

CELEBRATING

50

YEARS AS A TOWN

1964 - 2014

ADOPTED MUNICIPAL BUDGET
FISCAL YEAR 2014-15

presented to :

Mayor Alice Fredericks

Vice Mayor Frank Doyle

Councilmember Jim Fraser

Councilmember Emmett O'Donnell

Councilmember Erin Tollini



Tiburon
*by the Bay*TM

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TOWN OF TIBURON
1505 Tiburon Boulevard
Tiburon, CA 94920

MEMORANDUM

Date: June 4, 2014
To: Mayor and Town Council
From: Peggy Curran, Town Manager
Subject: Fiscal Year 2014-15 Proposed Municipal Budget Plan

INTRODUCTION

I am pleased to present the proposed Fiscal Year 2014-15 Municipal Budget Plan. It represents Staff's best effort at projecting revenues and expenditures for the coming year within the guidelines set by the Council and with assistance from the Town Council Budget Committee comprised of Mayor Fredericks and Councilmember O'Donnell. The presented budget is balanced. No new programs are proposed for next year, so it essentially represents status quo revenues and spending. There is a redeployment of personnel in the Administrative Services Division, outlined further in this narrative, but the budget does not add any new employees.

The Town's financial situation remains strong. At the end of Fiscal Year 2014-15, the Town anticipates an operating surplus of \$229,590. The Town will begin the year with an estimated \$15,988,788 in total fund resources. The proposed budget allows the Town to continue to provide the residents with exceptional municipal services and maintenance of Town infrastructure, along with enhancements to the community through the Capital Improvement Program.

The Town of Tiburon has enjoyed a balance of revenue and expenditures for several decades. The Town Council's focus has been to operate within its means while maintaining basic services. Since incorporation, the Town has been fortunate in that it has not had to borrow funds for operations or use restricted reserves to fund personnel. Additionally, the Town maintains healthy reserves should it need to weather another fiscal crisis or suffer a natural disaster.

The Town's long-term fiscal conservatism allowed it to weather the significant economic downturn that began in FY 2007-08. Based on proposed general fund revenue projections for FY 2014-15, revenues are projected to be at the same level as actual receipts for Fiscal Year 2007-08. This represents the first time in six years that the Town will experience revenue growth since the high mark which occurred prior to the great recession.

The economic recovery as it relates to Town revenues is most apparent in sales and transient occupancy taxes which have experienced 10% and 20% year-over-year increases, respectively. As these sources of revenue are elastic, it is reassuring to see these gains after significant decreases six years ago. Staff is projecting overall operating revenues to increase by 4.7% over the current year's adopted budget. Continuing our general abundance of caution, staff recommends the Town maintain its pattern of conservative revenue forecasts.

Operating expenditures are proposed to increase by 3.0% over the current year's adopted budget. This increase is a combination of negotiated salary and benefit increases, increases in Joint Power Agency dues, insurance premiums for worker's compensation and liability insurances, and increases in contractual services. These increases will be detailed in the individual departmental budgets below.

BUDGET OVERVIEW

The Operating Budget includes all of those programs that involve ongoing costs associated with running the Town. These include personnel, services, and supplies, as well as certain minor capital equipment purchases.

The Capital Budget includes programs or projects that result in long term physical improvement for the community. These projects are typically funded through the Town's restricted funds and designated reserve funds. Examples include street paving, installation of sidewalks and park or facility improvements.

The Overall Budget is comprised of all funding sources for operations. Included here are restricted funds from other governmental sources for specific uses (e.g., grant funding) and Town Council adopted fees that must be used for specific purposes (e.g., long range planning fee for the purpose of updating the General Plan).

The overview below compares the current adopted operating budget to that proposed for FY 2014-15.

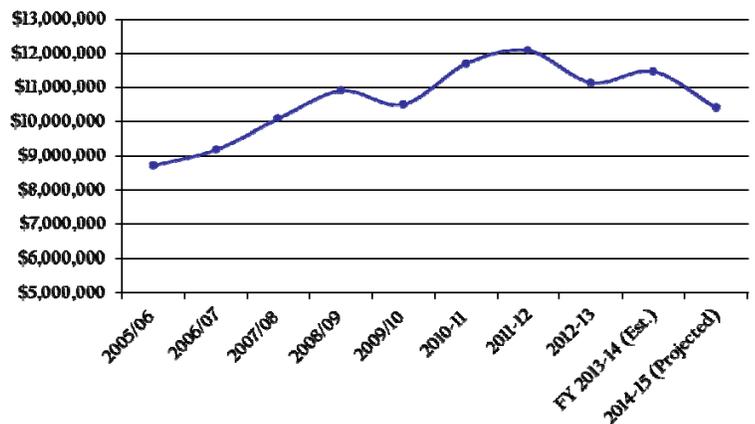
Overall Operating Budget				
	2013/14 Adopted	2013/14 Estimated	2014/15 Proposed	% Change
Revenues	\$9,441,795	\$10,916,953	\$9,888,889	4.7%
Expenditures	\$9,377,919	\$8,941,627	\$9,659,299	3.0%

FINANCIAL HEALTH OF THE TOWN

The Town's overall financial health remains strong and continues to provide high-quality services to its residents while showing an operating surplus. The Town finds itself in this desirable position due to prudent Council financial policy, both presently and historically, and careful budget management.

While operating surpluses are not as great as those experienced prior to the economic downturn, the Town continues to have sufficient General Fund Reserves despite investment in several large projects like Dairy Knoll. The General Fund Operating Reserve remains at the Council policy level of 25% of expenditures, along with several other General Fund policy-restricted and discretionary set-asides. The Town will begin next Fiscal Year with approximately \$5.61 million in our General Fund policy restricted reserves and an additional \$5.85 million in General Fund discretionary set-asides for a total of \$11.46 million. In addition, there are \$4.52 million in restricted fund revenues.

The Town has for many years enjoyed significant General Fund year-end operating surpluses, which were significantly reduced during the Great Recession. With the improving economy over the past few years coupled with making significant changes to the employee benefit structure, staff anticipates a trend toward increasing surpluses. The chart to the right presents a history of total General Fund reserves from FY 2006 through projected FY 2015



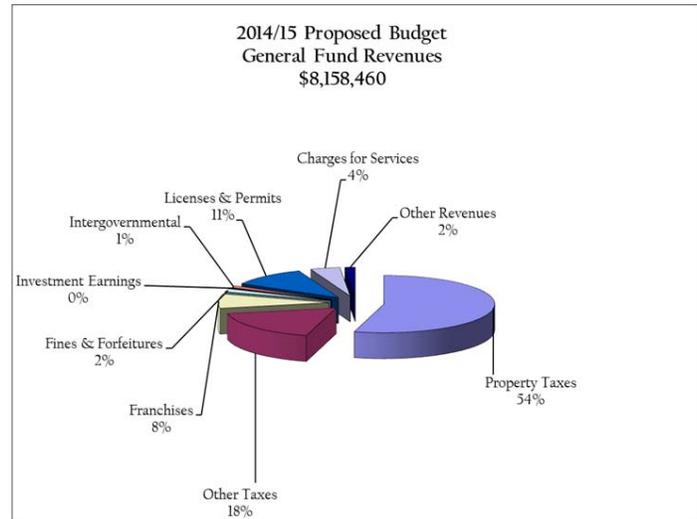
As presented, the Fiscal Year 2014-15 budget calls for spending down General Fund Discretionary Reserves by approximately \$1.5 million in capital improvement projects, principally for proposed undergrounding of overhead utility lines along Tiburon Boulevard between Mar West Street and San Rafael Avenue (which is carry over from FY 2013-14), an accelerated drainage improvement program and landscaping medians along Tiburon Boulevard from Cecilia Way to Bay Vista Drive, along with various smaller improvements to the downtown area.

Through the operating budget, the Town continues to reimburse reserves for the payoff of the CalPERS side-funds in Fiscal Year 2011-12. It is anticipated the entire \$655,000 will be reimbursed to the General Fund Reserves in FY 2018-19. Paying off the side-funds has eliminated the 7.75% interest rate that was being charged by CalPERS to amortize the liability and saving the Town approximately \$200,000 in interest expense. Per Council direction, these funds will now be directed to the OPEB GASB 45 Reserve.

CHANGES TO MUNICIPAL BUDGET PLAN Revenues

For Fiscal Year 2014-15, Staff projects overall operating revenues to increase by 4.7%, or \$447,094, compared to the adopted FY 2013-14 budget. General Fund Operating Revenues are projected to increase 6.0%, or \$457,094.

Staff anticipates the economy will continue to slowly improve. Per a State determination, assessed property valuation will increase by 0.54%, the maximum allowable under applicable provisions of Proposition 13, however reassessments of previously reduced valuations and sales of existing homes will have the positive effect of a 3.4% increase in secured property taxes, per the Marin County Assessor's office. ERAF property taxes are projected to remain flat. Overall, staff is anticipating all sources of property taxes to increase 3.3% over the adopted FY 2013-14 budget. Property tax receipts have historically been the Town's "bread and butter" revenue, representing approximately 54% of General Fund Operating Revenues in FY 2014-15. The housing market's continued recovery from the bottom in 2011 is expected to have a continued positive effect on property taxes as homes are reassessed upwards upon transfer or revaluation. The pie chart above shows the breakdown by revenue category of the projected FY 2014-15 General Fund Operating Revenues of \$8,158,460.



The category of Other Taxes, which includes sales, property transfer and transient occupancy taxes, is projected to increase by 21.0% over this year's adopted budget. These increases are based on actual receipts the Town is experiencing from these sources, in particular sales and transient occupancy tax.

Franchise Fees are anticipated to increase 7.8% over the adopted FY 2013-14 budget. These increases reflect actual receipt projections for the current year including fees collected on rate increases for solid waste collections and cable fees.

Investment Earnings are projected to decrease by 12.9% due to continued low interest earnings and slightly lower reserves from spending on large projects. Since FY 2007-08 investment earnings have decreased by \$370,000.

Intergovernmental Revenue is proposed to increase 14.6% over the adopted FY 2013-14 budget due to increased revenue from the Belvedere-Tiburon Library Agency pass-through funding.

As the economy continues to improve on the national, state and local level, the Town is not currently threatened by any revenues being redirected to the state level. This allows the Town to move forward more confidently with its revenue projections than in prior years where state take-aways (withholding or borrowing) were a continuous feature of the budgeting process..

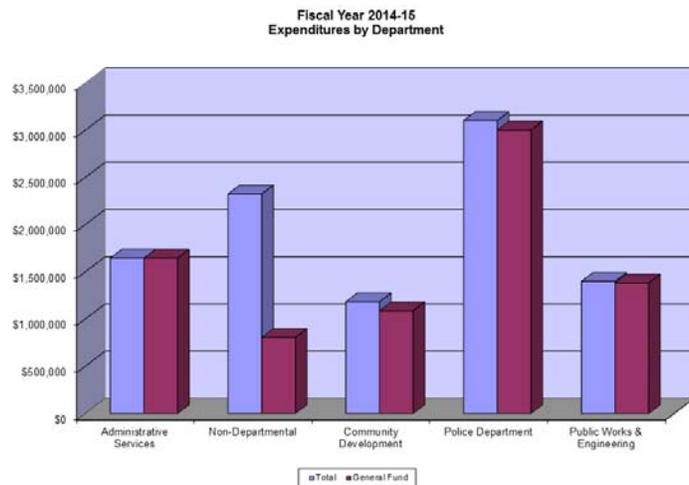
Expenditures

Overall operating expenditures are projected to increase by 3.0%, or \$281,381, over the adopted FY 2013-14 budget. General Fund operating expenditures are proposed to increase by 3.8%, or \$291,381. As proposed, the only staffing change is in the Administration Department. The position of IT Coordinator has been eliminated and the function contracted out to Marin IT. The position of Administration Analyst is proposed to be filled, which has been left vacant since FY 2007. The Office Assistant III position is proposed to be filled full-time at the beginning of 2014. Approximately \$143,000 of the increased expenditure is related to salary and benefit increases. All employee groups will receive a 2% pay increase at some point during the fiscal year based on contract agreements. For the purposes of determining health benefit costs, staff has used the assumption that health insurance premiums will increase by 10% in January 2015. The Town will not know the actual increase until late summer. Additional expenditure increases over the current fiscal year include approximately \$110,000 in increased costs related to liability, worker’s comp insurances and Joint Power Authority dues.

The bar chart below shows the FY 2014-15 Operating Budget by department. Further clarification of department expenditure variations are explained below.

The Administration Department’s overall budget is proposed to increase by 1.8% or \$28,436 over the current year. Included in Administration are the Legal Services, Legislative Support, Administrative Services and Town Hall divisions.

The Administrative Services Division is proposed to increase by 4.1% or \$42,450. Salary and benefit changes account for a reduction of 1.3% or \$23,550 over the current year’s budget. As stated above, there is a proposed reorganization of positions that accounts for a decrease of \$39,493 in wages. This decrease is off-set with an increase in benefits of \$15,943 and \$66,000 in supplies and services. Included in supplies and services is \$85,000 for outsourcing Information Technology services.



The Legal Services Division is proposed to increase by 2.0% or \$5,487, due to salary and benefit increases.

The Legislative Support Division's total appropriation is being decreased \$50,000, due to the one time appropriation in the FY 2013-14 budget for the Town's 50th Anniversary celebration. All other line items remain unchanged.

The Town Hall Facility Division is proposed to increase by 13.6% or \$30,500. The entire increase is related to providing office and conference room furnishings in the new upstairs remodel and new lighting in the Community Room.

The Community Development Department, which includes the Planning, Building and the Long Range Planning Division, budget is proposed to increase by 5.2% or \$58,829.

The Planning Division budget is proposed to increase 4.5% or \$22,134, due primarily to salary and benefit increases.

The Building Division budget is scheduled to increase 8.8% or \$46,695. This includes a one-time appropriation of \$20,000 in the Casual Hire line item to bring a temporary employee in to assist with the digitizing of building department records. An additional \$5,000 is proposed above the FY 2013-14 appropriation for outside scanning service. The remaining increase is due to salary and benefit adjustments.

The Long Range Planning Division budget is proposed to decrease by \$10,000 due to winding down the various updates to the General Plan.

The Police Department budget is projected to increase by 2.0% or \$61,179. Salary and benefit increases account for \$36,829 of the increase and the remaining \$24,350 is in the supplies and services category. Within supplies and services, \$8,000 is for weapon maintenance and \$11,500 is for additional expenses related to recruitments and uniforms for new employees.

The Public Works Department, which includes Administration, Streets, Parks, and Street Lights budget, is proposed to increase by 1.8% or \$24,306 over last year. As there has been a significant turn-over in department personnel over the past year, salary and benefit expenses remain nearly flat over FY 2013-14. New employees are normally hired at the lower end of the salary range which saves the Town money for the first few years. Supplies and services are increasing \$23,100 due to additional appropriations for landscape/tree maintenance and street signs and materials. The Town continues to fund \$20,000 in annual open space vegetation maintenance.

The Non-Departmental budget is proposed to increase 5.0% or \$108,631 in FY 2014-15. Expenses in the Non-Departmental budget relate to insurance premiums (workers compensation, liability, and property), Joint Power Agreements, Town-owned housing units and the Belvedere-Tiburon Library Agency property tax pass-through. The Town has very little control over most expenses in this budget. As proposed, the cost of retiree medical insurance costs are increased by \$28,839 as we anticipate there may be potential employee retirements during the fiscal year. Liability, workers' comp and JPA fees are increasing by \$79,792.

Infrastructure Improvements and Capital Projects

The FY 2014-15 Capital Improvement Program (CIP) budget is approximately \$300,000 more than FY 2013-14. There has been a carry-over of funding in the amount of \$618,000 for projects that will not be either commenced or completed in FY 2013-14. As proposed, the overall CIP program totals \$2,613,200. Community CIP projects total \$1,363,200 and includes carry over funding towards undergrounding overhead utility lines along Tiburon Boulevard between Mar West and San Rafael Avenue, and payment towards the Tiburon Boulevard relinquishment study. New funding is proposed for the construction of the Tiburon Boulevard median maintenance landscaping, audio and video improvements in the Council Chambers, creation of an access path from Reed School to Dairy Knoll and maintenance and repairs along the Old Rail Trail. The Town continues its aggressive street improvement efforts and has increased funding towards drainage improvement projects.

During the past several years street resurfacing was a Council priority. In FY 2012-13 the Town completed its reconstruction of all “failed” streets. In FY 2014-15 the Town is appropriating \$750,000 towards street overlays, which is the anticipated annual expenditure needed to maintain the Town’s road infrastructure at its current level.

The FY 2014-15 Capital Improvement Budget allocates \$325,000 in drainage improvement projects, of which \$100,000 is for storm drain flushing, and \$225,000 is towards storm drain infrastructure repairs. As indicated in last year’s message, the Town has minimal restricted fund resources to fund drainage improvement projects, and this year the entire storm drain maintenance program is funded through General Fund Reserves.

Included with the budget is a five-year Capital Improvement Program Plan projection. This provides Council and Staff with a forecast of CIP projects. It should be noted that the Council is not being asked to adopt this five-year outlook, as it will surely shift as needs and resources come into clearer focus. Rather, its purpose is to help anticipate future expenditures and demands on the budget.

CONCLUSION

The Town Council and community can once again be assured that the Town of Tiburon is financially sound. Indications are that the Town will most likely realize its first year where general fund revenues exceed the high level mark set in FY 2007-08. During this long economic downturn, the Town Council and staff made tough decisions with cuts and concessions that helped the Town weather the immediate challenges and positioned it to be financially stronger going into the future. There does appear to be a storm cloud related to pension expenses on the horizon, though, against which the Town must be vigilant. CalPERS recently adopted new actuarial assumptions will impact employer rates beginning in FY 2015-16 and increase them incrementally over five years. Anticipation of these increased expenses are already and will continue to be reflected in staff’s budget process. On the revenue front, as always, staff will continue to carefully manage the Town’s finances to assure that revenues are collected in a timely manner and that all expenses are scrutinized.

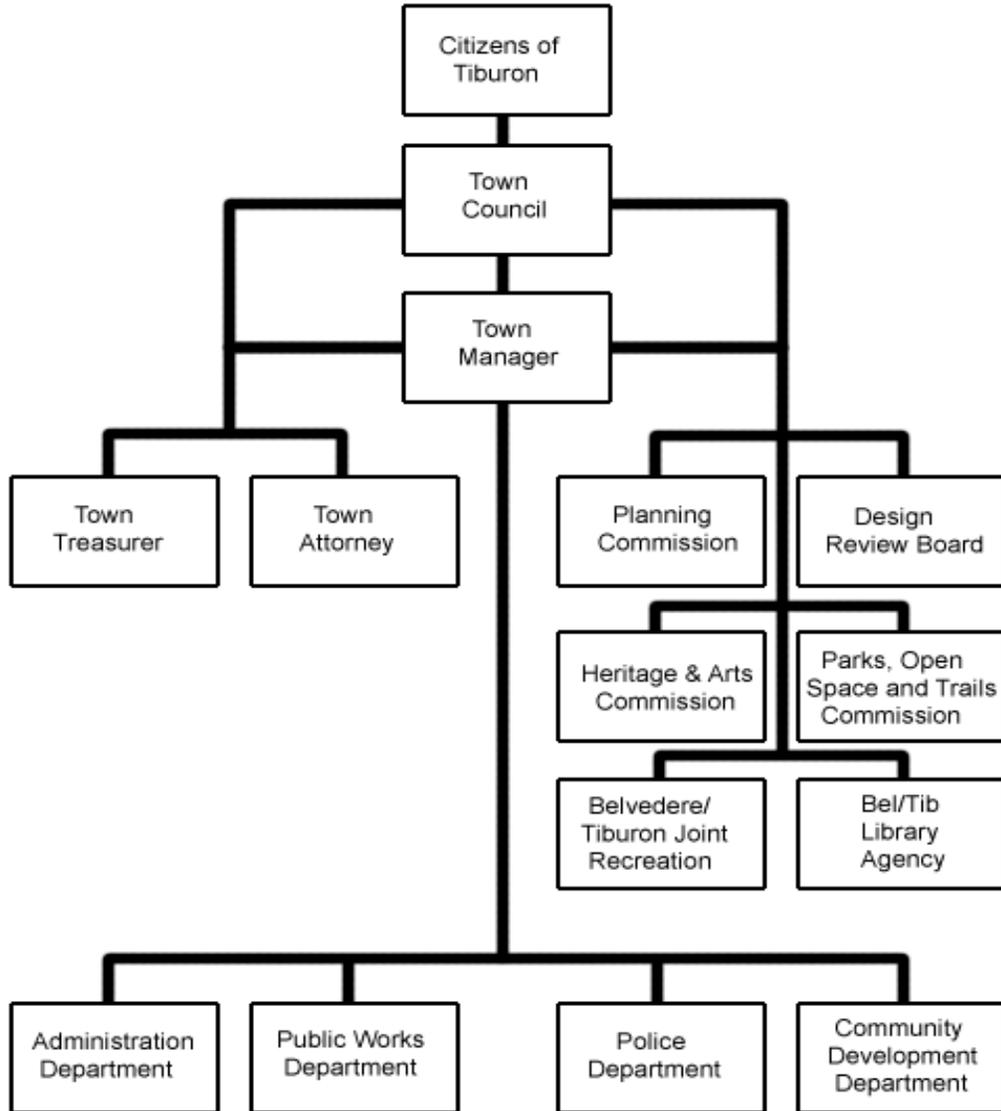
The entire management team, and of course Administrative Services Director Heidi Bigall in particular, are to be commended for their assistance in developing the Town’s Municipal Budget Plan and for their sound budget stewardship all year long. Heidi and I also wish to thank the Town Council’s

Budget Committee, Mayor Alice Fredericks and Councilmember Emmett O'Donnell, for their review, comment and good counsel during the budget preparation process. We look forward to a dialogue with the Town Council on the budget and its timely adoption for the start of the new fiscal year on July 1, 2014.

Respectfully submitted,

Peggy Curran
Town Manager

Town Organization Chart



Directory of Town Officials

TOWN MANAGER	Margaret A. Curran
TOWN ATTORNEY	Ann R. Danforth
DIRECTOR OF ADMINISTRATIVE SERVICES	Heidi Bigall
DIRECTOR OF COMMUNITY DEVELOPMENT	Scott Anderson
CHIEF OF POLICE	Mike Cronin
DIRECTOR OF PUBLIC WORKS & TOWN ENGINEER	Al Petri, Interim
TOWN CLERK	Diane Crane Iacopi
BUILDING OFFICIAL	Fred Lustenberger
TOWN TREASURER	William Osher

Town Council, Commission & Board Members

TOWN COUNCIL

ALICE FREDERICKS, MAYOR
FRANK DOYLE, VICE MAYOR
EMMETT O'DONNELL
JIM FRASER
ERIN TOLLINI

PLANNING COMMISSION

Lou Weller, Chair
Jon Welner, Vice Chair
John Corcoran
David Kulik
Vacant

DESIGN REVIEW BOARD

Bryan Chong, Chair
Daniel Amir, Vice Chair
John Kricensky
Michael Tollini
Linda Emberson

PARKS, OPEN SPACE & TRAILS COMMISSION

Peter Winkler, Chair
Michael McMullen
Phillip Feldman
Park Allen
Vacant

HERITAGE & ARTS COMMISSION

Azita Majica-Beavers, Chair
Daniel Amir, Vice Chair
Francella Hall
Elizabeth Merrill
Marlene Halden Rice
Phillip Ramirez
Vacant
Victoria Arnett, Commissioner Emeritus

BELVEDERE/TIBURON JOINT RECREATION COMMITTEE

Jerry Riessen Chair
Jane Jacobs
Afsaneh Zolfaghari
Amy Garrison
Nuria Ibars
Vacant

BELVEDERE/TIBURON LIBRARY AGENCY BOARD OF TRUSTEES

Ric Postle
Tom Gram
Rick Foran
Bonnie Spiesberger
Ron Helow
William Kuhns
Ann Aylwin

BELVEDERE/TIBURON JOINT DISASTER ADVISORY COUNCIL

Tom Cromwell, Chair (Belvedere Council)
Jim Fraser (Tiburon Council)
Chuck Auerbach
Ellen Rony
James Sherman
Barbara Brookins-Schneider

FUND RESOURCES OVERVIEW

Overview of total Appropriations

Statement of Fund Balances, June 30th Closing

Changes to Fund Balance

Fiscal Year 2014/15

Capital & Special Project Fund Descriptions

FUND RESOURCES OVERVIEW

Fiscal Year 2014/15

Changes to Fund Balance, projected June 30, 2015

	Appropriation
Operating Program	
Town Administration	1,686,868
Community Development	1,184,056
Police	3,102,671
Public Works	1,399,845
Non-Departmental	2,325,859
Subtotal:	\$ 9,699,299
Capital & IT Outlay Program	
	\$ 392,773
Capital Improvement Program	
Street Improvements	925,000
Drainage Improvements	325,000
Community Development Improvements	1,414,200
Subtotal:	\$ 2,664,200
Del Mar Assessment District	342,521
Lyford Cove Assessment District	373,311
Main Street Assesmsent District	39,926
Stewart Drive Underground Assessment District	106,303
Subtotal:	\$ 862,061
Total Appropriation	\$ 13,618,333

FUND RESOURCES OVERVIEW

FISCAL YEAR 2014/15

Changes to Fund Balance, projected June 30, 2015

FUND/ RESERVE	2011/12 Actual	2012/13 Actual	2013/14 Estimated	2014/15 Projected
GENERAL FUND				
Operating Reserve (25%)	\$ 2,250,000	\$ 2,325,000	\$ 2,400,000	\$ 2,589,590
Capital Equipment Replacement	\$ 396,045	\$ 391,845	\$ 438,420	\$ 366,620
Employee Compensated Leave	\$ 294,462	\$ 381,604	\$ 347,708	\$ 347,708
Employee Housing Assistance	\$ 800,000	\$ 800,000	\$ 800,000	\$ 800,000
CalPERS Side Fund Repayment	\$ -	\$ 86,375	\$ 175,063	\$ 175,063
Other Post Employment Benefits	\$ 456,024	\$ 734,036	\$ 844,417	\$ 1,045,424
Self Insurance	\$ 164,004	\$ 138,004	\$ 138,004	\$ 138,004
Technology Fund	\$ 500,229	\$ 487,062	\$ 470,613	\$ 332,240
Sub-Total	4,860,764	5,343,926	\$ 5,614,225	5,794,648
DISCRETIONARY SET-ASIDES				
Infrastructure & Facility Replacement	1,881,528	612,905	617,370	227,370
PW Corp Yard Improvement	2,161,383	2,111,383	2,111,383	2,111,383
Park Development	458,664	409,833	359,833	329,833
Streets & Drainage	1,522,551	928,984	705,584	169,184
Emergency Repairs	100,000	100,000	100,000	100,000
Open space Management	50,141	25,141	25,141	25,141
Unallocated Balance	1,044,617	1,606,722	1,930,990	1,669,990
Sub-Total	\$ 7,218,884	\$ 5,794,968	\$ 5,850,301	\$ 4,632,901
Total General Fund:	\$ 12,079,648	\$ 11,138,894	\$ 11,464,526	\$ 10,427,549
OTHER RESTRICTED FUNDS				
Belvedere/Tiburon Library Agency	\$ -	\$ -	\$ -	\$ -
Police Suppl Law Enforcement	\$ -	\$ -	\$ -	\$ -
Cypress Hollow District	\$ 33,472	\$ 33,942	\$ 33,745	\$ 33,745
Town Owned Housing Fund	\$ 228,320	\$ 259,387	\$ 288,281	\$ 288,281
Heritage & Arts Donation Fund	\$ 11,692	\$ 10,118	\$ 10,010	\$ 10,010
Low & Moderate Housing	\$ 1,094,607	\$ 1,078,495	\$ 1,037,062	\$ 1,037,062
Open Space Acquisition	\$ 192,112	\$ 192,713	\$ 193,912	\$ 193,912
State Gas Tax	\$ 589,397	\$ 800,961	\$ 940,857	\$ 940,857
County Measure A Funds	\$ 11,699	\$ 11,351	\$ 12,346	\$ (13,654)
County Measure B Funds	\$ -	\$ 76,000	\$ 97,000	\$ 97,000
County Measure A Funds (Parks)	\$ -	\$ -	\$ -	\$ 4,000
Street Frontage Improvement	\$ -	\$ 2	\$ 2	\$ 2
Tiburon Circ System Improvement	\$ 33,780	\$ 39,415	\$ 33,780	\$ 33,780
Tiburon Long Range Planning	\$ 188,207	\$ 226,558	\$ 104,603	\$ 104,603
Bunch Grass Mitigation Fund	\$ 130,564	\$ 130,911	\$ 132,539	\$ 132,539
Tiburon Parks In-Lieu	\$ 1,364	\$ 1,365	\$ 1,364	\$ 1,364
Tiburon Planning Area Mitigation	\$ 180,177	\$ 181,141	\$ 182,977	\$ 182,977
Tiburon Street Impact	\$ 2,193,932	\$ 1,852,481	\$ 931,515	\$ 931,515
Drainage Impact Fund	\$ 68,980	\$ 7,995	\$ 78,193	\$ 78,193
Total Restricted Funds:	\$ 4,958,303	\$ 4,902,835	\$ 4,078,186	\$ 4,056,186

