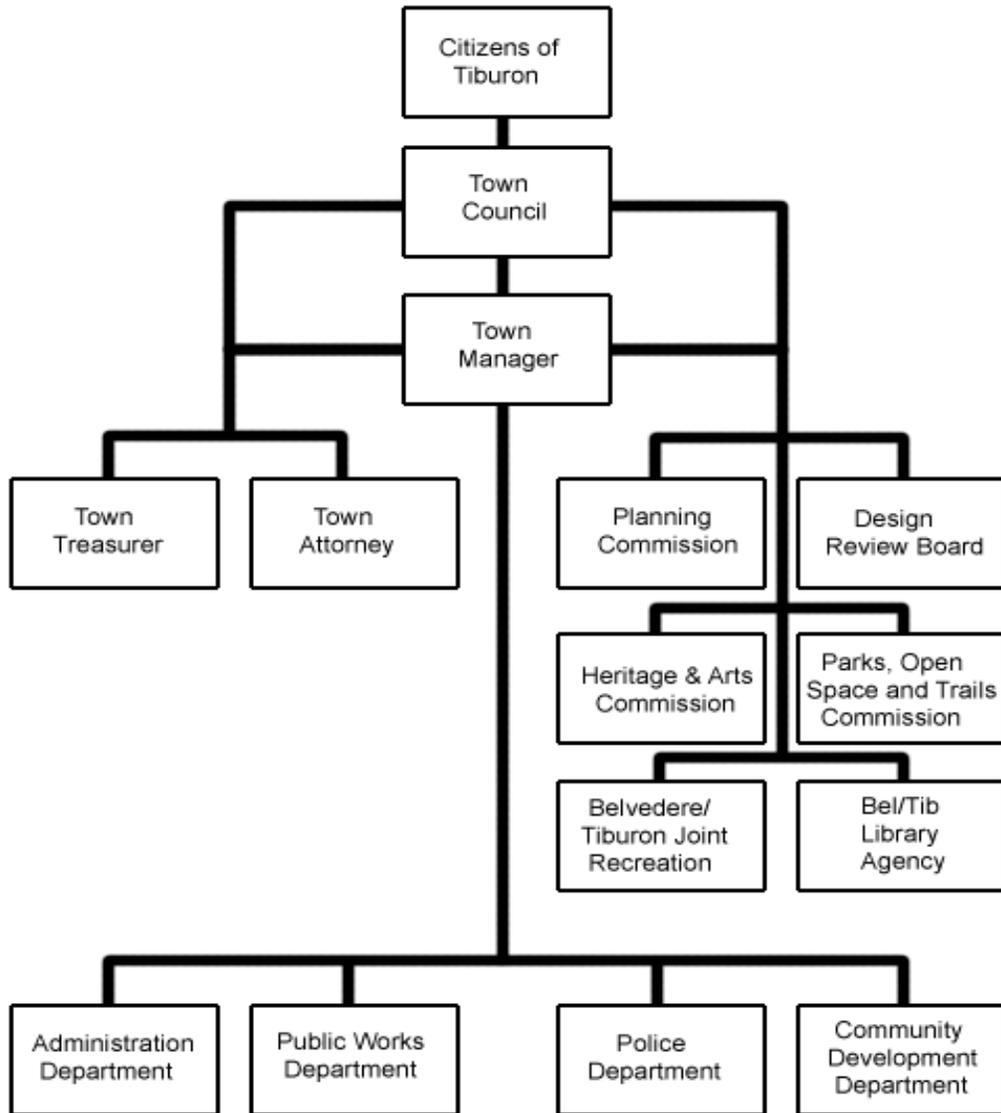


Town Organization Chart



Directory of Town Officials

TOWN MANAGER	Margaret A. Curran
TOWN ATTORNEY	Ann R. Danforth
DIRECTOR OF ADMINISTRATIVE SERVICES	Heidi Bigall
DIRECTOR OF COMMUNITY DEVELOPMENT	Scott Anderson
CHIEF OF POLICE	Mike Cronin
DIRECTOR OF PUBLIC WORKS & TOWN ENGINEER	Nick Nguyen
TOWN CLERK	Diane Crane Iacopi
BUILDING OFFICIAL	Fred Lustenberger
TOWN TREASURER	William Osher

Town Council, Commission & Board Members

TOWN COUNCIL

RICHARD COLLINS, MAYOR
JEFF SLAVITZ, VICE-MAYOR
JIM FRASER
ALICE FREDERICKS
EMMETT O'DONNELL

PLANNING COMMISSION

John Kunzweiler, Chair
Cathy Frymier, Vice-Chair
John Corcoran
Erin Tollini
Frank Doyle

DESIGN REVIEW BOARD

Bryan Chong, Chair
Michael Tollini, Vice-Chair
John Kricensky
Lou Weller
Vacant

PARKS, OPEN SPACE & TRAILS COMMISSION

Peter Winkler, Chair
Michael McMullen
Phillip Feldman
Robert McDermott
Park Allen

HERITAGE & ARTS COMMISSION

Patricia Navone, Chair
Marlene Rice, Vice-Chair
Ida Mae Berg
David Gotz
Anne Thull
Jaleh Etemad
Ric Postle
Victoria Arnett, Commissioner Emeritus

BELVEDERE/TIBURON JOINT RECREATION COMMITTEE

Robert McCaskill, Chair
Jerry Riessen, Vice-Chair
Jennifer Muller
Tina Warren
Howard Block (RUSD)
Jennifer Ringewald
Jane Jacobs

BELVEDERE/TIBURON LIBRARY AGENCY BOARD OF TRUSTEES

Mary Falk, Chair
Lois Epstein, Vice-Chair
Beverlee Johnson
Ann Aylwin
Ann Otter
Steger Johnson
William Kuhns

BELVEDERE/TIBURON JOINT DISASTER ADVISORY COUNCIL

Tom Cromwell, Chair (Belvedere Council)
Jim Fraser (Tiburon Council)
Chuck Auerbach
Ellen Rony
Al Haussener
James Sherman

FUND RESOURCES OVERVIEW

Overview of Total Appropriations

Statement of Fund Balances, June 30th Closing

Changes to Fund Balance

Fiscal Year 2010/11

Capital & Special Project Fund Descriptions

This section includes schedules that provide fund balance information for General Fund Reserves, restricted Capital Project, and Redevelopment Agency funds of the Town.

The Changes to Fund Balance Schedule provides an overview of the changes in revenues, expenditures, and fund balance for the General Fund and other restricted project and Redevelopment Agency funds.

The Fund Description Schedule provides a brief description of certain restricted Capital Project and Special Revenue Funds. Generally, wherein use of the assets of these funds is restricted according to federal, state or local legislation, provisions of development agreements, or other private or special contractual agreements.

FUND RESOURCES OVERVIEW

Fiscal Year 2010/11

Overview of Total Appropriations

	Town of Tiburon	Tiburon Redevelopment Agency	TOTAL Appropriation
Operating Program			
Town Administration	1,478,048	5,000	1,483,048
Community Development	1,003,640	-	1,003,640
Police	2,761,389	-	2,761,389
Public Works	1,268,189	-	1,268,189
Non-Departmental	2,064,215	-	2,064,215
Subtotal:	\$ 8,575,482	\$ 5,000	\$ 8,580,482
Capital & IT Outlay Program	\$ 146,600	\$ -	\$ 146,600
Capital Improvement Program			
Street Improvements	750,000	-	750,000
Drainage Improvements	150,000	-	150,000
Community Development Improvements	6,340,000	-	6,340,000
Subtotal:	\$ 7,240,000	\$ -	\$ 7,240,000
Debt Service Program			
Del Mar Assessment District	273,770		273,770
Lyford Cove Assessment District	261,011		261,011
Main Street Assesmsent District	39,659	-	39,659
Stewart Drive Underground Assessment District	110,193	-	110,193
Tiburon Public Facilities Financing Authority	17,300	-	17,300
Via Capistrano Assessment District	17,316	-	17,316
Subtotal:	\$ 719,249	\$ -	\$ 719,249
Total Appropriation	\$ 16,681,331	\$ 5,000	\$ 16,686,331

FUND RESOURCES OVERVIEW

Fiscal Year 2009/10 ~~Mar~~ 2009/10

Statement of Fund Balances, June 30th Closing

FUND/ RESERVE	2007/08 Actual	2008/09 Actual	2009/10 Estimated	2010/11 Projected
GENERAL FUND				
Unallocated Reserve	\$ 3,228,659	4,261,128	\$ 2,725,019	\$ 2,725,070
Designated Reserves				
Capital Equipment Replacement	190,014	245,179	245,179	283,379
Infrastructure & Facility Replacement	806,596	786,088	446,088	101,788
Employee Compensated Leave	268,052	266,773	366,773	366,773
Employee Housing Assistance	800,000	800,000	800,000	800,000
Other Post Employment Benefits	300,000	150,000	300,000	380,000
PW Corp Yard Improvement	1,501,172	1,461,383	2,041,383	2,041,383
Park Development	672,610	539,861	459,861	384,861
Self Insurance	101,465	101,465	151,645	151,645
Streets & Drainage	1,421,061	1,261,581	1,043,627	547,627
Storm Damage	100,000	100,000	100,000	100,000
Traffic System	450,000	450,000	450,000	450,000
Technology Fund	291,278	320,398	329,098	351,498
Open space Management	100,000	59,206	88,225	38,225
Total Designated Reserves	\$ 7,002,248	\$ 6,541,934	\$ 6,821,879	\$ 5,997,179
Total General Fund:	\$ 10,230,907	\$ 10,803,062	\$ 9,546,898	\$ 8,722,249
OTHER RESTRICTED FUNDS				
Belvedere/Tiburon Library Agency	\$ -	\$ -	\$ -	\$ -
Cypress Hollow District	72,791	\$ 70,874	\$ 70,874	\$ 67,424
Town Owned Housing Fund	74,305	\$ 114,447	\$ 114,447	\$ 132,347
Heritage & Arts Donation Fund	14,080	\$ 12,262	\$ 12,262	\$ 13,262
Low & Moderate Housing	1,317,257	\$ 1,327,888	\$ 1,327,888	\$ 1,315,163
Open Space Acquisition	183,959	\$ 189,407	\$ 189,407	\$ 191,307
Police Asset Forfeiture	88	\$ 88	\$ 88	\$ 88
Police Suppl Law Enforcement	37,919	\$ 37,919	\$ 37,919	\$ 37,919
Property Development Tax	4,283	\$ 4,349	\$ 4,349	\$ 4,389
State Gas Tax	309,287	\$ 457,935	\$ 276,104	\$ 298,997
State Traffic Congestion Relief	35,105	\$ 32,893	\$ 32,893	\$ -
CA Proposition 1B Funds	403,110	\$ 405,003	\$ 405,003	\$ 5,003
County Measure A Funds	92,084	\$ 94,753	\$ 94,753	\$ 8,753
Street Frontage Improvement	2,365	\$ 2,416	\$ 2,416	\$ 2,416
Tiburon Circ System Improvement	20,792	\$ 27,771	\$ 27,771	\$ 12,771
Tiburon Long Range Planning	115,229	\$ 150,811	\$ 150,811	\$ 85,311
Bunch Grass Mitigation Fund	125,889	\$ 128,650	\$ 128,650	\$ 129,950
Tiburon Parks In-Lieu	1,319	\$ 1,347	\$ 1,347	\$ 1,347
Tiburon Planning Area Mitigation	172,634	\$ 176,910	\$ 176,910	\$ 178,710
Tiburon Playground Improvement	53,281	\$ (6,426)	\$ (6,426)	\$ (6,426)
Tiburon Street Impact	917,061	\$ 1,647,118	\$ 1,052,118	\$ 963,118
Police TECH	-	\$ -	\$ -	\$ -
Downtown Art Project	2,051	\$ 2,051	\$ 2,051	\$ 2,051
Drainage Impact Fund	225,570	\$ 206,417	\$ 206,417	\$ 116,417
Del Mar Undergrounding	4,638,700	\$ 4,182,000	\$ 4,638,700	\$ -
Total Restricted Funds:	\$ 9,723,220	\$ 10,171,157	\$ 8,946,752	\$ 3,560,317
REDEVELOPMENT AGENCY				

FUND RESOURCES OVERVIEW**Fiscal Year 2009/10 var 2009/10****Statement of Fund Balances, June 30th Closing**

