Adopted	2025/26 Proposed
CONTRACTUAL SERVICES				
Contractual Services	-	115,987	100,000	100,000
Minutes Services	10,035	10,875	10,000	-
Sustainability Coordinator (Mill Valley Contract)	-	14,461	80,000	70,000
Subtotal:	\$ 10,035	\$ 141,323	\$ 190,000	\$ 170,000
EQ SUPPLIES & MAINTENANCE				
Equipment Maintenance	-			
Fuel & Oil	-			
Vehicle Maintenance	69	323	1,000	1,000
Subtotal:	\$ 69	\$ 323	\$ 1,000	\$ 1,000
SPECIAL DEPT. ADMINISTRATIVE				
Zoning Ordinance Maintenance	-	-	10,000	10,000
Subtotal:	\$ -	\$ -	\$ 10,000	\$ 10,000
Total Supplies & Services:	\$ 19,233	\$ 157,703	\$ 220,000	\$ 202,300
CAPITAL OUTLAY EXPENSES				
CAPITAL EQUIPMENT OUTLAY				
Vehicles & Set Up	-	48,467	55,000	-
Subtotal:	\$ -	\$ 48,467	\$ 55,000	\$ -
CAPITAL TECHNOLOGY OUTLAY				
Replacement Computers & Monitors (4)	1,148	2,611	4,000	4,000
Misc. Computer Parts	-	0	1,500	1,500
TrakiT Permit Software Annual Fee	10,977	23,645	30,000	30,000
Subtotal:	\$ 12,649	\$ 69,049	\$ 35,500	\$ 35,500
Total Capital Outlay Expenses:	\$ 12,649	\$ 117,516	\$ 90,500	\$ 35,500
CAPITAL OUTLAY ALLOWANCE				
Capital Equipment Allowance	4,850	5,335	7,500	7,875
Technology Allowance	10,000	11,000	15,000	15,750
Subtotal:	\$ 14,850	\$ 16,335	\$ 22,500	\$ 23,625
TOTAL DEPARTMENT	\$ 695,362	\$ 914,702	\$ 1,040,893	\$ 1,044,825

Community Development

BUILDING INSPECTION

OBJECT SUMMARY	2022/23 Actual	2023/24 Actual	2024/25 Adopted	2025/26 Proposed
EXPENDITURES				
SALARY & WAGES	\$ 383,311	\$ 396,575	\$ 422,711	\$ 446,845
EMPLOYEE BENEFITS	\$ 186,988	\$ 189,860	\$ 206,232	\$ 235,850
SUPPLIES & SERVICES				
Department Supplies & Expenses	1,406	-	1,000	1,500
Conferences & Memberships	4,391	2,419	12,000	12,000
Contractual Services	57,048	37,212	25,000	35,000
Equipment Supplies & Maintenance	562	1,388	4,000	4,000
Special Department Administrative	10,450	57,430	40,000	40,000
Total Supplies & Services	\$ 73,856	\$ 98,449	\$ 82,000	\$ 92,500
CAPITAL OUTLAY EXPENSE	\$ -	\$ -	\$ -	\$ -
CAPITAL OUTLAY ALLOWANCE	\$ 20,150	\$ 22,165	\$ 23,280	\$ 24,445
TOTAL EXPENDITURES	\$ 664,306	\$ 707,049	\$ 734,223	\$ 799,640
STAFFING LEVEL				
Positions	4.00	4.00	4.00	4.00
TOTAL STAFFING	4.00	4.00	4.00	4.00

Community Development

BUILDING INSPECTION

Account Description	2022/23 Actual	2023/24 Actual	2024/25 Adopted	2025/26 Proposed
SALARY				
Building Official	135,079	143,384	148,165	163,877
Building Inspector	92,702	98,961	102,036	114,588
Building Permit Technician	80,551	81,684	83,866	83,866
Building Permits Clerk	69,869	72,546	74,144	82,014
Overtime	33	-	2,500	2,500
Casual/Temporary Hire	-	-	12,000	-
Subtotal:	\$ 383,311	\$ 396,575	\$ 422,711	\$ 446,845
EMPLOYEE BENEFITS				
Medical & Insurance	77,907	84,505	85,264	96,956
Employee Accruing Fringe	9,969	9,600	9,600	9,600
PERS-Employer Normal Cost & Survivor Benefit	28,378	30,143	26,873	28,008
PERS-Unfunded Liability	61,245	55,859	78,476	90,090
Commute Benefit (Tolls)	3,926	3,914	-	2,000
Wellness Benefit	-	-	-	2,600
FICA-Medicare	5,564	5,839	6,019	6,596
Subtotal:	\$ 186,988	\$ 189,860	\$ 206,232	\$ 235,850
SUPPLIES & SERVICES				
DEPARTMENT SUPPLIES & EXPENSES				
Publications & Subscriptions	1,406	-	1,000	1,500
Subtotal:	\$ 1,406	\$ -	\$ 1,000	\$ 1,500
CONFERENCES & MEMBERSHIPS				
Conferences, Meetings & Travel	2,658	79	5,000	5,000
Employee Development/Training	1,518	2,340	6,000	6,000
Memberships	215	-	1,000	1,000
Subtotal:	\$ 4,391	\$ 2,419	\$ 12,000	\$ 12,000
CONTRACTUAL SERVICES				
Contractual Services	35,751	28,425	25,000	35,000
Outside Plan Check	21,297	8,787	-	-
Subtotal:	\$ 57,048	\$ 37,212	\$ 25,000	\$ 35,000
EQ SUPPLIES & MAINTENANCE				
Equipment Maintenance	230	32	1,000	1,000
Fuel & Oil	306	57	-	-
Vehicle Maintenance	26	1,299	3,000	3,000
Subtotal:	\$ 562	\$ 1,388	\$ 4,000	\$ 4,000
SPECIAL DEPT. ADMINISTRATIVE				
Records Management-Outside Scanning	10,450	57,430	40,000	40,000
Subtotal:	\$ 10,450	\$ 57,430	\$ 40,000	\$ 40,000
Total Supplies & Services:	\$ 73,856	\$ 98,449	\$ 82,000	\$ 92,500

Community Development

BUILDING INSPECTION

Account Description	2022/23 Actual	2023/24 Actual	2024/25 Adopted	2025/26 Proposed
CAPITAL OUTLAY ALLOWANCE				
Capital Equipment Allowance	7,500	8,250	8,665	9,100
Technology Allowance	12,650	13,915	14,615	15,345
Subtotal:	\$ 20,150	\$ 22,165	\$ 23,280	\$ 24,445
TOTAL DEPARTMENT	\$ 664,306	\$ 707,049	\$ 734,223	\$ 799,640

Community Development

ADVANCE PLANNING

OBJECT SUMMARY	2022/23 Actual	2023/24 Actual	2024/25 Adopted	2025/26 Proposed
EXPENDITURES				
SALARY & WAGES	\$ -	\$ -	\$ -	\$ -
EMPLOYEE BENEFITS	\$ -	\$ -	\$ -	\$ -
SUPPLIES & SERVICES				
Department Supplies & Expenses	-	-	-	-
Conferences & Memberships	-	-	-	-
Contractual Services	-	-	-	100,000
Insurances				
Intergovernmental & Agency				
Equipment Supplies & Maintenance				
Utility & Communication				
Special Department Administrative	355,000	175,896	-	-
Allocated Costs	-	-	-	-
Total Supplies & Services	\$ 355,000	\$ 175,896	\$ -	\$ 100,000
CAPITAL OUTLAY EXPENSE				
CAPITAL OUTLAY ALLOWANCE	\$ -	\$ -	\$ -	\$ -
CAPITAL PROJECT EXPENSES				
DEBT SERVICE EXPENSES				
TOTAL EXPENDITURES	\$ 355,000	\$ 175,896	\$ -	\$ 100,000

Community Development

ADVANCE PLANNING

Account Description	2022/23 Actual	2023/24 Actual	2024/25 Adopted	2025/26 Proposed
SALARY				
Advance Planner	-	-	-	-
Subtotal:	\$ -	\$ -	\$ -	\$ -
Associate Planner				
Medical & Insurance				
Employee Accruing Fringe				
PERS-Employee				
PERS-Town				
FICA-Medicare				
Subtotal:	\$ -			
SUPPLIES & SERVICES				
DEPARTMENT SUPPLIES & EXPENSES				
Noticing & Publication				
Printing & Reproduction				
Subtotal:	\$ -			
CONFERENCES & MEMBERSHIPS				
Conferences, Meetings & Travel				
Memberships				
Subtotal:	\$ -			
CONTRACTUAL SERVICES				
Contractual Services				100,000
Subtotal:	\$ -			
SPECIAL DEPT. ADMINISTRATIVE				
Housing Element Update	-	83,170		
General Plan Update	355,000	92,726		
General Plan Update - Misc. Elements				
Subtotal:	\$ 355,000	\$ 175,896	\$ -	\$ -
Total Supplies & Services:	\$ 355,000	\$ 175,896	\$ -	\$ 100,000
CAPITAL OUTLAY ALLOWANCE				
Capital Equipment Allowance	-			
Technology Allowance	-			
Subtotal:	\$ -	\$ -	\$ -	\$ -
TOTAL DEPARTMENT	\$ 355,000	\$ 175,896	\$ -	\$ 100,000

POLICE

Police Services

Police/EOC Facility

The Police Department provides law enforcement services for ensuring the safety of and a high quality of life for the community. To that end, the Department strives to enforce all federal, state and local laws without prejudice, preserve the peace and insure that the citizens and merchants that live and work in our community receive the highest level of law enforcement services available.

The total proposed appropriation for the Police Department is \$5,291,882. Staffing is comprised of 15 sworn personnel, 3 civilian personnel and approximately 2 reserve police officers.

The Department also coordinates with other Town departments, government agencies and has developed a partnership with the community in planning and implementing safe school programs, neighborhood and business awareness, safe pedestrian and traffic flow on our streets and emergency preparedness programs. Community oriented policing in Tiburon builds on the understanding that it is the community itself that can best say what it needs from its Police Department and the Police and the community must work together to accomplish jointly set goals through cooperative efforts. While the philosophy of community oriented policing has only recently received an official title, this concept has been in place in the Town of Tiburon since the Department's inception in 1972, and continues to exist to this date.

Police Services

The Police Services Division includes patrol, administration, support personnel, investigations, training, parking enforcement and crime prevention program.

Police/Emergency Operations Center (EOC) Facility

The Police/Emergency Operations Center Facility Division serves as the primary Emergency Operation Center for the entire Tiburon Peninsula. All costs related to maintaining the policy facility which also serves as the primary Emergency Operation Center for the entire Tiburon Peninsula. section. Belvedere contributes 12.5% of the funds needed to maintain this function.