FUND RESOURCE OVERVIEW

Fiscal Year 2014/15

Changes to Fund Balance, projected June 30, 2015

FUND/RESERVE	Estimated Fund Balance 7/1/2014	Projected Revenues	Projected Operating Expenses	Projected Capital Project Expenses	Transfers In (Out)	Other Sources In (Out)	Projected Change to Fund Balance	PROJECTED FUND BALANCE 6/30/2015
GENERAL FUND RESERVES								
POLICY RESTRICTED								
Operating Reserve (25%)	\$ 2,400,000	8,158,460	7,968,870	-	-	-	189,590	\$ 2,589,590
Capital Equipment Replacement	438,420	-	194,000	-	-	122,200	(71,800)	\$ 366,620
Employee Compensated Leave	347,708	-	-	-	-	-	-	347,708
Employee Housing Assistance	800,000	-	-	-	-	-	-	800,000
CalPERS Side Fund Repayment Res.	175,063	-	-	-	-	-	-	175,063
OPEB Fund (GASB 45)	844,417	-	-	-	-	201,007	201,007	1,045,424
Self Insurance	138,004	-	-	-	-	-	-	138,004
Technology Fund	470,613	55,000	198,773	50,000	-	55,400	(138,373)	332,240
Sub-Total	5,614,225	8,213,460	8,361,643	50,000	-	378,607	180,423	5,794,648
DISCRETIONARY SET-ASIDES								
Infrastructure & Facility Replacement	617,370	-	-	390,000	-	-	(390,000)	227,370
PW Corp Yard Improvement	2,111,383	-	-	-	-	-	-	2,111,383
Park Development	359,833	-	-	30,000	-	-	(30,000)	329,833
Streets & Drainage	705,584	73,600	-	610,000	-	-	(536,400)	169,184
Emergency Repairs	100,000	-	-	-	-	-	-	100,000
Open Space Management	25,141	-	-	-	-	-	-	25,141
Unallocated Balance	1,930,990	-	-	378,000	-	117,000	(261,000)	1,669,990
Sub-Total	5,850,301	73,600	-	1,408,000	-	117,000	(1,217,400)	4,632,901
Total General Fund	\$ 11,464,526	\$ 8,287,060	\$ 8,361,643	\$ 1,458,000	\$ -	\$ 495,607	(1,036,977)	10,427,549
RESTRICTED FUNDS								
Belvedere/Tiburon Library Agency	\$ -	1,426,179	1,426,179	-	-	-	-	\$ -
Supplemental Law Enforcement	\$ -	100,000	100,000	-	-	-	-	\$ -
Cypress Hollow District	33,660	16,835	16,750	-	-	-	85	33,745
Town Owned Housing Units	287,531	72,060	71,310	-	-	-	750	288,281
Heritage & Arts Project Fund	9,010	1,000	-	-	-	-	1,000	10,010
Low & Moderate Housing	1,056,002	2,250	21,190	-	-	-	(18,940)	1,037,062
Open Space Acquisition	193,437	475	-	-	-	-	475	193,912
State Gas Tax	1,004,078	253,979	-	317,200	-	-	(63,221)	940,857
County Measure A Funds (Sales Tax)	12,346	91,000	-	117,000	-	-	(26,000)	(13,654)
County Measure B Funds	76,000	76,000	-	55,000	-	-	21,000	97,000
County Measure A Funds (Parks)	-	56,000	-	52,000	-	-	4,000	4,000
Street Frontage Improvement	2	-	-	-	-	-	-	2
Tiburon Circ System Improvement	33,780	-	-	-	-	-	-	33,780
Tiburon Long Range Planning	167,603	32,000	95,000	-	-	-	(63,000)	104,603
Tiburon Bunch Grass Mitigation	132,214	325	-	-	-	-	325	132,539
Tiburon Parks In-Lieu	1,364	-	-	-	-	-	-	1,364
Tiburon Planning Area Mitigation	182,527	450	-	-	-	-	450	182,977
Tiburon Street Impact	1,271,515	325,000	-	665,000	-	-	(340,000)	931,515
Tiburon Drainage Impact	63,193	15,000	-	-	-	-	15,000	78,193
Total Restricted Funds	4,524,262	2,468,553	1,730,429	1,206,200	-	-	(468,076)	\$ 4,056,186
Total Town Funds	\$ 15,988,788	\$ 10,755,613	\$10,092,072	\$ 2,664,200	\$ -	\$ 495,607	(1,505,053)	\$ 14,483,735

Capital & Special Projects Funds Descriptions

FUND	Description
Low & Moderate Housing Fund	To account for resources received through collection of in-lieu housing fees which are restricted for expenditure on low and moderate (affordable) income housing programs.
Open Space Acquisition Fund	To account for resources received from issuance of the 1972 Open Space General Obligation Bonds. Funds are restricted for expenditures for the acquisition, maintenance or improvement of open space.
State Gas Tax Fund	To account for State revenues restricted for streets expenditures.
Street Frontage Improvement Fund	Restricted for expenditure on street frontage improvements such as sidewalks and curbs.
Tiburon Circulation System Improvement Fund	To account for resources received through collection of mitigation fees which are for expenditures related to traffic and circulation system improvements located within the Town's corporate limits, and primarily along Tiburon Boulevard consistent with the General Plan..
Tiburon Long Range Planning Fund	To account for resources received through the issuance of building permits and the subsequent collection of a special planning fee, which is used for expenditures related to maintenance of the Town's General Plan.
Tiburon Parks In-Lieu Fund	To account for resources received through collection of in-lieu parks fees which are restricted for expenditure on the acquisition, improvement or maintenance of park and recreational facilities.
Tiburon Planning Area Mitigation Fund	To account for resources received through collection of mitigation fees which are for circulation improvements located outside the Town's corporate limits, but within the Tiburon Planning Area. This fund was previously named the Tiburon Boulevard 101 Wye
Tiburon Playground Improvement Fund	To account for resources received from the community for improvement of playground facilities in Tiburon. Established July 1995 through transfer of resources from the General Fund Park Development Reserve.
Tiburon Street Impact Fund	To account for resources received through the issuance of building permits and the subsequent collection of Impact fees which are used for expenditures related to improvement and maintenance of the Town's street system.
Tiburon Drainage Impact fund	To account for resources received through the issuance of building permits and the subsequent collection of impact fees which are used for expenditures related to improvement or maintenance of the Town's drainage system.
Town Owned Housing Fund	To account for resources received through the rental of Town owned Pt. Tiburon Marsh units.
County Measure A Transportation Sales Tax	To account for resources received through the County of Marin from a 1/2 cent sales tax measure passed in 2004 to improve transportation in Marin County. The Transportation Authority of Marin oversees the administration of funding.
County Measure B VLF Fund	To account for resources received through the County of Marin from a \$10 vehicle license registration fee charge for transportation improvements. This fee was approved by voters in November 2010 and is overseen by the Transportation Agency of Marin.
County of Marin Measure A Open Space Sales Tax	To account for resources received through the County of Marin from a 1/4 cent sales tax measure approved by voters in November 2011. Funds are to be used for existing parks and open spaces.

OPERATING BUDGET OVERVIEW



**Overview of Revenues & Expenditures
Fiscal Year 2014/15**

Overview of Operating Budget Revenues & Expenditures

REVENUE & SOURCES	AMOUNT	EXPENDITURES	AMOUNT
GENERAL REVENUES		TOWN ADMINISTRATIVE SERVICES	
Property Taxes	4,432,233	Town Administration	1,104,642
Other Taxes	1,430,979	Legal Services	270,926
Licenses & Permits	905,350	Legislative	41,500
Intergovernment & Agency	91,000	Town Hall Facility	269,800
Franchises	653,398		
Charges for Service	351,800	NON DEPARTMENTAL	2,325,859
Investment Earnings	27,250		
Fines & Forfeitures	144,750	COMMUNITY DEVELOPMENT	
Other Revenues	121,700	Planning & Design Review	511,084
Subtotal	\$ 8,158,460	Building Inspection	577,972
		Advance Planning	95,000
		POLICE	
OTHER SOURCES		Police Services	3,040,371
Other Fund Sources	\$ 1,730,429	Police/EOC Facility	62,300
		PUBLIC WORKS	
		Administration & Engineering	351,098
		Streets Maintenance	471,247
		Parks Maintenance	434,950
		Corporation Yard	85,700
		Street & Signal Light System	40,100
		Cypress Hollow	16,750
TOTAL REVENUE & SOURCES	\$ 9,888,889	TOTAL EXPENDITURES:	\$ 9,699,299
NET OPERATING SURPLUS (DEFICIENCY)	\$ 189,590		

OPERATING REVENUES & SOURCES OF FUNDS

Overview of Operating Revenue Plan

Summary of Operating Revenues

Operating Budget Revenues

General Fund

Employee Compensated Leave Reserve

Low/Moderate Income Housing Fund

Peninsula Library JPA Fund

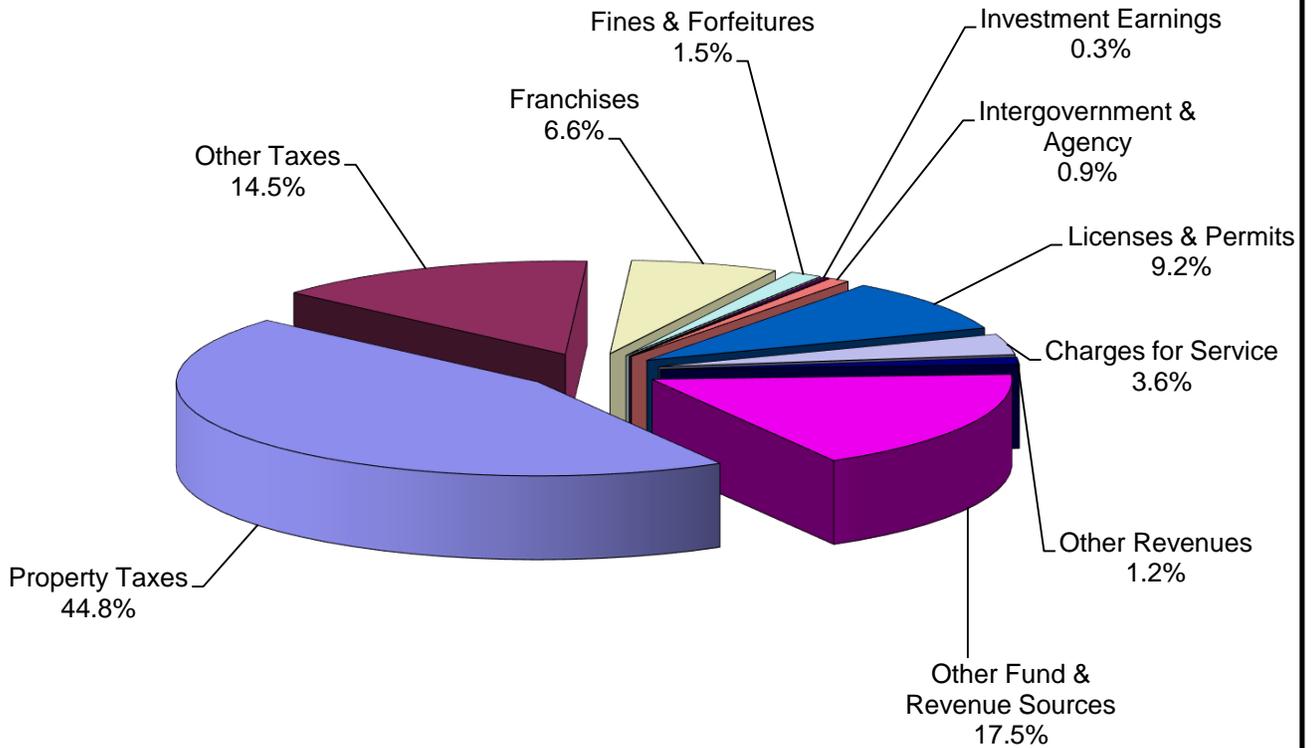
Long Range Planning Fund

Police COPS/SLESF Fund

Cypress Hollow Fund

Overview of Operating Budget Sources of Funding

**Planned Operating Revenues
& Sources of Funds for 2014/15
\$9,888,889**



Property Taxes	\$ 4,432,233
Other Taxes	\$ 1,430,979
Franchises	\$ 653,398
Fines & Forfeitures	\$ 144,750
Investment Earnings	\$ 27,250
Intergovernment & Agency	\$ 91,000
Licenses & Permits	\$ 905,350
Charges for Service	\$ 351,800
Other Revenues	\$ 121,700
Other Fund & Revenue Sources	\$ 1,730,429

OPERATING REVENUES

FY 2014-15

Operating Budget Revenues - Summary

Description	2011/12 Actual	2012/13 Actual	2013/14 Budget	2013/14 Estimated	2014/15 Proposed
GENERAL FUND					
Property Taxes	4,125,763	4,220,956	4,289,150	4,457,201	4,432,233
Other Taxes	1,127,573	1,306,463	1,183,000	1,517,064	1,430,979
Franchises	593,842	622,431	606,147	649,785	653,398
Fines & Forfeitures	141,677	404,341	237,469	601,408	144,750
Investment Earnings	44,873	36,404	31,300	30,904	27,250
Intergovernment & Agency	64,431	75,362	79,400	90,742	91,000
Licenses & Permits	967,512	908,612	848,350	924,584	905,350
Charges for Service	383,207	389,642	324,800	364,298	351,800
Other Revenues	124,065	114,150	101,750	558,733	121,700
Subtotal General Fund	\$ 7,572,943	\$ 8,078,361	\$ 7,701,366	\$ 9,194,719	\$ 8,158,460
OTHER FUND & RESERVE SOURCES					
Employee Comp. Leave Reserve	-	-	-	-	-
Low/Moderate Income Housing Fund	49,829	34,049	21,190	11,117	21,190
Town Owned Housing	53,174	46,873	71,310	68,388	71,310
Belvedere-Tiburon Library JPA Fund	1,341,451	1,378,232	1,426,179	1,426,179	1,426,179
Long Range Planning Fund	15,965	32,000	105,000	100,500	95,000
Police COPS/SLESF Fund	83,838	100,000	100,000	100,000	100,000
Gas Tax	-	-	-	-	-
Street Impact Fund	-	-	-	-	-
Cypress Hollow Fund	15,534	16,173	16,750	16,050	16,750
Subtotal Other Sources	\$ 1,559,791	\$ 1,607,327	\$ 1,740,429	\$ 1,722,234	\$ 1,730,429
	-	-	-	-	-
Totals:	\$ 9,132,734	\$ 9,685,688	\$ 9,441,795	\$ 10,916,953	\$ 9,888,889

OPERATING REVENUES

FY 2014-15

Operating Budget Revenues - Detail

Description	FY 2011-12 Actual	FY 2012-13 Actual	2013-14 Budget	2013-14 Estimated	2014-15 Proposed
GENERAL FUND					
PROPERTY TAXES					
Secured	2,791,808	2,867,441	2,950,031	3,005,798	3,050,000
Unsecured	61,908	62,012	63,344	63,256	63,889
Supplemental	48,017	54,195	45,713	66,671	55,000
Other	15,355	15,306	8,000	52,125	30,000
HOPTR State	19,295	20,010	19,784	19,844	19,844
ERAF Rebate	550,695	528,656	520,000	546,924	520,000
Property Tax In-Lieu of VLF	691,867	708,115	722,278	735,000	746,500
County Fees	(53,182)	(34,779)	(40,000)	(32,417)	(53,000)
Total:	4,125,763	4,220,956	4,289,150	4,457,201	4,432,233
OTHER TAXES					
Sales Tax	393,876	457,655	435,000	528,179	533,461
Sales Tax-Public Safety	65,055	68,974	68,000	70,198	70,198
Transient Occupancy Tax	516,782	605,243	530,000	717,552	652,320
Real Property Transfer	151,860	174,591	150,000	201,135	175,000
Total:	1,127,573	1,306,463	1,183,000	1,517,064	1,430,979
FRANCHISES					
Energy-PG&E	116,074	107,730	115,000	115,000	115,000
Refuse-Mill Valley Refuse	321,092	318,672	333,647	333,930	343,948
Debris Boxes - Grange	5,213	19,920	7,500	25,610	20,000
Cable-AT&T	151,463	176,109	150,000	175,245	174,450
Total:	593,842	622,431	606,147	649,785	653,398
FINES & FORFEITURES					
Vehicle Code	26,141	26,434	27,500	25,071	25,000
Parking Code	48,932	55,491	55,000	67,387	57,250
False Alarm Fines	3,140	2,320	3,500	1,780	2,500
Permit Reactivization Fines	-	277,995	116,469	464,082	25,000
Other Fines	63,464	42,101	35,000	43,088	35,000
Total:	141,677	404,341	237,469	601,408	144,750
INVESTMENT EARNINGS					
Interest-LAIF	40,759	32,809	28,000	27,612	25,000
Interest-Notes/Loans	3,442	3,067	2,800	3,180	2,100
Interest - Other	672	528	500	112	150
Total:	44,873	36,404	31,300	30,904	27,250

OPERATING REVENUES

FY 2014-15

Operating Budget Revenues - Detail

Description	FY 2011-12 Actual	FY 2012-13 Actual	2013-14 Budget	2013-14 Estimated	2014-15 Proposed
INTERGOVERNMENT & AGENCY					
State Motor Vehicle License Fees	4,468	5,667	-	3,843	-
State POST	6,451	12,813	10,000	1,805	10,000
State Abandoned Vehicle	4,346	5,940	4,500	5,542	5,000
Belvedere (Dairy Knoll Capital \$30K)	4,345	1,599	30,000	23,549	30,000
Belvedere-Tiburon Library Agency	-	2,925	-	15,745	15,000
Richardson Bay Sanitary District	6,720	-	3,900	-	-
Tiburon Sanitary District	10,788	8,718	8,000	6,946	8,000
Tiburon Fire District	14,144	14,652	13,000	13,312	13,000
TPSL McKegney Fees	-	11,789	-	10,000	5,000
Other Grants/Gifts (ABAG)	13,169	11,259	10,000	10,000	5,000
Total:	64,431	75,362	79,400	90,742	91,000
LICENSES & PERMITS					
Business License-Regular	165,537	179,076	170,000	168,359	170,000
Business License-Construction	74,179	57,094	55,000	68,214	69,500
Dog Walker Permits	-	-	-	170	200
Building Permits	531,991	462,326	450,000	478,692	488,250
CEQA EIR Initial Study	3,972	350	300	400	300
Design Review	95,920	101,555	85,000	95,725	95,000
Home Occupation Permit	4,250	6,950	5,000	3,575	5,000
Lot Line Adjustment	-	-	-	-	-
Master & Precise Plan	1,060	3,900	2,500	5,200	2,500
Sign Permit	1,310	980	1,500	1,925	1,500
Subdivision Permit	2,020	6,671	1,500	10,480	1,500
Tree Permit	9,275	10,130	9,000	7,485	9,000
Use Permit	12,063	4,970	9,000	4,260	5,000
Variance Amendment	12,635	22,290	12,000	8,373	10,000
Other Planning Permits	-	1,315	300	300	300
Alarm System Permit	21,324	20,645	20,000	20,000	20,000
Encroachment Permit	28,690	26,541	25,000	48,833	25,000
Misc. Engineering Fees	1,487	1,932	250	825	300
Parking Permit (Residential)	1,799	1,887	2,000	1,768	2,000
Total:	967,512	908,612	848,350	924,584	905,350
CHARGES FOR SERVICE					
Cost Recovery-Administration	4,462	4,596	5,000	4,781	5,000
Refuse Franchise Admin. Fee	6,000	5,000	6,000	6,000	6,000
Miscellaneous-Administration Charges	1,844	4,467	1,000	2,572	2,000
Appeal	3,300	1,800	1,500	1,850	1,500
Plan Checking	187,235	212,914	180,000	202,748	200,000
Records & Document Storage	31,054	26,241	25,000	26,740	25,000
RBR Residential Resale Report	40,000	48,025	22,500	36,600	25,000
Staff Research	-	702	500	-	500
Street Name/Address Change	170	340	100	340	100
Noticing Of Applications	6,304	700	1,200	1,188	1,200

OPERATING REVENUES

FY 2014-15

Operating Budget Revenues - Detail

Description	FY 2011-12 Actual	FY 2012-13 Actual	2013-14 Budget	2013-14 Estimated	2014-15 Proposed
Sale Publications & Documents	4,176	1,286	1,500	324	500
Cost Recovery-Community Dev.	18,961	12,986	500	10,370	5,000
Miscellaneous-Planning Charges	-	-	-	-	-
Cost Recovery-Police	59,415	42,562	35,000	33,136	35,000
Police Overtime Reimbursement	-	10,969	25,000	19,068	25,000
Miscellaneous-Police Charges	4,111	3,081	3,500	3,606	3,500
Cost Recovery-Public Works	16,175	13,973	16,500	14,975	16,500
Total:	383,207	389,642	324,800	364,298	351,800
OTHER REVENUES					
Refunds & Reimbursements	39,299	39,573	25,000	126,371	25,000
Other Revenues	4,988	-	500	5,000	5,000
Litigation Settlement	-	-	-	332,553	-
Administrative Fees-Assessment Dist	18,430	13,988	12,000	15,998	15,000
Rent-Antenna Site & Utility	55,400	57,616	58,750	61,166	63,000
Rent-Downtown Restroom	-	-	-	7,200	7,200
Rent-Other	230	1,465	500	1,507	1,500
Sale-Property Equipment	5,718	1,508	5,000	8,938	5,000
Total:	124,065	114,150	101,750	558,733	121,700
Total General Fund:	\$ 7,572,943	\$ 8,078,361	\$ 7,701,366	\$ 9,194,719	\$ 8,158,460
OTHER FUND SOURCES					
Restricted Fund Contributions					
Low/Moderate Income Housing Fund	49,829	34,049	21,190	11,117	21,190
Town Owned Housing Units	53,174	46,873	71,310	68,388	71,310
Peninsula Library JPA Fund	1,341,451	1,378,232	1,426,179	1,426,179	1,426,179
Long Range Planning Fund	15,965	32,000	105,000	100,500	95,000
Police COPS/SLESF Fund	83,838	100,000	100,000	100,000	100,000
Cypress Hollow Fund	15,534	16,173	16,750	16,050	16,750
Total:	1,559,791	1,607,327	1,740,429	1,722,234	1,730,429
Total Revenues (All Funds):	\$ 9,132,734	\$ 9,685,688	\$ 9,441,795	\$ 10,916,953	\$ 9,888,889