FUND/ RESERVE	2007/08 Actual	2008/09 Actual	2009/10 Estimated	2010/11 Projected
General Increment	291,540	\$ 290,080	291,540	290,490
Housing Set-Aside	1,522,643	\$ 1,518,508	1,522,643	1,525,143
Total Redevelopment Agency:	\$ 1,814,183	\$ 1,808,588	\$ 1,814,183	\$ 1,815,633

FUND RESOURCES OVERVIEW

Fiscal Year 2010/11

Changes to Fund Balance, projected June 30, 2011

FUND/RESERVE	Estimated Fund Balance 7/1/2010	Projected Revenues	Projected Operating Expenses	Projected Capital Project Expenses	Other Sources In (Out)	Projected Change to Fund Balance	PROJECTED FUND BALANCE 6/30/2011
GENERAL RESERVES							
1 General Unallocated	\$ 2,725,019	6,937,143	6,937,092	-	-	51	\$ 2,725,070
2 Capital Equipment Replacement	245,179	122,200	54,000	30,000	-	38,200	283,379
3 Infrastructure & Facility Replacement	446,088	-	-	594,300	250,000	(344,300)	101,788
4 Employee Compensated Leave	366,773	-	-	-	-	-	366,773
5 Employee Housing Assistance	800,000	-	-	-	-	-	800,000
6 OPEB Fund (GASB 45)	300,000	-	-	-	80,000	80,000	380,000
7 PW Corp Yard Improvement	2,041,383	-	-	-	-	-	2,041,383
8 Park Development	459,861	-	-	75,000	-	(75,000)	384,861
10 Self Insurance	151,645	-	-	-	-	-	151,645
11 Streets & Drainage	1,043,627	-	-	810,000	314,000	(496,000)	547,627
12 Storm Damage	100,000	-	-	-	-	-	100,000
13 Traffic System	450,000	-	-	-	-	-	450,000
14 Technology Fund	329,098	115,000	92,600	-	-	22,400	351,498
15 Open Space Management	88,225	-	-	50,000	-	(50,000)	38,225
Total General Fund	\$ 9,546,898	7,174,343	7,083,692	1,559,300	644,000	(824,649)	\$ 8,722,249
OTHER RESTRICTED FUNDS							
16 Belvedere/Tiburon Library Agency	\$ -	1,363,715	1,363,715	-	-	-	\$ -
17 Cypress Hollow District	70,874	17,000	15,450	5,000	-	(3,450)	67,424
18 Town Owned Housing Units	114,447	77,400	59,500	-	-	17,900	132,347
19 Heritage & Arts Project Fund	12,262	1,000	-	-	-	1,000	13,262
20 Low & Moderate Housing	1,327,888	12,000	24,725	-	-	(12,725)	1,315,163
21 Open Space Acquisition	189,407	1,900	-	-	-	1,900	191,307
22 Police Asset Forfeiture	88	-	-	-	-	-	88
23 Police Suppl Law Enforcement	37,919	100,000	100,000	-	-	-	37,919
24 Property Development Tax	4,349	40	-	-	-	40	4,389
25 State Gas Tax	276,104	220,000	-	230,000	32,893	22,893	298,997
26 State Traffic Congestion Relief	32,893	-	-	-	(32,893)	(32,893)	-
26 State Proposition 1B Funds	405,003	-	-	400,000	-	(400,000)	5,003
27 County Measure A Funds	94,753	-	-	86,000	-	(86,000)	8,753
28 Street Frontage Improvement	2,416	-	-	-	-	-	2,416
29 Tiburon Circ System Improvement	27,771	-	-	15,000	-	(15,000)	12,771
30 Tiburon Long Range Planning	150,811	32,000	25,000	72,500	-	(65,500)	85,311
31 Tiburon Bunch Grass Mitigation	128,650	1,300	-	-	-	1,300	129,950
32 Tiburon Parks In-Lieu	1,347	-	-	-	-	-	1,347
33 Tiburon Planning Area Mitigation	176,910	1,800	-	-	-	1,800	178,710
34 Tiburon Playground Improvement	(6,426)	-	-	-	-	-	(6,426)
35 Tiburon Street Impact	1,052,118	325,000	-	414,000	-	(89,000)	963,118
36 Downtown Art Project	2,051	-	-	-	-	-	2,051
37 Tiburon Drainage Impact	206,417	60,000	-	150,000	-	(90,000)	116,417
38 Lyford Cove Undergrounding	-	-	-	-	-	-	-
39 Del Mar Undergrounding	4,638,700	-	-	4,638,700	-	(4,638,700)	-
Total Other Funds	8,946,752	2,213,155	1,588,390	6,011,200	-	(5,386,435)	\$ 3,560,317
REDEVELOPMENT AGENCY							
41 General Increment	\$ 291,540	1,450	2,500	-	-	(1,050)	\$ 290,490
42 Housing Set-Aside	1,522,643	5,000	2,500	-	-	2,500	1,525,143
Total Redevelopment	\$ 1,814,183	6,450	5,000	-	-	1,450	\$ 1,815,633

OPERATING BUDGET OVERVIEW

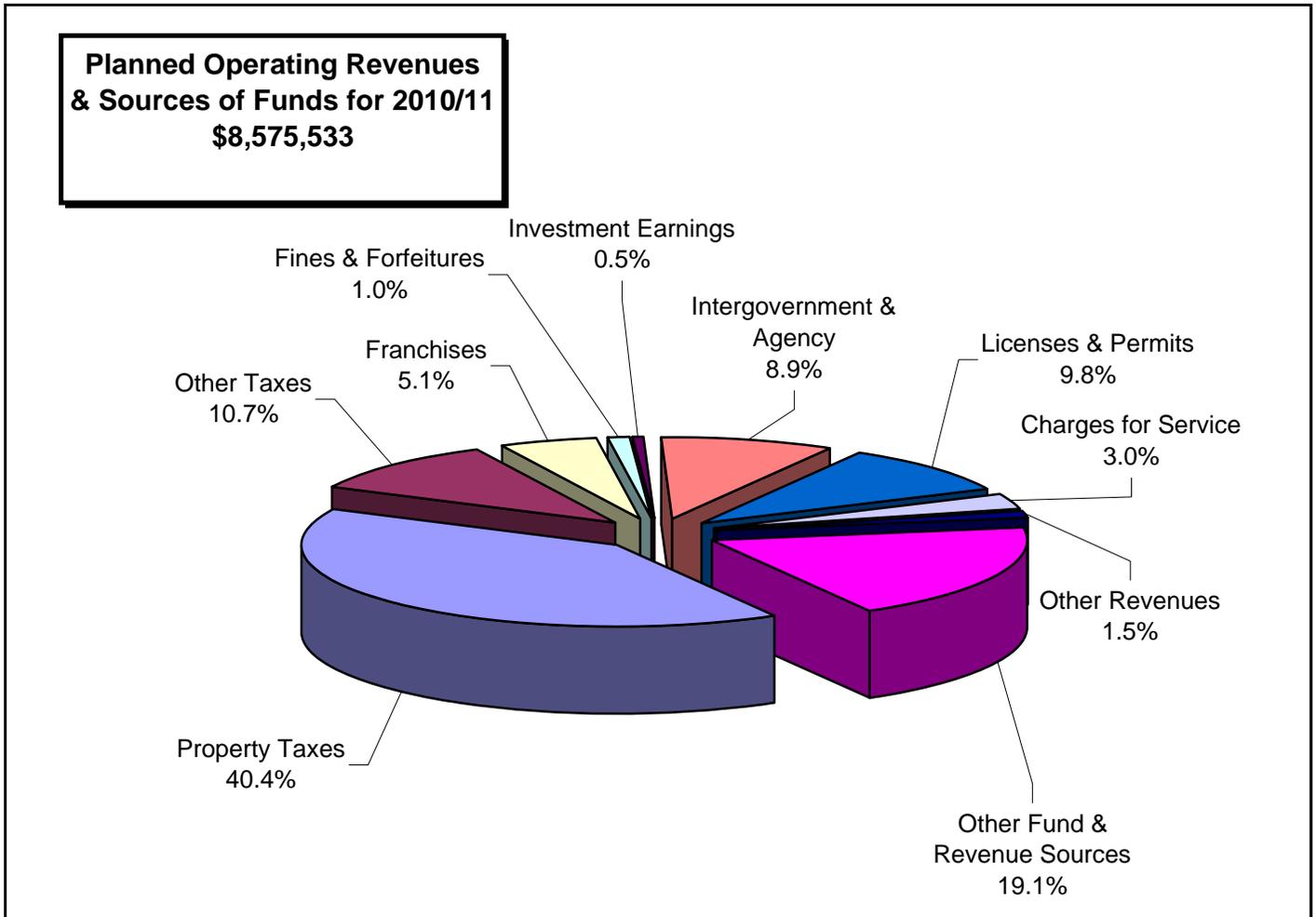


**Overview of Revenues & Expenditures
Fiscal Year 2010/11**

OPERATING REVENUES & EXPENDITURES**Fiscal Year 2010/11****Overview of Operating Budget Revenues & Expenditures**

REVENUE & SOURCES	AMOUNT	EXPENDITURES	AMOUNT
GENERAL REVENUES		TOWN ADMINISTRATIVE SERVICES	
Property Taxes	3,467,833	Town Administration	904,735
Other Taxes	918,000	Legal Services	335,513
Licenses & Permits	837,750	Legislative	39,500
Intergovernment & Agency	765,160	Town Hall Facility	198,300
Franchises	437,000		
Charges for Service	253,200	NON DEPARTMENTAL	2,064,215
Investment Earnings	41,200	COMMUNITY DEVELOPMENT	
Fines & Forfeitures	88,000	Planning & Design Review	447,479
Other Revenues	129,000	Building Inspection	481,161
Subtotal	\$ 6,937,143	Advance Planning	75,000
		POLICE	
OTHER SOURCES		Police Services	2,689,739
Other Fund Sources	\$ 1,638,390	Police/EOC Facility	71,650
		PUBLIC WORKS	
		Administration & Engineering	291,698
		Streets Maintenance	463,601
		Parks Maintenance	376,640
		Corporation Yard	83,400
		Street & Signal Light System	37,400
		Cypress Hollow	15,450
TOTAL REVENUE & SOURCES	\$ 8,575,533	TOTAL EXPENDITURES:	\$ 8,575,482
NET OPERATING SURPLUS (DEFICIENCY)	\$ 51		

Overview of Operating Budget Sources of Funding



Property Taxes	\$ 3,467,833
Other Taxes	\$ 918,000
Franchises	\$ 437,000
Fines & Forfeitures	\$ 88,000
Investment Earnings	\$ 41,200
Intergovernment & Agency	\$ 765,160
Licenses & Permits	\$ 837,750
Charges for Service	\$ 253,200
Other Revenues	\$ 129,000
Other Fund & Revenue Sources	\$ 1,638,390

OPERATING REVENUES

FY 2010/11

Operating Budget Revenues - Summary

Description	FY 2007/08 Actual	FY 2008-09 Actual	2009/10 Adopted	2009/10 Estimate	2010/11 Proposed
GENERAL FUND					
Property Taxes	3,467,825	3,391,686	3,324,475	3,530,580	3,467,833
Other Taxes	1,331,471	1,157,840	1,070,000	942,050	918,000
Franchises	442,170	468,852	450,000	440,618	437,000
Fines & Forfeitures	199,893	167,990	175,000	103,313	88,000
Investment Earnings	404,772	233,209	182,400	82,132	41,200
Intergovernment & Agency	716,751	781,855	773,800	758,563	765,160
Licenses & Permits	1,140,401	1,240,399	922,150	852,462	837,750
Charges for Service	367,857	351,703	266,600	361,292	253,200
Other Revenues	88,968	138,581	91,000	264,027	129,000
<i>Subtotal General Fund</i>	\$ 8,160,108	\$ 7,932,115	\$ 7,255,425	\$ 7,335,037	\$ 6,937,143
OTHER FUND & RESERVE SOURCES					
Employee Comp. Leave Reserve	-	-	-	-	-
Low/Moderate Income Housing Fund	15,649	15,646	24,725	24,725	24,725
Town Owned Housing	37,328	40,712	59,500	59,500	59,500
Belvedere-Tiburon Library JPA Fund	1,297,322	1,354,058	1,377,490	1,377,490	1,363,715
Long Range Planning Fund	7,000	25,000	25,000	25,000	75,000
PERS Surplus Assets	-	-	-	-	-
Police COPS/SLESF Fund	100,000	75,000	100,000	100,000	100,000
Cypress Hollow Fund	15,381	19,982	15,450	15,450	15,450
<i>Subtotal Other Sources</i>	\$ 1,472,680	\$ 1,530,398	\$ 1,602,165	\$ 1,602,165	\$ 1,638,390
	-	-	-	-	-
Totals:	\$ 9,632,788	\$ 9,462,513	\$ 8,857,590	\$ 8,937,202	\$ 8,575,533