Police Department

DEPARTMENT SUMMARY

	2022/23 Actual	2023/24 Actual	2024/25 Adopted	2025/26 Proposed
DEPARTMENT FUNDING				
General Fund	4,304,964	4,763,709	4,807,708	5,097,882
Employee Compensated Leave	-	14,370	-	-
Capital Equipment Replacement	134,673	250,950	110,000	90,000
Technology Fund	88,030	117,054	64,800	104,000
Total Department Funding	\$ 4,527,667	\$ 5,146,083	\$ 4,982,508	\$ 5,291,882
DIVISION FUNDING				
<u>Police Services</u>				
General Fund	4,211,945	4,638,045	4,711,868	4,989,007
Employee Compensated Leave	-	14,370	-	-
Capital Equipment Replacement	134,673	250,950	110,000	90,000
Technology Fund	88,030	117,054	64,800	104,000
Total Police Services	\$ 4,434,648	\$ 5,020,419	\$ 4,886,668	\$ 5,183,007
<u>Police Facility</u>				
General Fund	93,019	125,664	95,840	108,875
Total Facility	\$ 93,019	\$ 125,664	\$ 95,840	\$ 108,875
Total Division Funding	\$ 4,527,667	\$ 5,146,083	\$ 4,982,508	\$ 5,291,882

Police Department				
ALL DIVISIONS				
OBJECT SUMMARY	2022/23 Actual	2023/24 Actual	2024/25 Adopted	2025/26 Proposed
EXPENDITURES				
SALARY & WAGES	\$ 2,371,513	\$ 2,539,684	\$ 2,553,738	\$ 2,727,247
EMPLOYEE BENEFITS	\$ 1,061,250	\$ 1,145,214	\$ 1,236,999	\$ 1,354,342
SUPPLIES & SERVICES				
Department Supplies & Expenses	67,709	85,455	63,000	82,500
Conferences & Memberships	21,606	42,239	57,000	56,000
Contractual Services	95,767	62,417	105,337	102,891
Insurances	-	-	-	-
Intergovernmental & Agency	312,491	409,718	349,844	323,002
Equipment Supplies & Maintenance	185,826	232,147	183,650	174,150
Utility & Communication	62,543	83,448	60,100	73,000
Special Department Administrative	8,416	28,770	65,000	65,000
Allocated Costs	-	-	-	-
Total Supplies & Services	\$ 754,359	\$ 944,194	\$ 883,931	\$ 876,543
CAPITAL OUTLAY EXPENSE	\$ 226,171	\$ 389,920	\$ 174,800	\$ 194,000
CAPITAL OUTLAY ALLOWANCE	\$ 114,375	\$ 127,071	\$ 133,040	\$ 139,750
CAPITAL PROJECT EXPENSES	\$ -	\$ -	\$ -	\$ -
DEBT SERVICE EXPENSES	\$ -	\$ -	\$ -	\$ -
TOTAL EXPENDITURES	\$ 4,527,667	\$ 5,146,083	\$ 4,982,508	\$ 5,291,882
SOURCE OF FUNDING				
General Fund	4,304,964	4,763,709	4,807,708	5,097,882
Employee Compensated Leave	-	14,370	-	-
Capital Equipment Outlay	134,673	250,950	110,000	90,000
Capital Technology Outlay	88,030	117,054	64,800	104,000
TOTAL FUNDING	\$ 4,527,667	\$ 5,146,083	\$ 4,982,508	\$ 5,291,882
STAFFING LEVEL				
Chief	1.00	1.00	1.00	1.00
Captain	-	1.00	1.00	1.00
Sergeant	4.00	4.00	4.00	4.00
Patrol Officers	8.00	8.00	8.00	9.00
Police Officer Trainee	-	-	-	-
Police Service Aide	3.00	3.00	3.00	2.00
Emergency Services Coordinator	1.00	1.00	1.00	1.00
TOTAL STAFFING	17.00	18.00	18.00	18.00

Police Department

POLICE SERVICES

OBJECT SUMMARY	2022/23 Actual	2023/24 Actual	2024/25 Adopted	2025/26 Proposed
EXPENDITURES				
SALARY & WAGES	\$ 2,371,513	\$ 2,539,684	\$ 2,553,738	\$ 2,727,247
EMPLOYEE BENEFITS	\$ 1,061,250	\$ 1,145,214	\$ 1,236,999	\$ 1,354,342
SUPPLIES & SERVICES				
Department Supplies & Expenses	67,709	85,455	63,000	82,500
Conferences & Memberships	21,606	42,239	57,000	56,000
Contractual Services	95,767	62,417	105,337	102,891
Intergovernmental & Agency	312,491	409,718	349,844	323,002
Equipment Supplies & Maintenance	138,122	162,178	136,500	122,000
Utility & Communication	35,182	42,887	41,600	47,000
Special Department Administrative	1,679	24,381	55,000	55,000
Allocated Costs				
Total Supplies & Services	\$ 672,557	\$ 829,275	\$ 808,281	\$ 788,393
CAPITAL OUTLAY EXPENSE	\$ 222,703	\$ 388,875	\$ 164,800	\$ 184,000
CAPITAL OUTLAY ALLOWANCE	\$ 106,625	\$ 117,371	\$ 122,850	\$ 129,025
CAPITAL PROJECT EXPENSES	\$ -	\$ -	\$ -	\$ -
DEBT SERVICE EXPENSES				
TOTAL EXPENDITURES	\$ 4,434,648	\$ 5,020,419	\$ 4,886,668	\$ 5,183,007
STAFFING LEVEL				
Positions	17.00	18.00	18.00	18.00
TOTAL STAFFING	17.00	18.00	18.00	18.00

Police Department				
POLICE SERVICES				
Account Description	2022/23 Actual	2023/24 Actual	2024/25 Adopted	2025/26 Proposed
SALARY				
Police Chief	216,420	218,311	227,210	240,329
Captain	180,674	139,279	180,353	197,583
Sergeants (4)	426,789	533,768	564,453	596,145
Patrol Officer (8)	863,625	963,723	904,764	1,090,580
Police Officer Trainee		-	-	20,000
Emergency/Admin Services Coordinator	109,336	104,584	107,727	111,319
Police Service Aide (3)	237,544	240,349	271,901	167,248
Overtime	206,513	133,438	110,000	110,000
Overtime-Special Svcs	1,989	46,889	7,500	7,500
ORT Patrol	1,786	14,229	25,000	25,000
Education Incentive Pay	28,954	26,377	27,300	27,300
Holiday Pay	58,323	63,043	71,490	82,419
Special Pay	7,604	3,879	9,000	9,000
Bilingual Pay	-	-	3,600	3,600
Longevity Pay	11,140	9,647	18,240	15,420
Shift Differential	20,816	27,798	25,200	23,804
Subtotal:	\$ 2,371,513	\$ 2,539,684	\$ 2,553,738	\$ 2,727,247
EMPLOYEE BENEFITS				
Medical & Insurance	260,088	296,674	327,290	350,000
Employee Accruing Fringe	16,339	22,154	14,400	14,400
PERS-Employer Normal Cost & Survivor Benefit	265,234	314,695	324,125	324,125
PERS-Employer Unfunded Liability Pmt.	464,365	446,790	493,130	566,113
Wellness Benefit				13,650
Retirement Health Savings Account	-	8,400	16,800	16,800
FICA-Medicare	30,818	36,463	33,316	33,316
Automobile Allowance	5,539	7,200	9,600	9,600
Commuter Benefit -Tolls				2,000
Cell Phone Allowance	1,000	-	3,000	3,000
Medical Allowance	13,332	12,838	12,838	12,838
Tuition Reimbursement	4,535	-	2,500	2,500
Housing Allowance				6,000
Subtotal:	\$ 1,061,250	\$ 1,145,214	\$ 1,236,999	\$ 1,354,342
SUPPLIES & SERVICES				
DEPARTMENT SUPPLIES & EXPENSES				
Office & Copier Supplies	11,946	9,998	14,000	12,000
Evidence Supplies	1,521	1,191	1,500	1,500
Postage	239	229	1,000	1,000
Printing, Reproduction	6,351	4,804	4,000	4,000
Range & Weapons	1,722	11,435	15,000	35,000
Recruiting & Investigation	29,625	13,343	10,000	10,000
Special Investigation	7,972	8,687	7,500	7,500
DOJ Live Scan	4,966	4,390	3,000	4,500
Publications & Subscriptions	3,367	16,137	7,000	7,000
	-	15,241		
Subtotal:	\$ 67,709	\$ 85,455	\$ 63,000	\$ 82,500

Police Department

POLICE SERVICES

Account Description	2022/23 Actual	2023/24 Actual	2024/25 Adopted	2025/26 Proposed
CONFERENCES & MEMBERSHIPS				
Conferences, Meetings & Travel	3,937	12,398	10,000	20,000
Employee Development	4,376	755	30,000	20,000
Memberships	1,685	4,227	3,000	3,000
POST-Reimbursed Training	8,739	18,844	12,000	12,000
Special Meal Allowance (MOU)	815	662	2,000	1,000
Subtotal:	\$ 21,606	\$ 42,239	\$ 57,000	\$ 56,000
CONTRACTUAL SERVICES				
Contractual Services-Consultant	35,122	56,431	35,000	35,000
Records Management System (Tech)	49,057	-	55,789	53,075
Lexipol Policy Manual Maintenance	101	5,036	5,400	5,400
Systems Support (MDC, CAD Maint)	11,488	950	9,148	9,416
Subtotal:	\$ 95,767	\$ 62,417	\$ 105,337	\$ 102,891
INTERGOVERNMENT, AGENCY & JPA				
Marin County Major Crimes Task Force	46,063	46,063	45,000	45,000
Marin County Dispatch	263,301	363,655	301,717	274,875
Marin County DA-Prandi Center	3,127	-	3,127	3,127
Subtotal:	\$ 312,491	\$ 409,718	\$ 349,844	\$ 323,002
EQ SUPPLIES & MAINTENANCE				
Equipment Maintenance	18,556	867	3,500	3,500
Fuel & Oil	29,698	29,684	35,000	32,500
Radio Maintenance	801	-	2,000	2,000
Safety Equipment	1,645	21,130	20,000	20,000
Uniform Maintenance	8,618	15,928	7,000	7,000
Uniform Purchase/Replacement	39,036	47,584	25,000	25,000
Vehicle Supplies	14,042	9,903	1,000	1,000
Vehicle Maintenance	15,950	33,453	25,000	30,000
Safety Equipment (MOU)	325	145	1,000	1,000
License Plate Camera Subscription	9,451	3,484	17,000	-
Subtotal:	\$ 138,122	\$ 162,178	\$ 136,500	\$ 122,000
UTILITY & COMMUNICATION				
Telecommunication	29,545	26,598	25,000	30,000
Cable Communication Services	688	1,188	600	1,000
MIDAS Internet Connection	4,950	15,101	16,000	16,000
Subtotal:	\$ 35,182	\$ 42,887	\$ 41,600	\$ 47,000
SPECIAL DEPT. ADMINISTRATIVE				
Community Engagement Activities	-	2,057	20,000	35,000
Emergency & Disaster Planning	1,679	22,324	35,000	20,000
Subtotal:	\$ 1,679	\$ 24,381	\$ 55,000	\$ 55,000
Total Supplies & Services:	\$ 672,557	\$ 829,275	\$ 808,281	\$ 788,393

Police Department				
POLICE SERVICES				
Account Description	2022/23 Actual	2023/24 Actual	2024/25 Adopted	2025/26 Proposed
CAPITAL OUTLAY EXPENSES				
CAPITAL EQUIPMENT OUTLAY				
Vehicles & Setup - Patrol Car	134,673	250,950	100,000	80,000
Subtotal:	\$ 134,673	\$ 250,950	\$ 100,000	\$ 80,000
CAPITAL TECHNOLOGY OUTLAY				
Replacement Computers & Monitors	4,473	72,162	10,000	10,000
Misc. Computer Parts	-	-	1,500	1,500
Patrol Laptops	-	20,871	-	-
Phone System Upgrade	15,829	-	-	-
License Plate Reader Camera Maintenance	4,500	6,896	7,500	35,000
Axon Annual Contract - Cameras/Tasers	63,228	37,996	45,800	57,500
Subtotal:	\$ 88,030	\$ 137,925	\$ 64,800	\$ 104,000
Total Capital Outlay Expenses:	\$ 222,703	\$ 388,875	\$ 164,800	\$ 184,000
CAPITAL OUTLAY ALLOWANCE				
Capital Equipment Allowance	86,625	95,000	99,750	104,750
Technology Allowance	20,000	22,371	23,100	24,275
Subtotal:	\$ 106,625	\$ 117,371	\$ 122,850	\$ 129,025
TOTAL DEPARTMENT	\$ 4,434,648	\$ 5,020,419	\$ 4,886,668	\$ 5,183,007