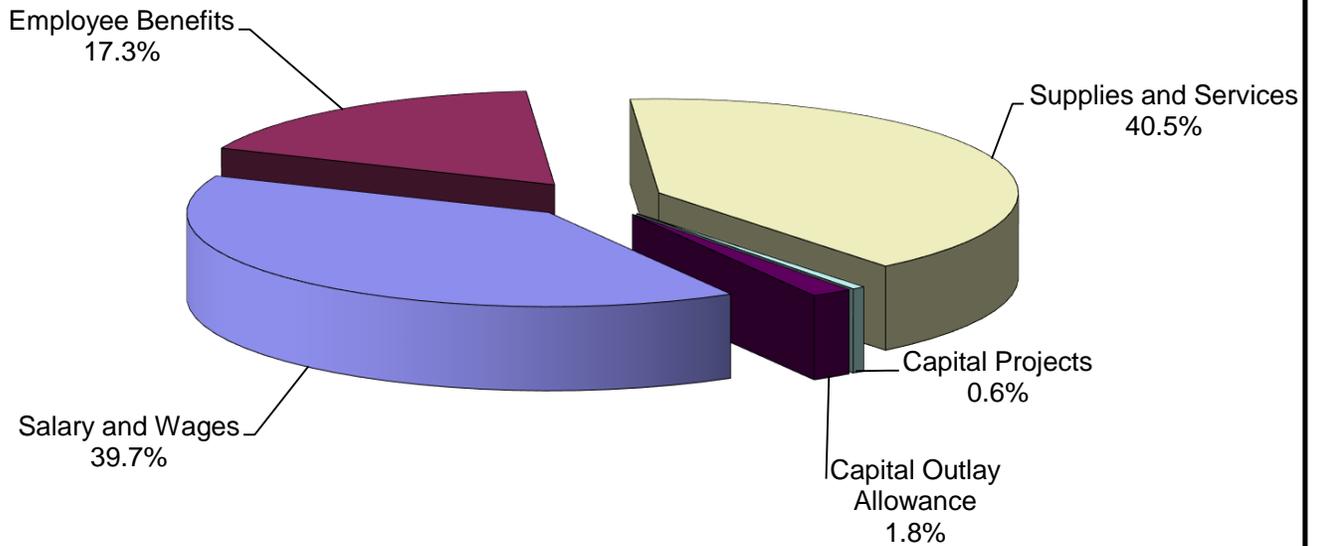
OVERVIEW OF OPERATING EXPENDITURES



Expenditures by Department
Fund Sources for Expenditures
Expenditures by Object

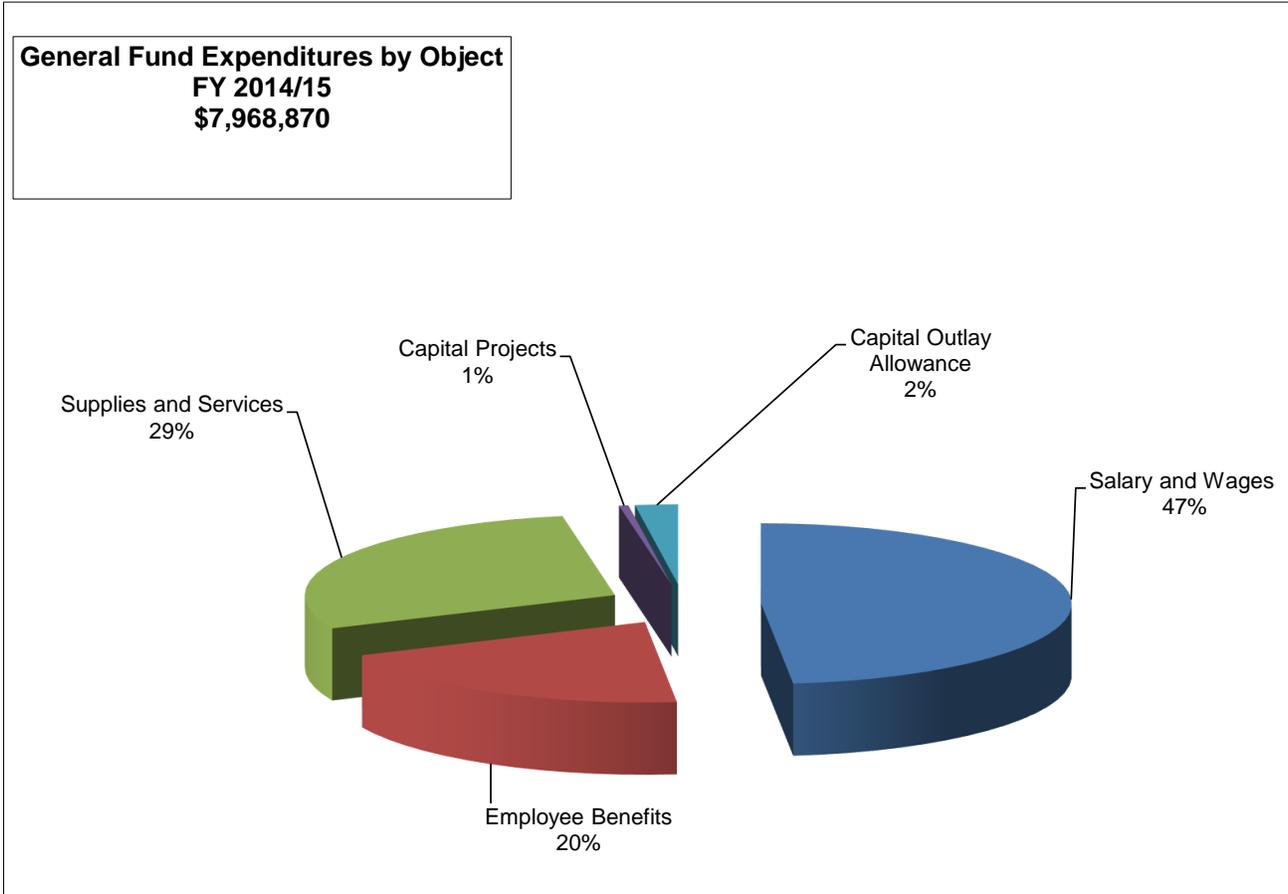
Overview of Operating Expenditures

**Planned Operating Expenditures
by Object for 2014/15
\$9,699,299**



Salary and Wages	\$ 3,853,431
Employee Benefits	1,682,596
Supplies and Services	3,929,672
Capital Projects	56,000
Capital Outlay Allowance	177,600
Total Operating Expenditures	\$ 9,699,299

Overview of Operating Expenditures



Salary and Wages	\$	3,853,431
Employee Benefits		1,582,596
Supplies and Services		2,316,243
Capital Projects		39,000
Capital Outlay Allowance		177,600
Total Operating Expenditures	\$	7,968,870

Summary of Department Expenditures

Department/Division	2011/12 Actual	2012/13 Actual	2013/14 Budget	2013/14 Estimated	2014/15 Proposed
ALL DEPARTMENTS/DIVISIONS					
TOWN ADMINISTRATIVE SERVICES					
Administration	856,903	888,719	1,037,193	940,626	1,104,642
Legal Services	242,386	206,202	265,439	193,290	270,926
Legislative	35,295	26,722	91,500	83,606	41,500
Town Hall Facility	130,960	137,141	224,300	160,823	269,800
subtotal	\$ 1,265,544	\$ 1,258,784	\$ 1,618,432	\$ 1,378,345	\$ 1,686,868
NON-DEPARTMENTAL					
Insurances and Governmental Agreements	523,064	651,021	698,549	708,790	807,180
Housing	49,829	34,049	21,190	11,117	21,190
Town Owned Housing	46,873	53,174	71,310	68,388	71,310
Belvedere-Tiburon Library Agency	1,341,451	1,378,232	1,426,179	1,426,179	1,426,179
subtotal	\$ 1,961,217	\$ 2,116,476	\$ 2,217,228	\$ 2,214,474	\$ 2,325,859
COMMUNITY DEVELOPMENT					
Planning & Design Review	439,913	461,273	488,950	487,612	511,084
Building Inspection	462,777	496,767	531,277	528,148	577,972
Advance Planning	15,965	7,693	105,000	100,500	95,000
subtotal	\$ 918,655	\$ 965,733	\$ 1,125,227	\$ 1,116,260	\$ 1,184,056
POLICE SERVICES					
Police Department	2,685,517	2,835,515	2,979,192	2,851,905	3,040,371
Police EOC/Facility	58,411	48,731	62,300	58,914	62,300
subtotal	\$ 2,743,928	\$ 2,884,246	\$ 3,041,492	\$ 2,910,819	\$ 3,102,671
PUBLIC WORKS & ENGINEERING					
Administration & Engineering	284,697	298,526	343,987	329,544	351,098
Streets Maintenance	458,418	461,145	482,448	453,205	471,247
Parks Maintenance	389,245	408,057	410,955	395,620	434,950
Street & Signal Light System	33,803	40,611	40,100	37,273	40,100
Corporation Yard	77,958	86,554	81,300	90,037	85,700
Cypress Hollow	15,534	16,173	16,750	16,050	16,750
subtotal	\$ 1,259,655	\$ 1,311,066	\$ 1,375,539	\$ 1,321,729	\$ 1,399,845
TOTALS	\$ 8,148,999	\$ 8,536,305	\$ 9,377,918	\$ 8,941,627	\$ 9,699,299

Summary of Funding Sources
for Department Expenditures

	2011/12 Actual	2012/13 Actual	2013/14 Budget	2013/14 Estimated	2014/15 Proposed
ALL FUNDS					
General Fund	\$ 6,595,509	\$ 6,946,984	\$ 7,637,489	\$ 7,219,393	\$ 7,968,870
Employee Compensated Leave Reserve	-	-	-	-	-
Low & Moderate Income Housing	49,829	34,049	21,190	11,117	21,190
Town Owned Housing	46,873	53,174	71,310	68,388	71,310
Belvedere-Tiburon Library Agency	1,341,451	1,378,232	1,426,179	1,426,179	1,426,179
Long Range Planning	15,965	7,693	105,000	100,500	95,000
Police COPS/SLESF	83,838	100,000	100,000	100,000	100,000
Cypress Hollow Fund	15,534	16,173	16,750	16,050	16,750
Totals	\$ 8,148,999	\$ 8,536,305	\$ 9,377,918	\$ 8,941,627	\$ 9,699,299

Summary of Expenditures by Object

Expenditure Object	2011/12	2012/13	2013/14		2014/15
	Actual	Actual	Budget	Estimated	Proposed
EXPENDITURES					
SALARY & WAGES	\$ 3,653,262	\$ 3,709,122	\$ 3,856,057	\$ 3,652,930	\$ 3,853,431
EMPLOYEE BENEFITS	\$ 1,226,296	\$ 1,334,083	\$ 1,568,831	\$ 1,395,636	\$ 1,682,596
SUPPLIES & SERVICES					
Department Supplies & Expenses	121,185	107,004	224,825	185,959	188,075
Conferences & Memberships	42,716	42,317	67,700	43,666	68,700
Contractual Services	280,613	266,602	320,406	358,857	431,406
Insurances	202,162	293,446	254,442	288,248	311,194
Intergovernmental & Agency	1,849,671	1,920,349	2,023,727	2,009,301	2,044,617
Equipment Supplies & Maintenance	375,920	379,671	455,310	453,031	500,160
Utility & Communication	207,153	202,335	203,720	212,773	203,720
Special Department Administrative	43,755	49,657	199,500	144,626	181,500
Allocated Costs	0	0	300	300	300
Total Supplies & Services	\$ 3,123,175	\$ 3,261,381	\$ 3,749,930	\$ 3,696,761	\$ 3,929,672
CAPITAL OUTLAY EXPENSE	1,837	-	6,000	1,000	30,000
CAPITAL OUTLAY ALLOWANCE	\$ 142,080	\$ 230,100	\$ 177,600	\$ 177,600	\$ 177,600
CAPITAL PROJECT EXPENSES	\$ 2,349	\$ 1,619	\$ 19,500	\$ 17,700	\$ 26,000
TOTAL EXPENDITURES	\$ 8,148,999	\$ 8,536,305	\$ 9,377,918	\$ 8,941,627	\$ 9,699,299

TOWN ADMINISTRATION

Administrative Services

Legal Services

Legislative Support

Town Hall Facility

Town Administration is comprised of a series of support-related activities and functions. The activities are performed by the Town Manager, Town Attorney, Director of Administrative Services and other personnel. The Department has functioned over the past five years with approximately 6.7 FTE employees. In FY 2014-15 it is proposed that the Department be reorganized and ultimately be staffed with 6.5 FTE. This structure call for eliminating the IT Coordinator position and contracting out IT services, refilling the long vacant Analyst position, and staffing the receptionist position full-time. All other positions will remain the same. The total proposed appropriation for Town Administration is \$1,646,868.

Administrative Services

The division is responsible for management oversight of all departments; financial management of Town resources; debt and special assessment management; payroll, personnel and benefit administration; risk management; records management; elections; participation and oversight of inter-governmental relations that affect the Town; and coordination and direction of Town activities and service delivery systems to ensure that services are provided efficiently.

Legal Services

The Town Attorney provides legal counsel and advice to Town Council and Town Staff; coordinates all legal representation of the Town should outside counsel be required; and prepares or reviews ordinances, contracts and agreements.

Legislative Support

This division provides funding for legislative activities and bodies including the Town Council, Planning Commission, Design Review Board, Heritage & Arts Commission and the Parks and Open Space Commission.

Town Hall Facility

This division consolidates all non-specific operational funding for the Town Hall. Expenses for building utilities and maintenance, insurance costs, and operating supplies are reflected here.

Town Administration

DEPARTMENT SUMMARY

	2011/12 Actual	2012/13 Actual	2013/14 Budget	2013/14 Estimated	2014/15 Proposed
DEPARTMENT FUNDING					
General Fund	1,265,544	1,258,784	1,618,432	1,378,345	1,684,368
Total Department Funding	\$ 1,265,544	\$ 1,258,784	\$ 1,618,432	\$ 1,378,345	\$ 1,684,368
DIVISION FUNDING					
<u>Administration</u>					
General Fund	856,903	888,719	1,037,193	940,626	1,104,642
Total Administration	\$ 856,903	\$ 888,719	\$ 1,037,193	\$ 940,626	\$ 1,104,642
<u>Legal Services</u>					
General Fund	242,386	206,202	265,439	193,290	270,926
Total Legal Services	\$ 242,386	\$ 206,202	\$ 265,439	\$ 193,290	\$ 270,926
<u>Town Hall Facility</u>					
General Fund	130,960	137,141	224,300	160,823	267,300
Total Town Hall	\$ 130,960	\$ 137,141	\$ 224,300	\$ 160,823	\$ 267,300
<u>Legislative</u>					
General Fund	35,295	26,722	91,500	83,606	41,500
Total Legislative	\$ 35,295	\$ 26,722	\$ 91,500	\$ 83,606	\$ 41,500
Total Division Funding	\$ 1,265,544	\$ 1,258,784	\$ 1,618,432	\$ 1,378,345	\$ 1,684,368

Town Administration

ALL DIVISIONS

OBJECT SUMMARY	2011/12	2012/13	2013/14		2014/15
	Actual	Actual	Budget	Estimated	Proposed
EXPENDITURES					
SALARY & WAGES	\$ 716,572	\$ 730,839	\$ 774,148	\$ 705,274	\$ 737,338
EMPLOYEE BENEFITS	196,543	205,858	233,384	203,406	252,130
SUPPLIES & SERVICES					
Department Supplies & Expenses	70,163	65,465	166,500	129,449	116,500
Conferences & Memberships	20,845	21,527	37,600	25,917	35,600
Contractual Services	134,146	95,068	173,500	153,983	284,500
Equipment Supplies & Maintenance	35,521	40,381	84,600	52,826	92,100
Utility & Communication	45,918	43,003	46,200	43,374	46,200
Special Department Administrative	21,599	28,643	73,500	35,116	60,500
Total Supplies & Services	328,192	294,087	581,900	440,665	635,400
CAPITAL OUTLAY EXPENSE	1,837	-	1,000	1,000	25,000
CAPITAL OUTLAY ALLOWANCE	22,400	28,000	28,000	28,000	28,000
CAPITAL PROJECT EXPENSES	-	-	-	-	6,500
TOTAL EXPENDITURES	\$ 1,265,544	\$ 1,258,784	\$ 1,618,432	\$ 1,378,345	\$ 1,684,368
SOURCE OF FUNDING					
General Fund	1,265,544	1,258,784	1,618,432	1,378,345	1,684,368
TOTAL FUNDING	\$ 1,265,544	\$ 1,258,784	\$ 1,618,432	\$ 1,378,345	\$ 1,684,368
STAFFING LEVEL					
Town Manager	1.00	1.00	1.00	1.00	1.00
Town Attorney	0.75	0.75	0.75	0.75	0.75
Director of Administrative Services	1.00	1.00	1.00	1.00	1.00
Information Technology Coordinator	1.00	1.00	1.00	1.00	-
Town Clerk	1.00	1.00	1.00	1.00	1.00
Management Analyst					1.00
Office Assistant	1.00	1.00	0.50	0.50	1.00
Management Assistant	0.71	0.71	0.72	0.72	0.72
IT Desktop/Analyst Support			0.57	0.57	-
TOTAL STAFFING	6.46	6.46	6.54	6.54	6.47

Town Administration

ADMINISTRATIVE SERVICES

OBJECT SUMMARY	2011/12 Actual	2012/13 Actual	2013/14		2014/15 Proposed
			Budget	Estimated	
EXPENDITURES					
SALARY & WAGES	\$ 588,528	\$ 599,389	\$ 640,000	\$ 571,195	\$ 600,507
EMPLOYEE BENEFITS	\$ 165,418	\$ 172,610	\$ 195,193	\$ 168,027	\$ 211,135
SUPPLIES & SERVICES					
Department Supplies & Expenses	7,076	3,254	7,500	3,701	7,500
Conferences & Memberships	10,915	12,865	24,500	16,480	22,500
Contractual Services	59,695	62,781	88,500	137,816	199,500
Equipment Supplies & Maintenance	-	-	5,000	-	-
Special Department Administrative	4,471	11,820	50,500	17,407	37,500
Total Supplies & Services	\$ 82,157	\$ 90,720	\$ 176,000	\$ 175,404	\$ 267,000
CAPITAL OUTLAY ALLOWANCE	\$ 20,800	\$ 26,000	\$ 26,000	\$ 26,000	\$ 26,000
TOTAL EXPENDITURES	\$ 856,903	\$ 888,719	\$ 1,037,193	\$ 940,626	\$ 1,104,642
STAFFING LEVEL					
Positions	5.70	5.70	5.79	5.79	5.72
TOTAL STAFFING	5.70	5.70	5.79	5.79	5.72

Town Administration

ADMINISTRATIVE SERVICES

Acct No.	Account Description	2011/12 Actual	2012/13 Actual	2013/14		2014/15 Proposed
				Budget	Estimated	
	SALARY					
511100	Town Manager	197,512	208,826	205,452	207,226	213,759
511350	Administrative Services Director	117,808	122,010	127,200	127,146	128,604
511400	Town Clerk	81,664	82,641	84,336	84,292	86,022
511450	Information Technology Coordinator	87,988	92,190	94,140	36,172	-
511700	Finance/HR Assistant (.72 FTE)	50,660	52,654	55,452	57,886	59,622
511550	Administration Analyst					72,000
511600	Office Assistant III	52,036	39,781	28,320	24,640	24,000
511800	Desktop/Tech Support	-	-	41,600	-	-
515100	Overtime	470	374	1,000	1,000	1,000
517100	Vacation Conversion	-		-	11,071	-
516990	Retention Bonus				7,500	
518100	Casual Hire	390	913	2,500	14,262	15,500
	Total:	\$ 588,528	\$ 599,389	\$ 640,000	\$ 571,195	\$ 600,507
	EMPLOYEE BENEFITS					
521100	Medical & Insurance	68,281	67,678	87,193	59,663	95,624
521200	Employee Accruing Fringe	6,227	11,400	-	11,237	-
522100	PERS-Employee (7%)	-	-	-	-	-
522200	PERS-Town (11.522%)	57,906	54,088	61,083	55,277	67,289
522300	PST 3.75%	1,910	2,539	3,639	2,171	2,236
522400	Other Retirement Benefits (GASB 45) 4.717%	12,000	12,000	17,847	17,847	28,279
422500	PERS - Side Fund Repayment (1.717%)	-	9,458	9,728	9,728	-
523100	FICA-Medicare	6,794	7,047	6,702	4,905	8,707
524100	Auto Allowance	8,400	8,400	9,000	7,200	9,000
534050	Unemployment Insurance	3,900	-	-	-	-
	Total:	\$ 165,418	\$ 172,610	\$ 195,193	\$ 168,027	\$ 211,135
	SUPPLIES & SERVICES					
	DEPARTMENT SUPPLIES & EXPENSES					
531050	Bank Charges & Fees	3,790	726	3,000	263	3,000
531060	Noticing & Publication	2,355	1,710	3,500	2,835	3,500
531140	Publications & Subscriptions	931	818	1,000	603	1,000
	Subtotal:	\$ 7,076	\$ 3,254	\$ 7,500	\$ 3,701	\$ 7,500
	CONFERENCES & MEMBERSHIPS					
532010	Conferences (Inc'ld ICMA), Meetings, Travel	661	2,225	7,500	2,500	7,500
532020	Employee Development/Training/Retreat	244	907	5,000	1,000	3,000
532040	Memberships	10,010	9,733	12,000	12,980	12,000
	Subtotal:	\$ 10,915	\$ 12,865	\$ 24,500	\$ 16,480	\$ 22,500
	CONTRACTUAL SERVICES					
533010	Contractual Services	15,693	14,670	16,000	65,000	16,000
New	IT Consulting Services	-	-	-	-	85,000
533020	Financial Audit	23,500	26,150	27,500	26,560	27,500
533060	Consulting Services	1,471	4,940	25,000	25,000	51,000
533200	Systems/Technical Support	19,031	17,021	20,000	21,256	20,000
	Subtotal:	\$ 59,695	\$ 62,781	\$ 88,500	\$ 137,816	\$ 199,500

Town Administration

ADMINISTRATIVE SERVICES

Acct No.	Account Description	2011/12 Actual	2012/13 Actual	2013/14		2014/15 Proposed
				Budget	Estimated	
	EQ SUPPLIES & MAINTENANCE					
536020	Equipment Maintenance	-	-	2,500	-	-
536025	System License & Maintenance	-	-	2,500	-	-
	Subtotal:	\$ -	\$ -	\$ 5,000	\$ -	\$ -
	SPECIAL DEPT. ADMINISTRATIVE					
538010	Election	92	-	15,000	114	-
538030	Municipal Code Section Maintenance	2,412	4,084	6,000	4,699	6,000
538040	Newsletter Production & Mailing	520	568	1,500	587	1,500
538240	Records Management	-	380	3,000	1,500	5,000
538900	Contingency Provision	1,447	6,788	25,000	10,507	25,000
	Subtotal:	\$ 4,471	\$ 11,820	\$ 50,500	\$ 17,407	\$ 37,500
	Total Supplies & Services:	\$ 82,157	\$ 90,720	\$ 176,000	\$ 175,404	\$ 267,000
	CAPITAL OUTLAY ALLOWANCE					
559020	Technology Allowance	20,800	26,000	26,000	26,000	26,000
	Total:	\$ 20,800	\$ 26,000	\$ 26,000	\$ 26,000	\$ 26,000
	TOTAL DEPARTMENT	\$ 856,903	\$ 888,719	\$ 1,037,193	\$ 940,626	\$ 1,104,642

Town Administration

LEGAL SERVICES

OBJECT SUMMARY	2011/12 Actual	2012/13 Actual	2013/14		2014/15 Proposed
			Budget	Estimated	
EXPENDITURES					
SALARY & WAGES	\$ 128,044	\$ 131,450	\$ 134,148	\$ 134,079	\$ 136,831
EMPLOYEE BENEFITS	\$ 31,125	\$ 33,248	\$ 38,191	\$ 35,379	\$ 40,995
SUPPLIES & SERVICES					
Department Supplies & Expenses	5,948	6,889	5,000	4,859	5,000
Conferences & Memberships	2,018	1,328	2,100	1,806	2,100
Contractual Services	74,451	32,287	85,000	16,167	85,000
Total Supplies & Services	\$ 82,417	\$ 40,504	\$ 92,100	\$ 22,832	\$ 92,100
CAPITAL OUTLAY ALLOWANCE	\$ 800	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000
TOTAL EXPENDITURES	\$ 242,386	\$ 206,202	\$ 265,439	\$ 193,290	\$ 270,926
STAFFING LEVEL					
Positions	0.75	0.75	0.75	0.75	0.75
TOTAL STAFFING	0.75	0.75	0.75	0.75	0.75

Town Administration

LEGAL SERVICES

Acct No.	Account Description	2011/12 Actual	2012/13 Actual	2013/14		2014/15 Proposed
				Budget	Estimated	
	SALARY					
511200	Town Attorney (75%)	\$ 128,044	131,450	134,148	134,079	136,831
	Total:	\$ 128,044	\$ 131,450	\$ 134,148	\$ 134,079	\$ 136,831
	EMPLOYEE BENEFITS					
521100	Medical & Insurance	\$ 959	1,011	12,456	1,016	13,791
521200	Employee Accruing Fringe	\$ 8,557	8,557		8,557	
522100	PERS-Employee (7%)	\$ -	-	-	-	-
522200	PERS-Town (11.522%)	\$ 13,821	13,534	14,462	14,455	15,766
522400	Other Retirement Benefits (GASB 45) 4.717%	\$ 3,000	3,000	4,024	4,024	6,454
522500	PERS Side Fund Repayment (1.717%)		2,236	2,303	2,303	-
523100	FICA-Medicare	\$ 1,788	1,910	1,945	2,024	1,984
524100	Auto Allowance	\$ 3,000	3,000	3,000	3,000	3,000
	Total:	\$ 31,125	\$ 33,248	\$ 38,191	\$ 35,379	\$ 40,995
	SUPPLIES & SERVICES					
	DEPARTMENT SUPPLIES & EXPENSES					
531140	Publications & Subscriptions	\$ 5,948	6,889	5,000	4,859	5,000
	Subtotal:	\$ 5,948	\$ 6,889	\$ 5,000	\$ 4,859	\$ 5,000
	CONFERENCES & MEMBERSHIPS					
532010	Conferences, Meetings & Travel	\$ 1,508	818	1,500	1,286	1,500
532040	Memberships	\$ 510	510	600	520	600
	Subtotal:	\$ 2,018	\$ 1,328	\$ 2,100	\$ 1,806	\$ 2,100
	CONTRACTUAL SERVICES					
533500	Contract - Deputy Town Attorney	\$ 545	4,051	5,000	2,253	5,000
533520	Litigation-ABAG PLAN	\$ 45,950	25,671	50,000	3,914	50,000
533530	Litigation-General	\$ 24,956	2,565	25,000	10,000	25,000
533590	Legal Settlements	\$ 3,000	-	5,000	-	5,000
	Subtotal:	\$ 74,451	\$ 32,287	\$ 85,000	\$ 16,167	\$ 85,000
	Total Supplies & Services:	\$ 82,417	40,504	92,100	22,832	92,100
	CAPITAL OUTLAY ALLOWANCE					
559020	Technology Allowance	\$ 800	1,000	1,000	1,000	1,000
	Total:	\$ 800	1,000	1,000	1,000	1,000
	TOTAL DEPARTMENT	\$ 242,386	\$ 206,202	\$ 265,439	\$ 193,290	\$ 270,926

Town Administration

LEGISLATIVE SUPPORT

OBJECT SUMMARY	2011/12 Actual	2012/13 Actual	2013/14		2014/15 Proposed
			Budget	Estimated	
EXPENDITURES					
SUPPLIES & SERVICES					
Department Supplies & Expenses	23,403	15,267	75,500	72,366	25,500
Conferences & Memberships	7,912	7,334	11,000	7,631	11,000
Equipment Supplies & Maintenance	352	598	1,000	500	1,000
Special Department Administrative	2,828	2,523	3,000	2,109	3,000
Total Supplies & Services	\$ 34,495	\$ 25,722	\$ 90,500	\$ 82,606	\$ 40,500
CAPITAL OUTLAY ALLOWANCE	\$ 800	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000
TOTAL EXPENDITURES	\$ 35,295	\$ 26,722	\$ 91,500	\$ 83,606	\$ 41,500

Town Administration

LEGISLATIVE SUPPORT

Acct No.	Account Description	2011/12 Actual	2012/13 Actual	2013/14		2014/15 Proposed
				Budget	Estimated	
	SUPPLIES & SERVICES					
	DEPARTMENT SUPPLIES & EXPENSES					
531130	Special Events, Awards, Functions	19,962	13,097	19,500	19,500	19,500
531130	Town's 50th Anniversary Celebration	-	-	50,000	50,000	-
531150	Council/Commission Functions	3,410	2,170	5,500	2,664	5,500
531990	Department Expenses	31	-	500	202	500
	Subtotal:	\$ 23,403	\$ 15,267	\$ 75,500	\$ 72,366	\$ 25,500
	CONFERENCES & MEMBERSHIPS					
532010	Conferences, Meetings & Travel	5,797	5,669	8,000	5,311	8,000
532030	MCCMC Functions	1,515	865	2,000	1,320	2,000
532040	Memberships	600	800	1,000	1,000	1,000
	Subtotal:	\$ 7,912	\$ 7,334	\$ 11,000	\$ 7,631	\$ 11,000
	EQUIP, SUPPLIES & MAINTENANCE					
536010	Operating Supplies	352	598	1,000	500	1,000
	Subtotal:	\$ 352	\$ 598	\$ 1,000	\$ 500	\$ 1,000
	SPECIAL DEPT ADMINISTRATION					
538510	Planning Commission	33	259	500	109	500
538520	Design Review Board	562	14	250	-	250
538530	Parks, Open Space & Trails Commission	-	39	250	-	250
538540	Heritage & Arts Commission	2,233	2,211	2,000	2,000	2,000
538900	Contingency Provision					
	Subtotal:	\$ 2,828	\$ 2,523	\$ 3,000	\$ 2,109	\$ 3,000
	Total Supplies & Services:	\$ 34,495	\$ 25,722	\$ 90,500	\$ 82,606	\$ 40,500
	CAPITAL OUTLAY ALLOWANCE					
559010	Capital Equipment Allowance	800	1,000	1,000	1,000	1,000
	Total:	\$ 800	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000
	TOTAL DEPARTMENT	\$ 35,295	\$ 26,722	\$ 91,500	\$ 83,606	\$ 41,500