OPERATING REVENUES

Fiscal Year 2010/11

Operating Budget Revenues - Detail

Description	FY 2007/08 Actual	FY 2008-09 Actual	FY 2009-10 Adopted	FY 2009-10 Estimate	FY 2010-11 Proposed
GENERAL FUND					
PROPERTY TAXES					
Secured	2,558,719	2,725,854	2,768,975	2,835,691	2,807,333
Unsecured	59,534	60,905	60,000	58,128	60,000
Supplemental	96,584	70,942	40,000	39,398	35,000
Other	28,276	12,998	5,500	5,500	5,500
HOPTR State	24,689	20,111	20,000	20,000	20,000
ERAF Rebate	755,960	559,364	500,000	636,363	610,000
County Fees	(55,937)	(58,488)	(70,000)	(64,500)	(70,000)
Total:	3,467,825	3,391,686	3,324,475	3,530,580	3,467,833
OTHER TAXES					
Sales Tax	569,429	544,862	490,000	386,251	370,000
Sales Tax-Public Safety	60,031	64,313	55,000	52,322	48,000
Transient Occupancy Tax	548,840	458,095	450,000	409,261	400,000
Real Property Transfer	153,171	90,570	75,000	94,216	100,000
Total:	1,331,471	1,157,840	1,070,000	942,050	918,000
FRANCHISES					
Energy-PG&E	124,671	128,913	125,000	119,956	115,000
Refuse-Mill Valley Refuse	177,914	195,571	195,000	174,002	177,000
Cable-AT&T	139,585	144,368	130,000	146,660	145,000
Total:	442,170	468,852	450,000	440,618	437,000
FINES & FORFEITURES					
Vehicle Code	29,316	30,496	35,000	17,982	18,000
Parking Code	50,241	49,562	50,000	41,728	40,000
False Alarm Fines	5,000	4,750	5,000	3,750	5,000
Other Fines	115,336	83,182	85,000	39,853	25,000
Total:	199,893	167,990	175,000	103,313	88,000
INVESTMENT EARNINGS					
Interest-LAIF	374,080	194,866	160,000	63,075	35,000
Interest-Notes/Loans	30,692	26,800	22,400	17,444	4,500
Interest - Other		11,543		1,613	1,700
Total:	404,772	233,209	182,400	82,132	41,200
INTERGOVERNMENT & AGENCY					
State Motor Vehicle License Fees	37,883	25,626	30,000	23,578	21,000
State Motor Vehicle Back-Fill	629,141	671,868	685,000	694,416	687,660
State Off Highway	-	-	300	-	-
State POST	9,664	9,740	15,000	6,862	10,000
State Abandoned Vehicle	5,343	5,266	1,000	4,336	4,000
Tiburon Sanitary District	6,380	6,960	5,500	4,979	5,500
Tiburon Fire District	18,081	13,418	12,000	12,018	12,000
Private Gifts/Grants/Donations	10,000	-	-	-	-
Other Grants/Gifts (ABAG)	259	48,977	25,000	12,374	25,000
Total:	716,751	781,855	773,800	758,563	765,160

OPERATING REVENUES

Fiscal Year 2010/11

Operating Budget Revenues - Detail

Description	FY 2007/08 Actual	FY 2008-09 Actual	FY 2009-10 Adopted	FY 2009-10 Estimate	FY 2010-11 Proposed
LICENSES & PERMITS					
Business License-Regular	174,316	189,729	160,000	156,975	140,000
Business License-Construction	89,340	121,353	70,000	61,229	60,000
Building Permits	619,440	686,878	500,000	448,950	450,000
CEQA EIR Initial Study	2,350	667	1,200	600	600
Design Review	128,159	108,795	90,000	88,469	90,000
Home Occupation Permit	5,275	9,520	5,000	6,110	5,000
Lot Line Adjustment	900	-	1,400	-	1,400
Master & Precise Plan	14,383	10,140	7,500	7,959	7,500
Sign Permit	2,077	1,265	1,500	345	750
Subdivision Permit	2,072	10,710	7,500	-	5,000
Tree Permit	15,665	7,305	8,000	10,985	8,000
Use Permit	13,784	5,368	6,500	8,455	6,500
Variance Amendment	23,730	14,730	15,000	15,000	15,000
Other Planning Permits	250	1,110	1,000	640	600
Alarm System Permit	23,585	24,125	20,000	20,585	20,000
Encroachment Permit	21,989	46,668	25,000	23,975	25,000
Park Usage Permit	-	-	-	-	-
Drainage Review Fee	830	48	300	-	300
Misc. Engineering Fees	-	-	-	135	100
Parking Permit (Residential)	2,256	1,988	2,250	2,050	2,000
Total:	1,140,401	1,240,399	922,150	852,462	837,750
CHARGES FOR SERVICE					
Cost Recovery-Administration	3,718	4,017	2,500	6,606	3,000
Miscellaneous-Administration Charges	411	425	500	300	300
Appeal	2,500	1,400	1,500	1,500	1,500
Plan Checking	224,076	232,071	165,000	169,021	155,000
Records & Document Storage	28,461	25,555	20,000	20,967	20,000
RBR Residential Resale Report	20,850	14,250	18,000	16,875	15,900
Staff Research	70	-	-	-	-
Street Name/Address Change	170	-	-	170	-
Noticing Of Applications	1,220	900	1,000	1,300	1,000
Sale Publications & Documents	763	2,597	1,500	2,000	1,500
Cost Recovery-Community Dev.	15,703	150	1,500	74,360	1,500
Miscellaneous-Planning Charges	2,091	3	2,000	-	-
Cost Recovery-Police (\$20K Em. Svsc.)	40,197	49,482	30,000	47,518	35,000
Miscellaneous-Police Charges	4,648	4,494	3,000	5,000	4,500
Sign Placement & Impound Fees	190	-	100	-	-
Cost Recovery-Public Works	22,789	16,359	20,000	15,675	14,000
Total:	367,857	351,703	266,600	361,292	253,200
OTHER REVENUES					
Refunds & Reimbursements	16,715	34,048	20,000	24,529	20,000
Other Revenues	25	23,631	1,500	100	1,500
Litigation Settlement	-	5,000	-	176,095	-
Administrative Fees-Assessment Dist	18,147	15,990	12,000	8,098	10,000
Rent-Antenna Site & Utility	46,466	45,828	50,000	48,677	90,000
Rent-Other	3,255	3,285	2,500	1,750	2,500
Sale-Property Equipment	4,360	10,799	5,000	4,778	5,000
Total:	88,968	138,581	91,000	264,027	129,000
Total General Fund:	\$ 8,160,108	\$ 7,932,115	\$ 7,255,425	\$ 7,335,037	\$ 6,937,143

OPERATING REVENUES

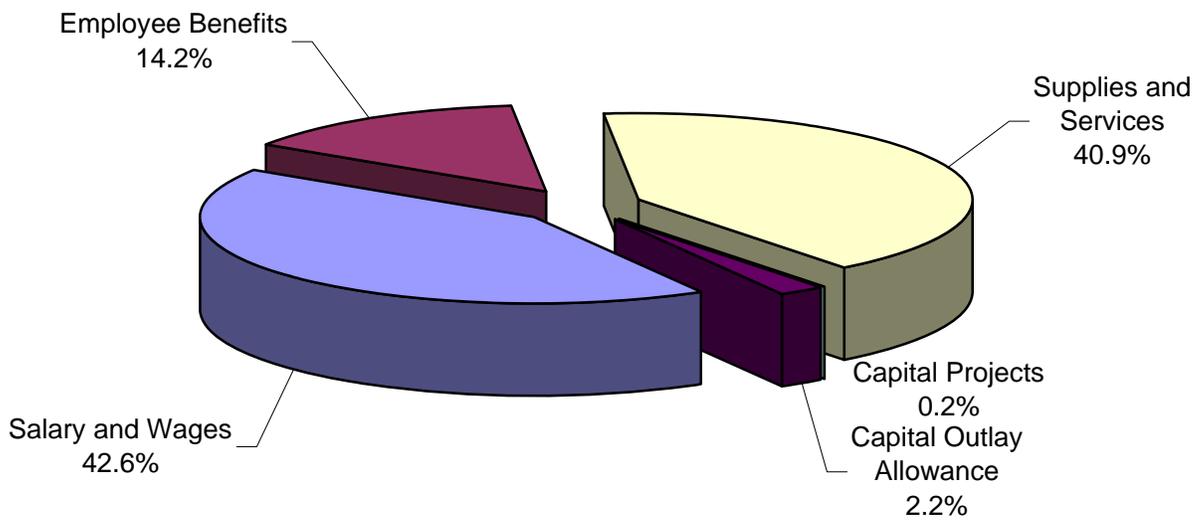
Fiscal Year 2010/11

Operating Budget Revenues - Detail

Description	FY 2007/08 Actual	FY 2008-09 Actual	FY 2009-10 Adopted	FY 2009-10 Estimate	FY 2010-11 Proposed
OTHER FUND SOURCES					
Restricted Fund Contributions					
Employee Compensated Leave Reserve	-				
Low/Moderate Income Housing Fund	15,649	15,646	24,725	24,725	24,725
Town Owned Housing Units	37,328	40,712	59,500	59,500	59,500
Peninsula Library JPA Fund	1,297,322	1,354,058	1,377,490	1,377,490	1,363,715
Long Range Planning Fund	7,000	25,000	25,000	25,000	75,000
PERS Surplus Asset Fund	-	-	-	-	-
Police COPS/SLESF Fund	100,000	75,000	100,000	100,000	100,000
Cypress Hollow Fund	15,381	19,982	15,450	15,450	15,450
Total:	1,472,680	1,530,398	1,602,165	1,602,165	1,638,390
Total Revenues (All Funds):	9,632,788	\$ 9,462,513	\$ 8,857,590	\$ 8,937,202	\$ 8,575,533

Overview of Operating Expenditures

**Planned Operating Expenditures
by Object for 2010/11
\$8,575,482**



Salary and Wages	\$ 3,654,009
Employee Benefits	\$ 1,215,080
Supplies and Services	\$ 3,504,793
Capital Projects	\$ 17,000
Capital Outlay Allowance	\$ 184,600
Total Operating Expenditures	\$ 8,575,482

Summary of Department Expenditures

Department/Division	FY 2007/08 Actual	2008/09 Estimated	2009/10 Adopted	2009/10 Estimated	2010/11 Proposed
ALL DEPARTMENTS/DIVISIONS					
TOWN ADMINISTRATIVE SERVICES					
Administration	848,013	870,493	931,495	896,223	904,735
Legal Services	604,846	515,471	1,095,828	1,088,988	335,513
Legislative	35,865	34,446	39,500	34,048	39,500
Town Hall Facility	126,809	155,418	198,300	157,613	198,300
subtotal	1,615,533	1,575,828	2,265,123	2,176,871	1,478,048
NON-DEPARTMENTAL					
Insurances and Governmental Agreements	479,680	529,702	577,989	537,918	616,275
Housing	15,649	15,646	24,725	23,853	24,725
Town Owned Housing	37,328	55,212	59,500	54,735	59,500
Belvedere-Tiburon Library Agency	1,297,322	1,354,058	1,377,490	1,377,490	1,363,715
subtotal	\$ 1,829,979	\$ 1,954,618	\$ 2,039,704	\$ 1,993,996	\$ 2,064,215
COMMUNITY DEVELOPMENT					
Planning & Design Review	538,962	528,798	528,815	487,447	447,479
Building Inspection	516,312	478,403	513,852	479,479	481,161
Advance Planning	5,000	25,000	75,000	25,000	75,000
subtotal	\$ 1,060,274	\$ 1,032,201	\$ 1,117,667	\$ 991,926	\$ 1,003,640
POLICE SERVICES					
Police Department	2,634,592	2,702,441	2,776,769	2,731,473	2,689,739
Police EOC/Facility	59,383	56,868	71,000	54,918	71,650
subtotal	\$ 2,693,975	\$ 2,759,309	\$ 2,847,769	\$ 2,786,391	\$ 2,761,389
PUBLIC WORKS & ENGINEERING					
Administration & Engineering	339,267	279,924	307,207	298,355	291,698
Streets Maintenance	433,034	423,320	453,699	430,322	463,601
Parks Maintenance	298,172	338,756	366,210	345,612	376,640
Street & Signal Light System	35,891	40,074	37,400	35,900	37,400
Corporation Yard	93,099	82,087	86,600	86,600	83,400
Cypress Hollow	15,711	19,982	15,450	14,817	15,450
subtotal	\$ 1,215,174	\$ 1,184,143	\$ 1,266,566	\$ 1,211,606	\$ 1,268,189
TOTALS	\$ 8,414,935	\$ 8,506,099	\$ 9,536,829	\$ 9,160,791	\$ 8,575,482