Police Department

POLICE FACILITY

OBJECT SUMMARY	2022/23 Actual	2023/24 Actual	2024/25 Adopted	2025/26 Proposed
EXPENDITURES				
SALARY & WAGES	\$ -	\$ -	\$ -	\$ -
EMPLOYEE BENEFITS	\$ -	\$ -	\$ -	\$ -
SUPPLIES & SERVICES				
Equipment Supplies & Maintenance	47,704	69,969	47,150	52,150
Utility & Communication	27,361	40,561	18,500	26,000
Special Department Administrative	6,737	4,389	10,000	10,000
Total Supplies & Services	\$ 81,802	\$ 114,919	\$ 75,650	\$ 88,150
CAPITAL OUTLAY EXPENSE	\$ 3,467	\$ 1,045	\$ 10,000	\$ 10,000
CAPITAL OUTLAY ALLOWANCE	\$ 7,750	\$ 9,700	\$ 10,190	\$ 10,725
TOTAL EXPENDITURES	\$ 93,019	\$ 125,664	\$ 95,840	\$ 108,875
STAFFING LEVEL				
Positions				
TOTAL STAFFING				

Police Department

POLICE FACILITY

Account Description	2022/23 Actual	2023/24 Actual	2024/25 Adopted	2025/26 Proposed
SUPPLIES & SERVICES				
EQ SUPPLIES & MAINTENANCE				
Equipment Maintenance	24,974	28,045	15,000	20,000
Building/Facility Supplies	5,602	9,520	10,000	10,000
Fuel & Oil	-	-	500	500
Inspection & Testing	468	-	500	500
Janitorial Services	15,303	13,783	20,000	20,000
Landscape Grounds & Material	-	-	-	-
Pest Control Service	1,307	1,056	1,150	1,150
Subtotal:	\$ 47,704	\$ 69,969	\$ 47,150	\$ 52,150
UTILITY & COMMUNICATION				
Energy-PG&E	26,436	39,402	17,500	25,000
Water-MMWD	925	1,159	1,000	1,000
Subtotal:	\$ 27,361	\$ 40,561	\$ 18,500	\$ 26,000
SPECIAL DEPT. ADMINISTRATIVE				
Emergency & Disaster Planning	6,737	4,389	10,000	10,000
Subtotal:	\$ 6,737	\$ 4,389	\$ 10,000	\$ 10,000
Total Supplies & Services:	\$ 81,802	\$ 114,919	\$ 75,650	\$ 88,150
CAPITAL OUTLAY EXPENSES				
Office Furniture	3,467	1,045	10,000	10,000
Subtotal:	\$ 3,467	\$ 1,045	\$ 10,000	\$ 10,000
CAPITAL OUTLAY ALLOWANCE				
Capital Equipment Allowance	5,000	6,250	6,565	6,900
Technology Allowance	2,750	3,450	3,625	3,825
Subtotal:	\$ 7,750	\$ 9,700	\$ 10,190	\$ 10,725
TOTAL DEPARTMENT	\$ 93,019	\$ 125,664	\$ 95,840	\$ 108,875

PUBLIC WORKS

Administration & Engineering

Streets Maintenance

Parks Maintenance

Cypress Hollow

Corporation Yard

Street & Signal Light System

The Public Works Department is responsible for the construction, maintenance and oversight of the Town's infrastructure and public facilities, including streets and roads, sidewalks, storm drains, park lands, open space lands, street light and signal light system, and Town easements and rights-of-way.

The total proposed appropriation for Public Works is \$3,217,131 is primarily from the General Fund. The Department operates with 10 FTE employees. Streets Resurfacing and Drainage Improvement projects, as well as some other projects, are authorized in the Capital Improvement Program budget and are not a cost to the Public Works Department budget.

Administration & Engineering

This division oversees the entire public works operation, providing administrative and engineering oversight for Town's Capital Improvement Program (CIP) projects, processing encroachment permits, and coordinating with Caltrans regarding Tiburon Boulevard traffic operations and modifications. This division is also responsible for identifying, securing and administering grants for capital projects.

Street Maintenance

This Division is responsible for maintenance of the Town's nearly 15 miles of sidewalk and 32 centerline miles of streets. This division also performs preventive maintenance on the Town's storm drainage system, which includes over 50 miles of curb & gutter, 13 miles of culverts, 18 miles of v-ditches and over 500 catch basins.

Parks Maintenance

This Division maintains the Town's ten parks (covering nearly 70 acres) as well as the multi-use path and the landscaped medians throughout Town.

Cypress Hollow

This division provides for maintenance of the lighting, landscape and facilities at the Cypress Hollow park and is paid for through a special tax assessment on the parcels located in Cypress Hollow.

Corporation Yard

The Corporation Yard is the Town's garage and workshop. It also provides for storage of maintenance equipment/supplies.

Street & Signal Light System

This division provides for the operational costs for the Town's 300+ street lights; the Town's contribution toward Tiburon Boulevard traffic signal maintenance can be found here.

Public Works

DEPARTMENT SUMMARY

	2022/23 Actual	2023/24 Actual	2024/25 Adopted	2025/26 Proposed
DEPARTMENT FUNDING				
General Fund	2,380,912	2,458,722	2,514,492	2,833,131
Employee Compensated Leave	6,366	-	-	-
Capital Equipment Replacement	-	188,257	70,000	100,000
Technology Fund	14,066	61,977	47,000	17,000
Park Development & ORT	3,700	9,440	40,000	40,000
Disaster Response	-	-	-	-
Cypress Hollow Fund	37,000	17,134	37,000	37,000
Paula Little Flower Fund	12,399	10,000	10,000	10,000
Measure "A" Parks	118,122	-	-	-
State Gas Tax	25,062	136,094	120,000	120,000
Street Impact Fund	-	-	-	60,000
Total Department Funding	\$ 2,597,627	\$ 2,881,624	\$ 2,838,492	\$ 3,217,131
DIVISION FUNDING				
<u>Administration & Engineering</u>				
General Fund	481,545	373,373	437,509	466,440
Employee Compensated Leave	5,871	-	-	-
Capital Equipment Replacement	-	-	-	-
Technology Fund	-	44,335	32,500	2,500
Disaster Response	-	-	-	-
Measure "A" Parks	118,122	-	-	-
State Gas Tax	7,067	-	-	-
Total Administration & Engineering	\$ 612,605	\$ 417,708	\$ 470,009	\$ 468,940
<u>Streets Maintenance</u>				
General Fund	672,191	671,665	760,501	841,653
Employee Compensated Leave	495	-	-	-
Capital Equipment Replacement	-	188,257	70,000	100,000
Technology Fund	14,066	17,642	14,500	14,500
State Gas Tax	17,995	136,094	120,000	120,000
Street Impact Fund	-	-	-	60,000
Total Streets Maintenance	\$ 704,747	\$ 1,013,658	\$ 965,001	\$ 1,136,153
<u>Parks Maintenance</u>				
General Fund	974,702	1,133,846	1,091,882	1,264,613
Employee Compensated Leave	-	-	-	-
Capital Equipment Replacement	-	-	-	-
Park Development & ORT	3,700	9,440	40,000	40,000
Paula Little Flower Fund	12,399	10,000	10,000	10,000
Total Parks Maintenance	\$ 990,801	\$ 1,153,286	\$ 1,141,882	\$ 1,314,613

Public Works

DEPARTMENT SUMMARY

	2022/23 Actual	2023/24 Actual	2024/25 Adopted	2025/26 Proposed
<u>Street & Signal Light Maintenance</u>				
General Fund	81,937	110,769	83,000	110,650
Total Street & Signal Light Maintenance	\$ 81,937	\$ 110,769	\$ 83,000	\$ 110,650
<u>Cypress Hollow</u>				
Cypress Hollow Fund	37,000	17,134	37,000	37,000
Total Cypress Hollow	\$ 37,000	\$ 17,134	\$ 37,000	\$ 37,000
<u>Corporation Yard</u>				
General Fund	170,538	169,069	141,600	149,775
Total Corporation Yard	\$ 170,538	\$ 169,069	\$ 141,600	\$ 149,775
Total Division Funding	\$ 2,597,627	\$ 2,881,624	\$ 2,838,492	\$ 3,217,131

Public Works

ALL DIVISIONS

OBJECT SUMMARY	2022/23 Actual	2023/24 Actual	2024/25 Adopted	2025/26 Proposed
EXPENDITURES				
SALARY & WAGES	\$ 899,760	\$ 927,000	\$ 996,518	\$ 1,089,562
EMPLOYEE BENEFITS	\$ 458,072	\$ 477,904	\$ 506,269	\$ 666,139
SUPPLIES & SERVICES				
Department Supplies & Expenses	5,838	7,471	7,800	7,800
Conferences & Memberships	2,998	12,773	26,655	25,755
Contractual Services	241,385	301,179	213,000	293,000
Equipment Supplies & Maintenance	723,051	591,576	628,500	658,150
Utility & Communication	170,624	225,093	235,100	242,600
Special Department Administrative	1,583	1,494	20,000	25,000
Total Supplies & Services	1,145,479	1,139,586	1,131,055	1,252,305
CAPITAL OUTLAY EXPENSE	14,066	250,234	117,000	117,000
CAPITAL OUTLAY ALLOWANCE	80,250	86,900	87,650	92,125
CAPITAL PROJECT EXPENSES	-	-	-	-
DEBT SERVICE EXPENSES				
TOTAL EXPENDITURES	\$ 2,597,627	\$ 2,881,624	\$ 2,838,492	\$ 3,217,131
SOURCE OF FUNDING				
General Fund	2,380,912	2,458,722	2,514,492	2,833,131
Employee Compensated Leave	6,366	-	-	-
Capital Equipment Replacement	-	188,257	70,000	100,000
Technology Fund	14,066	61,977	47,000	17,000
Park Development & ORT	3,700	9,440	40,000	40,000
Disaster Response	-	-	-	-
Cypress Hollow Fund	37,000	17,134	37,000	37,000
Paula Little Flower Fund	12,399	10,000	10,000	10,000
Measure "A" Parks	118,122	-	-	-
State Gas Tax	25,062	136,094	120,000	120,000
Street Impact Fund	-	-	-	60,000
TOTAL FUNDING	\$ 2,597,627	\$ 2,881,624	\$ 2,838,492	\$ 3,217,131
STAFFING LEVEL				
Public Works Director/ Town Engineer	1.00	1.00		
Public Works Engineering Division Manager			1.00	1.00
Engineering Technician/Inspector	-	-	1.00	1.00
Associate Engineer	1.00	1.00	-	-
Public Works Operations Division Manager	-	-	1.00	1.00
Superintendent	1.00	1.00	-	-
Senior Maintenance Worker	2.00	2.00	2.00	2.00
Maintenance Worker	5.00	5.00	5.00	5.00
TOTAL STAFFING	10.00	10.00	10.00	10.00

Public Works

ADMINISTRATION & ENGINEERING

OBJECT SUMMARY	2022/23 Actual	2023/24 Actual	2024/25 Adopted	2025/26 Proposed
EXPENDITURES				
SALARY & WAGES	\$ 207,549	\$ 226,368	\$ 241,392	\$ 261,891
EMPLOYEE BENEFITS	\$ 93,935	\$ 105,058	\$ 110,512	\$ 134,494
SUPPLIES & SERVICES				
Department Supplies & Expenses	-	-	500	500
Conferences & Memberships	1,467	10,171	8,155	7,255
Contractual Services	115,753	31,246	50,000	30,000
Equipment Supplies & Maintenance	187,900	(7,564)	-	-
Special Department Administrative	-	1,494	20,000	25,000
Total Supplies & Services	\$ 305,121	\$ 35,347	\$ 78,655	\$ 62,755
CAPITAL OUTLAY EXPENSE	\$ -	\$ 44,335	\$ 32,500	\$ 2,500
CAPITAL OUTLAY ALLOWANCE	\$ 6,000	\$ 6,600	\$ 6,950	\$ 7,300
CAPITAL PROJECT EXPENSES	\$ -	\$ -	\$ -	\$ -
TOTAL EXPENDITURES	\$ 612,605	\$ 417,708	\$ 470,009	\$ 468,940
STAFFING LEVEL				
Positions	2.00	2.00	2.00	2.00
TOTAL STAFFING	2.00	2.00	2.00	2.00