Town Administration

TOWN HALL FACILITY

OBJECT SUMMARY	2011/12 Actual	2012/13 Actual	2013/14		2014/15 Proposed
			Budget	Estimated	
EXPENDITURES					
SUPPLIES & SERVICES					
Department Supplies & Expenses	33,736	40,055	78,500	48,523	78,500
Equipment Supplies & Maintenance	35,169	39,783	78,600	52,326	91,100
Utility & Communication	45,918	43,003	46,200	43,374	46,200
Special Department Administrative	14,300	14,300	20,000	15,600	20,000
Allocated Costs					
Special Department Administrative	14,300	14,300	20,000	15,600	20,000
Total Supplies & Services	\$ 129,123	\$ 137,141	\$ 223,300	\$ 159,823	\$ 235,800
CAPITAL OUTLAY EXPENSE	\$ 1,837	\$ -	\$ 1,000	\$ 1,000	\$ 25,000
CAPITAL PROJECT EXPENSES	\$ -	\$ -	\$ -	\$ -	\$ 6,500
TOTAL EXPENDITURES	\$ 130,960	\$ 137,141	\$ 224,300	\$ 160,823	\$ 267,300
STAFFING LEVEL					
Positions	-	-	-	-	-
TOTAL STAFFING	-	-	-	-	-

Town Administration

TOWN HALL FACILITY

Acct No.	Account Description	2011/12 Actual	2012/13 Actual	2013/14		2014/15 Proposed
				Budget	Estimated	
	SUPPLIES & SERVICES					
	DEPARTMENT SUPPLIES & EXPENSES					
531010	Office & Copier Supplies	16,316	18,170	25,000	20,774	25,000
531080	Postage	7,694	8,287	15,000	9,330	15,000
531090	Printing & Reproduction	1,116	3,300	10,000	2,500	10,000
531120	Recruiting & Background	-	660	5,000	3,379	5,000
531130	Special Events, Awards, Functions	-	908	10,000	7,500	10,000
533070	Parking Lease	8,610	8,730	13,500	5,040	13,500
	Subtotal:	\$ 33,736	\$ 40,055	\$ 78,500	\$ 48,523	\$ 78,500
	EQ SUPPLIES & MAINTENANCE					
536020	Equipment Maintenance	16,046	23,997	15,000	19,500	15,000
536030	Building/Facility Supplies	3,525	3,144	8,500	2,689	8,500
536060	Inspection & Testing	-	-	1,500	1,500	1,500
536070	Janitorial Services	13,000	12,000	15,000	12,480	15,000
536080	Landscape Grounds Materials	654	132	500	350	500
536100	Pest Control	300	360	600	600	600
536290	Misc. Facility Improvements	-	150	5,000	5,000	2,500
536280	Special Maintenance (Incl. Dairy Knoll)	1,644	-	32,500	10,207	2,500
536285	Dairy Knoll Maintenance	-	-	-	-	45,000
	Subtotal:	\$ 35,169	\$ 39,783	\$ 78,600	\$ 52,326	\$ 91,100
	UTILITY & COMMUNICATION					
537100	Energy-PG&E	27,165	22,218	25,000	25,257	25,000
537200	Water-MMWD	337	268	1,200	418	1,200
537300	Telecommunications	18,416	20,517	20,000	17,699	20,000
	Subtotal:	\$ 45,918	\$ 43,003	\$ 46,200	\$ 43,374	\$ 46,200
	SPECIAL DEPT. ADMINISTRATIVE					
537700	MIDAS Network Charges	\$ 14,300	\$ 14,300	\$ 20,000	\$ 15,600	\$ 20,000
	Subtotal	\$ 14,300	\$ 14,300	\$ 20,000	\$ 15,600	\$ 20,000
	Total Supplies & Services:	\$ 129,123	\$ 137,141	\$ 223,300	\$ 159,823	\$ 235,800
	CAPITAL OUTLAY EXPENSES					
543030	Office Furniture/Equipment	1,837	-	1,000	1,000	25,000
	Total:	\$ 1,837	\$ -	\$ 1,000	\$ 1,000	\$ 25,000
	CAPITAL PROJECT EXPENSES					
561140	Facility Alteration & Improvement	-	-	-	-	6,500
	Total:	\$ -	\$ -	\$ -	\$ -	\$ 6,500
	TOTAL DEPARTMENT	\$ 130,960	\$ 137,141	\$ 224,300	\$ 160,823	\$ 267,300

COMMUNITY DEVELOPMENT

Planning & Design Review

Advance Planning

Building Inspection

The Community Development Department is responsible for managing the planning, development and implementation of the overall community goals in accordance with the General Plan, Zoning Ordinance, Municipal Codes, Town Council policies as well as State and Federal regulations.

The total proposed appropriation for the Community Development Department is \$1,184,056, primarily with resources of the General Fund. Staffing of the Department totals eight employees.

Planning & Design Review

The Planning Division is responsible for managing the physical development of the Town in an orderly manner, in accordance with the General Plan, Zoning Ordinance, Municipal Code, Town Council policies, as well as State and Federal regulations.

Advance Planning

The Advance Planning Division was responsible for updating the Town's General Plan, which was completed in October 2005. Until the next comprehensive update, the Advance Planning Division will be updating the various underlying elements of the General Plan, as needed, starting with the Housing element.

Building Inspection

The Building Inspection Division ensures that construction in the Town is compliant with adopted Uniform Building Codes and in conformance with accepted building practices. The Division issues permits, conducts regular permit inspections, performs plan check reviews for construction applications, and conducts residential resale inspections.

Community Development

DEPARTMENT SUMMARY

	2011/12	2012/13	2013/14		2014/15
	Actual	Actual	Budget	Estimated	Proposed
DEPARTMENT FUNDING					
General Fund	902,690	958,040	1,020,227	1,015,760	1,089,056
Long Range Planning Fund	15,965	7,693	105,000	100,500	95,000
Total Department Funding	\$ 918,655	\$ 965,733	\$ 1,125,227	\$ 1,116,260	\$ 1,184,056
DIVISION FUNDING					
<u>Planning & Design Review</u>					
General Fund	439,913	461,273	488,950	487,612	511,084
Total Planning & Design Review	\$ 439,913	\$ 461,273	\$ 488,950	\$ 487,612	\$ 511,084
<u>Building Inspection</u>					
General Fund	462,777	496,767	531,277	528,148	577,972
Total Building Inspection	\$ 462,777	\$ 496,767	\$ 531,277	\$ 528,148	\$ 577,972
<u>Advance Planning</u>					
Long Range Planning Fund	15,965	7,693	105,000	100,500	95,000
Total Advance Planning	\$ 15,965	\$ 7,693	\$ 105,000	\$ 100,500	\$ 95,000
Total Division Funding	\$ 918,655	\$ 965,733	\$ 1,125,227	\$ 1,116,260	\$ 1,184,056

Community Development

ALL DIVISIONS

OBJECT SUMMARY	2011/12	2012/13	2013/14		2014/15
	Actual	Actual	Budget	Estimated	Proposed
EXPENDITURES					
SALARY & WAGES	\$ 625,418	\$ 640,000	\$ 649,868	\$ 667,099	\$ 689,976
EMPLOYEE BENEFITS	\$ 194,067	\$ 206,309	\$ 243,409	\$ 223,608	\$ 265,630
SUPPLIES & SERVICES					
Department Supplies & Expenses	\$ 7,354	\$ 6,369	\$ 14,500	\$ 9,950	\$ 14,500
Conferences & Memberships	\$ 1,578	\$ 5,353	\$ 6,700	\$ 6,210	\$ 8,200
Contractual Services	\$ 49,253	\$ 62,654	\$ 60,000	\$ 75,156	\$ 60,000
Equipment Supplies & Maintenance	\$ 7,218	\$ 7,659	\$ 9,750	\$ 8,237	\$ 9,750
Special Department Administrative	\$ 16,967	\$ 16,389	\$ 120,000	\$ 105,000	\$ 115,000
Total Supplies & Services	\$ 82,370	\$ 98,424	\$ 210,950	\$ 204,553	\$ 207,450
CAPITAL OUTLAY ALLOWANCE	\$ 16,800	\$ 21,000	\$ 21,000	\$ 21,000	\$ 21,000
TOTAL EXPENDITURES	\$ 918,655	\$ 965,733	\$ 1,125,227	\$ 1,116,260	\$ 1,184,056
SOURCE OF FUNDING					
General Fund	902,690	958,040	1,020,227	1,015,760	1,089,056
Long Range Planning Fund	15,965	7,693	105,000	100,500	95,000
TOTAL FUNDING	\$ 918,655	\$ 965,733	\$ 1,125,227	\$ 1,116,260	\$ 1,184,056
STAFFING LEVEL					
Community Development Director	1.00	1.00	1.00	1.00	1.00
Planning Manager	1.00	1.00	1.00	1.00	1.00
Associate Planner	1.00	1.00	-	-	-
Assistant Planner	-	-	1.00	1.00	1.00
Planning Secretary	1.00	1.00	1.00	1.00	1.00
Building Official	1.00	1.00	1.00	1.00	1.00
Building Inspector	1.00	1.00	1.00	1.00	1.00
Permits Clerk	1.00	1.00	1.00	1.00	1.00
Permit Technician	1.00	1.00	1.00	1.00	1.00
TOTAL STAFFING	8.00	8.00	8.00	8.00	8.00

Community Development

PLANNING & DESIGN REVIEW

OBJECT SUMMARY	2011/12 Actual	2012/13 Actual	2013/14		2014/15 Proposed
			Budget	Estimated	
EXPENDITURES					
SALARY & WAGES	\$ 327,118	\$ 326,808	\$ 337,212	\$ 336,641	\$ 346,628
EMPLOYEE BENEFITS	\$ 99,862	\$ 109,398	\$ 123,988	\$ 117,161	\$ 135,206
SUPPLIES & SERVICES					
Department Supplies & Expenses	5,652	6,273	6,500	6,078	6,500
Conferences & Memberships	1,036	2,221	3,700	3,514	5,200
Contractual Services	321	9,200	10,000	17,000	10,000
Equipment Supplies & Maintenance	1,044	1,273	1,450	1,118	1,450
Total Supplies & Services	\$ 8,053	\$ 18,967	\$ 21,650	\$ 27,710	\$ 23,150
CAPITAL OUTLAY ALLOWANCE	\$ 4,880	\$ 6,100	\$ 6,100	\$ 6,100	\$ 6,100
TOTAL EXPENDITURES	\$ 439,913	\$ 461,273	\$ 488,950	\$ 487,612	\$ 511,084
STAFFING LEVEL					
Positions	4.00	4.00	4.00	4.00	4.00
TOTAL STAFFING	4.00	4.00	4.00	4.00	4.00

Community Development

PLANNING & DESIGN REVIEW

Acct No.	Account Description	2011/12 Actual	2012/13 Actual	2013/14		2014/15 Proposed
				Budget	Estimated	
	SALARY					
512100	Director of Community Development	119,996	123,676	126,240	129,210	132,890
512200	Planning Manager	85,767	86,839	88,620	88,577	90,392
512300	Associate Planner	60,728	40,244			
512400	Assistant Planner	-	9,874	60,000	58,723	59,927
512600	Planning Secretary	52,034	52,284	53,352	53,326	54,419
515100	Overtime			-	-	-
517100	Vacation Conversion	-	4,891	-	-	-
518100	Casual Hire (DRB/PC Minutes)	8,593	9,000	9,000	6,805	9,000
	Total:	\$ 327,118	\$ 326,808	\$ 337,212	\$ 336,641	\$ 346,628
	EMPLOYEE BENEFITS					
521100	Medical & Insurance	43,822	45,818	66,432	48,334	73,552
521200	Employee Accruing Fringe	8,332	12,173		13,845	
522100	PERS-Employee (7%)	-	-	-	-	-
522200	PERS-Town (11.522%)	34,270	32,306	35,385	32,899	38,901
522400	Other Retirement Benefits (GASB 45) 4.717%	7,104	7,104	9,846	9,846	15,926
522500	Repayment - CalPERS Side Fund (1.71%)	-	5,603	5,635	5,635	-
523100	FICA-Medicare	4,534	4,594	4,890	4,802	5,026
534050	Unemployment Insurance	-	-	-	-	-
524100	Auto Allowance	1,800	1,800	1,800	1,800	1,800
	Total:	\$ 99,862	\$ 109,398	\$ 123,988	\$ 117,161	\$ 135,206
	SUPPLIES & SERVICES					
	DEPARTMENT SUPPLIES & EXPENSES					
531060	Noticing & Publication	5,346	6,258	6,000	5,455	6,000
531140	Publications & Subscriptions	306	15	500	623	500
	Subtotal:	\$ 5,652	\$ 6,273	\$ 6,500	\$ 6,078	\$ 6,500
	CONFERENCES & MEMBERSHIPS					
532010	Conferences, Meetings & Travel	681	704	2,500	2,542	2,500
532020	Employee Development/Training	155	1,019	500	150	1,500
532040	Memberships	200	498	700	822	1,200
	Subtotal:	\$ 1,036	\$ 2,221	\$ 3,700	\$ 3,514	\$ 5,200
	CONTRACTUAL SERVICES					
533010	Contractual Services	321	9,200	10,000	17,000	10,000
	Subtotal:	\$ 321	\$ 9,200	\$ 10,000	\$ 17,000	\$ 10,000
	EQ SUPPLIES & MAINTENANCE					
536050	Fuel & Oil	922	837	950	695	950
536250	Vehicle Maintenance	122	436	500	423	500
	Subtotal:	\$ 1,044	\$ 1,273	\$ 1,450	\$ 1,118	\$ 1,450
	Total Supplies & Services:	\$ 8,053	\$ 18,967	\$ 21,650	\$ 27,710	\$ 23,150

Community Development

PLANNING & DESIGN REVIEW

Acct No.	Account Description	2011/12 Actual	2012/13 Actual	2013/14		2014/15 Proposed
				Budget	Estimated	
	CAPITAL OUTLAY ALLOWANCE					
559010	Capital Equipment Allowance	1,600	2,000	2,000	2,000	2,000
559020	Technology Allowance	3,280	4,100	4,100	4,100	4,100
	Total:	\$ 4,880	\$ 6,100	\$ 6,100	\$ 6,100	\$ 6,100
	TOTAL DEPARTMENT	\$ 439,913	\$ 461,273	\$ 488,950	\$ 487,612	\$ 511,084

Community Development

BUILDING INSPECTION

OBJECT SUMMARY	2011/12	2012/13	2013/14		2014/15
	Actual	Actual	Budget	Estimted	Proposed
EXPENDITURES					
SALARY & WAGES	\$ 298,300	\$ 313,192	\$ 312,656	\$ 330,458	\$ 343,348
EMPLOYEE BENEFITS	\$ 94,205	\$ 96,911	\$ 119,421	\$ 106,447	\$ 130,424
SUPPLIES & SERVICES					
Department Supplies & Expenses	1,702	96	3,000	3,372	3,000
Conferences & Memberships	542	3,132	3,000	2,696	3,000
Contractual Services	48,932	53,454	50,000	58,156	50,000
Equipment Supplies & Maintenance	6,174	6,386	8,300	7,119	8,300
Special Department Administrative	1,002	8,696	20,000	5,000	25,000
Total Supplies & Services	\$ 58,352	\$ 71,764	\$ 84,300	\$ 76,343	\$ 89,300
CAPITAL OUTLAY ALLOWANCE	\$ 11,920	\$ 14,900	\$ 14,900	\$ 14,900	\$ 14,900
TOTAL EXPENDITURES	\$ 462,777	\$ 496,767	\$ 531,277	\$ 528,148	\$ 577,972
STAFFING LEVEL					
Positions	4.00	4.00	4.00	4.00	4.00
TOTAL STAFFING	4.00	4.00	4.00	4.00	4.00

Community Development

BUILDING INSPECTION

Acct No.	Account Description	2011/12 Actual	2012/13 Actual	2013/14		2014/15 Proposed
				Budget	Estimated	
	SALARY					
512700	Building Official	89,656	93,940	100,724	99,740	105,178
512800	Building Inspector	85,432	86,504	88,272	88,228	90,037
New	Building Permit Technician	68,560	67,560	67,560	67,600	68,911
512900	Building Permit Clerk	54,652	54,970	56,100	56,073	57,222
515100	Overtime		1,123		1,817	2,000
517100	Vacation Conversion					
518100	Casual Hire		9,095		17,000	20,000
	Total:	\$ 298,300	\$ 313,192	\$ 312,656	\$ 330,458	\$ 343,348
	EMPLOYEE BENEFITS					
521100	Medical & Insurance	29,594	27,758	66,432	31,897	73,552
521200	Employee Accruing Fringe	21,595	21,713		21,712	
522100	PERS-Employee (7%)					
522200	PERS-Town (11.522%)	32,076	31,191	33,707	33,593	37,026
522400	Other Retirement Benefits (GASB 45) 4.717%	6,504	6,504	9,380	9,380	15,158
522500	Repayment - CalPERS Side Fund (1.717%)	-	5,205	5,368	5,205	-
523100	FICA-Medicare	4,436	4,540	4,534	4,660	4,689
	Total:	\$ 94,205	\$ 96,911	\$ 119,421	\$ 106,447	\$ 130,424
	SUPPLIES & SERVICES					
	DEPARTMENT SUPPLIES & EXPENSES					
531140	Publications & Subscriptions	222	96	500	1,872	500
531170	Document Storage	1,480	-	2,500	1,500	2,500
	Subtotal:	\$ 1,702	\$ 96	\$ 3,000	\$ 3,372	\$ 3,000
	CONFERENCES & MEMBERSHIPS					
532010	Conferences, Meetings & Travel	75	1,582	1,500	1,146	1,500
532020	Employee Development/Training	127	1,405	1,000	1,300	1,000
532040	Memberships	340	145	500	250	500
	Subtotal:	\$ 542	\$ 3,132	\$ 3,000	\$ 2,696	\$ 3,000
	CONTRACTUAL SERVICES					
533010	Contractual (Outside Plan Check)	48,932	53,454	50,000	58,156	50,000
	Subtotal:	\$ 48,932	\$ 53,454	\$ 50,000	\$ 58,156	\$ 50,000
	EQ SUPPLIES & MAINTENANCE					
536020	Equipment Maintenance	2,992	1,560	4,000	1,748	4,000
536050	Fuel & Oil	2,766	2,511	2,800	2,082	2,800
536250	Vehicle Maintenance	416	2,315	1,500	3,289	1,500
	Subtotal:	\$ 6,174	\$ 6,386	\$ 8,300	\$ 7,119	\$ 8,300

Community Development

BUILDING INSPECTION

Acct No.	Account Description	2011/12 Actual	2012/13 Actual	2013/14		2014/15 Proposed
				Budget	Estimated	
	SPECIAL DEPT. ADMINISTRATIVE					
538240	Records Management-Outside Scanning	1,002	8,696	20,000	5,000	25,000
	Subtotal:	\$ 1,002	\$ 8,696	\$ 20,000	\$ 5,000	\$ 25,000
	Total Supplies & Services:	\$ 58,352	\$ 71,764	\$ 84,300	\$ 76,343	\$ 89,300
	CAPITAL OUTLAY ALLOWANCE					
559010	Capital Equipment Allowance	3,360	4,200	4,200	4,200	4,200
559020	Technology Allowance	8,560	10,700	10,700	10,700	10,700
	Total:	\$ 11,920	\$ 14,900	\$ 14,900	\$ 14,900	\$ 14,900
	TOTAL DEPARTMENT	\$ 462,777	\$ 496,767	\$ 531,277	\$ 528,148	\$ 577,972

Community Development

ADVANCE PLANNING

OBJECT SUMMARY	2011/12	2012/13	2013/14		2014/15
	Actual	Actual	Budget	Estimated	Proposed
EXPENDITURES					
SALARY & WAGES	\$ -	\$ -	\$ -	\$ -	\$ -
EMPLOYEE BENEFITS	\$ -	\$ -	\$ -	\$ -	\$ -
SUPPLIES & SERVICES					
Department Supplies & Expenses	-	-	5,000	500	5,000
Special Department Administrative	15,965	7,693	100,000	100,000	90,000
Total Supplies & Services	\$ 15,965	\$ 7,693	\$ 105,000	\$ 100,500	\$ 95,000
TOTAL EXPENDITURES	\$ 15,965	\$ 7,693	\$ 105,000	\$ 100,500	\$ 95,000

Community Development

ADVANCE PLANNING

Acct No.	Account Description	2011/12 Actual	2012/13 Actual	2013/14		2014/15 Proposed
				Budget	Estimated	
	SUPPLIES & SERVICES					
	DEPARTMENT SUPPLIES & EXPENSES					
531090	Printing & Reproduction	-	-	5,000	500	5,000
	Subtotal:	\$ -	\$ -	\$ 5,000	\$ 500	\$ 5,000
	SPECIAL DEPT. ADMINISTRATIVE					
538220	Housing Element Update	15,965	7,693	50,000	50,000	20,000
538230	General Plan Update (Circ. Elem+ Maps)	-	-	50,000	50,000	70,000
	Subtotal:	\$ 15,965	\$ 7,693	\$ 100,000	\$ 100,000	\$ 90,000
	Total Supplies & Services:	\$ 15,965	\$ 7,693	\$ 105,000	\$ 100,500	\$ 95,000
	TOTAL DEPARTMENT	\$ 15,965	\$ 7,693	\$ 105,000	\$ 100,500	\$ 95,000

POLICE

Police Services **Police/EOC Facility**

The Police Department provides of law enforcement services for the ensuring safety and a high quality of life for the community. To that end, the Department strives to enforce all federal, state and local laws without prejudice, preserve the peace and insure that the citizens and merchants that live and work in our community receive the highest level of law enforcement services available.

The total proposed appropriation for the Police Department is \$3,102,671. Staffing is comprised of 13 sworn personnel, 4 civilian personnel and approximately 4 volunteer and reserve police officers.

The Department also coordinates with other Town departments, government agencies and has developed a partnership with the community in planning and implementing safe school programs, neighborhood and business awareness, safe pedestrian and traffic flow on our streets and emergency preparedness programs. Community oriented policing in Tiburon builds on the understanding that it is the community itself that can best say what it needs from its Police Department and the Police and the community must work together to accomplish jointly set goals through cooperative efforts. While the philosophy of community oriented policing has only recently received an official title, this concept has been in place in the Town of Tiburon since the Department's inception in 1972, and continues to exists to this date.

Police Services

The Department Services Division includes patrol, administration, support personnel, investigations, training, parking enforcement and crime prevention program.

Police/Emergency Operations Center (EOC) Facility

The Police/Emergency Operations Center Facility Division serves as the primary Emergency Operation Center for the entire Tiburon Peninsula. All costs related to maintaining the policy facility which also serves as the primary Emergency Operation Center for the entire Tiburon Peninsula. section. Belvedere contributes 25% of the funds needed to maintain this function.

Police Department

DEPARTMENT SUMMARY

	2011/12	2012/13	2013/14		2014/15
	Actual	Actual	Budget	Estimated	Proposed
DEPARTMENT FUNDING					
General Fund	2,660,090	2,784,246	2,941,492	2,810,819	3,002,671
Police COPS/SLESF Fund	83,838	100,000	100,000	100,000	100,000
Total Department Funding	\$ 2,743,928	\$ 2,884,246	\$ 3,041,492	\$ 2,910,819	\$ 3,102,671
DIVISION FUNDING					
<u>Police Services</u>					
General Fund	2,601,679	2,735,515	2,879,192	2,751,905	2,940,371
Police COPS/SLESF Fund	83,838	100,000	100,000	100,000	100,000
Total Police Services	\$ 2,685,517	\$ 2,835,515	\$ 2,979,192	\$ 2,851,905	\$ 3,040,371
<u>Police Facility</u>					
General Fund	58,411	48,731	62,300	58,914	62,300
Total Facility	\$ 58,411	\$ 48,731	\$ 62,300	\$ 58,914	\$ 62,300
Total Division Funding	\$ 2,743,928	\$ 2,884,246	\$ 3,041,492	\$ 2,910,819	\$ 3,102,671

Police Department

ALL DIVISIONS

OBJECT SUMMARY	2011/12	2012/13	2013/14		2014/15
	Actual	Actual	Budget	Estimated	Proposed
EXPENDITURES					
SALARY & WAGES	\$ 1,644,232	\$ 1,643,867	\$ 1,740,797	\$ 1,666,890	\$ 1,752,378
EMPLOYEE BENEFITS	\$ 594,884	\$ 645,345	\$ 743,653	\$ 662,745	\$ 768,901
SUPPLIES & SERVICES					
Department Supplies & Expenses	37,233	29,671	35,000	39,603	49,500
Conferences & Memberships	10,425	12,236	16,500	7,372	16,500
Contractual Services	9,468	24,954	20,946	20,353	20,946
Intergovernmental & Agency	189,950	210,784	211,276	222,291	209,126
Equipment Supplies & Maintenance	115,871	110,650	118,100	131,297	130,100
Utility & Communication	66,197	63,614	60,720	67,258	60,720
Special Department Administrative	5,189	4,625	6,000	4,510	6,000
Total Supplies & Services	\$ 434,333	\$ 456,534	\$ 468,542	\$ 492,684	\$ 492,892
CAPITAL OUTLAY ALLOWANCE	\$ 68,800	\$ 138,500	\$ 86,000	\$ 86,000	\$ 86,000
CAPITAL PROJECT EXPENSES	\$ 1,679	\$ -	\$ 2,500	\$ 2,500	\$ 2,500
TOTAL EXPENDITURES	\$ 2,743,928	\$ 2,884,246	\$ 3,041,492	\$ 2,910,819	\$ 3,102,671
SOURCE OF FUNDING					
General Fund	2,660,090	2,784,246	2,941,492	2,810,819	3,002,671
Police COPS/SLESF Fund	83,838	100,000	100,000	100,000	100,000
TOTAL FUNDING	\$ 2,743,928	\$ 2,884,246	\$ 3,041,492	\$ 2,910,819	\$ 3,102,671
STAFFING LEVEL					
Chief	1.00	1.00	1.00	1.00	1.00
Captain	1.00	1.00	1.00	1.00	1.00
Sergeant	4.00	4.00	4.00	4.00	4.00
Investigator	1.00	-	-	-	-
Patrol Officers	6.00	7.00	7.00	7.00	7.00
Police Service Aide	2.00	2.00	2.00	2.00	2.00
Emergency Services Coordinator	1.00	1.00	1.00	1.00	1.00
Secretary	1.00	1.00	1.00	1.00	1.00
TOTAL STAFFING	17.00	17.00	17.00	17.00	17.00

Police Department

POLICE SERVICES

OBJECT SUMMARY	2011/12	2012/13	2013/14		2014/15
	Actual	Actual	Budget	Estimated	Proposed
EXPENDITURES					
SALARY & WAGES	\$ 1,644,232	\$ 1,643,867	\$ 1,740,797	\$ 1,666,890	\$ 1,752,378
EMPLOYEE BENEFITS	\$ 594,884	\$ 645,345	\$ 743,653	\$ 662,745	\$ 768,901
SUPPLIES & SERVICES					
Department Supplies & Expenses	37,233	29,671	35,000	39,603	49,500
Conferences & Memberships	10,425	12,236	16,500	7,372	16,500
Contractual Services	9,468	24,954	20,946	20,353	20,946
Intergovernmental & Agency	189,950	210,784	211,276	222,291	209,126
Equipment Supplies & Maintenance	87,136	85,710	84,600	106,231	96,600
Utility & Communication	43,389	44,448	40,420	40,420	40,420
Allocated Costs					
Total Supplies & Services	\$ 377,601	\$ 407,803	\$ 408,742	\$ 436,270	\$ 433,092
CAPITAL OUTLAY ALLOWANCE	\$ 68,800	\$ 138,500	\$ 86,000	\$ 86,000	\$ 86,000
TOTAL EXPENDITURES	\$ 2,685,517	\$ 2,835,515	\$ 2,979,192	\$ 2,851,905	\$ 3,040,371
STAFFING LEVEL					
Positions	19.40	19.40	19.40	19.40	19.40
TOTAL STAFFING	19.40	19.40	19.40	19.40	19.40