Summary of Funding Sources
for Department Expenditures

	FY 2007/08 Projected	2008/09 Actual	2009/10 Adopted	2009/10 Estimated	2010/11 Proposed
ALL FUNDS					
General Fund	6,923,925	6,936,201	7,884,664	7,564,896	6,937,092
Employee Compensated Leave Reserve	20,000	-	-	-	-
Low & Moderate Income Housing	15,649	15,646	24,725	23,853	24,725
Town Owned Housing	37,328	55,212	59,500	54,735	59,500
Belvedere-Tiburon Library Agency	1,297,322	1,354,058	1,377,490	1,377,490	1,363,715
Long Range Planning	5,000	25,000	75,000	25,000	75,000
PERS Surplus Asset Fund	-	-	-	-	-
Police COPS/SLESF	100,000	-	100,000	100,000	100,000
Cypress Hollow Fund	15,711	19,982	15,450	14,817	15,450
Totals	\$ 8,414,935	\$ 8,406,099	\$ 9,536,829	\$ 9,160,791	\$ 8,575,482

Summary of Expenditures by Object

Expenditure Object	FY 2007/08 Actual	FY 2008/09 Actual	2009/10 Adopted	2009/10 Estimated	2010/11 Proposed
EXPENDITURES					
SALARY & WAGES	\$ 3,406,486	\$ 3,515,951	\$ 3,653,986	\$ 3,581,102	\$ 3,654,009
EMPLOYEE BENEFITS	\$ 1,207,051	\$ 1,329,126	\$ 1,361,824	\$ 1,355,524	\$ 1,215,080
SUPPLIES & SERVICES					
Department Supplies & Expenses	\$ 133,159	\$ 124,368	\$ 177,375	\$ 141,412	\$ 173,475
Conferences & Memberships	\$ 65,159	\$ 43,825	\$ 74,800	\$ 48,955	\$ 65,550
Contractual Services	\$ 798,210	\$ 593,973	\$ 1,181,135	\$ 1,162,598	\$ 389,520
Insurances	\$ 160,136	\$ 187,403	\$ 219,900	\$ 199,163	\$ 231,900
Intergovernmental & Agency	\$ 1,821,209	\$ 1,897,672	\$ 1,928,359	\$ 1,908,262	\$ 1,930,798
Equipment Supplies & Maintenance	\$ 415,940	\$ 356,398	\$ 409,600	\$ 325,554	\$ 397,550
Utility & Communication	\$ 178,000	\$ 171,918	\$ 173,450	\$ 163,512	\$ 173,450
Special Department Administrative	\$ 32,185	\$ 68,215	\$ 152,000	\$ 74,546	\$ 142,250
Allocated Costs	\$ -	\$ -	\$ 300	\$ 300	\$ 300
Total Supplies & Services	\$ 3,603,998	\$ 3,443,772	\$ 4,316,919	\$ 4,022,033	\$ 3,504,793
CAPITAL OUTLAY EXPENSE	\$ -	9,447	7,000	7,000	7,000
CAPITAL OUTLAY ALLOWANCE	\$ 197,400	\$ 181,100	\$ 177,600	\$ 177,600	\$ 177,600
CAPITAL PROJECT EXPENSES	\$ -	\$ 26,703	\$ 19,500	\$ 17,532	\$ 17,000
TOTAL EXPENDITURES	\$ 8,414,935	\$ 8,506,099	\$ 9,536,829	\$ 9,160,791	\$ 8,575,482

TOWN ADMINISTRATION

Administrative Services

Legal Services

Legislative Support

Town Hall Facility

Town Administration is comprised of a series of support-related activities and functions. The activities are performed by the Town Manager, Town Attorney, Director of Administrative Services and other personnel. The Department functions with 6.35 FTE employees.

The total proposed appropriation for Town Administration is \$1,478,048. In FY 2008-09 all appropriations related to Joint Powers Authority's were transferred to the newly created Non-Departmental category.

Administrative Services

The division is responsible for management oversight of all departments; financial management of Town resources; debt and special assessment management; payroll, personnel and benefit administration; risk management; records management; elections; participation and oversight of inter-governmental relations that affect the Town; and coordination and direction of Town activities and service delivery systems to ensure that services are provided efficiently.

Legal Services

The Town Attorney provides legal counsel and advice to Town Council and Town Staff; coordinates all legal representation of the Town should outside counsel be required; and prepares or reviews ordinances, contracts and agreements.

Legislative Support

This division provides funding for legislative activities and bodies including the Town Council, Planning Commission, Design Review Board, Heritage & Arts Commission and the Parks and Open Space Commission.

Town Hall Facility

This division consolidates all non-specific operational funding for the Town Hall. Expenses for building utilities and maintenance, insurance costs, and operating supplies are reflected here.

Town Administration

All Funding Sources

ALL DIVISIONS

OBJECT SUMMARY	2007/08 Actual	2008/09 Actual	2009/10 Adopted	2009/10 Estimated	2010/11 Proposed
EXPENDITURES					
SALARY & WAGES	\$ 638,360	\$ 671,467	\$ 678,852	\$ 673,107	\$ 703,068
EMPLOYEE BENEFITS	238,264	226,743	231,471	227,473	190,680
SUPPLIES & SERVICES					
Department Supplies & Expenses	80,233	78,331	118,500	88,011	119,500
Conferences & Memberships	25,800	25,643	38,500	26,472	38,500
Contractual Services	505,612	413,715	1,005,000	1,002,188	242,500
Equipment Supplies & Maintenance	34,158	42,175	60,600	46,661	60,600
Utility & Communication	49,674	44,738	41,200	40,845	41,200
Special Department Administrative	16,708	38,589	62,000	43,114	53,000
Total Supplies & Services	712,185	643,191	1,325,800	1,247,291	555,300
CAPITAL OUTLAY EXPENSE	-	1,457	1,000	1,000	1,000
CAPITAL OUTLAY ALLOWANCE	28,000	28,000	28,000	28,000	28,000
CAPITAL PROJECT EXPENSES	-	4,970	-	-	-
TOTAL EXPENDITURES	\$ 1,616,809	\$ 1,575,828	\$ 2,265,123	\$ 2,176,871	\$ 1,478,048
SOURCE OF FUNDING					
General Fund	1,615,533	1,575,828	2,265,123	2,176,871	1,478,048
Employee Compensated Leave Reserve	-	-	-	-	-
PERS Surplus Asset Fund	-	-	-	-	-
TOTAL FUNDING	\$ 1,615,533	\$ 1,575,828	\$ 2,265,123	\$ 2,176,871	\$ 1,478,048
STAFFING LEVEL					
Town Manager	1.00	1.00	1.00	1.00	1.00
Town Attorney	0.75	0.75	0.75	0.75	0.75
Director of Administrative Services	1.00	1.00	1.00	1.00	1.00
Information Technology Coordinator	1.00	1.00	1.00	1.00	1.00
Town Clerk	1.00	1.00	1.00	1.00	1.00
Office Assistant	1.00	1.00	1.00	1.00	1.00
Account Clerk	1.00	1.00	1.00	1.00	-
Finance/HR Assistant					0.60
TOTAL STAFFING	6.75	6.75	6.75	6.75	6.35

ADMINISTRATIVE SERVICES

Acct No.	Account Description	2007/08 Actual	2008/09 Actual	2009/10 Adopted	2009/10 Estimated	2010/11 Proposed
	SALARY					
511100	Town Manager	178,827	184,322	180,864	185,018	196,509
511350	Administrative Services Director	97,980	103,563	106,476	108,193	115,810
511400	Town Clerk	72,448	79,308	77,940	77,940	80,668
511450	Information Technology Coordinator	83,211	85,629	84,048	84,048	86,990
511650	Account Clerk	39,217	43,290	44,465	40,115	-
511700	Finance/HR Assistant (.60 FTE)					32,000
511600	Office Assistant III	45,896	48,025	49,311	49,311	51,034
515100	Overtime	1,225	1,107	2,000	1,100	2,000
517100	Vacation Conversion	2,268	3,343	7,000	3,218	7,000
518100	Casual Hire	1,670	400	-	-	-
	Total:	\$ 522,742	\$ 548,987	\$ 552,104	\$ 548,943	\$ 572,011
	EMPLOYEE BENEFITS					
521100	Medical & Insurance	58,556	60,470	60,468	60,468	55,920
521200	Employee Accruing Fringe	12,015	12,930	16,032	16,032	10,380
521300	Retiree Health Benefits	6,061	-	-	-	-
522100	PERS-Employee (7%)	37,019	38,990	38,017	38,124	-
522200	PERS-Town (10.387%)	51,624	56,692	56,412	56,570	57,073
522300	PST 3.75%	-	-	-	-	1,200
522400	Other Retirement Benefits (GASB 45)					12,000
523100	FICA-Medicare	5,865	6,640	6,462	6,391	6,151
524100	Auto Allowance	5,954	6,600	9,000	9,000	9,000
524200	Housing Allowance	9,000	9,000	9,000	4,846	-
524300	Medical Allowance	-	-	-	-	7,500
524400	Relocation Expenses	11,145	-	-	-	-
525200	Incentive Bonus Pay	7,500	-	-	-	-
	Total:	\$ 204,739	\$ 191,322	\$ 195,391	\$ 191,431	\$ 159,224
	SUPPLIES & SERVICES					
	DEPARTMENT SUPPLIES & EXPENSES					
531050	Bank Charges & Fees	751	2,673	1,500	4,852	2,500
531060	Noticing & Publication	4,646	2,451	4,500	2,240	4,500
531140	Publications & Subscriptions	948	753	1,500	508	1,500
	Subtotal:	\$ 6,345	\$ 5,877	\$ 7,500	\$ 7,600	\$ 8,500
	CONFERENCES & MEMBERSHIPS					
532010	Conferences (Inc'l'd ICMA), Meetings, Travel	6,188	4,543	10,000	3,210	10,000
532020	Employee Development/Training/Retreat	199	766	5,000	2,715	5,000
532040	Memberships	9,839	9,268	10,500	9,329	10,500
	Subtotal:	\$ 16,226	\$ 14,577	\$ 25,500	\$ 15,254	\$ 25,500

ADMINISTRATIVE SERVICES

Acct No.	Account Description	2007/08 Actual	2008/09 Actual	2009/10 Adopted	2009/10 Estimated	2010/11 Proposed
	CONTRACTUAL SERVICES					
533010	Contractual Services	9,572	21,300	20,000	20,092	10,000
533020	Financial Audit	25,000	24,250	25,000	26,900	32,500
533050	Health & Benefit Plan Administration	1,029	0			
533060	Consulting Services	-	-	15,000	15,000	15,000
533200	Systems/Technical Support	21,833	20,000	20,000	18,909	20,000
	Subtotal:	\$ 57,434	\$ 65,550	\$ 80,000	\$ 80,901	\$ 77,500
	EQ SUPPLIES & MAINTENANCE					
536020	Equipment Maintenance	1,427	-	3,500	1,919	3,500
536025	System License & Maintenance	-	1,360	2,500	2,500	2,500
	Subtotal:	\$ 1,427	\$ 1,360	\$ 6,000	\$ 4,419	\$ 6,000
	SPECIAL DEPT. ADMINISTRATIVE					
538010	Election	29	-	9,500	10,015	-
538030	Municipal Code Section Maintenance	2,204	3,809	3,500	3,500	3,500
538040	Newsletter Production & Mailing	6,945	6,520	1,000	1,500	1,500
538240	Records Management	3,922	1,134	-	-	-
538900	Contingency Provision		5,357	25,000	6,660	25,000
	Subtotal:	\$ 13,100	\$ 16,820	\$ 39,000	\$ 21,675	\$ 30,000
	Total Supplies & Services:	\$ 94,532	\$ 104,184	\$ 158,000	\$ 129,849	\$ 147,500
	CAPITAL OUTLAY ALLOWANCE					
559020	Technology Allowance	26,000	26,000	26,000	26,000	26,000
	Total:	\$ 26,000	\$ 26,000	\$ 26,000	\$ 26,000	\$ 26,000
	TOTAL DEPARTMENT	\$ 848,013	\$ 870,493	\$ 931,495	\$ 896,223	\$ 904,735