Public Works

ADMINISTRATION & ENGINEERING

Account Description	2022/23 Actual	2023/24 Actual	2024/25 Adopted	2025/26 Proposed
SALARY				
Associate Engineer	6,981	5,517	-	-
Engineering Division Manager	138,276	138,638	153,651	170,000
Engineering Technician/Inspector	56,421	82,213	87,741	91,891
Subtotal:	\$ 207,549	\$ 226,368	\$ 241,392	\$ 261,891
EMPLOYEE BENEFITS				
Medical & Insurance	39,262	45,730	41,632	55,988
Employee Accruing Fringe	3,508	4,800	4,800	4,800
PERS-Town Normal Cost	17,778	22,657	18,444	20,608
PERS-Unfunded Liability Payment	29,528	27,930	39,238	45,045
Wellness Benefit			-	1,300
FICA-Medicare	2,853	3,341	3,398	3,753
Cell Phone Allowance	600	600	3,000	3,000
Subtotal:	\$ 93,935	\$ 105,058	\$ 110,512	\$ 134,494
SUPPLIES & SERVICES				
DEPARTMENT SUPPLIES & EXPENSES				
Noticing and Publication	-	-	500	500
Publications & Subscriptions	450			
Subtotal:	\$ -	\$ -	\$ 500	\$ 500
CONFERENCES & MEMBERSHIPS				
Conferences, Meetings & Travel	-	1,496	3,900	3,000
Employee Development/Training	1,018	978	3,000	3,000
Memberships	450	7,697	1,255	1,255
Subtotal:	\$ 1,467	\$ 10,171	\$ 8,155	\$ 7,255
CONTRACTUAL SERVICES				
Contract - Engineering Services	995	29,806	50,000	30,000
Encroachment Inspections	112,795			
SPECIAL DEPT. ADMINISTRATIVE				
Street Speed Survey		1,494	20,000	25,000
Subtotal:	\$ -	\$ 1,494	\$ 20,000	\$ 25,000
Total Supplies & Services:	\$ 305,121	\$ 35,347	\$ 78,655	\$ 62,755

Public Works**ADMINISTRATION & ENGINEERING**

Account Description	2022/23 Actual	2023/24 Actual	2024/25 Adopted	2025/26 Proposed
CAPITAL TECHNOLOGY OUTLAY				
Computer & Peripheral		3,851	2,500	2,500
Computer Monitor		40,484	-	-
Radio Equipment			30,000	-
Subtotal:	\$ -	\$ 44,335	\$ 32,500	\$ 2,500
Total Capital Outlay Expenses	\$ -	\$ 44,335	\$ 32,500	\$ 2,500
CAPITAL OUTLAY ALLOWANCE				
Depreciation Allowance	3,000	3,300	3,475	3,650
Technology Allowance	3,000	3,300	3,475	3,650
Total:	\$ 6,000	\$ 6,600	\$ 6,950	\$ 7,300
TOTAL DEPARTMENT	\$ 612,605	\$ 417,708	\$ 470,009	\$ 468,940

Public Works

STREETS MAINTENANCE

OBJECT SUMMARY	2022/23 Actual	2023/24 Actual	2024/25 Adopted	2025/26 Proposed
EXPENDITURES				
SALARY & WAGES	\$ 364,635	\$ 387,289	\$ 427,304	\$ 473,622
EMPLOYEE BENEFITS	\$ 189,013	\$ 191,568	\$ 182,297	\$ 277,131
SUPPLIES & SERVICES				
Department Supplies & Expenses	\$ 200	\$ -	\$ 500	\$ 500
Conferences & Memberships	\$ 1,223	\$ 1,759	\$ 9,500	\$ 9,500
Contractual Services	\$ -	\$ -	\$ -	\$ -
Equipment Supplies & Maintenance	\$ 135,522	\$ 227,143	\$ 260,900	\$ 260,900
Total Supplies & Services	\$ 137,033	\$ 228,902	\$ 270,900	\$ 270,900
CAPITAL OUTLAY EXPENSE	\$ 14,066	\$ 205,899	\$ 84,500	\$ 114,500
CAPITAL OUTLAY ALLOWANCE	\$ -	\$ -	\$ -	\$ -
CAPITAL PROJECT EXPENSES	\$ -	\$ -	\$ -	\$ -
TOTAL EXPENDITURES	\$ 704,747	\$ 1,013,658	\$ 965,001	\$ 1,136,153
STAFFING LEVEL				
Positions	4.00	4.00	4.00	4.00
TOTAL STAFFING	4.00	4.00	4.00	4.00

Public Works

STREETS MAINTENANCE

Account Description	2022/23 Actual	2023/24 Actual	2024/25 Adopted	2025/26 Proposed
SALARY				
Public Works Division Manager	144,559	153,470	165,176	194,153
Maintenance Worker (2)	110,881	127,634	160,432	171,447
Senior Maintenance Worker	93,485	93,631	92,136	98,462
Overtime	3,029	1,518	5,000	5,000
Special Shift Pay	4,462	4,927	4,560	4,560
Subtotal:	\$ 364,635	\$ 387,289	\$ 427,304	\$ 473,622
EMPLOYEE BENEFITS				
Medical & Insurance	83,648	87,454	60,482	130,572
Employee Accruing Fringe	12,739	11,077	14,400	4,800
Retirement Health Savings Account	-	2,300	3,600	3,600
PERS-Town Normal Cost	27,505	28,698	19,877	36,940
PERS-Unfunded Liability	59,057	55,859	78,476	90,090
Wellness Benefit			-	2,600
FICA-Medicare	5,465	5,580	3,662	6,729
Cell Phone Allowance	600	600	600	600
Tuition Reimbursement	-	-	1,200	1,200
Subtotal:	\$ 189,013	\$ 191,568	\$ 182,297	\$ 277,131
SUPPLIES & SERVICES				
DEPARTMENT SUPPLIES & EXPENSES				
Publications & Subscriptions	200	-	500	500
Subtotal:	\$ 200	\$ -	\$ 500	\$ 500
CONFERENCES & MEMBERSHIPS				
Conferences, Meetings & Travel	300	596	3,500	3,500
Employee Development/Training	923	1,163	6,000	6,000
Subtotal:	\$ 1,223	\$ 1,759	\$ 9,500	\$ 9,500
EQUIP, SUPPLIES & MAINTENANCE				
Operating Supplies	-	-	500	500
Equipment Maintenance	12,518	1,188	15,000	15,000
Fuel & Oil	-	-	17,500	17,500
Pest Control Dntown	1,282	-	1,500	1,500
Small Tools	3,402	1,112	1,000	1,000
Storm Drain & Culvert Maintenance	36,282	30,221	30,000	30,000
Pavement/Sidewalk Maint & Repair (GF)	47,031	42,573	60,000	-
Pavement/Sidewalk Maint & Repair (Gas Tax)	-	65,898	60,000	60,000
Street Painting		-	-	-
Safety Equipment & Apparel	225	1,292	1,500	1,500
Uniform Maintenance Service	2,704	3,285	4,200	4,200
Uniform Purchase/Replacement	506	634		
Vehicle Maintenance	13,017	9,602	8,500	8,500
Safety Equipment (MOU)	560	1,142	1,200	1,200
Contingency (Streets - Street Impact Fund)		-	-	60,000
Contingency (Streets - Gas Tax)	17,995	70,196	60,000	60,000
Subtotal:	\$ 135,522	\$ 227,143	\$ 260,900	\$ 260,900
Total Supplies & Services:	\$ 137,033	\$ 228,902	\$ 270,900	\$ 270,900

Public Works

STREETS MAINTENANCE

Account Description	2022/23 Actual	2023/24 Actual	2024/25 Adopted	2025/26 Proposed
CAPITAL OUTLAY EXPENSES				
CAPITAL EQUIPMENT OUTLAY				
Vehicles & Setup		188,257	70,000	100,000
Video/Camera Equipment		-	-	-
Subtotal:	\$ -	\$ 188,257	\$ 70,000	\$ 100,000
CAPITAL TECHNOLOGY OUTLAY				
Replacement Computers & Monitors (1)	1,500	2,990	2,500	2,500
Misc. Computer Parts		-	500	500
Maintenance Sched. Software - Annual Fee	12,566	14,652	11,500	11,500
Telecommunication Equipment		-	-	-
Subtotal:	\$ 14,066	\$ 17,642	\$ 14,500	\$ 14,500
Total Capital Outlay Expenses:	\$ 14,066	\$ 205,899	\$ 84,500	\$ 114,500
TOTAL DEPARTMENT	\$ 704,747	\$ 1,013,658	\$ 965,001	\$ 1,136,153

Public Works

PARKS MAINTENANCE

OBJECT SUMMARY	2022/23 Actual	2023/24 Actual	2024/25 Adopted	2025/26 Proposed
EXPENDITURES				
SALARY & WAGES	\$ 327,576	\$ 313,343	\$ 327,822	\$ 354,049
EMPLOYEE BENEFITS	\$ 175,124	\$ 181,278	\$ 213,460	\$ 254,514
SUPPLIES & SERVICES				
Department Supplies & Expenses	-	-	-	-
Conferences & Memberships	308	843	9,000	9,000
Contractual Services	111,632	269,933	149,000	249,000
Insurances	-	-	-	-
Intergovernmental & Agency	-	-	-	-
Equipment Supplies & Maintenance	252,746	212,762	251,500	256,500
Utility & Communication	114,915	167,127	182,700	182,700
Special Department Administrative Allocated Costs	-	-	-	-
Total Supplies & Services	\$ 479,601	\$ 650,665	\$ 592,200	\$ 697,200
CAPITAL OUTLAY EXPENSE				
CAPITAL OUTLAY ALLOWANCE	\$ 8,500	\$ 8,000	\$ 8,400	\$ 8,850
CAPITAL PROJECT EXPENSES	\$ -	\$ -	\$ -	\$ -
DEBT SERVICE EXPENSES	\$ -	\$ -	\$ -	\$ -
TOTAL EXPENDITURES	\$ 990,801	\$ 1,153,286	\$ 1,141,882	\$ 1,314,613
STAFFING LEVEL				
Positions	3.00	4.50	4.00	4.00
TOTAL STAFFING	3.00	4.50	4.00	4.00