Police Department

General Fund

POLICE SERVICES

Acct No.	Account Description	2011/12 Actual	2012/13 Actual	2013/14		2014/15 Proposed
				Budget	Estimated	
	SALARY					
513100	Police Chief	150,844	153,516	156,660	156,584	159,793
513200	Captain	123,964	125,977	128,556	128,493	131,127
513400	Sergeants (4)	290,098	380,150	403,248	362,866	404,544
513500	Patrol Officer (7)	637,344	555,284	589,092	553,610	589,092
513600	Secretary	63,544	64,074	65,400	65,368	66,708
531650	Emergency Services Coordinator	65,104	65,681	67,032	66,999	68,372
513950	Police Service Aide (2.1 FTE)	120,416	123,252	127,260	126,391	129,792
515100	Overtime	76,775	75,097	85,000	96,046	85,000
515200	Overtime (Special Events)	29,098	21,624	25,000	12,545	25,000
516200	Education Incentive Pay	16,007	15,196	17,400	14,951	17,400
516300	Holiday Pay	43,702	42,657	48,549	42,885	47,950
516400	Special Pay	2,562	2,380	3,600	2,136	3,600
516600	Longevity Pay	15,000	12,294	15,000	10,800	15,000
516700	Shift Differential	6,577	6,685	9,000	6,306	9,000
517100	Vacation Conversion	3,197	-	-	20,910	-
	Total:	\$ 1,644,232	\$ 1,643,867	\$ 1,740,797	\$ 1,666,890	\$ 1,752,378
	EMPLOYEE BENEFITS					
521100	Medical & Insurance	211,155	230,718	300,642	207,725	332,056
521200	Employee Accruing Fringe	19,723	20,564	-	24,883	-
522100	PERS-Employee (9% Sworn, 7% Misc.)	-	-	-	-	-
522200	PERS-Town (21.367%, 11.522%)	300,344	277,832	312,083	293,076	324,081
522300	PST-Part-time (3.75%)	2,333	2,599	2,250	2,781	2,500
522400	Other Post Employment Benefits (GASB 45)	35,004	35,004	46,117	46,117	103,409
522500	CalPERS Side Fund Repayment (4.71/6.6%)	-	52,249	53,819	53,819	-
523100	FICA-Medicare	21,231	21,251	25,242	21,809	-
524300	Medical Allowance (PSA)	5,094	5,128	3,500	12,535	6,855
	Total:	\$ 594,884	\$ 645,345	\$ 743,653	\$ 662,745	\$ 768,901
	SUPPLIES & SERVICES					
	DEPARTMENT SUPPLIES & EXPENSES					
531010	Office & Copier Supplies	12,167	14,002	11,000	11,312	11,000
531040	Evidence Supplies	2,910	2,997	3,000	1,549	3,000
531080	Postage	2,774	2,662	3,000	1,999	3,000
531090	Printing & Reproduction	5,392	3,539	4,000	1,789	4,000
531110	Range & Weapons	4,055	132	4,000	5,603	12,000
531120	Recruiting & Investigation	5,984	3,608	3,500	9,830	10,000
531121	Special Investigation	2,436	311	5,000	5,000	5,000
531140	Publications & Subscriptions	1,515	2,420	1,500	2,521	1,500
	Subtotal:	\$ 37,233	\$ 29,671	\$ 35,000	\$ 39,603	\$ 49,500

Police Department

General Fund

POLICE SERVICES

Acct No.	Account Description	2011/12 Actual	2012/13 Actual	2013/14		2014/15 Proposed
				Budget	Estimated	
CONFERENCES & MEMBERSHIPS						
532010	Conferences, Meetings & Travel	1,790	1,287	2,000	1,669	2,000
532020	Employee Development/Training	-	-	-	-	-
532040	Memberships	1,730	1,855	2,000	1,995	2,000
532060	POST-Reimbursed Training	4,816	7,498	10,000	2,000	10,000
532070	POST-Non Reimbursed Training	1,760	1,216	2,000	1,200	2,000
532090	Special Meal Allowance (MOU)	329	380	500	508	500
	Subtotal:	\$ 10,425	\$ 12,236	\$ 16,500	\$ 7,372	\$ 16,500
CONTRACTUAL SERVICES						
533010	Contractual Services (Reimbursement)	-	-	-	-	-
533080	Records Management System (Tech)	-	22,504	18,496	17,903	18,496
533090	Lexipol Policy Manual Maintenance	2,450	2,450	2,450	2,450	2,450
533200	Systems Support	7,018	-	-	-	-
	Subtotal:	\$ 9,468	\$ 24,954	\$ 20,946	\$ 20,353	\$ 20,946
INTERGOVERNMENT, AGENCY & JPA						
535080	Marin County Jail Booking	-	-	-	-	-
535090	Marin County Major Crimes Task Force	37,490	37,490	37,600	38,108	35,450
535131	Marin County Dispatch	149,333	170,167	170,176	179,768	170,176
535170	Marin County DA-Prandi Center	3,127	3,127	3,500	4,415	3,500
	Subtotal:	\$ 189,950	\$ 210,784	\$ 211,276	\$ 222,291	\$ 209,126
EQ SUPPLIES & MAINTENANCE						
536020	Equipment Maintenance	1,087	-	1,000	1,000	1,000
536050	Fuel & Oil	35,019	31,161	36,000	25,266	32,000
536120	Radar Maintenance	836	-	500	839	500
536130	Radio Maintenance	2,062	7,350	2,000	1,263	2,000
536210	Safety Equipment	6,026	4,594	6,000	5,555	10,000
536220	Uniform Maintenance	7,749	6,791	7,000	5,602	7,000
536230	Uniform Purchase/Replacement	6,795	4,727	5,000	14,177	10,000
536240	Vehicle Supplies	-	184	500	3,497	500
536250	Vehicle Maintenance	21,898	22,726	20,000	37,295	25,000
536270	Safety Equipment (MOU)	850	525	600	968	600
536320	License Plate Camera Maintenance	4,814	7,652	6,000	10,769	8,000
	Subtotal:	\$ 87,136	\$ 85,710	\$ 84,600	\$ 106,231	\$ 96,600

Police Department

General Fund

POLICE SERVICES

Acct No.	Account Description	2011/12 Actual	2012/13 Actual	2013/14		2014/15 Proposed
				Budget	Estimated	
	UTILITY & COMMUNICATION					
537300	Telecommunication	29,281	30,313	25,000	25,000	25,000
537700	MIDAS Internet Connection	14,108	14,135	15,420	15,420	15,420
	Subtotal:	\$ 43,389	\$ 44,448	\$ 40,420	\$ 40,420	\$ 40,420
	Total Supplies & Services:	\$ 377,601	\$ 407,803	\$ 408,742	\$ 436,270	\$ 433,092
	CAPITAL OUTLAY ALLOWANCE					
546050	Siren System		52,500			
559010	Capital Equipment Allowance	60,000	75,000	75,000	75,000	75,000
559020	Technology Allowance	8,800	11,000	11,000	11,000	11,000
	Total:	\$ 68,800	\$ 138,500	\$ 86,000	\$ 86,000	\$ 86,000
	TOTAL DEPARTMENT	\$ 2,685,517	\$ 2,835,515	\$ 2,979,192	\$ 2,851,905	\$ 3,040,371

Police Department

POLICE FACILITY

OBJECT SUMMARY	2011/12	2012/13	2013/14		2014/15
	Actual	Actual	Budget	Estimated	Proposed
EXPENDITURES					
SUPPLIES & SERVICES					
Equipment Supplies & Maintenance	28,735	24,940	33,500	25,066	33,500
Utility & Communication	22,808	19,166	20,300	26,838	20,300
Special Department Administrative	5,189	4,625	6,000	4,510	6,000
Total Supplies & Services	\$ 56,732	\$ 48,731	\$ 59,800	\$ 56,414	\$ 59,800
CAPITAL PROJECT EXPENSES	\$ 1,679	\$ -	\$ 2,500	\$ 2,500	\$ 2,500
TOTAL EXPENDITURES	\$ 58,411	\$ 48,731	\$ 62,300	\$ 58,914	\$ 62,300

Police Department

POLICE FACILITY

Acct No.	Account Description	2011/12 Actual	2012/13 Actual	2013/14		2014/15 Proposed
				Budget	Estimated	
	SUPPLIES & SERVICES					
	EQ SUPPLIES & MAINTENANCE					
536020	Equipment Maintenance	6,676	7,191	7,000	6,383	7,000
536030	Building/Facility Supplies	10,203	5,257	11,000	4,056	11,000
536050	Fuel & Oil (Generator)	100	131	500	158	500
536060	Inspection & Testing (Generator)	-	-	500	500	500
536070	Janitorial Services	11,350	12,000	13,000	12,706	13,000
536100	Pest Control	195	361	500	263	500
536280	Special Maintenance	211	-	1,000	1,000	1,000
	Subtotal:	\$ 28,735	\$ 24,940	\$ 33,500	\$ 25,066	\$ 33,500
	UTILITY & COMMUNICATION					
537100	Energy-PG&E	22,484	18,495	20,000	26,060	20,000
537200	Water-MMWD	324	671	300	778	300
537300	Telecommunication	-	-	-	-	-
537700	Midas Internet Access	-	-	-	-	-
	Subtotal:	\$ 22,808	\$ 19,166	\$ 20,300	\$ 26,838	\$ 20,300
	SPECIAL DEPT. ADMINISTRATIVE					
538020	Emergency & Disaster Planning	5,189	4,625	6,000	4,510	6,000
	Subtotal:	\$ 5,189	\$ 4,625	\$ 6,000	\$ 4,510	\$ 6,000
	Total Supplies & Services:	\$ 56,732	\$ 48,731	\$ 59,800	\$ 56,414	\$ 59,800
	CAPITAL PROJECT EXPENSES					
561140	EOC Equipment Upgrades	1,679	-	2,500	2,500	2,500
	Total:	\$ 1,679	\$ -	\$ 2,500	\$ 2,500	\$ 2,500
	TOTAL DEPARTMENT	\$ 58,411	\$ 48,731	\$ 62,300	\$ 58,914	\$ 62,300

PUBLIC WORKS

Administration & Engineering

Streets Maintenance

Parks Maintenance

Cypress Hollow

Corporation Yard

Street & Signal Light System

The Public Works Department is responsible for the construction, maintenance and oversight of the Town's infrastructure and public facilities, including streets and roads, sidewalks, storm drains, park lands, open space lands, street light and signal light system, and Town easements and rights-of-way.

The total proposed appropriation for Public Works is \$1,399,845, primarily from the General Fund. The Department operates with 9.0 FTE employees. Streets Resurfacing and Drainage Improvement projects, as well as some other projects, are authorized in the Capital Improvement Program budget and are not a cost to the Public Works Department budget.

Administration & Engineering

This division oversees the entire public works operation, providing administrative and engineering oversight for Town's Capital Improvement Program (CIP) projects, processing encroachment permits, and coordinating with Caltrans regarding Tiburon Boulevard traffic operations and modifications. This division is also responsible for identifying, securing and administering grants for capital projects.

Street Maintenance

This Division is responsible for maintenance of the Town's nearly 15 miles of sidewalk and 32 centerline miles of streets. This division also performs preventive maintenance on the Town's storm drainage system, which includes over 50 miles of curb & gutter, 13 miles of culverts, 18 miles of v-ditches and over 500 catch basins.

Parks Maintenance

This Division maintains the Town's ten parks (covering nearly 70 acres) as well as the multi-use path and the landscaped medians throughout Town.

Cypress Hollow

This division provides for maintenance of the lighting, landscape and facilities at the Cypress Hollow park and is paid for through a special tax assessment on the parcels located in Cypress Hollow.

Corporation Yard

The Corporation Yard is the Town's garage and workshop. It also provides for storage of maintenance equipment/supplies and engineering project files.

Street & Signal Light System

This division provides for the operational costs for the Town's 300+ street lights; the Town's contribution toward Tiburon Boulevard traffic signal maintenance can be found here.

Public Works

DEPARTMENT SUMMARY

	2011/12	2012/13	2013/14		2014/15
	Actual	Actual	Budget	Estimated	Proposed
DEPARTMENT FUNDING					
General Fund	1,160,283	1,294,893	1,358,789	1,305,679	1,383,095
PERS Surplus Asset Fund	83,838	-	-	-	-
Cypress Hollow Fund	15,534	16,173	16,750	16,050	16,750
Total Department Funding	\$ 1,259,655	\$ 1,311,066	\$ 1,375,539	\$ 1,321,729	\$ 1,399,845
DIVISION FUNDING					
<u>Administration & Engineering</u>					
General Fund	234,697	298,526	343,987	329,544	351,098
State Gas Tax	50,000	-	-	-	-
Total Administration & Engineering	\$ 284,697	\$ 298,526	\$ 343,987	\$ 329,544	\$ 351,098
<u>Streets Maintenance</u>					
General Fund	424,580	461,145	482,448	453,205	471,247
Street Impact Fund	33,838	-	-	-	-
Total Streets Maintenance	\$ 458,418	\$ 461,145	\$ 482,448	\$ 453,205	\$ 471,247
<u>Parks Maintenance</u>					
General Fund	389,245	408,057	410,955	395,620	434,950
Total Parks Maintenance	\$ 389,245	\$ 408,057	\$ 410,955	\$ 395,620	\$ 434,950
<u>Street & Signal Light Maintenance</u>					
General Fund	33,803	40,611	40,100	37,273	40,100
Total Street & Signal Light Maintenance	\$ 33,803	\$ 40,611	\$ 40,100	\$ 37,273	\$ 40,100
<u>Cypress Hollow</u>					
Cypress Hollow Fund	15,534	16,173	16,750	16,050	16,750
Total Cypress Hollow	\$ 15,534	\$ 16,173	\$ 16,750	\$ 16,050	\$ 16,750
<u>Corporation Yard</u>					
General Fund	77,958	86,554	81,300	90,037	85,700
Total Corporation Yard	\$ 77,958	\$ 86,554	\$ 81,300	\$ 90,037	\$ 85,700
Total Division Funding	\$ 1,259,655	\$ 1,311,066	\$ 1,375,539	\$ 1,321,729	\$ 1,399,845

Public Works

ALL DIVISIONS

OBJECT SUMMARY	2011/12	2012/13	2013/14		2014/15
	Actual	Actual	Budget	Estimated	Proposed
EXPENDITURES					
SALARY & WAGES	\$ 667,040	\$ 694,416	\$ 691,244	\$ 613,667	\$ 673,739
EMPLOYEE BENEFITS	\$ 215,888	\$ 240,048	\$ 271,635	\$ 237,267	\$ 290,346
SUPPLIES & SERVICES					
Department Supplies & Expenses	\$ 1,608	\$ 669	\$ 3,450	\$ 1,593	\$ 2,200
Conferences & Memberships	\$ 9,868	\$ 3,201	\$ 6,900	\$ 4,167	\$ 8,400
Contractual Services	\$ 56,283	\$ 56,216	\$ 59,760	\$ 103,211	\$ 59,760
Intergovernmental & Agency	\$ -	\$ -	\$ -	\$ -	\$ -
Equipment Supplies & Maintenance	\$ 179,850	\$ 178,198	\$ 198,150	\$ 217,083	\$ 221,000
Utility & Communication	\$ 95,038	\$ 95,718	\$ 96,800	\$ 102,141	\$ 96,800
Allocated Costs	\$ -	\$ -	\$ -	\$ -	\$ -
Total Supplies & Services	\$ 342,647	\$ 334,002	\$ 365,060	\$ 428,195	\$ 388,160
CAPITAL OUTLAY EXPENSE	\$ -	\$ -	\$ 5,000	\$ -	\$ 5,000
CAPITAL OUTLAY ALLOWANCE	\$ 34,080	\$ 42,600	\$ 42,600	\$ 42,600	\$ 42,600
CAPITAL PROJECT EXPENSES	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL EXPENDITURES	\$ 1,259,655	\$ 1,311,066	\$ 1,375,539	#REF!	#REF!
SOURCE OF FUNDING					
General Fund	1,160,283	1,294,893	1,358,789	1,305,679	1,383,095
Cypress Hollow Fund	15,534	16,173	16,750	16,050	16,750
TOTAL FUNDING	\$ 1,175,817	\$ 1,311,066	\$ 1,375,539	\$ 1,321,729	\$ 1,399,845
STAFFING LEVEL					
Public Works Director/ Town Engineer	1.00	1.00	1.00	1.00	1.00
Engineer Technician	1.00	1.00	1.00	1.00	1.00
Superintendent	1.00	1.00	1.00	1.00	1.00
Senior Maintenance Worker	1.00	1.00	2.00	2.00	2.00
Foreman	1.00	1.00	-	-	-
Maintenance Worker II	1.00	1.00	-	-	-
Maintenance Worker I	3.00	3.00	4.00	4.00	4.00
TOTAL STAFFING	9.00	9.00	9.00	9.00	9.00

Public Works

ADMINISTRATION & ENGINEERING

OBJECT SUMMARY	2011/12 Actual	2012/13 Actual	2013/14		2014/15 Proposed
			Budget	Estimated	
EXPENDITURES					
SALARY & WAGES	\$ 207,284	\$ 216,581	\$ 219,900	\$ 176,652	\$ 220,896
EMPLOYEE BENEFITS	\$ 59,543	\$ 66,827	\$ 74,137	\$ 64,616	\$ 79,502
SUPPLIES & SERVICES					
Department Supplies & Expenses	804	281	1,250	651	1,000
Conferences & Memberships	2,969	1,780	3,100	2,025	4,100
Contractual Services	12,017	10,457	15,000	55,000	15,000
Equipment Supplies & Maintenance	-	-	28,000	28,000	28,000
Total Supplies & Services	\$ 15,790	\$ 12,518	\$ 47,350	\$ 85,676	\$ 48,100
CAPITAL OUTLAY ALLOWANCE	\$ 2,080	\$ 2,600	\$ 2,600	\$ 2,600	\$ 2,600
TOTAL EXPENDITURES	\$ 284,697	\$ 298,526	\$ 343,987	\$ 329,544	\$ 351,098
STAFFING LEVEL					
Positions	2.00	2.00	2.00	2.00	2.00
TOTAL STAFFING	2.00	2.00	2.00	2.00	2.00

Public Works

ADMINISTRATION & ENGINEERING

Acct No.	Account Description	2011/12 Actual	2012/13 Actual	2013/14		2014/15 Proposed
				Budget	Estimated	
	SALARY					
514100	Public Works Director/Town Engineer	145,432	153,319	156,276	90,582	156,000
514900	Engineering Technician	61,852	62,152	63,624	63,593	64,896
517100	Vacation Conversion	-	1,110	-	22,477	-
	Total:	\$ 207,284	\$ 216,581	\$ 219,900	\$ 176,652	\$ 220,896
	EMPLOYEE BENEFITS					
521100	Medical & Insurance	21,475	24,856	33,216	28,438	36,776
521200	Employee Accruing Fringe	4,655	4,800	-	3,120	-
522100	PERS-Employee (7%)	-	-	-	-	-
522200	PERS-Town (11.522%)	22,313	22,199	23,707	17,800	25,452
522400	Other Retirement Benefits (GASB 45) 4.717%	4,500	4,500	6,597	6,597	10,420
522500	CALPERS Side Fund Repayment (1.717%)	-	3,733	3,776	3,776	
523100	FICA-Medicare	3,000	3,139	3,241	2,785	3,255
524100	Auto Allowance	3,600	3,600	3,600	2,100	3,600
	Total:	\$ 59,543	\$ 66,827	\$ 74,137	\$ 64,616	\$ 79,502
	SUPPLIES & SERVICES					
	DEPARTMENT SUPPLIES & EXPENSES					
531060	Noticing & Publication	622	199	1,000	551	750
531140	Publications & Subscriptions	182	82	250	100	250
	Subtotal:	\$ 804	\$ 281	\$ 1,250	\$ 651	\$ 1,000
	CONFERENCES & MEMBERSHIPS					
532010	Conferences, Meetings & Travel	1,064	1,277	1,450	521	1,450
532020	Employee Development/Training	1,475	-	1,000	998	2,000
532040	Memberships	430	503	650	506	650
	Subtotal:	\$ 2,969	\$ 1,780	\$ 3,100	\$ 2,025	\$ 4,100
	CONTRACTUAL SERVICES					
533700	Contract - Engineering Services	12,017	10,457	15,000	55,000	15,000
	Subtotal:	\$ 12,017	\$ 10,457	\$ 15,000	\$ 55,000	\$ 15,000
	EQUIP, SUPPLIES & MAINTENANCE					
536190	Street Striping	\$ -	\$ -	\$ 8,000	\$ 8,000	\$ 8,000
536095	Open Space Vegetation Management	\$ -	\$ -	\$ 20,000	\$ 20,000	\$ 20,000
	Subtotal:	\$ -	\$ -	\$ 28,000	\$ 28,000	\$ 28,000
	Total Supplies & Services:	\$ 15,790	\$ 12,518	\$ 47,350	\$ 85,676	\$ 48,100
	CAPITAL OUTLAY ALLOWANCE					
559020	Technology Allowance	2,080	2,600	2,600	2,600	2,600
	Total:	\$ 2,080	\$ 2,600	\$ 2,600	\$ 2,600	\$ 2,600
	TOTAL DEPARTMENT	\$ 284,697	\$ 298,526	\$ 343,987	\$ 329,544	\$ 351,098

Public Works

STREETS MAINTENANCE

OBJECT SUMMARY	2011/12	2012/13	2013/14		2014/15
	Actual	Actual	Budget	Estimated	Proposed
EXPENDITURES					
SALARY & WAGES	\$ 281,857	\$ 296,806	\$ 288,336	\$ 275,185	\$ 274,251
EMPLOYEE BENEFITS	\$ 92,931	\$ 103,270	\$ 117,112	\$ 100,791	\$ 123,546
SUPPLIES & SERVICES					
Department Supplies & Expenses	\$ 380	\$ -	\$ 100	\$ 100	\$ 100
Conferences & Memberships	\$ 3,859	\$ 391	\$ 2,000	\$ 1,050	\$ 2,000
Equipment Supplies & Maintenance	\$ 79,391	\$ 60,678	\$ 69,900	\$ 76,079	\$ 66,350
Utility & Communication	\$ -	\$ -	\$ -	\$ -	\$ -
Total Supplies & Services	\$ 83,630	\$ 61,069	\$ 72,000	\$ 77,229	\$ 68,450
CAPITAL OUTLAY EXPENSE	\$ -	\$ -	\$ 5,000	\$ -	\$ 5,000
TOTAL EXPENDITURES	\$ 458,418	\$ 461,145	\$ 482,448	\$ 453,205	\$ 471,247
STAFFING LEVEL					
Positions	4.00	4.00	4.00	4.00	4.00
TOTAL STAFFING	4.00	4.00	4.00	4.00	4.00

Public Works

STREETS MAINTENANCE

Acct No.	Account Description	2011/12 Actual	2012/13 Actual	2013/14		2014/15 Proposed
				Budget	Estimated	
	SALARY					
514200	Superintendent of Public Works	90,808	92,009	93,888	93,842	95,766
514400	Foreman	73,360	73,053	73,812	1,420	-
514700	Senior Maintenance Worker				40,845	61,269
514500	Maintenance Worker II (0)	60,973	60,548	61,176	7,647	-
514600	Maintenance Worker (2)	56,716	57,342	57,960	100,636	112,716
515100	Overtime	-	1,357	1,500	610	1,500
516400	Special Shift Pay		3,000		3,695	3,000
517100	Vacation Compensation				22,465	
518100	Casual Hire	-	9,497	-	4,025	-
	Total:	\$ 281,857	\$ 296,806	\$ 288,336	\$ 275,185	\$ 274,251
	EMPLOYEE BENEFITS					
521100	Medical & Insurance	39,640	43,536	66,432	44,064	73,552
521200	Employee Accruing Fringe	11,060	13,194	-	13,200	-
522100	PERS-Employee (7%)	-	-	-	-	-
522200	PERS-Town (11.522%)	30,292	29,570	30,924	23,769	31,081
522400	Other Retirement Benefits (GASB 45) 4.717	6,000	6,000	8,650	8,650	12,936
522500	CalPERS Side Fund Repayment (1.717%)	-	4,857	4,925	4,925	-
523100	FICA-Medicare	4,139	4,313	4,181	4,183	3,977
524100	Auto Allowance	1,800	1,800	1,800	1,800	1,800
525300	Tuition Reimbursement	-	-	200	200	200
534030	Unemployment Insurance	-	-	-	-	-
	Total:	\$ 92,931	\$ 103,270	\$ 117,112	\$ 100,791	\$ 123,546
	SUPPLIES & SERVICES					
	DEPARTMENT SUPPLIES & EXPENSES					
531140	Publications & Subscriptions	380	-	100	100	100
	Subtotal:	\$ 380	\$ -	\$ 100	\$ 100	\$ 100
	CONFERENCES & MEMBERSHIPS					
532010	Conferences, Meetings & Travel	-	100	400	200	400
532020	Employee Development/Training	3,700	291	1,500	750	1,500
532040	Memberships	159	-	100	100	100
	Subtotal:	\$ 3,859	\$ 391	\$ 2,000	\$ 1,050	\$ 2,000
	EQUIP, SUPPLIES & MAINTENANCE					
536010	Operating Supplies	2,090	1,926	2,500	1,522	2,500
536020	Equipment Maintenance	-	583	8,000	8,000	1,000
536050	Fuel & Oil	36,873	33,476	30,000	26,133	30,000
536100	Pest Control Downtown	1,375	1,500	1,600	1,500	1,600
536140	Downtown Cleanup & Restrooms	1,300	2,600	3,500	-	-
536150	Small Tools	110	946	3,500	2,067	3,500
536160	Storm Drain & Culvert Maintenance	6,397	7,117	8,000	8,000	8,000
536180	Street Materials & Signs	8,522	4,386	6,500	22,714	12,000

Public Works

STREETS MAINTENANCE

Acct No.	Account Description	2011/12 Actual	2012/13 Actual	2013/14		2014/15 Proposed
				Budget	Estimated	
536190	Street Painting (Moved Dept 430 FY 2014)	7,700	2,171	-	-	-
536210	Safety Equipment & Apparel	-	611	1,000	505	1,500
536220	Uniform Maintenance Service	3,649	4,670	3,300	4,913	5,000
536230	Uniform Purchase/Replacement	312	-	1,000	-	250
536270	Safety Equipment (MOU)	799	692	1,000	725	1,000
536920	Tar View Landslide Repair	10,264	-			
	Subtotal:	\$ 79,391	\$ 60,678	\$ 69,900	\$ 76,079	\$ 66,350
	Total Supplies & Services:	\$ 83,630	\$ 61,069	\$ 72,000	\$ 77,229	\$ 68,450
	OTHER EQUIPMENT					
549010	Street Light Pole Replacement	-	-	5,000	-	5,000
	Total:	\$ -	\$ -	\$ 5,000	\$ -	\$ 5,000
	TOTAL DEPARTMENT	\$ 458,418	\$ 461,145	\$ 482,448	\$ 453,205	\$ 471,247