LEGAL SERVICES

Acct No.	Account Description	2007/08 Actual	2008/09 Actual	2009/10 Adopted	2009/10 Estimated	2010/11 Proposed
	SALARY					
511200	Town Attorney (75%)	115,618	122,480	122,748	122,748	127,057
517100	Vacation Conversion	-	-	4,000	1,416	4,000
518100	Casual / Temporary Hire					
	Total:	\$ 115,618	\$ 122,480	\$ 126,748	\$ 124,164	\$ 131,057
	EMPLOYEE BENEFITS					
521100	Medical & Insurance	993	871	1,037	1,037	1,037
521200	Employee Accruing Fringe	8,356	8,551	8,863	8,863	8,863
522100	PERS-Employee (7%)	8,093	8,574	8,592	8,592	-
522200	PERS-Town (10.748%)	11,525	12,700	12,750	12,750	13,656
522400	Other Retirement Benefits (GASB 45)					3,000
523100	FICA-Medicare	1,558	1,725	1,838	1,800	1,900
524100	Auto Allowance	3,000	3,000	3,000	3,000	3,000
	Total:	\$ 33,525	\$ 35,421	\$ 36,080	\$ 36,043	\$ 31,456
	SUPPLIES & SERVICES					
	DEPARTMENT SUPPLIES & EXPENSES					
531140	Publications & Subscriptions	4,992	6,739	5,000	5,000	5,000
	Subtotal:	\$ 4,992	\$ 6,739	\$ 5,000	\$ 5,000	\$ 5,000
	CONFERENCES & MEMBERSHIPS					
532010	Conferences, Meetings & Travel	1,133	1,196	1,500	1,084	1,500
532040	Memberships	400	470	500	410	500
	Subtotal:	\$ 1,533	\$ 1,666	\$ 2,000	\$ 1,494	\$ 2,000
	CONTRACTUAL SERVICES					
533500	Contract - Deputy Town Attorney	5,557	-	10,000	-	10,000
533510	Legal Services	-	18,810	-	-	-
533520	Litigation-ABAG PLAN	1,300	9,528	50,000	21,855	50,000
533530	Litigation-General	430,217	313,377	200,000	245,514	100,000
533540	Litigation-Martha Property	6,552	5,658	-	-	-
533550	Del Mar Valley UUAD					
533590	Legal Settlements	4,552	792	665,000	653,918	5,000
	Subtotal:	\$ 448,178	\$ 348,165	\$ 925,000	\$ 921,287	\$ 165,000
	Total Supplies & Services:	454,703	356,570	932,000	927,781	172,000
	CAPITAL OUTLAY ALLOWANCE					
559010	Capital Equipment Allowance	-				
559020	Technology Allowance	1,000	1,000	1,000	1,000	1,000
	Total:	1,000	1,000	1,000	1,000	1,000
	TOTAL DEPARTMENT	\$ 604,846	\$ 515,471	\$ 1,095,828	\$ 1,088,988	\$ 335,513

LEGISLATIVE SUPPORT

Acct No.	Account Description	2007/08 Actual	2008/09 Actual	2009/10 Adopted	2009/10 Estimated	2010/11 Proposed
	SUPPLIES & SERVICES					
	DEPARTMENT SUPPLIES & EXPENSES					
531130	Special Events, Awards, Functions	19,362	14,281	17,500	17,500	17,500
531150	Council/Commission Functions	3,854	213	5,500	3,332	5,500
531990	Department Expenses	-	20	500	270	500
	Subtotal:	\$ 23,216	\$ 14,514	\$ 23,500	\$ 21,102	\$ 23,500
	CONFERENCES & MEMBERSHIPS					
532010	Conferences, Meetings & Travel	6,401	7,564	8,000	7,609	8,000
532030	MCCMC Functions	890	1,767	2,000	1,365	2,000
532040	Memberships	750	1,050	1,000	750	1,000
	Subtotal:	\$ 8,041	\$ 10,381	\$ 11,000	\$ 9,724	\$ 11,000
	EQUIP, SUPPLIES & MAINTENANCE					
536010	Operating Supplies	-	2,068	1,000	783	1,000
	Subtotal:	\$ -	\$ 2,068	\$ 1,000	\$ 783	\$ 1,000
	SPECIAL DEPT ADMINISTRATION					
538050	Walking Guide Brochure (Heritage & Arts)	-	-	-	-	-
538510	Planning Commission	297	115	500	75	500
538520	Design Review Board	-	-	250	-	250
538530	Parks, Open Space & Trails Commission	288	347	250	-	250
538540	Heritage & Arts Commission	3,023	2,763	2,000	1,364	2,000
538900	Contingency Provision					
	Subtotal:	\$ 3,608	\$ 3,225	\$ 3,000	\$ 1,439	\$ 3,000
	Total Supplies & Services:	\$ 34,865	\$ 30,188	\$ 38,500	\$ 33,048	\$ 38,500
	CAPITAL OUTLAY ALLOWANCE					
559010	Capital Equipment Allowance	1,000	1,000	1,000	1,000	1,000
	Total:	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000
	TOTAL DEPARTMENT	\$ 35,865	\$ 31,188	\$ 39,500	\$ 34,048	\$ 39,500

TOWN HALL FACILITY

Acct No.	Account Description	2007/08 Actual	2008/09 Actual	2009/10 Adopted	2009/10 Estimated	2010/11 Proposed
	SUPPLIES & SERVICES					
	DEPARTMENT SUPPLIES & EXPENSES					
531010	Office & Copier Supplies	18,766	15,326	25,000	22,656	25,000
531080	Postage	6,240	8,382	17,500	14,561	17,500
531090	Printing & Reproduction	10,414	12,065	11,500	2,476	11,500
531120	Recruiting & Background	4,590	488	5,000	1,116	5,000
531130	Special Events, Awards, Functions	3,900	1,748	10,000	-	10,000
533070	Parking Lease	1,770	8,010	13,500	13,500	13,500
	Subtotal:	\$ 45,680	\$ 46,019	\$ 82,500	\$ 54,309	\$ 82,500
	EQ SUPPLIES & MAINTENANCE					
536020	Equipment Maintenance	14,321	15,569	15,000	12,600	15,000
536030	Building/Facility Supplies	5,359	5,384	8,500	4,588	8,500
536060	Inspection & Testing	-	-	1,500	-	1,500
536070	Janitorial Services	10,979	12,990	15,000	14,200	15,000
536080	Landscape Grounds Materials	150	530	500	400	500
536100	Pest Control	327	469	600	350	600
536290	Misc. Facility Improvements	1,160	196	5,000	500	5,000
536280	Special Maintenance	435	5,427	7,500	8,821	7,500
	Subtotal:	\$ 32,731	\$ 40,565	\$ 53,600	\$ 41,459	\$ 53,600
	UTILITY & COMMUNICATION					
537100	Energy-PG&E	24,974	19,338	20,000	18,264	20,000
537200	Water-MMWD	2,976	211	1,200	365	1,200
537300	Telecommunications	21,724	25,189	20,000	22,216	20,000
	Subtotal:	\$ 49,674	\$ 44,738	\$ 41,200	\$ 40,845	\$ 41,200
	SPECIAL DEPT. ADMINISTRATIVE					
NEW	MIDAS Network Charges		\$ 17,669	\$ 20,000	\$ 20,000	\$ 20,000
	Subtotal		\$ 17,669	\$ 20,000	\$ 20,000	\$ 20,000
	Total Supplies & Services:	\$ 128,085	\$ 148,991	\$ 197,300	\$ 156,613	\$ 197,300
	CAPITAL OUTLAY EXPENSES					
543030	Office Furniture/Equipment	-	1,457	1,000	1,000	1,000
	Total:	\$ -	\$ 1,457	\$ 1,000	\$ 1,000	\$ 1,000
	CAPITAL PROJECT EXPENSES					
561140	Facility Alteration & Improvement	-	4,970	-	-	-
	Total:	\$ -	\$ 4,970	\$ -	\$ -	\$ -
	TOTAL DEPARTMENT	\$ 128,085	\$ 155,418	\$ 198,300	\$ 157,613	\$ 198,300

COMMUNITY DEVELOPMENT

Planning & Design Review

Advance Planning

Building Inspection

The Community Development Department is responsible for managing the planning, development and implementation of the overall community goals in accordance with the General Plan, Zoning Ordinance, Municipal Codes, Town Council policies as well as State and Federal regulations.

The total proposed appropriation for the Community Development Department is \$1,003,640, primarily with resources of the General Fund. Staffing of the Department totals eight employees.

Planning & Design Review

The Planning Division is responsible for managing the physical development of the Town in an orderly manner, in accordance with the General Plan, Zoning Ordinance, Municipal Code, Town Council policies, as well as State and Federal regulations.

Advance Planning

The Advance Planning Division was responsible for updating the Town's General Plan, which was completed in October 2005. Until the next comprehensive update, the Advance Planning Division will be updating the various underlying elements of the General Plan, as needed, starting with the Housing element.

Building Inspection

The Building Inspection Division ensures that construction in the Town is compliant with adopted Uniform Building Codes and in conformance with accepted building practices. The Division issues permits, conducts regular permit inspections, performs plan check reviews for construction applications, and conducts residential resale inspections.

Community Development

All Funding Sources

ALL DIVISIONS

OBJECT SUMMARY	2007/08 Actual	2008/09 Actual	2009/10 Adopted	2009/10 Estimated	2010/11 Proposed
EXPENDITURES					
SALARY & WAGES	\$ 634,098	\$ 657,300	\$ 672,738	\$ 616,113	\$ 627,329
EMPLOYEE BENEFITS	\$ 213,346	\$ 232,325	\$ 237,529	\$ 227,194	\$ 193,411
SUPPLIES & SERVICES					
Department Supplies & Expenses	12,212	\$ 7,747	\$ 11,000	\$ 9,244	\$ 9,500
Conferences & Memberships	3,473	\$ 2,292	\$ 7,100	\$ 5,518	\$ 6,600
Contractual Services	154,568	\$ 79,392	\$ 80,000	\$ 75,820	\$ 62,500
Equipment Supplies & Maintenance	12,706	\$ 7,145	\$ 8,300	\$ 12,037	\$ 8,300
Special Department Administrative	8,871	\$ 25,000	\$ 80,000	\$ 25,000	\$ 75,000
Total Supplies & Services	\$ 191,830	\$ 121,576	\$ 186,400	\$ 127,619	\$ 161,900
CAPITAL OUTLAY ALLOWANCE	\$ 21,000	\$ 21,000	\$ 21,000	\$ 21,000	\$ 21,000
TOTAL EXPENDITURES	\$ 1,060,274	\$ 1,032,201	\$ 1,117,667	\$ 991,926	\$ 1,003,640
SOURCE OF FUNDING					
General Fund	1,055,274	1,007,201	1,042,667	966,926	928,640
Employee Compensated Leave Reserve	-	-	-	-	-
PERS Surplus Asset Fund	-	-	-	-	-
Long Range Planning Fund	5,000	25,000	75,000	25,000	75,000
TOTAL FUNDING	\$ 1,060,274	\$ 1,032,201	\$ 1,117,667	\$ 991,926	\$ 1,003,640
STAFFING LEVEL					
Community Development Director	1.00	1.00	1.00	1.00	1.00
Planning Manager	1.00	1.00	1.00	1.00	1.00
Advance Planner	-	-	-	-	-
Associate Planner	1.00	1.00	1.00	1.00	1.00
Assistant Planner	1.00	1.00	1.00	1.00	-
Planning Secretary	1.00	1.00	1.00	1.00	1.00
Building Official	1.00	1.00	1.00	1.00	1.00
Building Inspector	1.00	1.00	1.00	1.00	1.00
Permits Clerk	-	-	-	-	-
Assistant to Building Official	1.00	1.00	1.00	1.00	1.00
Building Permit Technician	1.00	1.00	1.00	1.00	1.00
Records Management Coordinator	-	-	-	-	-
TOTAL STAFFING	9.00	9.00	9.00	9.00	8.00