Public Works

PARKS MAINTENANCE

Account Description	2022/23 Actual	2023/24 Actual	2024/25 Adopted	2025/26 Proposed
SALARY				
Maintenance Worker (3)	215,711	207,041	233,186	253,087
Senior Maintenance Worker	86,194	85,045	92,136	98,462
Seasonal Maintenance Worker-PST	24,880	20,066	-	-
Overtime	791	1,191	2,500	2,500
Subtotal:	\$ 327,576	\$ 313,343	\$ 327,822	\$ 354,049
EMPLOYEE BENEFITS				
Medical & Insurance	76,133	87,365	84,996	105,920
Employee Accruing Fringe	6,277	4,800	9,600	9,600
Retirement Health Savings Account		1,300	4,800	4,800
PERS-Town Normal Cost	24,033	24,621	28,996	32,532
PERS-Unfunded Liability	61,225	55,859	78,476	90,090
PST Employer Contribution (3.75%)	-	-	1,875	1,875
Wellness Benefit				2,600
Commute Benefit (Tolls)	2,993	3,014	-	2,000
FICA-Medicare Tax	4,463	4,319	4,717	5,097
Subtotal:	\$ 175,124	\$ 181,278	\$ 213,460	\$ 254,514
SUPPLIES & SERVICES				
CONFERENCES & MEMBERSHIPS				
Conferences, Meetings & Travel	17	-	2,500	2,500
Employee Development/Training	111	793	6,000	6,000
Memberships	180	50	500	500
Subtotal:	\$ 308	\$ 843	\$ 9,000	\$ 9,000
CONTRACTUAL SERVICES				
Contractual Services	95,411	248,038	132,500	232,500
Contractual Services (Flower Baskets)	12,399	10,000	10,000	10,000
Downtown Fountain Maintenance	3,822	11,895	6,500	6,500
Subtotal:	\$ 111,632	\$ 269,933	\$ 149,000	\$ 249,000
EQUIP, SUPPLIES & MAINTENANCE				
Equipment Maintenance	21,284	11,010	15,000	15,000
Fuel & Oil	-	291	17,500	17,500
Janitorial Services	24,849	38,244	25,000	30,000
Landscape Grounds & Materials	124,979	87,708	70,000	70,000
McKegney Green Maintenance	3,467	1,671	20,000	20,000
Street Materials & Signs	2,662	-	10,000	10,000
Tree Maintenance	50,890	54,494	40,000	40,000
Safety Equipment & Apparel	57	658	1,000	1,000
Uniform Maintenance Service	2,704	1,177	4,000	4,000
Vehicle Maintenance	9,704	3,146	9,000	9,000
Contingency (Parks)	3,700	9,440	40,000	40,000
Subtotal:	\$ 252,746	\$ 212,762	\$ 251,500	\$ 256,500

Public Works

PARKS MAINTENANCE

Account Description	2022/23 Actual	2023/24 Actual	2024/25 Adopted	2025/26 Proposed
UTILITY & COMMUNICATION				
Energy-PG&E	5,687	9,644	10,000	10,000
Water-MMWD	109,217	157,125	172,000	172,000
Telecommunication	10	358	700	700
Subtotal:	\$ 114,915	\$ 167,127	\$ 182,700	\$ 182,700
Total Supplies & Services:	\$ 479,601	\$ 650,665	\$ 592,200	\$ 697,200
CAPITAL OUTLAY ALLOWANCE				
Capital Equipment Allowance	5,500	5,500	5,775	6,075
Technology Allowance	3,000	2,500	2,625	2,775
Subtotal:	\$ 8,500	\$ 8,000	\$ 8,400	\$ 8,850
TOTAL DEPARTMENT	\$ 990,801	\$ 1,153,286	\$ 1,141,882	\$ 1,314,613

Public Works

CORPORATION YARD

OBJECT SUMMARY	2022/23 Actual	2023/24 Actual	2024/25 Adopted	2025/26 Proposed
EXPENDITURES				
SUPPLIES & SERVICES				
Department Supplies & Expenses	5,638	7,471	6,800	6,800
Equipment Supplies & Maintenance	71,209	63,626	36,100	40,750
Utility & Communication	29,195	28,672	29,400	29,400
Special Department Administrative	1,495	-	-	-
Total Supplies & Services	\$ 107,538	\$ 99,769	\$ 72,300	\$ 76,950
CAPITAL OUTLAY EXPENSE	\$ -	\$ -	\$ -	\$ -
CAPITAL OUTLAY ALLOWANCE	\$ 63,000	\$ 69,300	\$ 69,300	\$ 72,825
CAPITAL PROJECT EXPENSES	\$ -	\$ -	\$ -	\$ -
TOTAL EXPENDITURES	\$ 170,538	\$ 169,069	\$ 141,600	\$ 149,775
STAFFING LEVEL				
Positions				
TOTAL STAFFING				

Public Works

CORPORATION YARD

Account Description	2022/23 Actual	2023/24 Actual	2024/25 Adopted	2025/26 Proposed
SUPPLIES & SERVICES				
DEPARTMENT SUPPLIES & EXPENSES				
Office & Copier Supplies	3,665	5,480	3,600	3,600
Permit/Application Fees	1,973	1,991	3,200	3,200
Subtotal:	\$ 5,638	\$ 7,471	\$ 6,800	\$ 6,800
EQUIP, SUPPLIES & MAINTENANCE				
Operating Supplies	960	480	7,500	7,500
Equipment Maintenance	12,975	5,050	5,000	5,500
Building/Facility Supplies	9,105	12,922	5,500	5,500
Equipment Lease	307			1,750
Fuel & Oil	25,778	23,180	7,000	7,000
Janitorial Services	3,913	1,935	2,600	5,000
Small Tools/Implements	2,529	12,155	3,000	3,000
Vehicle Maintenance	3,302	7,904	4,000	4,000
Rental-Equipment & Tools	3,144	-	1,500	1,500
Subtotal:	\$ 71,209	\$ 63,626	\$ 36,100	\$ 40,750
UTILITY & COMMUNICATION				
Energy-PG&E	4,877	5,390	5,000	5,000
Water-MMWD	1,535	1,475	5,000	5,000
Telecommunication	19,862	17,707	16,000	16,000
Cable Communication Services	2,922	4,100	3,400	3,400
Subtotal:	\$ 29,195	\$ 28,672	\$ 29,400	\$ 29,400
Total Supplies & Services:	\$ 107,538	\$ 99,769	\$ 72,300	\$ 76,950
CAPITAL OUTLAY ALLOWANCE				
Capital Equipment Allowance	57,500	63,250	63,250	66,450
Technology Allowance	5,500	6,050	6,050	6,375
Subtotal:	\$ 63,000	\$ 69,300	\$ 69,300	\$ 72,825
TOTAL DEPARTMENT	\$ 170,538	\$ 169,069	\$ 141,600	\$ 149,775

Public Works

STREET & SIGNAL LIGHT SYSTEM

OBJECT SUMMARY	2022/23 Actual	2023/24 Actual	2024/25 Adopted	2025/26 Proposed
EXPENDITURES				
SUPPLIES & SERVICES				
Equipment Supplies & Maintenance	55,673	79,629	60,000	80,000
Utility & Communication	23,514	28,140	20,000	27,500
Total Supplies & Services	\$ 79,187	\$ 107,769	\$ 80,000	\$ 107,500
CAPITAL OUTLAY EXPENSE	\$ -	\$ -	\$ -	\$ -
CAPITAL OUTLAY ALLOWANCE	\$ 2,750	\$ 3,000	\$ 3,000	\$ 3,150
TOTAL EXPENDITURES	\$ 81,937	\$ 110,769	\$ 83,000	\$ 110,650
STAFFING LEVEL				
TOTAL STAFFING				

Public Works

STREET & SIGNAL LIGHT SYSTEM

Account Description	2022/23 Actual	2023/24 Actual	2024/25 Adopted	2025/26 Proposed
SUPPLIES & SERVICES				
EQUIP SUPPLIES & MAINTENANCE				
Street/Signal Light Maint. (Cal/TRANS)	55,673	79,629	60,000	80,000
Subtotal:	\$ 55,673	\$ 79,629	\$ 60,000	\$ 80,000
UTILITY & COMMUNICATION				
Energy-PG&E	23,514	28,140	20,000	27,500
Subtotal:	\$ 23,514	\$ 28,140	\$ 20,000	\$ 27,500
Total Supplies & Services:	\$ 79,187	\$ 107,769	\$ 80,000	\$ 107,500
CAPITAL OUTLAY ALLOWANCE				
Capital Equipment Allowance	2,750	3,000	3,000	3,150
Technology Allowance		-	-	-
Subtotal:	\$ 2,750	\$ 3,000	\$ 3,000	\$ 3,150
TOTAL DEPARTMENT	\$ 81,937	\$ 110,769	\$ 83,000	\$ 110,650

Public Works

CYPRESS HOLLOW SPECIAL DISTRICT

OBJECT SUMMARY	2022/23 Actual	2023/24 Actual	2024/25 Adopted	2025/26 Proposed
EXPENDITURES				
SUPPLIES & SERVICES				
Department Supplies & Expenses				
Conferences & Memberships				
Contractual Services	14,000	-	14,000	14,000
Equipment Supplies & Maintenance	20,000	15,980	20,000	20,000
Utility & Communication	3,000	1,154	3,000	3,000
Total Supplies & Services	\$ 37,000	\$ 17,134	\$ 37,000	\$ 37,000
TOTAL EXPENDITURES	\$ 37,000	\$ 17,134	\$ 37,000	\$ 37,000
STAFFING LEVEL				
Positions				
TOTAL STAFFING				

Public Works

CYPRESS HOLLOW SPECIAL DISTRICT

Account Description	2022/23 Actual	2023/24 Actual	2024/25 Adopted	2025/26 Proposed
SUPPLIES & SERVICES				
CONTRACTUAL SERVICES				
Contractual Services (Cost Recovery)	14,000	-	14,000	14,000
Subtotal:	\$ 14,000	\$ -	\$ 14,000	\$ 14,000
EQUIP SUPPLIES & MAINTENANCE				
Landscape Grounds & Materials	5,000	-	5,000	5,000
Tree Maintenance	15,000	15,980	15,000	15,000
Subtotal:	\$ 20,000	\$ 15,980	\$ 20,000	\$ 20,000
UTILITY & COMMUNICATION				
Water-MMWD	3,000	1,154	3,000	3,000
Subtotal:	\$ 3,000	\$ 1,154	\$ 3,000	\$ 3,000
Total Supplies & Services:	\$ 37,000	\$ 17,134	\$ 37,000	\$ 37,000
TOTAL DEPARTMENT	\$ 37,000	\$ 17,134	\$ 37,000	\$ 37,000

NON-DEPARTMENTAL

Insurances and Joint Power Authorities

Low-Moderate Income Housing

Town Owned Housing

Belvedere-Tiburon Library Agency

The non-departmental section of the budget entails those projects and costs that are not part of the regular operations of any specific department. Total appropriations for this section are \$4,375,773, the majority of which is related to the pass through funding to the Belvedere-Tiburon Library Agency (\$2,557,000).

Insurances and Joint Power Authorities

This section includes the appropriations for liability, workers' compensation, and property insurance premiums, which are then allocated out to the various operating departments based on risk analysis. The Town is self-insured for the first \$150,000 for each workers' compensation claim and \$50,000 for each liability claim. After the deductible is reached the Town is insured for \$5 million per occurrence for liability and \$2 million for workers' compensation.

The Town voluntarily participates in several Joint Power Authorities which provide specialized services that the Town would not be able to provide on its own. The JPAs provide an economy of scale to the Town and to the participating members of each JPA. These services include animal control, cable telecommunications, mediation, LAFCO, MERA and storm water run-off services to name a few.

Town Owned Housing

The Town currently owns eight below market rate (BMR) condominium units at the Point Tiburon Marsh complex. Proceeds of the rent income and investment earnings support the general maintenance, tax, and homeowners' association costs of operating the units.

Low-Moderate Income Housing

This section provides for appropriations connected with the Marin Renter's Rebate program and the Marin Housing Authority JPA. This restricted fund receives funding through in-lieu fees paid by developers.

Belvedere-Tiburon Library Agency

This section provides for a pass through of property taxes the Town receives on behalf of the Belvedere-Tiburon Library Agency.