Public Works

PARKS MAINTENANCE

OBJECT SUMMARY	2011/12 Actual	2012/13 Actual	2013/14		2014/15 Proposed
			Budget	Estimated	
EXPENDITURES					
SALARY & WAGES	\$ 177,899	\$ 181,029	\$ 183,008	\$ 161,830	\$ 178,592
EMPLOYEE BENEFITS	\$ 63,414	\$ 69,951	\$ 80,387	\$ 71,860	\$ 87,298
SUPPLIES & SERVICES					
Department Supplies & Expenses	-	-	-	-	-
Conferences & Memberships	3,040	1,030	1,800	1,092	2,300
Contractual Services	30,466	31,759	30,760	34,211	30,760
Equipment Supplies & Maintenance	44,146	52,461	46,500	54,694	67,500
Utility & Communication	70,280	71,827	68,500	71,933	68,500
Total Supplies & Services	\$ 147,932	\$ 157,077	\$ 147,560	\$ 161,930	\$ 169,060
TOTAL EXPENDITURES	\$ 389,245	\$ 408,057	\$ 410,955	\$ 395,620	\$ 434,950
STAFFING LEVEL					
Positions	3.00	3.00	3.00	3.00	3.00
TOTAL STAFFING	3.00	3.00	3.00	3.00	3.00

Public Works

PARKS MAINTENANCE

Acct No.	Account Description	2011/12 Actual	2012/13 Actual	2013/14		2014/15 Proposed
				Budget	Estimated	
	SALARY					
514600	Maintenance Worker (2)	111,619	114,685	115,920	94,358	110,172
514700	Senior Maintenance Worker	66,280	65,904	66,588	66,589	67,920
515100	Overtime	-	440	500	333	500
517100	Vacation Conversion	-	-	-	550	-
	Total:	\$ 177,899	\$ 181,029	\$ 183,008	\$ 161,830	\$ 178,592
	EMPLOYEE BENEFITS					
521100	Medical & Insurance	31,203	33,860	49,824	36,863	55,164
521200	Employee Accruing Fringe	6,597	7,900	-	8,026	-
522100	PERS-Employee (7%)	-	-	-	-	-
522200	PERS-Town (11.522%)	19,077	18,548	18,685	15,922	20,520
522400	Other Retirement Benefits (GASB 45) 4.717%	3,900	3,900	5,490	5,490	8,424
522500	CalPERS Side Fund Repayment (1.717%)	-	3,034	3,134	3,134	-
523100	FICA-Medicare	2,637	2,709	2,654	2,425	2,590
525300	Tuition Reimbursement	-	-	600	-	600
534030	Unemployment Insurance	-	-	-	-	-
	Total:	\$ 63,414	\$ 69,951	\$ 80,387	\$ 71,860	\$ 87,298
	SUPPLIES & SERVICES					
	CONFERENCES & MEMBERSHIPS					
532010	Conferences, Meetings & Travel	-	-	400	200	400
532020	Employee Development/Training	3,040	950	1,000	692	1,500
532040	Memberships	-	80	400	200	400
	Subtotal:	\$ 3,040	\$ 1,030	\$ 1,800	\$ 1,092	\$ 2,300
	CONTRACTUAL SERVICES					
533010	Contractual Services (Medians & Restrooms)	23,722	26,479	25,000	30,145	25,000
533015	Fountain Maintenance	6,744	5,280	5,760	4,066	5,760
	Subtotal:	\$ 30,466	\$ 31,759	\$ 30,760	\$ 34,211	\$ 30,760
	EQUIP, SUPPLIES & MAINTENANCE					
536020	Equipment Maintenance	1,593	2,274	3,000	1,420	3,000
536080	Landscape Grounds & Materials	29,683	34,616	24,000	32,759	20,000
	New McKegney Green Maintenance					20,000
536180	Street Materials & Signs	35	-	1,000	615	1,000
536200	Tree Maintenance	11,390	14,315	17,000	18,367	22,000
536220	Uniform Maintenance Service	1,238	1,256	1,500	1,533	1,500
536310	Rental-Facility (Portable Restroom)	207	-	-	-	-
	Subtotal:	\$ 44,146	\$ 52,461	\$ 46,500	\$ 54,694	\$ 67,500
	UTILITY & COMMUNICATION					
537100	Energy-PG&E	7,431	5,721	6,500	6,768	6,500
537200	Water-MMWD	40,295	49,157	45,000	49,108	45,000
537210	Water-RBSA Reclaimed	22,554	16,949	17,000	16,057	17,000
	Subtotal:	\$ 70,280	\$ 71,827	\$ 68,500	\$ 71,933	\$ 68,500
	Total Supplies & Services:	\$ 147,932	\$ 157,077	\$ 147,560	\$ 161,930	\$ 169,060
	TOTAL DEPARTMENT	\$ 389,245	\$ 408,057	\$ 410,955	\$ 395,620	\$ 434,950

Public Works

CORPORATION YARD

OBJECT SUMMARY	2011/12 Actual	2012/13 Actual	2013/14		2014/15 Proposed
			Budget	Estimated	
EXPENDITURES					
SALARY & WAGES	\$ -	\$ -	\$ -	\$ -	\$ -
EMPLOYEE BENEFITS	\$ -	\$ -	\$ -	\$ -	\$ -
SUPPLIES & SERVICES					
Department Supplies & Expenses	424	388	2,100	842	1,100
Conferences & Memberships	-	-	-	-	-
Contractual Services	-	-	-	-	-
Insurances	-	-	-	-	-
Intergovernmental & Agency	-	-	-	-	-
Equipment Supplies & Maintenance	38,565	40,761	31,000	39,666	36,400
Utility & Communication	6,969	5,405	8,200	9,529	8,200
Special Department Administrative	-	-	-	-	-
Allocated Costs	-	-	-	-	-
Total Supplies & Services	\$ 45,958	\$ 46,554	\$ 41,300	\$ 50,037	\$ 45,700
CAPITAL OUTLAY EXPENSE	\$ -	\$ -	\$ -	\$ -	\$ -
CAPITAL OUTLAY ALLOWANCE	\$ 32,000	\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000
CAPITAL PROJECT EXPENSES	\$ -	\$ -	\$ -	\$ -	\$ -
DEBT SERVICE EXPENSES	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL EXPENDITURES	\$ 77,958	\$ 86,554	\$ 81,300	\$ 90,037	\$ 85,700

Public Works

CORPORATION YARD

Acct No.	Account Description	2011/12 Actual	2012/13 Actual	2013/14		2014/15 Proposed
				Budget	Estimated	
	SUPPLIES & SERVICES					
	DEPARTMENT SUPPLIES & EXPENSES					
531010	Office & Copier Supplies	145	183	1,000	594	750
531070	Permit/Application Fees	279	205	1,100	248	350
	Subtotal:	\$ 424	\$ 388	\$ 2,100	\$ 842	\$ 1,100
	EQUIP, SUPPLIES & MAINTENANCE					
536010	Operating Supplies	4,339	3,076	1,000	5,612	2,900
536020	Equipment Maintenance	1,244	6,027	3,000	2,677	3,000
536030	Building/Facility Supplies	248	7,891	6,000	7,011	6,000
536050	Fuel & Oil	18,898	17,202	14,000	13,393	15,000
536100	Pest Control	-	103	500	250	500
536150	Small Tools/Implements	557	2,129	2,500	2,216	2,500
536250	Vehicle Maintenance	12,782	4,271	2,500	7,478	5,000
536290	Facility - Alteration/Improvements	-	-	1,000	968	1,000
536300	Rental-Equipment & Tools	497	62	500	61	500
	Subtotal:	\$ 38,565	\$ 40,761	\$ 31,000	\$ 39,666	\$ 36,400
	UTILITY & COMMUNICATION					
537100	Energy-PG&E	3,453	2,176	4,000	3,925	4,000
537200	Water-MMWD	349	-	-	83	-
537300	Telecommunication	3,167	3,229	4,200	5,521	4,200
	Subtotal:	\$ 6,969	\$ 5,405	\$ 8,200	\$ 9,529	\$ 8,200
	Total Supplies & Services:	\$ 45,958	\$ 46,554	\$ 41,300	\$ 50,037	\$ 45,700
	CAPITAL OUTLAY ALLOWANCE					
559010	Depreciation Allowance	32,000	40,000	40,000	40,000	40,000
	Total:	\$ 32,000	\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000
	TOTAL DEPARTMENT	\$ 77,958	\$ 86,554	\$ 81,300	\$ 90,037	\$ 85,700

Public Works

STREET & SIGNAL LIGHT SYSTEM

OBJECT SUMMARY	2011/12	2012/13	2013/14		2014-15
	Actual	Actual	Budget	Estimated	Proposed
EXPENDITURES					
SUPPLIES & SERVICES					
Equipment Supplies & Maintenance	17,748	23,831	22,000	18,394	22,000
Utility & Communication	16,055	16,780	18,100	18,879	18,100
Total Supplies & Services	\$ 33,803	\$ 40,611	\$ 40,100	\$ 37,273	\$ 40,100
CAPITAL OUTLAY EXPENSE	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL EXPENDITURES	\$ 33,803	\$ 40,611	\$ 40,100	\$ 37,273	\$ 40,100

Public Works

STREET & SIGNAL LIGHT SYSTEM

Acct No.	Account Description	2011/12 Actual	2012/13 Actual	2013/14		2014/15 Proposed
				Budget	Estimated	
	SUPPLIES & SERVICES					
	EQUIP SUPPLIES & MAINTENANCE					
536170	Street/Signal Light Maint. (Cal/TRANS)	17,748	23,831	22,000	18,394	22,000
	Subtotal:	\$ 17,748	\$ 23,831	\$ 22,000	\$ 18,394	\$ 22,000
	UTILITY & COMMUNICATION					
537100	Energy-PG&E	16,055	16,780	18,100	18,879	18,100
	Subtotal:	\$ 16,055	\$ 16,780	\$ 18,100	\$ 18,879	\$ 18,100
	Total Supplies & Services:	\$ 33,803	\$ 40,611	\$ 40,100	\$ 37,273	\$ 40,100
	CAPITAL OUTLAY ALLOWANCE					
	TOTAL DEPARTMENT	\$ 33,803	\$ 40,611	\$ 40,100	\$ 37,273	\$ 40,100

Public Works

CYPRESS HOLLOW SPECIAL DISTRICT

OBJECT SUMMARY	2011/12	2012/13	2013/14		2014/15
	Actual	Actual	Budget	Estimated	Proposed
EXPENDITURES					
SUPPLIES & SERVICES					
Contractual Services	13,800	14,000	14,000	14,000	14,000
Equipment Supplies & Maintenance	-	467	750	250	750
Utility & Communication	1,734	1,706	2,000	1,800	2,000
Total Supplies & Services	\$ 15,534	\$ 16,173	\$ 16,750	\$ 16,050	\$ 16,750
CAPITAL PROJECT EXPENSES	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL EXPENDITURES	\$ 15,534	\$ 16,173	\$ 16,750	\$ 16,050	\$ 16,750

Public Works

CYPRESS HOLLOW SPECIAL DISTRICT

Acct No.	Account Description	2011/12 Actual	2011/12 Actual	2013/14		2014/15 Proposed
				Budget	Estimated	
	SUPPLIES & SERVICES					
	CONTRACTUAL SERVICES					
533010	Contractual Services (Cost Recovery)	13,800	14,000	14,000	14,000	14,000
	Subtotal:	\$ 13,800	\$ 14,000	\$ 14,000	\$ 14,000	\$ 14,000
	EQUIP SUPPLIES & MAINTENANCE					
536080	Landscape Grounds & Materials	-	467	750	250	750
536200	Tree Maintenance	-	-	-	-	-
	Subtotal:	\$ -	\$ 467	\$ 750	\$ 250	\$ 750
	UTILITY & COMMUNICATION					
537200	Water-MMWD	1,734	1,706	2,000	1,800	2,000
	Subtotal:	\$ 1,734	\$ 1,706	\$ 2,000	\$ 1,800	\$ 2,000
	Total Supplies & Services:	\$ 15,534	\$ 16,173	\$ 16,750	\$ 16,050	\$ 16,750
	TOTAL DEPARTMENT	\$ 15,534	\$ 16,173	\$ 16,750	\$ 16,050	\$ 16,750

NON-DEPARTMENTAL

Insurances and Joint Power Authorities

Low-Moderate Income Housing

Town Owned Housing

Belvedere-Tiburon Library Agency

The non-departmental section of the budget entails those projects and costs that are not part of the regular operations of any specific department.

Insurances and Joint Power Authorities

This section includes the appropriations for liability, workers' compensation, and property insurance premiums, which are then allocated out to the various operating departments based on risk analysis. The Town is self-insured for the first \$150,000 for each workers' compensation claim and \$50,000 for each liability claim. After the deductible is reached the Town is insured for \$5 million per occurrence for liability and \$2 million for workers' compensation.

The Town voluntarily participates in several Joint Power Authorities which provide specialized services that the Town would not be able to provide on its own. The JPAs provide an economy of scale to the Town and to the participating members of each JPA. These services include animal control, cable telecommunications, mediation, LAFCO, MERA and storm water run-off services to name a few.

Town Owned Housing

The Town currently owns six below market rate (BMR) condominium units at the Point Tiburon Marsh complex. Proceeds of the rent income and investment earnings support the general maintenance, tax, and homeowners' association costs of operating the units.

Low-Moderate Income Housing

This section provides for appropriations connected with the Marin Renter's Rebate program and the Marin Housing Authority JPA. This restricted fund receives funding through in-lieu fees paid by developers.

Tiburon Peninsula Library Agency

This section provides for a pass through of property taxes the Town receives on behalf of the Peninsula Library Agency.

NON-DEPARTMENTAL**COMBINING SUMMARY TOTALS**

	2011/12 Actual	2012/13 Actual	2013/14		2014/15 Proposed
			Budget	Estimated	
DEPARTMENT FUNDING					
General Fund	523,064	651,021	698,549	708,790	807,180
Low/Moderate Income Housing	49,829	34,049	21,190	11,117	21,190
Town Owned Housing	46,873	53,174	71,310	68,388	71,310
Peninsula Library JPA	1,341,451	1,378,232	1,426,179	1,426,179	1,426,179
Total Department Funding	\$ 1,961,217	\$ 2,116,476	\$ 2,217,228	\$ 2,214,474	\$ 2,325,859

Non-Departmental

ALL DIVISIONS

OBJECT SUMMARY	2011/12	2012/13	2013/14		2014/15
	Actual	Actual	Budget	Estimated	Proposed
EXPENDITURES					
SALARY & WAGES	-	\$ -	\$ -	\$ -	\$ -
EMPLOYEE BENEFITS	\$ 24,914	\$ 36,523	\$ 76,750	\$ 68,610	\$ 105,589
SUPPLIES & SERVICES					
Department Supplies & Expenses	4,827	4,830	5,375	5,364	5,375
Conferences & Memberships	-	-	-	-	-
Contractual Services	31,463	27,710	6,200	6,154	6,200
Insurances	202,162	293,446	254,442	288,248	311,194
Intergovernmental & Agency	1,659,721	1,709,565	1,812,451	1,787,010	1,835,491
Equipment Supplies & Maintenance	37,460	42,783	44,710	43,588	44,710
Allocated Costs	-	-	300	300	300
Total Supplies & Services	\$ 1,935,633	\$ 2,078,334	\$ 2,123,478	\$ 2,130,664	\$ 2,203,270
CAPITAL OUTLAY EXPENSE	\$ -	\$ -	\$ -	\$ -	\$ -
CAPITAL OUTLAY ALLOWANCE	\$ -	\$ -	\$ -	\$ -	\$ -
CAPITAL PROJECT EXPENSES	\$ 670	\$ 1,619	\$ 17,000	\$ 15,200	\$ 17,000
DEBT SERVICE EXPENSES	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL EXPENDITURES	\$ 1,961,217	\$ 2,116,476	\$ 2,217,228	\$ 2,214,474	\$ 2,325,859
SOURCE OF FUNDING					
General Fund	523,064	651,021	698,549	708,790	807,180
Low/Moderate Housing Fund	49,829	34,049	21,190	11,117	21,190
Town Owned Housing	46,873	53,174	71,310	68,388	71,310
Peninsula Library JPA Fund	1,341,451	1,378,232	1,426,179	1,426,179	1,426,179
TOTAL FUNDING	\$ 1,961,217	\$ 2,116,476	\$ 2,217,228	\$ 2,214,474	\$ 2,325,859

INSURANCES AND INTER-GOVERNMENTAL AGREEMENTS

OBJECT SUMMARY	2011/12	2012/13	2013/14		2014/15
	Actual	Actual	Budget	Estimated	Proposed
EXPENDITURES					
EMPLOYEE BENEFITS	\$ 24,914	\$ 36,523	\$ 76,750	\$ 68,610	\$ 105,589
SUPPLIES & SERVICES					
Department Supplies & Expenses	-	-	-	-	-
Conferences & Memberships	-	-	-	-	-
Contractual Services	1,846	1,320	2,000	1,954	2,000
Insurances	202,162	293,446	254,442	288,248	311,194
Intergovernmental & Agency	294,142	319,732	365,357	349,978	388,397
Equipment Supplies & Maintenance	-	-	-	-	-
Utility & Communication	-	-	-	-	-
Special Department Administrative	-	-	-	-	-
Allocated Costs	-	-	-	-	-
Total Supplies & Services	\$ 498,150	\$ 614,498	\$ 621,799	\$ 640,180	\$ 701,591
TOTAL EXPENDITURES	\$ 523,064	\$ 651,021	\$ 698,549	\$ 708,790	\$ 807,180
STAFFING LEVEL					
Positions	-	-	-	-	-
TOTAL STAFFING	-	-	-	-	-

Insurances and Intergovernmental

Acct No.	Account Description	2011/12 Actual	2012/13 Actual	2013/14		2014/15 Proposed
				Budget	Estimated	
	EMPLOYEE BENEFITS					
521300	Retiree Health Benefits	24,914	36,523	76,750	68,610	105,589
	Subtotal:	\$ 24,914	\$ 36,523	\$ 76,750	\$ 68,610	\$ 105,589
	SUPPLIES & SERVICES					
	SUPPLIES & EXPENSES					
	CONTRACTUAL SERVICES					
533050	Health Benefit Plan Administration	1,846	1,320	2,000	1,954	2,000
	Subtotal:	\$ 1,846	\$ 1,320	\$ 2,000	\$ 1,954	\$ 2,000
	INSURANCE					
534010	Liability (ABAG PLAN)	91,611	108,901	110,000	140,971	152,895
534020	Worker's Compensation (Bay Cities)	91,599	156,700	121,000	121,080	133,500
534030	Property (ABAG PLAN)	5,699	6,722	7,500	9,031	9,500
534040	Public Officials EO (ABAG PLAN)	786	797	800	797	800
534060	Employment Practices Liability	12,467	20,326	15,142	16,369	14,499
	Subtotal:	\$ 202,162	\$ 293,446	\$ 254,442	\$ 288,248	\$ 311,194
	INTERGOVERNMENT, AGENCY & JPA					
535010	Animal Control JPA	84,360	78,399	87,320	80,015	87,320
535020	Cable Telecommunication JPA-Media Center	-	-	21,098	17,233	29,950
535030	Chamber of Commerce TOT 1% (0.5% 1/1/14 Marketing TOT 0.5%)	40,354	36,563	42,000	42,192	30,000
					9,000	30,000
535040	Transportation Authority of Marin JPA	14,485	14,749	14,749	14,749	14,749
535050	MERA Radio Acquisition JPA (Bond)	44,269	39,243	45,672	44,299	39,233
535055	MERA Radio Acquisition JPA (Operating)	33,827	40,984	42,578	37,252	44,309
535060	Emergency Management Planning JPA	5,646	4,536	5,646	4,536	5,646
535070	Hazardous Materials JPA	3,260	3,438	3,800	3,665	3,800
535120	Richardson Bay Regional Agency JPA	22,839	23,947	23,980	24,467	25,201
535140	Stormwater Runoff (MCSTOPP) JPA	24,002	24,299	25,200	24,366	24,200
535150	Street Light Acquisition Dues	-	600	-	-	-
535180	MCCMC Lobbyist & Legislative Support	2,640	3,914	3,914	3,306	3,914
535200	LAFCO	2,997	3,002	3,500	4,050	4,175
535210	Marin Map	-	9,000	9,000	9,000	9,000
535220	Marin General Services Authority	12,863	10,694	12,600	11,248	12,600
535270	Cal Fire Contract (Angel Island)	-	17,656	18,000	18,000	18,000
535100	Marin Mediation Services	-	3,608	3,700	-	3,700
535240	ICLEI Contribution	600	2,600	2,600	2,600	2,600
535250	Marin Clean Energy JPA	2,000	2,500	-	-	-
	Subtotal:	\$ 294,142	\$ 319,732	\$ 365,357	\$ 349,978	\$ 388,397
	TOTAL DEPARTMENT	\$ 523,064	\$ 651,021	\$ 698,549	\$ 708,790	\$ 807,180

HOUSING

OBJECT SUMMARY	2011/12	2012/13	2013/14		2014/15
	Actual	Actual	Budget	Estimated	Proposed
EXPENDITURES					
SUPPLIES & SERVICES					
Department Supplies & Expenses	284	284	275	264	275
Contractual Services	25,417	22,164	-	-	-
Intergovernmental & Agency	24,128	11,601	20,915	10,853	20,915
Equipment Supplies & Maintenance	-	-	-	-	-
Total Supplies & Services	\$ 49,829	\$ 34,049	\$ 21,190	\$ 11,117	\$ 21,190
CAPITAL PROJECT EXPENSES	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL EXPENDITURES	\$ 49,829	\$ 34,049	\$ 21,190	\$ 11,117	\$ 21,190
STAFFING LEVEL - None					

HOUSING

Acct No.	Account Description	2011/12 Actual	2012/13 Actual	2013/14		2014/15 Proposed
				Budget	Estimated	
	SUPPLIES & SERVICES					
	DEPARTMENT SUPPLIES & EXPENSES					
531050	Bank Charges & Fees	284	284	275	264	275
531100	Property Tax Payments	-	-	-	-	-
	Subtotal:	\$ 284	\$ 284	\$ 275	\$ 264	\$ 275
	CONTRACTUAL SERVICES					
533010	Contractual services (Cost Recovery)	25,417	22,164	-	-	-
	Subtotal:	\$ 25,417	\$ 22,164	\$ -	\$ -	\$ -
	INTERGOVERNMENT, AGENCY & JPA					
535110	Marin Renters Rebate (MHA)	-	-	-	-	-
535230	Marin Housing Authority JPA	21,528	11,601	12,065	10,853	12,065
535260	Homeward Bound Contribution	2,600	-	8,850	-	8,850
	Subtotal:	\$ 24,128	\$ 11,601	\$ 20,915	\$ 10,853	\$ 20,915
	Total Supplies & Services:	\$ 49,829	\$ 34,049	\$ 21,190	\$ 11,117	\$ 21,190
	Total:	\$ -	\$ -	\$ -	\$ -	\$ -
	TOTAL DEPARTMENT	\$ 49,829	\$ 34,049	\$ 21,190	\$ 11,117	\$ 21,190

Non-Departmental

Town Owned Housing Fund

HOUSING

OBJECT SUMMARY	2011/12	2012/13	2013/14		2014/15
	Actual	Estimated	Budget	Estimated	Proposed
EXPENDITURES					
SUPPLIES & SERVICES					
Department Supplies & Expenses	4,543	4,546	5,100	5,100	5,100
Conferences & Memberships	-	-	-	-	-
Contractual Services	4,200	4,226	4,200	4,200	4,200
Insurances	-	-	-	-	-
Intergovernmental & Agency	-	-	-	-	-
Equipment Supplies & Maintenance	37,460	42,783	44,710	43,588	44,710
Utility & Communication	-	-	-	-	-
Allocated Costs	-	-	300	300	300
Total Supplies & Services	\$ 46,203	\$ 51,555	\$ 54,310	\$ 53,188	\$ 54,310
CAPITAL PROJECT EXPENSES	\$ 670	\$ 1,619	\$ 17,000	\$ 15,200	\$ 17,000
TOTAL EXPENDITURES	\$ 46,873	\$ 53,174	\$ 71,310	\$ 68,388	\$ 71,310
STAFFING LEVEL					
None	-	-	-	-	-
TOTAL STAFFING	-	-	-	-	-

NON-DEPARTMENTAL-HOUSING

Acct No.	Account Description	2011/12 Actual	2012/13 Actual	2013/14		2014/15 Proposed
				Budget	Estimated	
	SUPPLIES & SERVICES					
	DEPARTMENT SUPPLIES & EXPENSES					
531100	Property Tax Payments	4,543	4,546	5,100	5,100	5,100
	Subtotal:	\$ 4,543	\$ 4,546	\$ 5,100	\$ 5,100	\$ 5,100
	CONTRACTUAL SERVICES					
533010	Contractual services (Cost Recovery)	4,200	4,226	4,200	4,200	4,200
	Subtotal:	\$ 4,200	\$ 4,226	\$ 4,200	\$ 4,200	\$ 4,200
	EQ SUPPLIES & MAINTENANCE					
536110	Property Management (HOA)	37,460	42,783	44,710	43,588	44,710
	Subtotal:	\$ 37,460	\$ 42,783	\$ 44,710	\$ 43,588	\$ 44,710
	ALLOCATED COSTS					
539010	Insurance-Property	-	-	300	300	300
	Subtotal:	\$ -	\$ -	\$ 300	\$ 300	\$ 300
	Total Supplies & Services:	\$ 46,203	\$ 51,555	\$ 54,310	\$ 53,188	\$ 54,310
	CAPITAL EXPENSES					
561140-	Facility Alteration/Improvement	-	-	-	-	-
-640120	Unit-2	-	1,521	2,500	-	2,500
-640103	Unit-3	574	98	2,500	-	2,500
-640105	Unit-5	96	-	2,500	-	2,500
-640106	Unit 6	-	-	2,500	-	2,500
-640111	Unit-11	-	-	2,500	-	2,500
-640114	Unit-14	-	-	2,500	7,600	2,500
-640118	Unit-18	-	-	2,000	7,600	2,000
	Total:	\$ 670	\$ 1,619	\$ 17,000	\$ 15,200	\$ 17,000
	TOTAL DEPARTMENT	\$ 46,873	\$ 53,174	\$ 71,310	\$ 68,388	\$ 71,310

Non-Departmental

BELVEDERE-TIBURON LIBRARY AGENCY

OBJECT SUMMARY	2011/12	2012/13	2013/14		2014/15
	Actual	Actual	Budget	Estimated	Proposed
EXPENDITURES					
SUPPLIES & SERVICES					
Intergovernmental & Agency	1,341,451	1,378,232	1,426,179	1,426,179	1,426,179
Total Supplies & Services	\$ 1,341,451	\$ 1,378,232	\$ 1,426,179	\$ 1,426,179	\$ 1,426,179
TOTAL EXPENDITURES	\$ 1,341,451	\$ 1,378,232	\$ 1,426,179	\$ 1,426,179	\$ 1,426,179

Non-Departmental

BELVEDERE-TIBURON LIBRARY AGENCY

Acct No.	Account Description	2011/12 Actual	2012/13 Actual	2013/14		2014/15 Proposed
				Budget	Estimated	
	SUPPLIES & SERVICES					
	INTERGOVERNMENT, AGENCY & JPA					
535900	Payment to Library Agency (Property Tax proceeds)	1,341,451	1,378,232	1,426,179	1,426,179	1,426,179
	Subtotal:	\$ 1,341,451	\$ 1,378,232	\$ 1,426,179	\$ 1,426,179	\$ 1,426,179
	Total Supplies & Services:	\$ 1,341,451	\$ 1,378,232	\$ 1,426,179	\$ 1,426,179	\$ 1,426,179
	TOTAL DEPARTMENT	\$ 1,341,451	\$ 1,378,232	\$ 1,426,179	\$ 1,426,179	\$ 1,426,179

CAPITAL OUTLAY & ALLOWANCE

Planned Capital Outlay Purchases

Planned Technology Outlay Purchases

Depreciation Allowance Schedule

Total proposed Department capital outlay purchases equal \$194,000. This amount is \$72,000 more than the proposed total Depreciation Allowance charged to the Departments . On occasion the depreciation allowance is more than the planned purchases and excess funds are held in the Reserve for years when the allowance is less than the proposed purchases.there are sufficient funds to cover the planned purchases.