PLANNING & DESIGN REVIEW

Acct No.	Account Description	2007/08 Actual	2008/09 Actual	2009/10 Adopted	2009/10 Estimated	2010/11 Proposed
	SALARY					
512100	Director of Community Development	113,635	117,134	114,972	114,972	118,996
512200	Planning Manager	82,087	83,342	81,900	81,900	84,767
512300	Associate Planner	54,704	57,599	57,708	58,838	59,728
512400	Assistant Planner	49,291	51,549	51,636	19,860	-
512600	Planning Secretary	45,896	48,025	49,311	49,311	51,034
515100	Overtime	-				
517100	Vacation Conversion	4,430	5,033	6,000	7,669	6,000
518100	Casual Hire (DRB Minutes, Coverage)	8,420	7,122	9,000	5,426	7,000
	Total:	\$ 358,463	\$ 369,804	\$ 370,527	\$ 337,976	\$ 327,525
	EMPLOYEE BENEFITS					
521100	Medical & Insurance	43,373	44,963	44,592	44,592	40,020
521200	Employee Accruing Fringe	16,299	16,923	20,208	20,208	12,480
522100	PERS-Employee (7%)	24,503	25,388	24,887	22,742	-
522200	PERS-Town (10.748%)	34,057	36,936	36,929	33,745	33,805
522400	Other Retirement Benefits (GASB 45)					7,100
523100	FICA-Medicare	5,007	5,354	5,373	4,901	4,749
524100	Auto Allowance	1,800	1,800	1,800	1,800	1,800
	Total:	\$ 125,039	\$ 131,364	\$ 133,788	\$ 127,988	\$ 99,954
	SUPPLIES & SERVICES					
	DEPARTMENT SUPPLIES & EXPENSES					
531060	Noticing & Publication	8,905	7,522	7,500	6,269	6,000
531140	Publications & Subscriptions	310	225	500	225	500
	Subtotal:	\$ 9,215	\$ 7,747	\$ 8,000	\$ 6,494	\$ 6,500
	CONFERENCES & MEMBERSHIPS					
532010	Conferences, Meetings & Travel	2,296	1,459	2,500	2,154	2,500
532020	Employee Development/Training	394	265	1,000	15	500
532040	Memberships	388	448	600	1,048	600
	Subtotal:	\$ 3,078	\$ 2,172	\$ 4,100	\$ 3,217	\$ 3,600
	CONTRACTUAL SERVICES					
533010	Contractual Services	35,235	10,853	5,000	4,752	2,500
	Subtotal:	\$ 35,235	\$ 10,853	\$ 5,000	\$ 4,752	\$ 2,500
	EQ SUPPLIES & MAINTENANCE					
536050	Fuel & Oil	1,167	692	800	555	800
536250	Vehicle Maintenance	569	66	500	365	500
	Subtotal:	\$ 1,736	\$ 758	\$ 1,300	\$ 920	\$ 1,300

PLANNING & DESIGN REVIEW

Acct No.	Account Description	2007/08 Actual	2008/09 Actual	2009/10 Adopted	2009/10 Estimated	2010/11 Proposed
	SPECIAL DEPT. ADMINISTRATIVE					
538250	Resource Map Maintenance	96	-	-	-	-
538280	Zoning Ordinance Maintenance	-	-	-	-	-
	Subtotal:	\$ 96	\$ -	\$ -	\$ -	\$ -
	Total Supplies & Services:	\$ 49,360	\$ 21,530	\$ 18,400	\$ 15,383	\$ 13,900
	CAPITAL OUTLAY ALLOWANCE					
559010	Capital Equipment Allowance	2,000	2,000	2,000	2,000	2,000
559020	Technology Allowance	4,100	4,100	4,100	4,100	4,100
	Total:	\$ 6,100	\$ 6,100	\$ 6,100	\$ 6,100	\$ 6,100
	TOTAL DEPARTMENT	\$ 538,962	\$ 528,798	\$ 528,815	\$ 487,447	\$ 447,479

BUILDING INSPECTION

Acct No.	Account Description	2007/08 Actual	2008/09 Actual	2009/10 Adopted	2009/10 Estimated	2010/11 Proposed
	SALARY					
512700	Building Official	92,809	97,640	97,500	70,000	88,654
512800	Building Inspector	63,743	74,848	81,574	85,000	84,431
512900	Building Permit Clerk	40,833	49,775	52,416	52,416	53,654
212920	Records Management Coordinator		-	-	-	-
512920	Assistant to Building Official	61,517	65,139	65,221	65,221	67,565
515100	Overtime	-	94			
517100	Vacation Conversion	4,217	-	4,000	4,000	4,000
518100	Casual Hire	12,516	-	1,500	1,500	1,500
	Total:	\$ 275,635	\$ 287,496	\$ 302,211	\$ 278,137	\$ 299,804
	EMPLOYEE BENEFITS					
521100	Medical & Insurance	19,087	22,104	23,544	23,544	24,600
521200	Employee Accruing Fringe	21,123	24,448	24,256	24,256	26,400
521300	Retiree Medical Allowance	587	-	-	-	-
522100	PERS-Employee (7%)	18,475	20,118	20,770	19,085	-
522200	PERS-Town (10.748%)	25,456	29,768	30,810	28,311	31,632
522400	Other Retirement Benefits (GASB 45)					6,500
523100	FICA-Medicare	3,579	4,523	4,360	4,011	4,325
	Total:	\$ 88,307	\$ 100,961	\$ 103,741	\$ 99,206	\$ 93,457
	SUPPLIES & SERVICES					
	DEPARTMENT SUPPLIES & EXPENSES					
531140	Publications & Subscriptions	2,997	-	500	250	500
531170	Document Storage	-	-	2,500	2,500	2,500
	Subtotal:	\$ 2,997	\$ -	\$ 3,000	\$ 2,750	\$ 3,000
	CONFERENCES & MEMBERSHIPS					
532010	Conferences, Meetings & Travel	-	20	1,500	500	1,500
532020	Employee Development/Training	-	-	1,000	1,451	1,000
532040	Memberships	395	100	500	350	500
	Subtotal:	\$ 395	\$ 120	\$ 3,000	\$ 2,301	\$ 3,000
	CONTRACTUAL SERVICES					
533010	Contractual (Outside Plan Check)	119,333	68,539	75,000	71,068	60,000
	Subtotal:	\$ 119,333	\$ 68,539	\$ 75,000	\$ 71,068	\$ 60,000
	EQ SUPPLIES & MAINTENANCE					
536020	Equipment Maintenance	4,530	4,022	4,000	6,267	4,000
536050	Fuel & Oil	3,502	2,076	1,500	1,665	1,500
536250	Vehicle Maintenance	2,938	289	1,500	3,185	1,500
	Subtotal:	\$ 10,970	\$ 6,387	\$ 7,000	\$ 11,117	\$ 7,000

BUILDING INSPECTION

Acct No.	Account Description	2007/08 Actual	2008/09 Actual	2009/10 Adopted	2009/10 Estimated	2010/11 Proposed
	SPECIAL DEPT. ADMINISTRATIVE					
538240	Records Management-Outside Scanning	3,775	-	5,000	-	-
	Subtotal:	\$ 3,775	\$ -	\$ 5,000	\$ -	\$ -
	Total Supplies & Services:	\$ 137,470	\$ 75,046	\$ 93,000	\$ 87,236	\$ 73,000
	CAPITAL OUTLAY ALLOWANCE					
559010	Capital Equipment Allowance	4,200	4,200	4,200	4,200	4,200
559020	Technology Allowance	10,700	10,700	10,700	10,700	10,700
	Total:	\$ 14,900	\$ 14,900	\$ 14,900	\$ 14,900	\$ 14,900
	TOTAL DEPARTMENT	\$ 516,312	\$ 478,403	\$ 513,852	\$ 479,479	\$ 481,161

ADVANCE PLANNING

Acct No.	Account Description	2007/08 Actual	2008/09 Actual	2009/10 Adopted	2009/10 Estimated	2010/11 Proposed
	SALARY					
512210	Advance Planner	-	-	-	-	-
	Total:	\$ -	\$ -	\$ -	\$ -	\$ -
	EMPLOYEE BENEFITS					
521100	Medical & Insurance	-	-	-	-	-
522100	PERS-Employee (7%)	-	-	-	-	-
522200	PERS-Town (9.064%)	-	-	-	-	-
523100	FICA-Medicare	-	-	-	-	-
	Total:	\$ -	\$ -	\$ -	\$ -	\$ -
	SUPPLIES & SERVICES					
	DEPARTMENT SUPPLIES & EXPENSES					
531060	Noticing & Publication	-	-	-	-	-
531090	Printing & Reproduction	-	-	-	-	-
	Subtotal:	\$ -	\$ -	\$ -	\$ -	\$ -
	CONTRACTUAL SERVICES					
533010	Contractual Services	-	-	-	-	-
	Subtotal:	\$ -	\$ -	\$ -	\$ -	\$ -
	SPECIAL DEPT. ADMINISTRATIVE					
538220	Housing Element Update	5,000	25,000	75,000	25,000	75,000
538230	General Plan Update	-	-	-	-	-
	Subtotal:	\$ 5,000	\$ 25,000	\$ 75,000	\$ 25,000	\$ 75,000
	Total Supplies & Services:	\$ 5,000	\$ 25,000	\$ 75,000	\$ 25,000	\$ 75,000
	TOTAL DEPARTMENT	\$ 5,000	\$ 25,000	\$ 75,000	\$ 25,000	\$ 75,000

POLICE

Police Services **Police/EOC Facility**

The Police Department provides of law enforcement services for the ensuring safety and a high quality of life for the community. To that end, the Department strives to enforce all federal, state and local laws without prejudice, preserve the peace and insure that the citizens and merchants that live and work in our community receive the highest level of law enforcement services available.

The total proposed appropriation for the Police Department is \$2,761,789. Staffing is comprised of 13 sworn personnel, 4 civilian personnel and approximately 4 volunteer and reserve police officers.

The Department also coordinates with other Town departments, government agencies and has developed a partnership with the community in planning and implementing safe school programs, neighborhood and business awareness, safe pedestrian and traffic flow on our streets and emergency preparedness programs. Community oriented policing in Tiburon builds on the understanding that it is the community itself that can best say what it needs from its Police Department and the Police and the community must work together to accomplish jointly set goals through cooperative efforts. While the philosophy of community oriented policing has only recently received an official title, this concept has been in place in the Town of Tiburon since the Department's inception in 1972, and continues to exist to this date.

Police Services

The Department Services Division includes patrol, administration, support personnel, investigations, training, parking enforcement and crime prevention program.

Police/Emergency Operations Center (EOC) Facility

The Police/Emergency Operations Center Facility Division serves as the primary Emergency Operation Center for the entire Tiburon Peninsula. All costs related to maintaining the police facility which also serves as the primary Emergency Operation Center for the entire Tiburon Peninsula. Belvedere contributes 25% of the funds needed to maintain this function.