NON-DEPARTMENTAL**COMBINING SUMMARY TOTALS**

	2022/23 Actual	2023/24 Actual	2024/25 Adopted	2025/26 Proposed
DEPARTMENT FUNDING				
General Fund	1,710,598	1,435,554	1,505,522	1,561,105
Infrastructure & Facility Replacement	150,000	-	-	-
Low/Moderate Housing Fund	11,249	-	11,469	11,469
Town Owned Housing	63,246	94,345	137,199	137,199
Self Insurance Reserve	15,348	25,000	25,000	25,000
Belvedere/Tiburon Library Agency	2,198,764	2,320,168	2,133,295	2,557,000
PARS OPEB Trust (New FY 26)				84,000
Total Department Funding	\$ 4,149,205	\$ 3,875,067	\$ 3,812,485	\$ 4,375,773

Non-Departmental

ALL DIVISIONS

OBJECT SUMMARY	2022/23 Actual	2023/24 Actual	2024/25 Adopted	2025/26 Proposed
EXPENDITURES				
SALARY & WAGES	\$ -	\$ -	\$ -	\$ -
EMPLOYEE BENEFITS	\$ 190,495	\$ 185,134	\$ 170,500	\$ 170,500
SUPPLIES & SERVICES	\$ -	\$ -	\$ -	\$ -
Department Supplies & Expenses	7,119	(1,387)	9,699	9,699
Conferences & Memberships	-	-	-	-
Contractual Services	32,658	25,958	47,615	52,615
Insurances	490,591	492,572	675,443	799,310
Intergovernmental & Agency	3,372,214	3,077,692	2,806,728	3,241,149
Equipment Supplies & Maintenance	56,128	85,000	75,000	75,000
Utility & Communication	-	-	-	-
Special Department Administrative	-	-	-	-
Allocated Costs	-	-	-	-
Total Supplies & Services	\$ 3,958,710	\$ 3,679,835	\$ 3,614,485	\$ 4,177,773
CAPITAL OUTLAY EXPENSE	\$ -	\$ -	\$ -	\$ -
CAPITAL OUTLAY ALLOWANCE	\$ -	\$ -	\$ -	\$ -
CAPITAL PROJECT EXPENSES	\$ -	\$ 10,098	\$ 27,500	\$ 27,500
DEBT SERVICE EXPENSES	\$ -	\$ -	\$ -	\$ -
TOTAL EXPENDITURES	\$ 4,149,205	\$ 3,875,067	\$ 3,812,485	\$ 4,375,773
SOURCE OF FUNDING				
General Fund	1,710,598	1,435,554	1,505,522	1,561,105
Infrastructure & Facility Replacement	150,000	-	-	-
Low/Moderate Housing Fund	11,249	-	11,469	11,469
Town Owned Housing	63,246	94,345	137,199	137,199
Self Insurance Reserve	15,348	25,000	25,000	25,000
Peninsula Library JPA Fund	2,198,764	2,320,168	2,133,295	2,557,000
PAR OPEB 115 Trust				84,000
TOTAL FUNDING	\$ 4,149,205	\$ 3,875,067	\$ 3,812,485	\$ 4,375,773

Non-Departmental

INSURANCES AND INTER-GOVERNMENTAL AGREEMENTS

OBJECT SUMMARY	2022/23 Actual	2023/24 Actual	2024/25 Adopted	2024/25 Estimated	2025/26 Proposed
EXPENDITURES					
SALARY & WAGES					
EMPLOYEE BENEFITS	\$ 190,495	\$ 185,134	\$ 170,500	\$ 170,500	\$ 170,500
SUPPLIES & SERVICES					
Department Supplies & Expenses					
Conferences & Memberships	-	-	-	-	-
Contractual Services	32,658	25,919	22,615	22,615	27,615
Insurances	490,591	492,572	675,443	675,443	799,310
Intergovernmental & Agency	1,162,202	757,524	661,964	661,964	672,680
Total Supplies & Services	\$ 1,685,451	\$ 1,276,015	\$ 1,360,022	\$ 1,360,022	\$ 1,499,605
TOTAL EXPENDITURES	\$ 1,875,946	\$ 1,461,149	\$ 1,530,522	\$ 1,530,522	\$ 1,670,105
STAFFING LEVEL					
Positions	-	-	-	-	-
TOTAL STAFFING	-	-	-	-	-

Non-Departmental

INSURANCES AND INTERGOVERNMENTAL AGREEMENTS

Account Description	2022/23 Actual	2023/24 Actual	2024/25 Adopted	2025/26 Proposed
EMPLOYEE BENEFITS				
Retiree Health Benefits	190,495	185,134	168,000	84,000
PARS OPEB 115 Trust		0	0	84,000
Unemployment Insurance (EDD)	-	0	2,500	2,500
Subtotal:	\$ 190,495	\$ 185,134	\$ 170,500	\$ 170,500
CONTRACTUAL SERVICES				
Health Benefit Plan Administration	\$2,630	3,789	5,115	5,115
Downtown Restroom Lease	\$29,778	22,130	17,500	22,500
Subtotal:	\$ 32,658	\$ 25,919	\$ 22,615	\$ 27,615
INSURANCE				
Liability Premium (PLAN JPA)	239,493	280,268	350,000	438,612
Liability Premium - Dairy Knoll (Belvedere)		-	-	25,000
Workers Compensation Premium (Bay Cities JPIA)	173,462	112,914	215,000	195,000
Worker's Compensation SIR	15,348	25,000	25,000	25,000
Property Premium (PLAN JPA)	38,605	53,350	60,000	84,698
Public Officials EO (PLAN JPA)	-	-	1,000	1,000
Employment Practices Liability (ERMA/Bay Cities)	23,683	21,040	24,443	30,000
Risk Management	-			
Subtotal:	\$ 490,591	\$ 492,572	\$ 675,443	\$ 799,310
INTERGOVERNMENT, AGENCY & JPA				
Animal Control JPA (MGSA)	105,284	107,927	110,000	119,000
Chamber of Commerce TOT 5%	28,771	41,859	41,250	43,750
Destination: Tiburon TOT 5%	28,771	40,744	41,250	43,750
Transportation Authority of Marin JPA	19,094	19,501	19,675	21,250
MERA Radio Acquisition JPA (Bond)	-	-	6,000	-
MERA Radio Acquisition JPA (Operating)	60,943	76,344	56,074	70,000
Emergency Management Planning JPA	-	3,093	965	8,000
Hazardous Materials JPA	2,945	-	3,250	3,250
Marin Mediation Services (MGSA)	3,411	3,410	4,000	3,800
Richardson Bay Regional Agency JPA	160,329	168,346	180,250	190,250
Stormwater Runoff (MCSTOPP) JPA	32,559	33,463	32,500	45,780
Street Light Acquisition Dues (MGSA)	500	500	500	500
MCCMC Lobbyist & Legislative Support	4,014	4,014	4,250	4,750
LAFCO	5,579	5,758	5,900	6,500
Marin Map (MGSA)	-	-	9,000	9,000
Marin General Services Authority (General)	17,588	13,183	4,500	5,000
Marin Clean Energy JPA (MGSA)	5,068	5,068	5,100	5,100
Cal Fire Contract (Angel Island)	29,119	29,845	32,500	40,500
Yellow School Bus Contribution	146,261	203,219	95,000	45,000
Contributions/Donations	7,000	1,250	10,000	7,500
Subtotal:	\$ 1,162,202	\$ 757,524	\$ 661,964	\$ 672,680
TOTAL DEPARTMENT	\$ 1,875,946	\$ 1,461,149	\$ 1,530,522	\$ 1,670,105

Non-Departmental

LOW & MODERATE INCOME HOUSING

OBJECT SUMMARY	2022/23 Actual	2023/24 Actual	2024/25 Adopted	2025/26 Proposed
EXPENDITURES				
SALARY & WAGES				
EMPLOYEE BENEFITS				
SUPPLIES & SERVICES				
Department Supplies & Expenses	-	-	-	-
Conferences & Memberships				
Contractual Services	-	-	-	-
Insurances				
Intergovernmental & Agency	11,249	-	11,469	11,469
Equipment Supplies & Maintenance	-	-	-	-
Total Supplies & Services	\$ 11,249	\$ -	\$ 11,469	\$ 11,469
CAPITAL OUTLAY ALLOWANCE				
CAPITAL PROJECT EXPENSES	\$ -	\$ -	\$ -	\$ -
TOTAL EXPENDITURES	\$ 11,249	\$ -	\$ 11,469	\$ 11,469
STAFFING LEVEL - None				

Non-Departmental				
LOW & MODERATE INCOME HOUSING				
Account Description	2022/23 Actual	2023/24 Actual	2024/25 Adopted	2025/26 Proposed
SUPPLIES & SERVICES				
INTERGOVERNMENT, AGENCY & JPA				
Marin Housing Authority JPA	11,249	-	11,469	11,469
Subtotal:	\$ 11,249	\$ -	\$ 11,469	\$ 11,469
Total Supplies & Services:	\$ 11,249	\$ -	\$ 11,469	\$ 11,469
CAPITAL EXPENSES				
TOTAL DEPARTMENT	\$ 11,249	\$ -	\$ 11,469	\$ 11,469

Non-Departmental

TOWN OWNED HOUSING

OBJECT SUMMARY	2022/23 Actual	2023/24 Actual	2024/25 Adopted	2025/26 Proposed
EXPENDITURES				
SALARY & WAGES				
EMPLOYEE BENEFITS				
SUPPLIES & SERVICES				
Department Supplies & Expenses	7,119	(1,387)	9,699	9,699
Contractual Services	-	39	25,000	25,000
Equipment Supplies & Maintenance	56,128	85,000	75,000	75,000
Total Supplies & Services	\$ 63,246	\$ 83,652	\$ 109,699	\$ 109,699
CAPITAL OUTLAY EXPENSE	\$ -	\$ -	\$ -	\$ -
CAPITAL OUTLAY ALLOWANCE	\$ -	\$ -	\$ -	\$ -
CAPITAL PROJECT EXPENSES	\$ -	\$ 10,098	\$ 27,500	\$ 27,500
TOTAL EXPENDITURES	\$ 63,246	\$ 93,750	\$ 137,199	\$ 137,199
STAFFING LEVEL				
None	-	-	-	-
TOTAL STAFFING	-	-	-	-

Non-Departmental				
TOWN OWNED HOUSING				
Account Description	2022/23 Actual	2023/24 Actual	2024/25 Adopted	2025/26 Proposed
SUPPLIES & SERVICES				
DEPARTMENT SUPPLIES & EXPENSES				
Property Tax Payments	7,119	(1,387)	9,699	9,699
Subtotal:	\$ 7,119	\$ (1,387)	\$ 9,699	\$ 9,699
CONTRACTUAL SERVICES				
Contractual services	-	39	25,000	25,000
Subtotal:	\$ -	\$ 39	\$ 25,000	\$ 25,000
EQ SUPPLIES & MAINTENANCE				
Property Management (HOA)	56,128	85,000	75,000	75,000
Subtotal:	\$ 56,128	\$ 85,000	\$ 75,000	\$ 75,000
Total Supplies & Services:	\$ 63,246	\$ 84,247	\$ 109,699	\$ 109,699
CAPITAL EXPENSES				
PROPERTY ACQUISITION				
Facility Alteration/Improvement		10,098	7,500	7,500
Unit 2	-	-	2,500	2,500
Unit 3	-	-	2,500	2,500
Unit 4	-	-	2,500	2,500
Unit 6	-	-	2,500	2,500
Unit 7	-	-	2,500	2,500
Unit 11	-	-	2,500	2,500
Unit 14	-	-	2,500	2,500
Unit 18	-	-	2,500	2,500
Subtotal:	\$ -	\$ 10,098	\$ 27,500	\$ 27,500
TOTAL DEPARTMENT	\$ 63,246	\$ 94,345	\$ 137,199	\$ 137,199