Total proposed Department technology outlay purchases equal \$198,773. This amount is approximtely \$143,773 more than the total amount of revenues anticipated for the Technology Fund. Operating Departments are charged a "Depreciation Allowance" that is paid from the Operating Fund to the General Fund Capital Equipment Replacement Reserve. The Depreciation Allowance represents an estimate of the annual amount that Departments are to be assessed in order to fund future equipment purchases. Planned Department Capital Outlay purchases are made from the Capital Equipment Replacement Reserve.

CAPITAL OUTLAY

Fiscal Year 2014-15

Planned Capital Outlay Purchases

DEPARTMENT & ITEM DESCRIPTION	AMOUNT
TOWN ADMINISTRATION	
Total Town Administration	\$ -
COMMUNITY DEVELOPMENT	
Replace 2001 Nissan Altima (Ford Escape or similar)	27,000
Total Community Development	\$ 27,000
POLICE	
Police Vehicles & Set-up (2)	94,000
Total Police	\$ 94,000
PUBLIC WORKS	
Brush Chipper	20,000
Broom Attachment for John Deere Tractor	5,000
Overseeder Attachment for John Deere Tractor	10,000
Card Lock Fuel System (Replace Hardware & Software) - Carried Forward	20,000
Digital Traffic Sign (96" x 54")	18,000
Total Public Works	\$ 73,000
Total Planned Capital Outlay Purchases:	\$ 194,000

CAPITAL OUTLAY

Fiscal Year 2014/15

Planned Technology Outlay Purchases

DEPARTMENT & ITEM DESCRIPTION	AMOUNT
TOWN ADMINISTRATION	
Miscellaneous Computer Parts (7)	1,750
Outside Consultant for Website Redesign	20,000
Laserfiche Upgrade, Annual Maintenance & Licenses	9,573
Licenses (Unidata, Dell, Progressive Business)	3,500
Desk Top Computer Replacement (1 - Town Attorney)	1,500
Total Town Administration	<u>36,323</u>
COMMUNITY DEVELOPMENT	
Miscellaneous Computer Parts (8)	2,000
Desk Top Computer Replacements (1)	1,500
PermitSoft Annual Maintenance Fee	14,400
Outside Consulting Services (Permit System Migration)	20,000
Permit Tracking Software	100,000
Laptop Computer (1)	1,500
Repair/Replace Plotter Printer	3,000
ArcView Licenses (2)	6,000
Receipt Printers (Carry Over from FY 2014)	1,000
Total Community Development	<u>149,400</u>
POLICE	
Miscellaneous Computer Parts (10)	2,500
Desktop Computer Replacements (6)	7,800
Total Police	<u>10,300</u>
PUBLIC WORKS	
Miscellaneous Computer Parts (5)	1,250
Desktop Computer (1)	1,500
Total Public Works	<u>2,750</u>
Total Planned Capital Outlay Purchases:	<u>198,773</u>

Program: **CAPITAL IMPROVEMENTS**

Schedules **Overview of Project Funding**

:

Street Improvements

Drainage Improvements

Community Development Improvements

The Town's total proposed Capital Improvement Plan is funded with a blend of general fund and restricted fund resources, grants. The total planned improvements for FY 2014-15 are \$2,639,200, as described below.

Streets Improvements

The Town's regular street maintenance program is funded primarily with State Gas Tax, General Fund Streets & Drainage and Tiburon Street Impact funds. The Gas Tax Fund receives approximately \$230,000 annually and the Street Impact Fund is expected to receive \$325,000 in Fiscal Year 2014/15. A total of \$925,000 is allocated for planned street improvements in Fiscal Year 2014/15.

Drainage Improvements

Current and proposed Drainage Improvements are funded primarily with resources of the General Fund Streets & Drainage Reserve and the Drainage Impact Fund. A total of \$325,000 is allocated for planned drainage improvements and maintenance in Fiscal Year 2014/15.

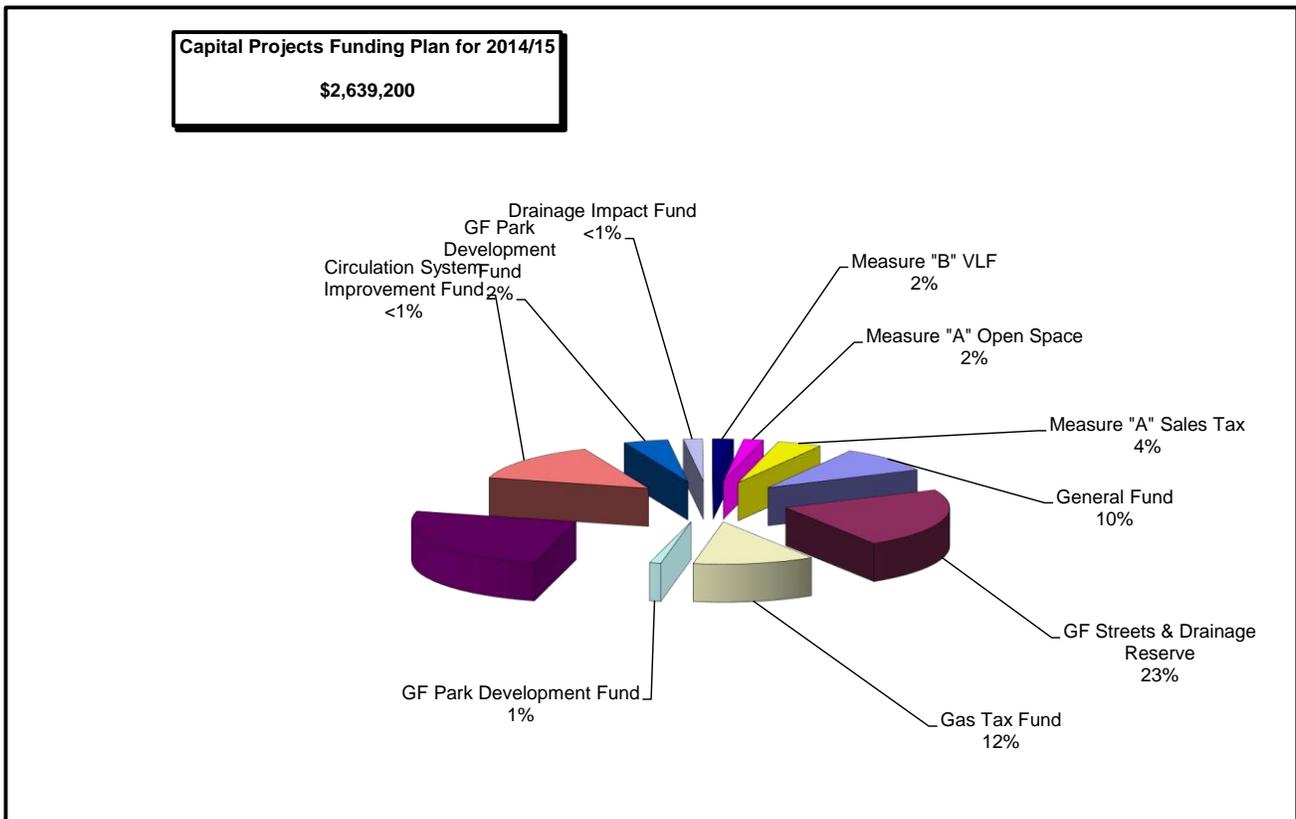
Community Development Improvements

The Town will undertake \$1,389,200 in community projects through the FY 2014-15 Capital Improvement Program. These projects include undergrounding of utilities along Tiburon Boulevard from Mar West to San Rafael Avenue, carry forward of funding for the Tiburon Boulevard relinquishment PSSR report, renovation of the Tiburon Boulevard medians from Cecilia to Bay Vista, miscellaneous downtown improvements, and several other smaller community projects.

CAPITAL PROJECTS FUNDING - ALL CATEGORIES

Planned Capital Projects Funding

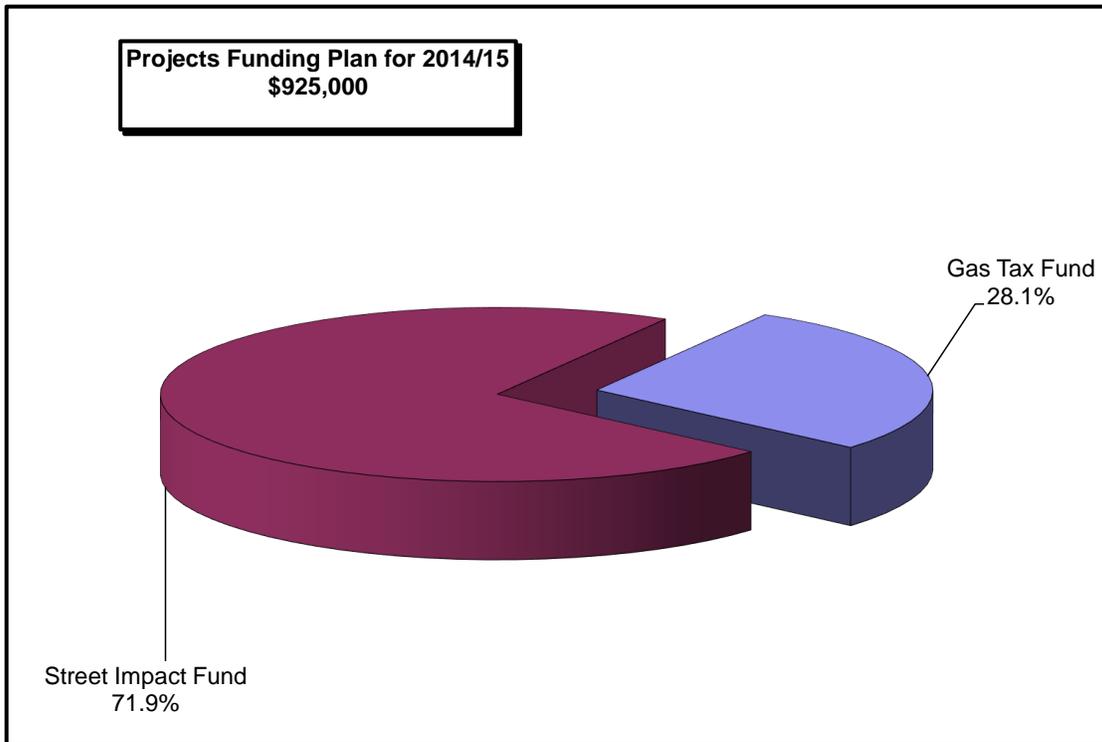
General Fund	261,000
GF Streets & Drainage Reserve	610,000
Gas Tax Fund	317,200
GF Park Development Fund	30,000
Street Impact Fund	665,000
General Fund Infrastructure & Facilities	390,000
Community Donations	117,000
Technology Fund	50,000
Measure "B" VLF	55,000
Measure "A" Open Space	52,000
Measure "A" Sales Tax	117,000
Total Funding	2,664,200



Overview of Streets Project Funding

Planned Streets Projects Funding

Gas Tax Fund	260,000
Street Impact Fund	665,000
<i>Total Funding:</i>	\$ 925,000



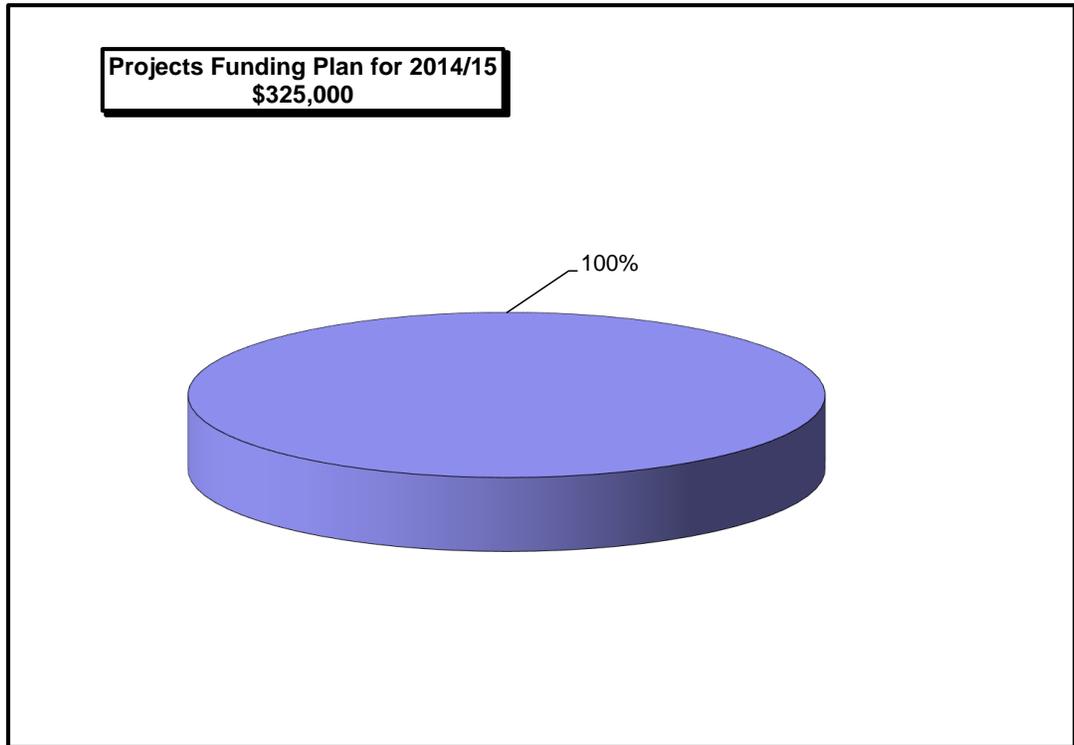
Street Improvement Projects

Project	Notes	Status	Proposed Funding Source	AMOUNT
Streets Resurfacing & Improvement				
Annual Pavement Management Improvements from PMS	Selected Streets	On-Going	Street Impact Fund	\$650,000
Engineering Associated w/PMS	Engineering & Construction Mgmt.	On-Going	Gas Tax	100,000
Paradise Drive	Foundation Repair	Carried Over	Gas Tax	140,000
Contingency Provision	Emergency, Non-Scheduled	Funded Annually	Street Impact Fund	15,000
Traffic Safety Improvements				
Traffic Calming Improvements	Various Locations	Funded Annually	Gas Tax	20,000
Total Proposed Streets Projects				\$ 925,000

Overview of Drainage Project Funding

Planned Drainage Project Funding

GF Streets & Drainage	<u>325,000</u>
Total Funding:	\$ 325,000



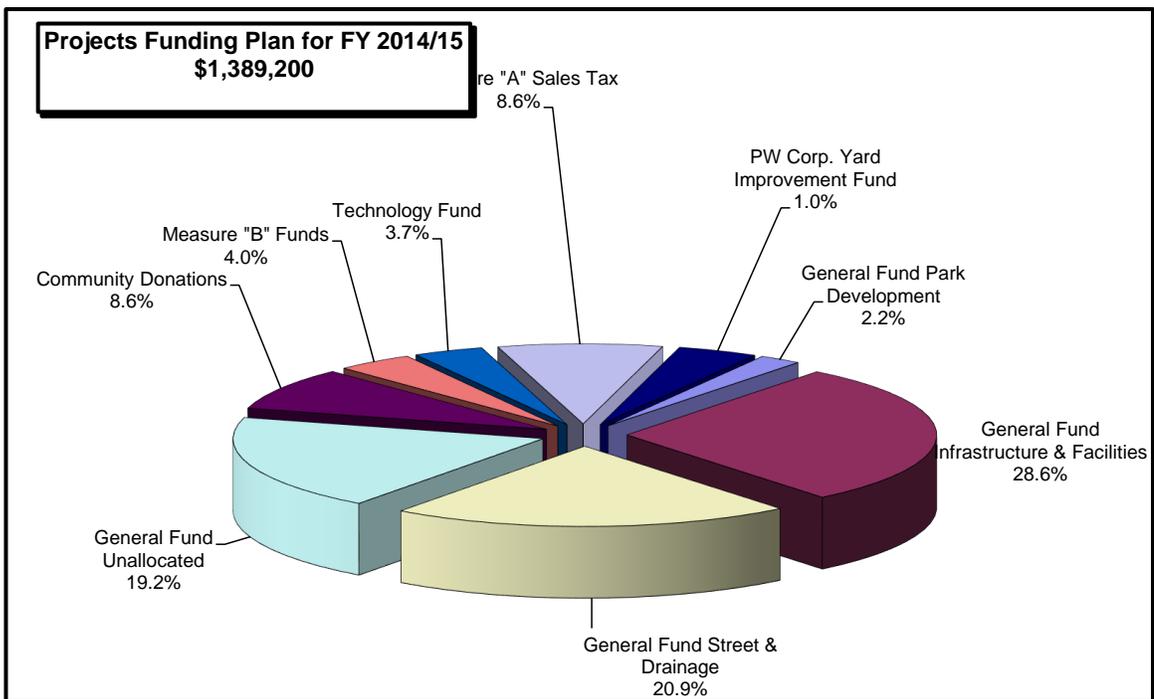
Drainage Improvement Projects

Project Description	Notes	Status	Proposed Funding Source	AMOUNT
Storm Drain Flushing	Various Segments from Master Plan	Funded Annually	GF Streets & Drainage	100,000
Storm Drain Improvements/Repairs, incl. Lyford Drive	Various Locations	New	GF Streets & Drainage	225,000
Total Proposed Drainage Projects				\$ 325,000

Overview of Community Project Funding

Planned Community Development Project Funding

General Fund Park Development	\$ 30,000
General Fund Infrastructure & Facilities	390,000
General Fund Street & Drainage	285,000
General Fund Unallocated	261,000
Community Donations	117,000
Measure "B" Funds	55,000
Technology Fund	50,000
Measure "A" Sales Tax	117,000
Gas Tax	57,200
Measure "A" Open Space	52,000
Total Funding:	\$ 1,414,200



Community & Miscellaneous Projects

Project	Project Notes	Status	Proposed Funding Source	AMOUNT
Miscellaneous Projects				
Median Improvements - Cecilia Way to Bay Vista	Construction	Continued	GF Streets & Drainage \$235,000 Community Donations \$117,000	352,000
Railroad Marsh	Joint Aquatic Resource Permit Application (JARPA)	New	GF Streets & Drainage	10,000
Railroad Marsh	Vegetation Removal & Dredging	Bi-Annual	GF Streets & Drainage	40,000
Speed Survey	Major Street Study - 3 Streets	New	General Fund	15,000
Rule 20B Undergrounding along Tiburon Blvd.	Construction - Mar West to Lyford Parking Lot	Carried Over	GF Infrastructure & Facility	390,000
Trail Head Fencing	Gilmartin Middle Ridge	New	General Fund Unallocated	20,000
ORT Improvements	Remove Undesireable Vegetation	New	General Fund Unallocated	25,000
Open Space Vegetation Mgmt.	Annual Program Above Normal Operating Program	On-Going	Meaure "A" Parks	26,000
Accessibility				
Curb Ramps and Misc. Sidewalk Improvements	Various Locations	Funded Annually	Gas Tax	18,000
Buildings & Facilities				
Town Council Chambers	Audio and Video Improvements	New	Technology Fund	50,000
Dairy Knoll Recreation Facility	Access and Pathway Improvements	New	Measure "A" Parks \$26,000 Measure "B" \$24,000	50,000
Park Facilities				
Old Rail Trail	Maintenance & Improvements, incl. new DG path near Lyford Parking Lot	New	Gas Tax \$12,000 Measure "B" \$31,000 Measure "A" \$57,000	100,000
Pathway near Trestle Berm	Rehab Asphalt Concrete Path	New	Gas Tax	13,500
Pathway near RBSD	AC Overlay	New	Gas Tax	10,000
South Knoll Park	Rehab 300' of Pathway	New	Gas Tax	3,700
Teather Park	New Irrigation Lines	New	GF Park Development	30,000
New Waste Receptacles & Benches	Various Location	New	General Fund	18,000
Downtown Program				
Tiburon Blvd. Relinquishment	Cost /Benefit Analysis	New	General Fund	45,000
Tiburon Blvd. Relinquishment	CalTrans PSSR report	Carry Forward	General Fund	88,000
Down Town Improvements	Signage, cross walk improvements, Misc.	Continued	General Fund \$50,000 Measure "A" Trans \$60,000	110,000
Total Proposed Projects				\$ 1,414,200

Five Year Capital Improvement Program

FY 2015-2019

	Proposed FY 2014/15	Anticipated FY 2015/16	Anticipated FY 2016/17	Anticipated FY 2017/18	Anticipated FY 2018/19
Street Improvements					
Annual Pavement Management Program	650,000	650,000	650,000	650,000	650,000
Engineering Annual Program	100,000	100,000	100,000	100,000	100,000
Paradise Drive Foundation	140,000				
Mar West Erosion		40,000			
Contingency Provision	15,000	15,000	15,000	15,000	15,000
Traffic Calming	20,000	20,000	20,000	20,000	20,000
Street Improvements	\$925,000	\$825,000	\$785,000	\$785,000	\$785,000
Drainage Improvements					
Annual Storm Drain Flushing	100,000	100,000	50,000	50,000	50,000
Annual Drainage Improvements	225,000	200,000	200,000	100,000	-
Drainage Improvements	\$325,000	\$300,000	\$250,000	\$150,000	\$50,000
Community Improvements					
Miscellaneous					
Trail Head Fencing Gilmartin	20,000				
Tiburon Blvd. Medians - Cecilia to Bay Vista	352,000				
Rail Road Marsh (JARPA Permit)	10,000				
Rail Road Marsh Maintenance	40,000		150,000		
SR 131 PSSR and Cost/Benefit Analysis	133,000				
Rule 20B Undergrounding (near Lyford lot)	390,000				
Street Speed Survey	15,000				
Downtown Improvements	110,000	50,000	50,000	50,000	50,000
Open Space Vegetation Management	26,000				
Hacienda Trail Improvements (Rabin)		125,000			
Accessibility					
Curb Ramps/Misc Sidewalk Improvements	18,000	19,000	20,000	21,000	22,000
Buildings/Facilities					
Town Hall HVAC Replacement		100,000			
Council Chambers Audio Video Impvts	50,000				
Public Works Corp Yard Design			120,000		
Public Works Corp Yard (New)				2,880,000	
Paint Town Hall		35,000			
Dairy Knoll Access Pathway	50,000				
Park Facilities					
ORT Maintenance/Improvements	100,000		50,000		50,000
Repair Pathway near RBSD	10,000				
Repair Pathway by Trestle Berm	13,500				
New DG MUP San Rafael Ave to Mar West		50,000	50,000	50,000	50,000
Repair Pathway near South Knoll Park	3,700				
Teather Park/Tennis Court Irrigation Lines	30,000				
Replace Waste Receptacles & Benches	18,000				
Community Improvements	\$1,389,200	\$379,000	\$440,000	\$3,001,000	\$172,000
TOTAL ALL CAPITAL IMPROVEMENTS	\$2,639,200	\$1,504,000	\$1,475,000	\$3,936,000	\$1,007,000

Program: **DEBT SERVICE PROGRAM**

Schedules: **Bond Issue Information
Principal, Interest & Fiscal Fees**

Commentary: The Town's Debt Service Program is comprised of municipal bond issues associated with the financing of public improvements in specific neighborhood, subdivision or development areas. Such issues have generally included 1915 Act, Mello-Roos Community Facilities Act, and Marks-Roos Local Bond Pooling Act bonds.

Debt Service Program

Fiscal Year 2014/15

Principal, Interest & Fees

Bond Issue	Principal	Interest	Administration Fees	TOTAL
Main Street Assessment District	24,000	12,726	3,200	39,926
Stewart Drive Assessment District	45,000	52,803	8,500	106,303
Lyford Cove Assessment District	90,000	264,311	19,000	373,311
Del Mar Valley Assessment District-2005	70,000	124,798	17,521	212,319
2010 Del Mar Valley Supplemental District	15,000	100,203	15,000	130,203
Total Debt Service:	\$ 244,000	\$ 554,840	\$ 63,221	\$ 862,061

Bond Issue Information

Issue	Description
Del Mar Valley Undergrounding Assessment District	Del Mar Valley Undergrounding Assessment District – Dated July 2005. Limited obligation 1915 Improvement Bonds. Amount, at \$4,084,700, with an interest rate range of 2.7% to 4.85% for 30 years. The bonds were issued to finance the relocation of utility services to below ground locations for approximately 220 home in the Del Mar Valley residential area.
2010 Del Mar Valley Supplemental Assessment District	2010 Del Mar Valley Supplemental Assessment District - Dated September 9, 2010. Limited Obligation 1915 Improvement Bonds. These bonds are subordinate to the Original Del Mar Valley Assessment of July 2005. \$1,962,600 issue with an interest rate range of 0.75% to 5.5% for 30 years. The bonds were issued to finance the relocation of utility services to below ground locations for approximately 163 homes in the Del Mar Valley residential area. This is a revised boundary area from the original issue after settlement of litigation that occurred from 2005 through 2010.
Lyford Cove Undergrounding Assessment District	Dated March 2005. Limited Obligation 1915 Improvement Bonds. Amount \$3,800,000 with an interest range from 2.250 to 5.100%. Term 2006 to 2034. The bonds were issued to finance utility services to below ground locations in the Lyford Cove residential area.
Main Street Assessment District	Dated December 1999. 1913 Act Improvement Bonds. Amount \$408,513, at 6.30%. Term 2000 to 2020. The bonds were issued to finance the construction and acquisition of public improvements - primarily street and sidewalk reconstruction on Main Street.
Stewart Drive Undergrounding Assessment District	Dated July 2001. Limited Obligation, 1913 and 1915 Improvement Bonds. Amount \$1,465,500, Interest Rate range from 3.250% to 5.300%. Term 2002 to 2029. The bonds were issued to finance the relocation of utility services to below ground locations in the Stewart Drive residential area.