Police Department

All Funding Sources

ALL DIVISIONS

OBJECT SUMMARY	2007/08 Actual	2008/09 Actual	2009/10 Adopted	2009/10 Estimated	2010/11 Proposed
EXPENDITURES					
SALARY & WAGES	\$ 1,567,100	\$ 1,588,527	\$ 1,667,795	\$ 1,664,535	\$ 1,673,118
EMPLOYEE BENEFITS	\$ 570,824	\$ 624,122	\$ 641,574	\$ 640,875	\$ 571,093
SUPPLIES & SERVICES					
Department Supplies & Expenses	31,928	29,880	38,350	34,561	35,350
Conferences & Memberships	31,648	11,067	22,800	13,232	15,800
Contractual Services	28,061	50,954	23,335	21,269	26,720
Intergovernmental & Agency	188,969	201,551	188,815	188,870	183,058
Equipment Supplies & Maintenance	139,123	107,921	122,800	82,663	112,200
Utility & Communication	43,716	47,428	41,300	42,954	41,300
Special Department Administrative	6,606	4,626	10,000	6,432	14,250
Total Supplies & Services	\$ 470,051	\$ 453,427	\$ 447,400	\$ 389,981	\$ 428,678
CAPITAL OUTLAY ALLOWANCE	\$ 86,000	\$ 86,000	\$ 86,000	\$ 86,000	\$ 86,000
CAPITAL PROJECT EXPENSES	\$ -	\$ 7,233	\$ 5,000	\$ 5,000	\$ 2,500
TOTAL EXPENDITURES	\$ 2,693,975	\$ 2,759,309	\$ 2,847,769	\$ 2,786,391	\$ 2,761,389
SOURCE OF FUNDING					
General Fund	2,593,975	2,659,309	2,747,769	2,686,391	2,661,389
Employee Compensated Leave Reserve	-	-	-	-	-
PERS Surplus Asset Fund	-	-	-	-	-
Police COPS/SLESF Fund	100,000	100,000	100,000	100,000	100,000
TOTAL FUNDING	\$ 2,693,975	\$ 2,759,309	\$ 2,847,769	\$ 2,786,391	\$ 2,761,389
STAFFING LEVEL					
Chief	1.00	1.00	1.00	1.00	1.00
Captain	1.00	1.00	1.00	1.00	1.00
Sergeant	4.00	4.00	4.00	4.00	4.00
Investigator	1.00	1.00	1.00	1.00	1.00
Patrol Officers	8.00	8.00	8.00	6.00	6.00
Police Service Aide	2.40	2.40	2.40	2.40	2.00
Emergency Services Coordinator	1.00	1.00	1.00	1.00	1.00
Secretary	1.00	1.00	1.00	1.00	1.00
TOTAL STAFFING	19.40	19.40	19.40	17.40	17.00

POLICE SERVICES

Acct No.	Account Description	2007/08 Actual	2008/09 Actual	2009/10 Adopted	2009/10 Estimated	2010/11 Proposed
	SALARY					
513100	Police Chief	128,408	134,775	143,388	143,388	151,275
513200	Captain	110,805	117,415	117,672	117,672	124,143
513400	Sergeants (4)	340,456	369,580	370,906	380,555	389,542
513500	Patrol Officer (8 Authorized/Two Frozen)	474,044	483,148	451,780	458,230	480,684
513600	Secretary	56,987	60,300	60,432	60,432	62,547
531650	Emergency Services Coordinator	54,411	61,648	61,932	61,932	64,099
513950	Police Service Aide (2)	102,283	106,519	137,010	115,928	117,071
515100	Overtime	160,348	90,692	130,000	148,506	80,000
515200	Overtime (Special Events)	12,710	14,902	15,000	13,483	15,000
516200	Education Incentive Pay	11,568	14,240	10,800	13,602	13,200
516300	Holiday Pay	34,913	41,531	43,389	39,592	45,725
516400	Special Pay	4,180	5,756	3,600	1,517	3,600
516600	Longevity Pay	9,000	11,894	16,800	12,250	16,100
516700	Shift Differential	-	5,596	6,000	6,000	7,500
517100	Vacation Conversion	5,356	16,244	14,000	6,362	14,000
	Total:	\$ 1,505,469	\$ 1,534,240	\$ 1,582,709	\$ 1,579,449	\$ 1,584,486
	EMPLOYEE BENEFITS					
521100	Medical & Insurance	146,338	170,549	177,870	177,870	196,420
521200	Employee Accruing Fringe	24,677	21,203	21,163	21,163	21,163
521300	Retiree Medical Insurance	3,730	-	-	-	-
521400	Legal Defense Fund	-	-	-	-	-
522100	PERS-Employee (9% Sworn, 7% Misc.)	111,106	120,955	122,082	121,556	-
522200	PERS-Town (19.555%, 10.387%)	238,387	259,222	252,750	252,624	258,822
522300	PST-Parttime (3.75%)	2,245	1,251	1,000	1,000	-
522400	Other Post Employment Benefits (GASB 45)	-	-	-	-	35,000
523100	FICA-Medicare	18,892	20,054	22,949	22,902	22,975
524300	Medical Allowance (PSA)	-	-	-	-	-
525300	Tuition Reimbursement	1,111	1,441	4,000	4,000	4,000
	Total:	\$ 546,486	\$ 594,675	\$ 601,814	\$ 601,115	\$ 538,380
	SUPPLIES & SERVICES					
	DEPARTMENT SUPPLIES & EXPENSES					
531010	Office & Copier Supplies	10,600	10,922	11,000	10,479	11,000
531040	Evidence Supplies	2,839	2,667	6,500	3,037	5,000
531080	Postage	5,272	2,644	3,000	3,642	3,000
531090	Printing & Reproduction	3,961	4,825	5,500	3,778	5,500
531110	Range & Weapons	816	5,137	3,000	3,230	4,000
531120	Recruiting & Investigation	4,296	100	5,000	4,907	2,500
531121	Special Investigation	2,425	1,250	2,500	3,722	2,500
531140	Publications & Subscriptions	2,426	2,335	1,850	1,766	1,850
531160	Evidence - Photo, Film & Video Supplies	(707)	-	-	-	-
	Subtotal:	\$ 31,928	\$ 29,880	\$ 38,350	\$ 34,561	\$ 35,350

POLICE SERVICES

Acct No.	Account Description	2007/08 Actual	2008/09 Actual	2009/10 Adopted	2009/10 Estimated	2010/11 Proposed
	CONFERENCES & MEMBERSHIPS					
532010	Conferences, Meetings & Travel	3,592	2,089	2,500	1,909	1,000
532020	Employee Development/Training	2,580	314	3,000	500	-
532040	Memberships	1,885	1,750	1,800	1,800	1,800
532060	POST-Reimbursed Training	19,857	6,348	10,000	7,305	10,000
532070	POST-Non Reimbursed Training	2,795	228	4,500	1,005	2,000
532090	Special Meal Allowance (MOU)	939	338	1,000	713	1,000
	Subtotal:	\$ 31,648	\$ 11,067	\$ 22,800	\$ 13,232	\$ 15,800
	CONTRACTUAL SERVICES					
533010	Contractual Services (Reimbursement)	-	36,867	-	-	-
533080	Records Management System (Tech)	8,980	400	12,035	9,519	11,010
533090	Lexipol Policy Manual Maintenance	1,950	2,450	2,000	2,450	2,450
533200	Systems Support (MIDAS)	17,131	11,237	9,300	9,300	13,260
	Subtotal:	\$ 28,061	\$ 50,954	\$ 23,335	\$ 21,269	\$ 26,720
	INTERGOVERNMENT, AGENCY & JPA					
535080	Marin County Jail Booking	-	-	-	-	-
535090	Marin County Major Crimes Task Force	48,214	53,460	48,500	48,855	37,600
535085	Marin County Booking Repayment	-	-	-	-	-
535130	Southern Marin Dispatch JPA	-	-	-	-	-
535131	Marin County Dispatch	137,628	144,964	134,679	134,679	138,622
535170	Marin County DA-MDIT Program	3,127	3,127	5,636	5,336	6,836
	Subtotal:	\$ 188,969	\$ 201,551	\$ 188,815	\$ 188,870	\$ 183,058
	EQ SUPPLIES & MAINTENANCE					
536020	Equipment Maintenance	1,495	1,124	3,000	1,641	3,000
536050	Fuel & Oil	42,344	25,220	30,000	21,103	30,000
536120	Radar Maintenance	450	-	500	500	500
536130	Radio Maintenance	4,852	6,019	6,000	1,905	5,000
536210	Safety Equipment	10,377	5,785	10,000	4,288	6,000
536220	Uniform Maintenance	7,582	8,144	7,500	7,259	8,000
536230	Uniform Purchase/Replacement	3,608	5,149	5,000	1,585	5,000
536240	Vehicle Supplies	512	195	500	475	500
536250	Vehicle Maintenance	32,247	29,211	20,000	16,752	15,000
536270	Safety Equipment (MOU)	410	567	600	690	600
	Subtotal:	\$ 103,877	\$ 81,414	\$ 83,100	\$ 56,198	\$ 73,600

POLICE SERVICES

Acct No.	Account Description	2007/08 Actual	2008/09 Actual	2009/10 Adopted	2009/10 Estimated	2010/11 Proposed
	UTILITY & COMMUNICATION					
537300	Telecommunication	26,185	28,926	25,000	25,933	25,000
	Subtotal:	\$ 26,185	\$ 28,926	\$ 25,000	\$ 25,933	\$ 25,000
	Total Supplies & Services:	\$ 410,668	\$ 403,792	\$ 381,400	\$ 340,063	\$ 359,528
	CAPITAL OUTLAY ALLOWANCE					
559010	Capital Equipment Allowance	75,000	75,000	75,000	75,000	75,000
559020	Technology Allowance	11,000	11,000	11,000	11,000	11,000
	Total:	\$ 86,000	\$ 86,000	\$ 86,000	\$ 86,000	\$ 86,000
	TOTAL DEPARTMENT	\$ 2,548,623	\$ 2,618,707	\$ 2,651,923	\$ 2,606,627	\$ 2,568,394

POLICE INVESTIGATIONS

Acct No.	Account Description	2007/08 Actual	2008/09 Actual	2009/10 Adopted	2009/10 Estimated	2010/11 Proposed
	SALARY					
513510	Investigator	56,060	54,287	77,825	77,825	81,297
515100	Overtime	1,440				
516200	Education Incentive Pay	1,750	-	1,800	1,800	1,800
516300	Holiday Pay	1,145	-	3,661	3,661	3,835
516600	Longevity Pay	1,236	-	1,800	1,800	1,700
	Total:	\$ 61,631	\$ 54,287	\$ 85,086	\$ 85,086	\$ 88,632
	EMPLOYEE BENEFITS					
521100	Medical & Insurance	4,586	12,600	14,230	14,230	14,640
521200	Employee Accruing Fringe	969				
522100	PERS-Employee (9%)	5,504	4,886	7,658	7,658	-
522200	PERS-Town (19.555%)	12,390	11,174	16,639	16,639	16,788
523100	FICA-Medicare	889	787	1,234	1,234	1,285
	Total:	\$ 24,338	\$ 29,447	\$ 39,760	\$ 39,760	\$ 32,713
	SUPPLIES & SERVICES					
	DEPARTMENT SUPPLIES & EXPENSES					
531020	Computer Supplies	-	-	-	-	-
	Subtotal:	\$ -	\$ -	\$ -	\$ -	\$ -
	CONTRACTUAL SERVICES					
533200	Systems/Technical Support	-	-	-	-	-
new	Records Management System (Tech)	-	-	-	-	-
	Subtotal:	\$ -	\$ -	\$ -	\$ -	\$ -
	INTERGOVERNMENT, AGENCY & JPA					
535050	MERA Radio Acquisition JPA (COPS)	-	-	-	-	-
	Subtotal:	\$ -	\$ -	\$ -	\$ -	\$ -
	EQ SUPPLIES & MAINTENANCE					
536220	Uniform Maintenance	-	-	-	-	-
	Subtotal:	\$ -	\$ -	\$ -	\$ -	\$ -
	Total Supplies & Services:	\$ -	\$ -	\$ -	\$ -	\$ -
	ALLOCATED COSTS					
539010	Insurance-Liability	-	-	-	-	-
539020	Insurance-Workers' Compensation	-	-	-	-	-
	Subtotal:	\$ -	\$ -	\$ -	\$ -	\$ -
	TOTAL DEPARTMENT	\$ 85,969	\$ 83,734	\$ 124,846	\$ 124,846	\$ 121,345

POLICE FACILITY

Acct No.	Account Description	2007/08 Actual	2008/09 Actual	2009/10 Adopted	2009/10 Estimated	2010/11 Proposed
	SUPPLIES & SERVICES					
	EQ SUPPLIES & MAINTENANCE					
536020	Equipment Maintenance	8,511	7,418	11,600	7,005	10,000
536030	Building/Facility Supplies	13,724	4,351	12,000	3,625	12,500
536050	Fuel & Oil (Generator)	-	-	600	600	600
536060	Inspection & Testing (Generator)	-	-	500	500	500
536070	Janitorial Services	12,675	13,236	13,500	13,500	13,500
536100	Pest Control	336	395	500	235	500
536280	Special Maintenance	-	1,107	1,000	1,000	1,000
	Subtotal:	\$ 35,246	\$ 26,507	\$ 39,700	\$ 26,465	\$ 38,600
	UTILITY & COMMUNICATION					
537100	Energy-PG&E	17,531	18,302	16,000	16,683	16,000
537200	Water-MMWD	-	200	300	338	300
537300	Telecommunication	-	-	-	-	-
	Subtotal:	\$ 17,531	\$ 18,502	\$ 16,300	\$ 17,021	\$ 16,300
	SPECIAL DEPT. ADMINISTRATIVE					
538020	Emergency & Disaster Planning (\$6,250 Medical Cache)	6,606	4,626	10,000	6,432	14,250
	Subtotal:	\$ 6,606	\$ 4,626	\$ 10,000	\$ 6,432	\$ 14,250
	ALLOCATED COSTS					
539040	Insurance-Property	-	-	-	-	-
	Subtotal:	\$ -	\$ -	\$ -	\$ -	\$ -
	Total Supplies & Services:	\$ 59,383	\$ 49,635	\$ 66,000	\$ 49,918	\$ 69,150
	CAPITAL PROJECT EXPENSES					
561140	EOC Equipment Upgrades	-	7,233	5,000	5,000	2,500
	Total:	\$ -	\$ 7,233	\$ 5,000	\$ 5,000	\$ 2,500
	TOTAL DEPARTMENT	\$ 59,383	\$ 56,868	\$ 71,000	\$ 54,918	\$ 71,650

PUBLIC WORKS

Administration & Engineering

Streets Maintenance

Parks Maintenance

Cypress Hollow

Corporation Yard

Street & Signal Light System

The Public Works Department is responsible for the construction, maintenance and oversight of the Town's infrastructure and public facilities, including streets and roads, sidewalks, storm drains, park lands, open space lands, street light and signal light system, and Town easements and rights-of-way.