Non-Departmental

BELVEDERE-TIBURON LIBRARY AGENCY

OBJECT SUMMARY	2022/23 Actual	2023/24 Actual	2024/25 Adopted	2025/26 Proposed
EXPENDITURES				
SALARY & WAGES				
EMPLOYEE BENEFITS				
SUPPLIES & SERVICES				
Department Supplies & Expenses				
Conferences & Memberships				
Contractual Services				
Insurances				
Intergovernmental & Agency	2,198,764	2,320,168	2,133,295	2,557,000
Total Supplies & Services	\$ 2,198,764	\$ 2,320,168	\$ 2,133,295	\$ 2,557,000
CAPITAL OUTLAY EXPENSE	\$ -	\$ -	\$ -	\$ -
CAPITAL OUTLAY ALLOWANCE	\$ -	\$ -	\$ -	\$ -
CAPITAL PROJECT EXPENSES	\$ -	\$ -	\$ -	\$ -
DEBT SERVICE EXPENSES	\$ -	\$ -	\$ -	\$ -
TOTAL EXPENDITURES	\$ 2,198,764	\$ 2,320,168	\$ 2,133,295	\$ 2,557,000

Non-Departmental				
BELVEDERE-TIBURON LIBRARY AGENCY				
Account Description	2022/23 Actual	2023/24 Actual	2024/25 Adopted	2025/26 Proposed
INTERGOVERNMENT, AGENCY & JPA				
Payment to Library Agency (Property Tax proceeds)	2,198,764	2,320,168	2,133,295	2,557,000
Subtotal:	\$ 2,198,764	\$ 2,320,168	\$ 2,133,295	\$ 2,557,000
Total Supplies & Services:	\$ 2,198,764	\$ 2,320,168	\$ 2,133,295	\$ 2,557,000
TOTAL DEPARTMENT	\$ 2,198,764	\$ 2,320,168	\$ 2,133,295	\$ 2,557,000

CAPITAL OUTLAY & ALLOWANCE

Planned Capital Outlay Purchases

Planned Technology Outlay Purchases

Depreciation Allowance Schedule

Capital outlay expenses are broken into two categories, Capital Equipment and Technology Outlay. The total combined expenditures for Capital Equipment replacement is \$230,000 and Technology Outlay is \$281,250. Funding for these purchases comes from two reserve funds which are supplemented annually by a depreciation allowance charged to each department. As the purchases made routinely exceed depreciation allowance collected, the reserve funds are periodically supplemented through general fund transfers.

Typical purchases from the Capital Equipment Fund include replacement vehicles and equipment. Purchases from the Technology Replacement Fund include computers, peripherals, network equipment, software licenses, and other Information Technology related equipment.

Planned Capital Equipment Outlay Purchases

DEPARTMENT & ITEM DESCRIPTION		AMOUNT
TOWN ADMINISTRATION		
Town Hall Furnishings/Fixtures		75,000
Total Town Administration		\$ 75,000
COMMUNITY DEVELOPMENT		
Vehicles & Set Up		-
Total Community Development		\$ -
POLICE		
Vehicles & Setup - Patrol Car		80,000
Office Furniture		10,000
Total Police		\$ 90,000
PUBLIC WORKS		
Vehicles & Setup		100,000
Video/Camera Equipment		-
Total Public Works		\$ 100,000
Total Planned Capital Outlay Purchases:		\$ 265,000

Planned Technology Outlay Purchases

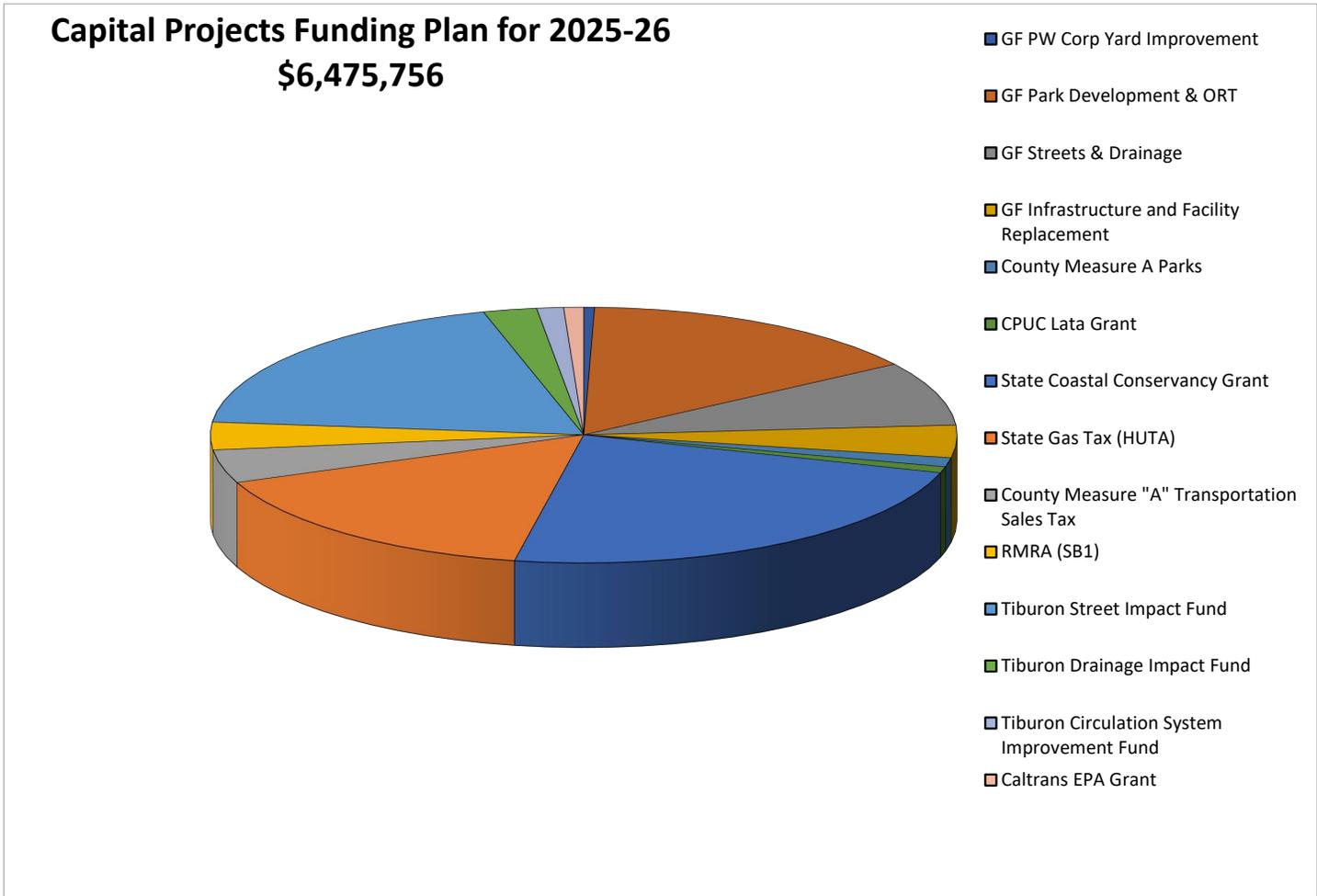
DEPARTMENT & ITEM DESCRIPTION	AMOUNT
TOWN ADMINISTRATION	
Replacement Computers & Monitors (4)	10,000
Misc. Computer Parts	2,500
Software & Licenses	35,000
Copier Maintenance	4,000
LaserFische Ann. Maint.	7,250
Incode 10 Annual Maintenance	25,000
Total Town Administration	\$ 124,750
COMMUNITY DEVELOPMENT	
Replacement Computers & Monitors (4)	4,000
Misc. Computer Parts	1,500
TrakiT Permit Software Annual Fee	30,000
Total Community Development	\$ 35,500
POLICE	
Replacement Computers & Monitors	10,000
Misc. Computer Parts	1,500
License Plate Reader Camera Maintenance	35,000
Axon Annual Contract - Cameras/Tasers	57,500
Total Police	\$ 104,000
PUBLIC WORKS	
Replacement Computers & Monitors (1)	5,000
Misc. Computer Parts	500
Maintenance Sched. Software - Annual Fee	11,500
Telecommunication Equipment	0
Total Public Works	\$ 17,000
Total Planned Technology Outlay Purchases:	\$ 281,250

Capital Improvement Plan Project Summary (FY2025-26 Proposed)

Project	2025-26
1.0 Bicycle & Pedestrian Improvements Program	
1.1 Bicycle & Pedestrian Improvement Projects	\$ 50,000
1.2 Comprehensive Wayfinding Sign Program in Parks / Open Space	\$ 50,000
1.3 Kleinert Way Circulation Improvements Project Design	\$ 75,000
1.4 Old Rail Trail Bridge & Drainage Realignment Construction	\$ 250,000
1.5 San Rafael Avenue Crossing Circulation Improvements	\$ 150,000
1.6 Steps, Lanes, and Paths Improvements	\$ 75,000
2.0 Open Space Management Program	
2.1 Fire Road Maintenance	\$ 100,000
2.2 Open Space Vegetation Management	\$ 160,000
3.0 Pavement Maintenance & Rehabilitation Program	
3.1 Paradise Drive Pavement Rehabilitation (Construction carryover)	\$ 2,114,756
3.2 Pavement Maintenance & Rehabilitation Project Design (For FY26-27 project)	\$ 100,000
4.0 Storm Drain Maintenance & Rehabilitation Program	
4.1 2024 Storm Drain Rehabilitation Open Cut Project Construction (Construction carryover)	\$ 200,000
4.2 Storm Drain Large Trash Capture Device Installation Design & Construction	\$ 131,000
4.3 Storm Drain Maintenance & Rehabilitation Project Design (For FY26-27 project)	\$ 75,000
4.4 Taylor Road Drainage Improvements	\$ 150,000
5.0 Capital Improvement Projects	
5.1 Accessibility Evaluation & Improvements	\$ 60,000
5.2 Blackie's Pasture Beach Restoration	\$ 1,500,000
5.3 Broadband Fiber Network Infrastructure Design & Environmental Analysis	\$ 50,000
5.4 Corporation Yard HVAC Replacement	\$ 30,000
5.5 Elephant Rock Structural Analysis Update	\$ 25,000
5.6 Gazebo Rehabilitation	\$ 20,000
5.7 Main Street Bridge Short Term Repairs	\$ 500,000
5.8 Lyford's Stone Tower Roof Replacement	\$ 30,000
5.9 Parks Amenities & Improvements	\$ 200,000
5.10 Police Department Flooring Replacement	\$ 30,000
5.11 San Rafael Avenue Seawall Repairs	\$ 100,000
5.12 Tiburon Boulevard Traffic Study	\$ 75,000
5.13 Town Hall Facility Generator Transfer Switch Replacement	\$ 35,000
5.14 Town Hall Facility Security Improvements	\$ 20,000
5.15 Town Hall Facility Exterior Repairs	\$ 95,000
5.16 Town Hall & Library Facility Wayfinding Sign Program	\$ 25,000

<i>Grant Funded Portion Total</i>	\$ 1,606,000
<i>General Fund Portion Total</i>	\$ 1,805,000
<i>Restricted Fund Portion Total</i>	\$ 3,064,756
<i>Grand Total</i>	\$ 6,475,756