Section

SUPPLEMENTAL INFORMATION

Schedules:

Population, Tax Rate & Indebtedness

Assessed Value of Property

Assessor's Tax Roll Parcel Data

Staff Positions

SUPPLEMENTAL INFORMATION

Fiscal Year 2014/15

Assessed Value of Property

	Land	Improvements	Personal Property & Equipment	Less: Exemptions	Total Taxable Secured Assessed Value (AV)	Percent Change v. Prior Year
1990	463,137,436	517,193,716	981,113	(19,451,034)	\$ 961,861,231	16.8%
1991	513,803,322	579,753,663	910,956	(20,015,563)	\$ 1,074,452,378	11.7%
1992	550,974,479	633,661,850	960,511	(20,382,515)	\$ 1,165,214,325	8.4%
1993	580,036,634	685,964,198	767,891	(20,038,790)	\$ 1,246,729,933	7.0%
1994	607,025,342	717,542,008	693,717	(21,702,817)	\$ 1,303,558,250	4.6%
1995	632,679,605	751,381,562	793,189	(22,003,337)	\$ 1,362,851,019	4.5%
1996	662,009,290	794,222,148	856,475	(23,131,360)	\$ 1,433,956,553	5.2%
1997	709,708,290	830,039,705	439,623	(32,804,037)	\$ 1,507,383,581	5.1%
1998	768,658,271	886,685,487	752,144	(34,489,632)	\$ 1,621,606,270	7.6%
1999	851,060,826	952,604,769	668,114	(36,381,893)	\$ 1,767,951,816	9.0%
2000	983,203,674	1,042,445,017	687,260	(37,928,443)	\$ 1,988,407,508	12.5%
2001	1,136,860,012	1,142,045,841	480,811	(36,993,288)	\$ 2,242,393,376	12.8%
2002	1,237,267,545	1,223,991,571	520,673	(38,234,059)	\$ 2,423,545,730	8.1%
2003	1,341,460,513	1,297,041,856	704,006	(39,277,601)	\$ 2,599,928,774	7.3%
2004	1,449,203,886	1,366,238,078	676,266	(28,193,704)	\$ 2,787,924,526	7.2%
2005	1,607,302,317	1,453,572,748	642,894	(46,438,387)	\$ 3,015,079,572	8.1%
2006	1,763,414,311	1,559,587,235	687,936	(46,777,350)	\$ 3,276,912,132	8.7%
2007	1,890,794,244	1,651,068,179	736,286	(15,579,200)	\$ 3,527,019,509	7.6%
2008	2,031,517,663	1,760,127,679	1,084,650	(47,953,926)	\$ 3,744,776,066	6.2%
2009	2,093,406,131	1,836,636,003	4,933,773	(49,308,259)	\$ 3,885,667,648	3.8%
2010	2,035,208,969	1,812,129,624	4,659,876	(48,887,108)	\$ 3,803,111,361	-2.1%
2011	2,069,090,894	1,851,327,620	4,377,679	(57,846,502)	\$ 3,866,949,691	1.7%
2012	2,116,679,985	1,893,908,155	4,478,366	(59,176,972)	\$ 3,955,889,534	2.3%
2013	2,192,029,753	1,953,851,145	1,999,655	(60,583,319)	\$ 4,087,297,234	3.3%

SUPPLEMENTAL INFORMATION

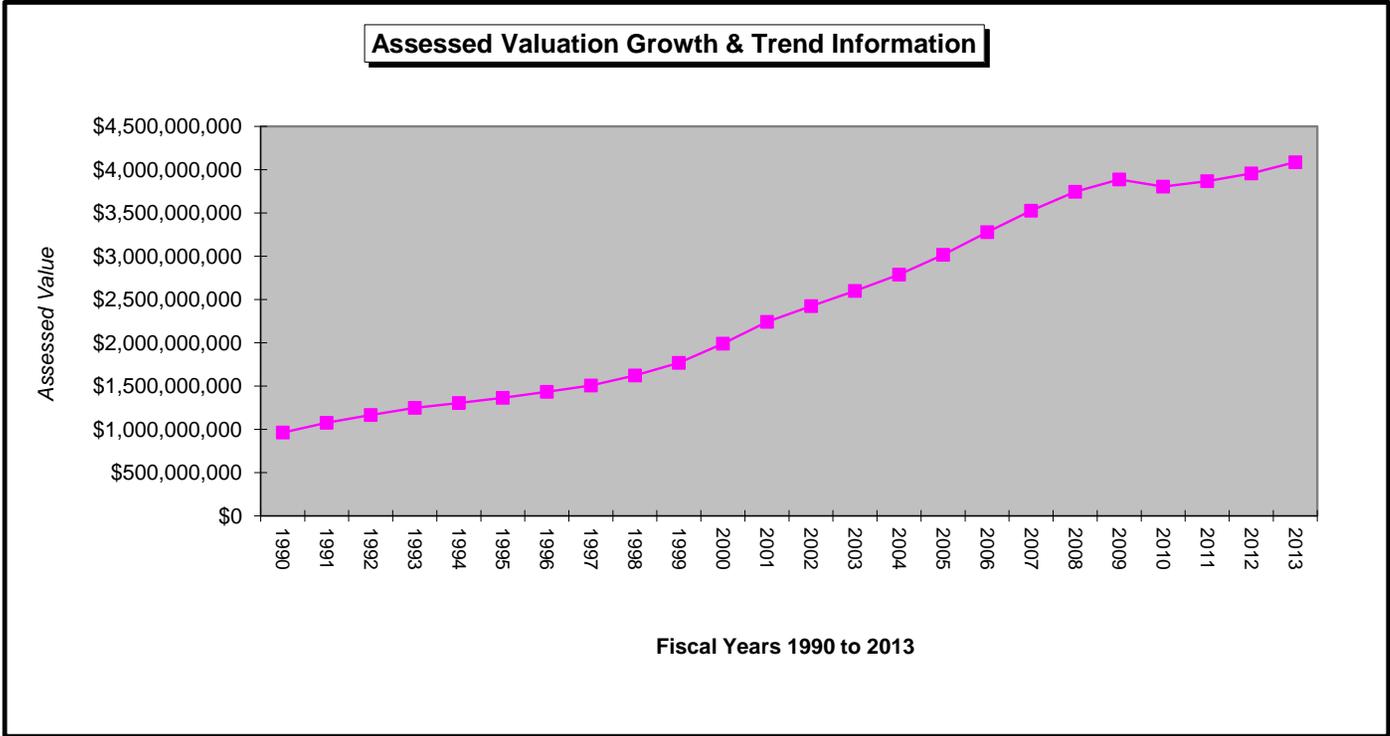
Fiscal Year 2014/15

Assessed Value of Property

The Town of Tiburon has 3718 parcels of which 3,238 are Single-Family, 189 are Multiple-Family, and 58 are Commercial, the remainder are exempt or subject to exemption from regular tax assessments.

Since Fiscal Year 1983 assessed value has grown at an average annual rate of 8.822%. Some of the growth is due to occasional annexation, a portion to in-fill construction and development, and a share is attributable to Bay Area real estate market conditions.

Current Assessed Valuation	\$	4,087,297,234
Assessed Valuation on July 1, 1983	\$	395,258,102
Average Annual Growth Since 1983		8.22%



SUPPLEMENTAL INFORMATION

Fiscal Year 2014/15

Assessor's Tax Roll Parcel Data

	Use Status	Parcel Count	As Percent of Total Parcels	Total Assessed Value	As Percent of Assessed Value	Average Assessed Value Per Parcel
SINGLE FAMILY RESIDENTIAL	Vacant - Unimproved	146	3.9%	43,889,161	1.1%	300,611
	Improved - Detached	2,446	65.8%	3,316,618,568	80.0%	1,355,936
	Improved - Attached	645	17.3%	421,112,535	10.2%	652,888
MULTIPLE RESIDENTIAL	Unimproved	11	0.3%	799,930	0.0%	72,721
	Improved	179	4.8%	210,767,869	5.1%	1,177,474
COMMERCIAL	Unimproved	8	0.2%	393,344	0.0%	49,168
	Improved	49	1.3%	102,201,377	2.5%	2,085,742
INDUSTRIAL LAND	Unimproved	1	0.03%	2,177	0.0001%	2,177
SUBJECT TO EXEMPTION	Unimproved	11	0.3%	272,509	0.0%	24,774
	Improved	33	0.9%	51,823,069	1.2%	1,570,396
TAX EXEMPT		176	4.7%	0	0.0%	0
COMMON AREA PARCEL	Homeowner's Association	13	0.3%	13	0.0%	1
Column Totals:		3718	100.0%	\$ 4,147,880,552	100.0%	\$ 1,115,621

SUPPLEMENTAL INFORMATION

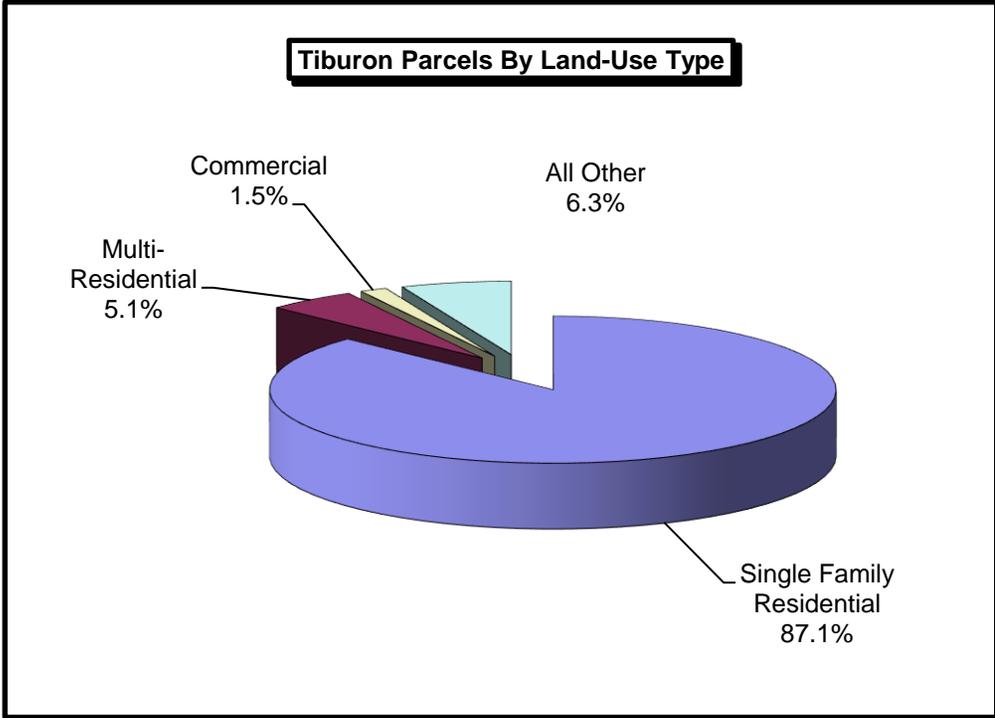
Fiscal Year 2014/15

Assessor's Tax Roll Parcel Data

The Town of Tiburon has 3718 parcels of which 3,237 are Single-Family, 190 are Multiple-Family, and 57 are Commercial, the remainder are exempt or subject to exemption from regular tax assessments.

A total of 178 Single-Family parcels are unimproved, some of which are "scraps or "strips" and are undevelopable.

The Town-wide average assessed value per parcel is \$1,115,621. The average assessed value for an improved detached Single-Family parcel is \$1,355,936, for an attached townhouse-type unit it is \$652,888.



<i>Parcel Type</i>	<i>Number</i>	<i>Total AV</i>
Single Family Residential	3,237	\$ 3,781,620,264
Multi-Residential	190	211,567,799
Commercial	57	102,594,721
All Other	234	52,097,768
Total Parcels:	3,718	\$ 4,147,880,552

SUPPLEMENTAL INFORMATION

Staff Positions

Position	2011/12	2012/13	2013/14	2014/15	Position	2011/12	2012/13	2013/14	2014/15
TOWN ADMINISTRATIVE SERVICES					POLICE DEPARTMENT				
Town Manager	1.00	1.00	1.00	1.00	Chief of Police	1.00	1.00	1.00	1.00
Town Attorney	0.75	0.75	0.75	0.75	Captain	1.00	1.00	1.00	1.00
Town Clerk	1.00	1.00	1.00	1.00	Sergeant	3.00	4.00	4.00	4.00
Office Assistant	1.00	1.00	0.50	1.00	Patrol Officers	7.00	7.00	7.00	7.00
Admin. Services Direrctor	1.00	1.00	1.00	1.00	Investigator/Detective	1.00	-	-	-
IT Coordinator	1.00	1.00	1.00	-	Secretary	1.00	1.00	1.00	1.00
Management Assistant	0.70	0.70	0.72	0.72	Police Service Aide	2.10	2.10	2.10	2.10
Administration Analyst	-	-	-	1.00	Emergency Services Coordinator	1.00	1.00	1.00	1.00
IT/Desktop Support	-	-	0.57	-					
Subtotal:	6.45	6.45	6.54	6.47	Subtotal:	17.10	17.10	17.10	17.10
COMMUNITY DEVELOPMENT					PUBLIC WORKS				
Community Dev. Director	1.00	1.00	1.00	1.00	Director & Town Engineer	1.00	1.00	1.00	1.00
Planning Manager	1.00	1.00	1.00	1.00	Supt. of Public Works	1.00	1.00	1.00	1.00
Associate Planner	1.00	1.00	1.00	-	Senior Maintenance Worker	1.00	1.00	2.00	2.00
Assistant Planner				1.00	Foreman	1.00	1.00	-	-
Planning Secretary	1.00	1.00	1.00	1.00	Maintenance II	1.00	1.00	-	-
Building Official	1.00	1.00	1.00	1.00	Maintenance I	3.00	-	-	-
Building Inspector	1.00	1.00	1.00	1.00	Maintenance Worker	-	3.00	4.00	4.00
Permits Clerk	1.00	1.00	1.00	1.00	Engineering Technician	1.00	1.00	1.00	1.00
Assistant to Building Official									
Subtotal:	8.00	8.00	8.00	8.00	Subtotal:	9.00	9.00	9.00	9.00
TOTAL ALL POSITIONS						40.55	40.55	40.64	40.57

Section

SUPPLEMENTAL INFORMATION

Schedules:

Population, Tax Rate & Indebtedness

Assessed Value of Property

Assessor's Tax Roll Parcel Data

Staff Positions

SUPPLEMENTAL INFORMATION

Fiscal Year 2014/15

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1992	550,974,479	633,661,850	960,511	(20,382,515)	\$ 1,165,214,325	8.4%
1993	580,036,634	685,964,198	767,891	(20,038,790)	\$ 1,246,729,933	7.0%
1994	607,025,342	717,542,008	693,717	(21,702,817)	\$ 1,303,558,250	4.6%
1995	632,679,605	751,381,562	793,189	(22,003,337)	\$ 1,362,851,019	4.5%
1996	662,009,290	794,222,148	856,475	(23,131,360)	\$ 1,433,956,553	5.2%
1997	709,708,290	830,039,705	439,623	(32,804,037)	\$ 1,507,383,581	5.1%
1998	768,658,271	886,685,487	752,144	(34,489,632)	\$ 1,621,606,270	7.6%
1999	851,060,826	952,604,769	668,114	(36,381,893)	\$ 1,767,951,816	9.0%
2000	983,203,674	1,042,445,017	687,260	(37,928,443)	\$ 1,988,407,508	12.5%
2001	1,136,860,012	1,142,045,841	480,811	(36,993,288)	\$ 2,242,393,376	12.8%
2002	1,237,267,545	1,223,991,571	520,673	(38,234,059)	\$ 2,423,545,730	8.1%
2003	1,341,460,513	1,297,041,856	704,006	(39,277,601)	\$ 2,599,928,774	7.3%
2004	1,449,203,886	1,366,238,078	676,266	(28,193,704)	\$ 2,787,924,526	7.2%
2005	1,607,302,317	1,453,572,748	642,894	(46,438,387)	\$ 3,015,079,572	8.1%
2006	1,763,414,311	1,559,587,235	687,936	(46,777,350)	\$ 3,276,912,132	8.7%
2007	1,890,794,244	1,651,068,179	736,286	(15,579,200)	\$ 3,527,019,509	7.6%
2008	2,031,517,663	1,760,127,679	1,084,650	(47,953,926)	\$ 3,744,776,066	6.2%
2009	2,093,406,131	1,836,636,003	4,933,773	(49,308,259)	\$ 3,885,667,648	3.8%
2010	2,035,208,969	1,812,129,624	4,659,876	(48,887,108)	\$ 3,803,111,361	-2.1%
2011	2,069,090,894	1,851,327,620	4,377,679	(57,846,502)	\$ 3,866,949,691	1.7%
2012	2,116,679,985	1,893,908,155	4,478,366	(59,176,972)	\$ 3,955,889,534	2.3%
2013	2,192,029,753	1,953,851,145	1,999,655	(60,583,319)	\$ 4,087,297,234	3.3%

SUPPLEMENTAL INFORMATION

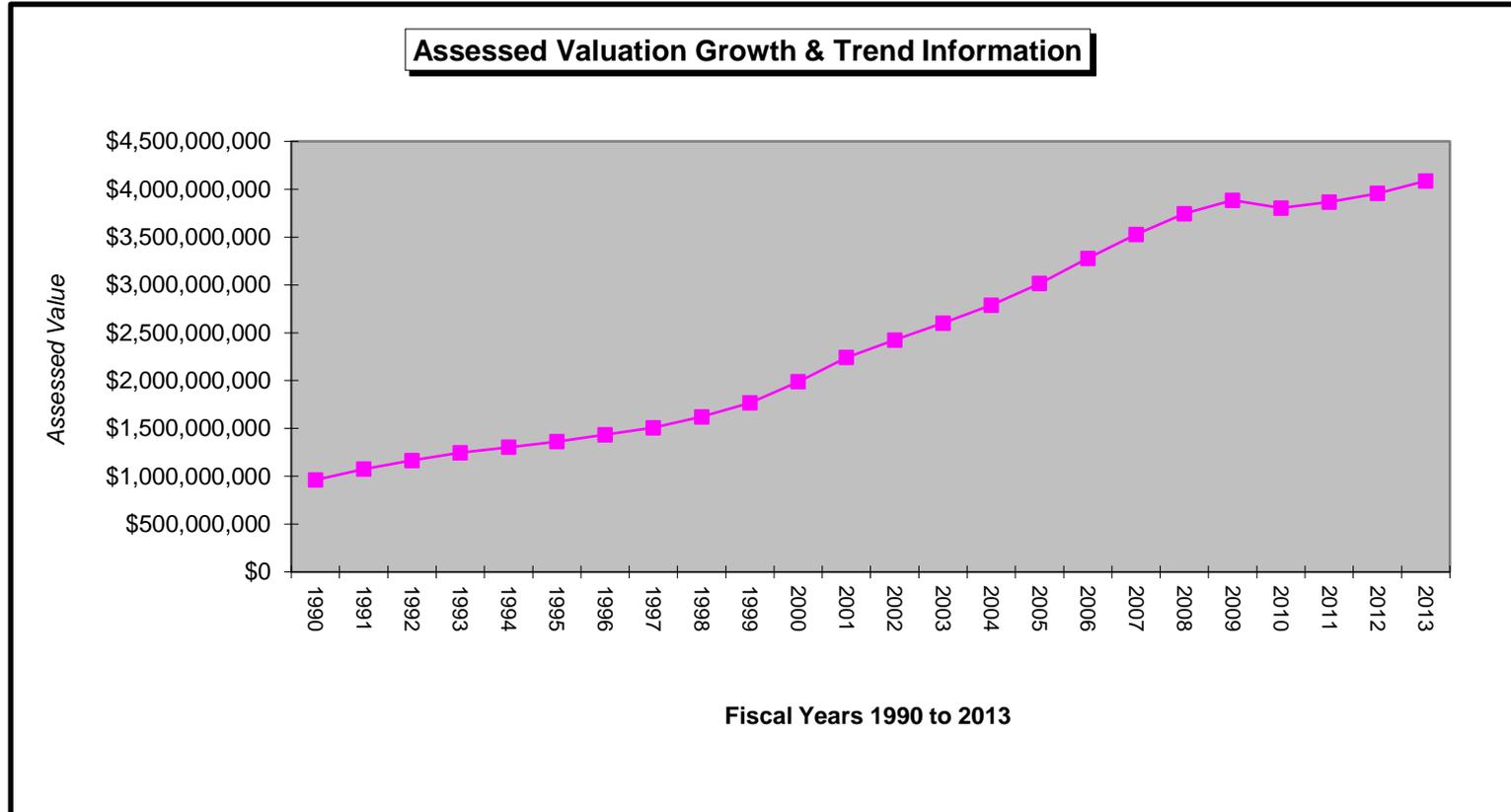
Fiscal Year 2014/15

Assessed Value of Property

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Current Assessed Valuation	\$	4,087,297,234
Assessed Valuation on July 1, 1983	\$	395,258,102
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SUPPLEMENTAL INFORMATION

Fiscal Year 2014/15

Assessor's Tax Roll Parcel Data

	Use Status	Parcel Count	As Percent of Total Parcels	Total Assessed Value	As Percent of Assessed Value	Average Assessed Value Per Parcel
SINGLE FAMILY RESIDENTIAL	Vacant - Unimproved	146	3.9%	43,889,161	1.1%	300,611
	Improved - Detached	2,446	65.8%	3,316,618,568	80.0%	1,355,936
	Improved - Attached	645	17.3%	421,112,535	10.2%	652,888
MULTIPLE RESIDENTIAL	Unimproved	11	0.3%	799,930	0.0%	72,721
	Improved	179	4.8%	210,767,869	5.1%	1,177,474
COMMERCIAL	Unimproved	8	0.2%	393,344	0.0%	49,168
	Improved	49	1.3%	102,201,377	2.5%	2,085,742
INDUSTRIAL LAND	Unimproved	1	0.03%	2,177	0.0001%	2,177
SUBJECT TO EXEMPTION	Unimproved	11	0.3%	272,509	0.0%	24,774
	Improved	33	0.9%	51,823,069	1.2%	1,570,396
TAX EXEMPT		176	4.7%	0	0.0%	0
COMMON AREA PARCEL	Homeowner's Association	13	0.3%	13	0.0%	1
Column Totals:		3718	100.0%	\$ 4,147,880,552	100.0%	\$ 1,115,621

SUPPLEMENTAL INFORMATION

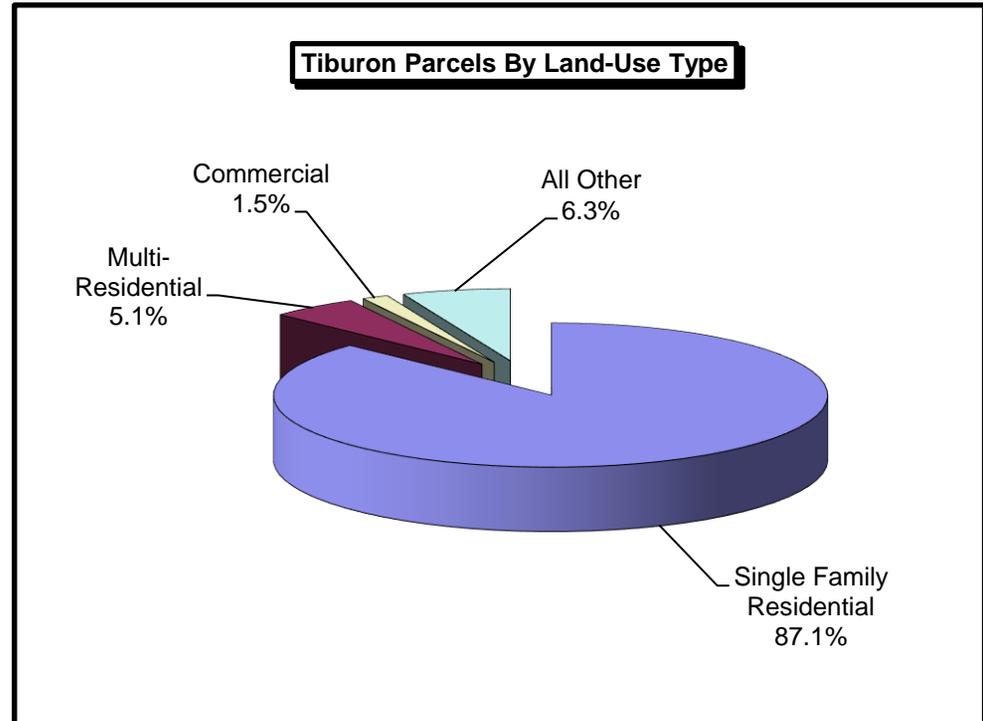
Fiscal Year 2014/15

Assessor's Tax Roll Parcel Data

The Town of Tiburon has 3718 parcels of which 3,237 are Single-Family, 190 are Multiple-Family, and 57 are Commercial, the remainder are exempt or subject to exemption from regular tax assessments.

A total of 178 Single-Family parcels are unimproved, some of which are "scraps or "strips" and are undevelopable.

The Town-wide average assessed value per parcel is \$1,115,621. The average assessed value for an improved detached Single-Family parcel is \$1,355,936, for an attached townhouse-type unit it is \$652,888.



<i>Parcel Type</i>	<i>Number</i>	<i>Total AV</i>
Single Family Residential	3,237	\$ 3,781,620,264
Multi-Residential	190	211,567,799
Commercial	57	102,594,721
All Other	234	52,097,768
Total Parcels:	3,718	\$ 4,147,880,552

SUPPLEMENTAL INFORMATION

Staff Positions

Position	2011/12	2012/13	2013/14	2014/15	Position	2011/12	2012/13	2013/14	2014/15
TOWN ADMINISTRATIVE SERVICES					POLICE DEPARTMENT				
Town Manager	1.00	1.00	1.00	1.00	Chief of Police	1.00	1.00	1.00	1.00
Town Attorney	0.75	0.75	0.75	0.75	Captain	1.00	1.00	1.00	1.00
Town Clerk	1.00	1.00	1.00	1.00	Sergeant	3.00	4.00	4.00	4.00
Office Assistant	1.00	1.00	0.50	1.00	Patrol Officers	7.00	7.00	7.00	7.00
Admin. Services Director	1.00	1.00	1.00	1.00	Investigator/Detective	1.00	-	-	-
IT Coordinator	1.00	1.00	1.00	-	Secretary	1.00	1.00	1.00	1.00
Management Assistant	0.70	0.70	0.72	0.72	Police Service Aide	2.10	2.10	2.10	2.10
Administration Analyst	-	-	-	1.00	Emergency Services Coordinator	1.00	1.00	1.00	1.00
IT/Desktop Support	-	-	0.57	-					
Subtotal:	6.45	6.45	6.54	6.47	Subtotal:	17.10	17.10	17.10	17.10
COMMUNITY DEVELOPMENT					PUBLIC WORKS				
Community Dev. Director	1.00	1.00	1.00	1.00	Director & Town Engineer	1.00	1.00	1.00	1.00
Planning Manager	1.00	1.00	1.00	1.00	Supt. of Public Works	1.00	1.00	1.00	1.00
Associate Planner	1.00	1.00	1.00	-	Senior Maintenance Worker	1.00	1.00	2.00	2.00
Assistant Planner				1.00	Foreman	1.00	1.00	-	-
Planning Secretary	1.00	1.00	1.00	1.00	Maintenance II	1.00	1.00	-	-
Building Official	1.00	1.00	1.00	1.00	Maintenance I	3.00	-	-	-
Building Inspector	1.00	1.00	1.00	1.00	Maintenance Worker	-	3.00	4.00	4.00
Permits Clerk	1.00	1.00	1.00	1.00	Engineering Technician	1.00	1.00	1.00	1.00
Assistant to Building Official					Subtotal:	9.00	9.00	9.00	9.00
Subtotal:	8.00	8.00	8.00	8.00	TOTAL ALL POSITIONS	40.55	40.55	40.64	40.57