CAPITAL PROJECTS FUNDING - ALL CATEGORIES



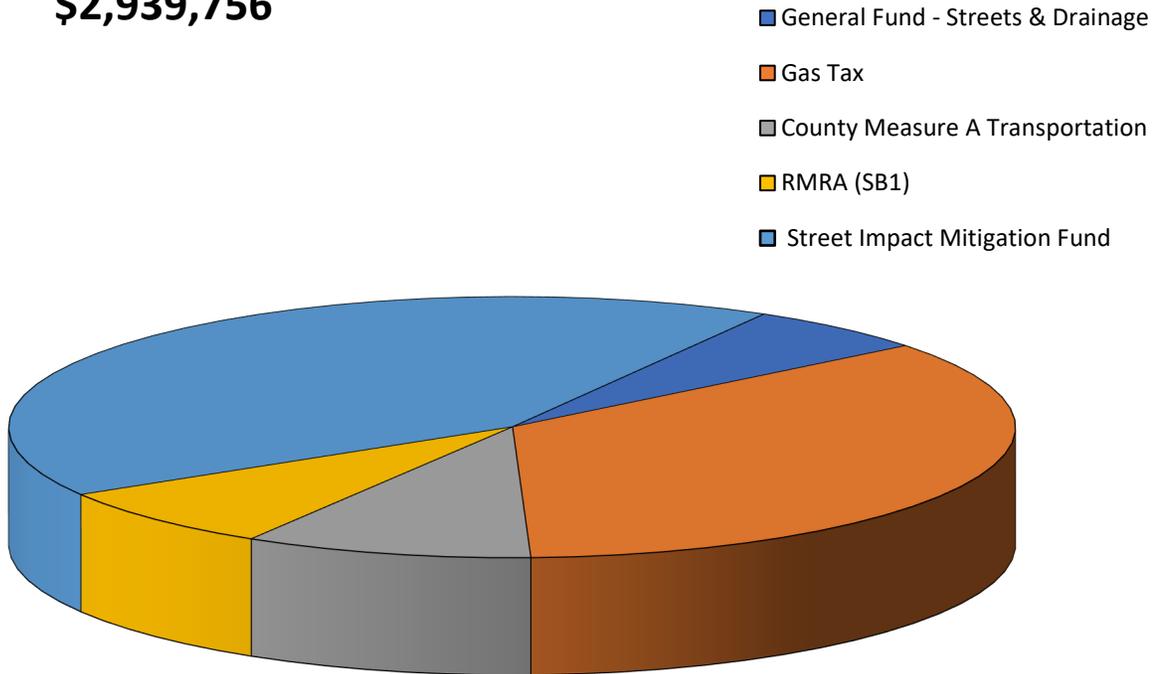
Planned Capital Projects Funding

Fund	Source of Funds	Amount
111	GF PW Corp Yard Improvement	\$ 30,000
185	GF Park Development & ORT	\$ 985,000
191	GF Streets & Drainage	\$ 525,000
194	GF Infrastructure and Facility Replacement	\$ 265,000
260	County Measure A Parks	\$ 75,000
272	CPUC Lata Grant	\$ 50,000
285	State Coastal Conservancy Grant	\$ 1,500,000
290	State Gas Tax (HUTA)	\$ 1,032,900
292	County Measure "A" Transportation Sales Tax	\$ 271,408
296	RMRA (SB1)	\$ 225,622
390	Tiburon Street Impact Fund	\$ 1,234,826
391	Tiburon Drainage Impact Fund	\$ 150,000
393	Tiburon Circulation System Improvement Fund	\$ 75,000
	Caltrans EPA Grant	\$ 56,000
Total Funding All Sources:		\$ 6,475,756
	<i>Streets</i>	2,939,756
	<i>Drainage</i>	556,000
	<i>Community</i>	2,980,000
	Total CIP funds	6,475,756

Overview of Streets Project Funding

Projects Funding Plan for 2025-26

\$2,939,756



Planned Streets Projects Funding

Fund Source of Funds	Amount
191 General Fund - Streets & Drainage	\$ 175,000
290 Gas Tax	\$ 1,032,900
292 County Measure A Transportation	\$ 271,408
296 RMRA (SB1)	\$ 225,622
390 Street Impact Mitigation Fund	\$ 1,234,826
Total Funding	\$ 2,939,756

Street Improvement Projects

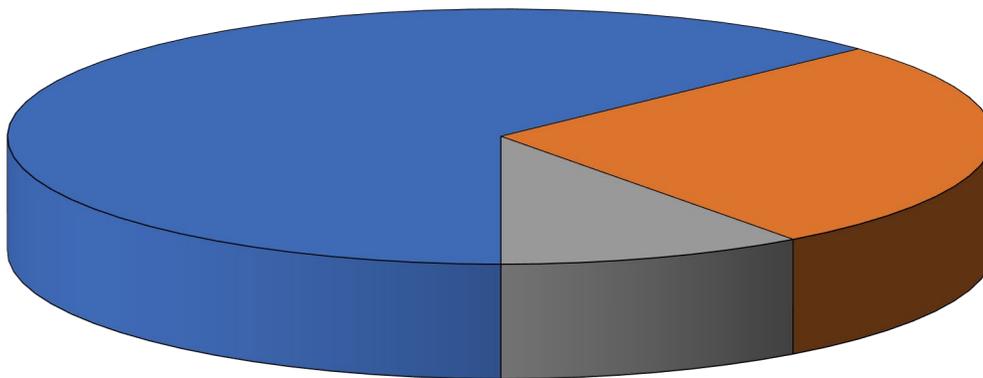
Project	Project Notes	Status	Proposed Funding Source	AMOUNT
Bicycle & Pedestrian Improvements	Various Improvements	Annual Program	County Measure A Transportation	\$50,000
Kleinert Way Circulation Improvements Project	Design	New	General Fund - Streets & Drainage	\$75,000
Paradise Drive Pavement Rehabilitation	Construction	Carryover	Gas Tax	\$532,900
Paradise Drive Pavement Rehabilitation	Construction	Carryover	RMRA (SB1)	\$225,622
Paradise Drive Pavement Rehabilitation	Construction	Carryover	County Measure A Transportation	\$221,408
Paradise Drive Pavement Rehabilitation	Construction	Carryover	Street Impact Mitigation Fund	\$1,134,826
Pavement Maintenance & Rehabilitation	Design	Annual Program	Street Impact Mitigation Fund	\$100,000
Main Street Bridge Short Term Repairs	Construction	Ongoing	Gas Tax	\$500,000
San Rafael Avenue Seawall Repairs	Construction	New	General Fund - Streets & Drainage	\$100,000
Total Proposed Streets Projects				\$ 2,939,756

Overview of Drainage Project Funding

Projects Funding Plan for 2025-26

\$556,000

- General Fund Streets & Drainage
- Drainage Impact Fund
- Caltrans EPA Grant



Planned Drainage Project Funding

Fund	Source of Funds	Amount
191	General Fund Streets & Drainage	\$ 350,000
391	Drainage Impact Fund	\$ 150,000
	Caltrans EPA Grant	\$ 56,000
Total Funding		\$ 556,000

Drainage Improvement Projects

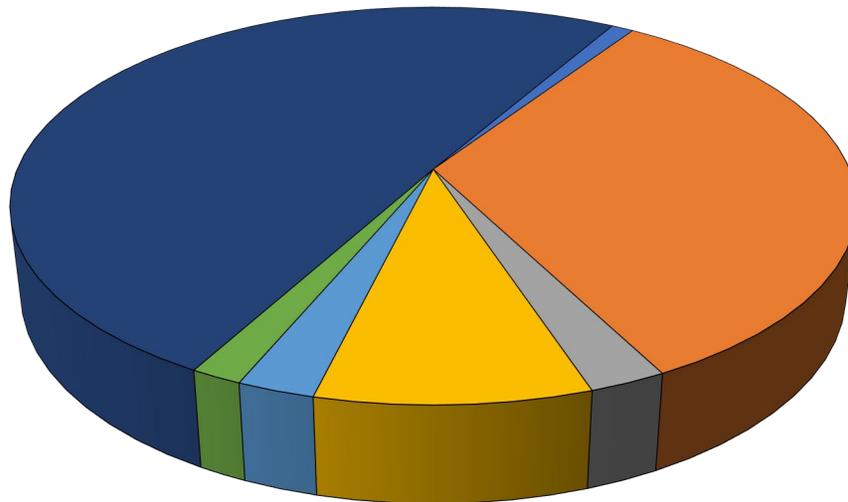
Project	Project Notes	Status	Proposed Funding Source	AMOUNT
Storm Drain Rehabilitation Open Cut Project	Construction	Carryover	GF Streets & Drainage	200,000
Storm Drain Large Trash Capture Device Installation	Design	New	GF Streets & Drainage	75,000
Storm Drain Large Trash Capture Device Installation	Design	New	Caltrans EPA Grant	56,000
Storm Drain Maintenance & Rehabilitation	Design	Annual Program	GF Streets & Drainage	75,000
Taylor Road Drainage Improvements	Construction	New	Drainage Impact Fund	150,000
Total Proposed Drainage Projects				\$ 556,000

Overview of Community Project Funding

Projects Funding Plan for FY 2025-26

\$2,890,000

- PW Corp Yard Improvement Fund
- Park Development & ORT
- GF Streets & Drainage
- GF Infrastructure & Facility Replacement
- County Measure A Parks
- CPUC Lata Grant
- State Coastal Conservancy Grant



Planned Community Project Funding

Fund	Source of Funds	Amount
111	PW Corp Yard Improvement Fund	\$ 30,000
185	Park Development & ORT	\$ 985,000
191	GF Streets & Drainage	\$ 75,000
194	GF Infrastructure & Facility Replacement	\$ 265,000
260	County Measure A Parks	\$ 75,000
272	CPUC Lata Grant	\$ 50,000
	State Coastal Conservancy Grant	\$ 1,500,000
Total Funding		\$ 2,980,000

Community & Miscellaneous Projects

Project	Project Notes	Status	Proposed Funding Source	AMOUNT
Buildings & Facilities				
Accessibility Evaluation & Improvements	Design	Carryover	GF Infrastructure & Facility Replacement	60,000
Corporation Yard HVAC Replacement	Construction	New	PW Corp Yard Improvement Fund	30,000
Lyford's Stone Tower Roof Replacement	Construction	New	GF Park Development & ORT	30,000
Police Department Flooring Replacement	Construction	New	GF Infrastructure & Facility Replacement	30,000
Town Hall Facility Generator Transfer Switch Replacement	Construction	New	GF Infrastructure & Facility Replacement	35,000
Town Hall Facility Security Improvements	Construction	New	GF Infrastructure & Facility Replacement	20,000
Town Hall Facility Clock Tower and Exterior Repairs	Construction	New	GF Infrastructure & Facility Replacement	95,000
Town Hall & Library Facility Wayfinding Signage	Design & Construction	New	GF Infrastructure & Facility Replacement	25,000
Buildings & Facilities Subtotal				325,000
Park Facilities				
Comprehensive Wayfinding Sign Program in Parks / Open Space	Design & Construction	New	GF Park Development & ORT	50,000
Old Rail Trail Bridge & Drainage Realignment	Construction	New	GF Park Development & ORT	250,000
San Rafael Avenue Crossing Circulation Improvements	Construction	New	GF Park Development & ORT	150,000
Steps, Lanes, and Paths Improvements	Construction	New	GF Park Development & ORT	75,000
Fire Road Maintenance	Construction	Annual Program	GF Park Development & ORT	100,000
Open Space Vegetation Management	Construction	Annual Program	County Measure A Parks	75,000
Open Space Vegetation Management	Construction	Annual Program	GF Park Development & ORT	85,000
Blackie's Pasture Beach Restoration	Construction	Carryover	State Coastal Conservancy Grant	1,500,000
Elephant Rock Structural Analysis Update	Analysis	New	GF Park Development & ORT	25,000
Gazebo Rehabilitation	Construction	New	GF Park Development & ORT	20,000
Parks Amenities & Improvements	Design & Construction	New	GF Park Development & ORT	200,000
Park Facilities Subtotal				2,530,000
Miscellaneous				
Broadband Fiber Network Infrastructure Design	Design	Carryover	CPUC Lata Grant	50,000
Tiburon Boulevard Traffic Study	Analysis	Carryover	GF Streets & Drainage	75,000
Miscellaneous Subtotal				125,000
Total Proposed Community & Miscellaneous Projects				\$ 2,980,000