The total proposed appropriation for Public Works is \$1,268,789, primarily from the General Fund. The Department operates with 9.0 FTE employees. Streets Resurfacing and Drainage Improvement projects, as well as some other projects, are authorized in the Capital Improvement Program budget and are not a cost to the Public Works Department budget.

Administration & Engineering

This division oversees the entire public works operation, providing administrative and engineering oversight for Town's Capital Improvement Program (CIP) projects, processing encroachment permits, and coordinating with Caltrans regarding Tiburon Boulevard traffic operations and modifications. This division is also responsible for identifying, securing and administering grants for capital projects.

Street Maintenance

This Division is responsible for maintenance of the Town's nearly 15 miles of sidewalk and 32 centerline miles of streets. This division also performs preventive maintenance on the Town's storm drainage system, which includes over 50 miles of curb & gutter, 13 miles of culverts, 18 miles of v-ditches and over 500 catch basins.

Parks Maintenance

This Division maintains the Town's ten parks (covering nearly 70 acres) as well as the multi-use path and the landscaped medians throughout Town.

Cypress Hollow

This division provides for maintenance of the lighting, landscape and facilities at the Cypress Hollow park and is paid for through a special tax assessment on the parcels located in Cypress Hollow.

Corporation Yard

The Corporation Yard is the Town's garage and workshop. It also provides for storage of maintenance equipment/supplies and engineering project files.

Street & Signal Light System

This division provides for the operational costs for the Town's 300+ street lights; the Town's contribution toward Tiburon Boulevard traffic signal maintenance can be found here.

Public Works

All Funding Sources

ALL DIVISIONS

OBJECT SUMMARY	2007/08 Actual	2008/09 Actual	2009/10 Adopted	2009/10 Estimated	2010/11 Proposed
EXPENDITURES					
SALARY & WAGES	\$ 566,928	\$ 598,657	\$ 634,601	\$ 627,347	\$ 649,494
EMPLOYEE BENEFITS	\$ 192,209	\$ 232,154	\$ 232,965	\$ 241,696	\$ 237,295
SUPPLIES & SERVICES					
Department Supplies & Expenses	3,633	\$ 3,672	\$ 4,150	\$ 4,275	\$ 3,750
Conferences & Memberships	4,238	\$ 4,823	\$ 6,400	\$ 3,733	\$ 4,650
Contractual Services	109,969	\$ 44,484	\$ 67,000	\$ 57,521	\$ 52,000
Intergovernmental & Agency	-	\$ -	\$ -	\$ -	\$ -
Equipment Supplies & Maintenance	197,953	\$ 166,511	\$ 181,900	\$ 150,990	\$ 180,450
Utility & Communication	84,105	\$ 79,752	\$ 90,950	\$ 77,444	\$ 91,950
Allocated Costs	-	\$ -	\$ -	\$ -	\$ -
Total Supplies & Services	399,898.00	\$ 299,242	\$ 350,400	\$ 293,963	\$ 332,800
CAPITAL OUTLAY EXPENSE	\$ -	\$ 7,990	\$ 6,000	\$ 6,000	\$ 6,000
CAPITAL OUTLAY ALLOWANCE	\$ 56,139	\$ 46,100	\$ 42,600	\$ 42,600	\$ 42,600
CAPITAL PROJECT EXPENSES	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL EXPENDITURES	\$ 1,215,174	\$ 1,184,143	\$ 1,266,566	\$ 1,211,606	\$ 1,268,189
SOURCE OF FUNDING					
General Fund	1,179,463	1,164,161	1,251,116	1,196,789	1,252,739
Cypress Hollow Fund	15,711	19,982	15,450	14,817	15,450
Employee Compensated Leave Reserve	20,000	-	-	-	-
PERS Surplus Asset Fund	-	-	-	-	-
TOTAL FUNDING	\$ 1,215,174	\$ 1,184,143	\$ 1,266,566	\$ 1,211,606	\$ 1,268,189
STAFFING LEVEL					
Public Works Director/ Town Engineer	1.00	1.00	1.00	1.00	1.00
Engineer Technician	-	1.00	1.00	1.00	1.00
Administrative Aide	1.00	-	-	-	-
Project Coordinator	-	-	-	-	-
Deputy Director of Public Works	-	-	-	-	-
Superintendent	1.00	1.00	1.00	1.00	1.00
Assistant Superintendent	-	-	-	-	-
Senior Maintenance Worker	1.00	1.00	1.00	1.00	1.00
Foreman	1.00	1.00	1.00	1.00	1.00
Maintenance Worker II	1.00	1.00	1.00	1.00	1.00
Maintenance Worker I	3.00	3.00	3.00	3.00	3.00
TOTAL STAFFING	9.00	9.00	9.00	9.00	9.00

ADMINISTRATION & ENGINEERING

Acct No.	Account Description	2007/08 Actual	2008/09 Actual	2009/10 Adopted	2009/10 Estimated	2010/11 Proposed
	SALARY					
514100	Public Works Director/Town Engineer	128,327	135,167	135,432	138,257	140,172
514150	Project Coordinator (Undergrounding)	-	-	-	-	-
514800	Administrative Aide	44,453	11,944	-	-	-
514900	Engineering Technician	-	40,708	58,800	58,800	60,585
517100	Vacation Conversion	-	3,687	5,000	-	5,000
518100	Casual Hire (Project Coord FY 2007)	-	-	-	-	-
	Total:	\$ 172,780	\$ 191,506	\$ 199,232	\$ 197,057	\$ 205,757
	EMPLOYEE BENEFITS					
521100	Medical & Insurance	7,375	17,134	15,440	15,440	21,600
521200	Employee Accruing Fringe	14,959	7,713	11,260	11,260	5,400
521300	Retiree Medical Insurance	2,587				
521500	Unemployment Insurance	-	11,700		7,500	
522100	PERS-Employee (7%)	12,095	13,114	13,596	13,794	-
522200	PERS-Town (10.748%)	17,223	19,187	20,175	20,468	21,577
522400	Other Retirement Benefits (GASB 45)					4,500
523100	FICA-Medicare	2,543	2,895	3,104	3,073	3,114
524300	Medical Allowance	-	-	-	-	-
524100	Auto Allowance	3,600	3,600	3,600	3,600	3,600
524400	Relocation Expense	-	-	-	-	-
	Total:	\$ 60,382	\$ 75,343	\$ 67,175	\$ 75,135	\$ 59,791
	SUPPLIES & SERVICES					
	DEPARTMENT SUPPLIES & EXPENSES					
531060	Noticing & Publication	905	146	1,300	1,300	1,300
531140	Publications & Subscriptions	59	-	250	-	250
	Subtotal:	\$ 964	\$ 146	\$ 1,550	\$ 1,300	\$ 1,550
	CONFERENCES & MEMBERSHIPS					
532010	Conferences, Meetings & Travel	2,599	2,414	2,150	1,524	1,000
532020	Employee Development/Training	363	692	900	572	500
532040	Memberships	684	143	600	425	500
	Subtotal:	\$ 3,646	\$ 3,249	\$ 3,650	\$ 2,521	\$ 2,000
	CONTRACTUAL SERVICES					
533010	Contractual Services	57,535	-	-	-	-
533060	Professional Consultants (Soil eng/Audit)	-	-	-	-	-
533700	Contract - Engineering Services	21,360	7,080	33,000	19,742	20,000
	Subtotal:	\$ 78,895	\$ 7,080	\$ 33,000	\$ 19,742	\$ 20,000

ADMINISTRATION & ENGINEERING

Acct No.	Account Description	2007/08 Actual	2008/09 Actual	2009/10 Adopted	2009/10 Estimated	2010/11 Proposed
	Total Supplies & Services:	\$ 83,505	\$ 10,475	\$ 38,200	\$ 23,563	\$ 23,550
	CAPITAL OUTLAY ALLOWANCE					
559010	Depreciation Allowance	-	-	-	-	-
559020	Technology Allowance	2,600	2,600	2,600	2,600	2,600
	Total:	\$ 2,600	\$ 2,600	\$ 2,600	\$ 2,600	\$ 2,600
	TOTAL DEPARTMENT	\$ 319,267	\$ 279,924	\$ 307,207	\$ 298,355	\$ 291,698

STREETS MAINTENANCE

Acct No.	Account Description	2007/08 Actual	2008/09 Actual	2009/10 Adopted	2009/10 Estimated	2010/11 Proposed
	SALARY					
514200	Superintendent of Public Works	84,514	82,360	82,524	82,524	85,412
514400	Foreman	65,070	66,437	68,204	68,204	69,913
514500	Maintenance Worker II	52,873	55,067	56,531	56,531	57,945
514600	Maintenance Worker I	49,121	51,161	56,531	52,468	56,531
515100	Overtime	-	-	1,500	-	1,500
516990	Special Compensation	6,558	-	-	-	-
517100	Vacation Leave Conversion	785	788	2,000	2,633	2,000
	Total:	\$ 258,921	\$ 255,813	\$ 267,290	\$ 262,360	\$ 273,301
	EMPLOYEE BENEFITS					
521100	Medical & Insurance	29,752	34,997	29,820	29,820	37,560
521200	Employee Accruing Fringe	12,450	9,573	18,480	18,480	12,540
522100	PERS-Employee (7%)	17,459	17,907	18,465	18,181	12,907
522200	PERS-Town (10.748%)	25,075	26,443	27,400	26,978	28,998
522400	Other Retirement Benefits (GASB 45)					6,000
523100	FICA-Medicare	3,547	3,790	4,144	4,072	4,145
524100	Auto Allowance	1,385	1,800		1,800	1,800
525300	Tuition Reimbursement	-	-	200	200	200
	Total:	\$ 88,283	\$ 94,510	\$ 98,509	\$ 99,531	\$ 104,150
	SUPPLIES & SERVICES					
	DEPARTMENT SUPPLIES & EXPENSES					
531140	Publications & Subscriptions	-	36	100	475	100
	Subtotal:	\$ -	\$ 36	\$ 100	\$ 475	\$ 100
	CONFERENCES & MEMBERSHIPS					
532010	Conferences, Meetings & Travel	27	337	600	200	500
532020	Employee Development/Training	-	487	600	200	600
532040	Memberships	-	50	100	100	100
	Subtotal:	\$ 27	\$ 874	\$ 1,300	\$ 500	\$ 1,200
	EQUIP, SUPPLIES & MAINTENANCE					
536010	Operating Supplies	1,945	6,049	3,500	2,844	2,500
536020	Equipment Maintenance	563	525	3,000	3,000	3,000
536050	Fuel & Oil	47,343	27,743	28,000	22,202	28,000
536100	Pest Control Downtown	1,500	1,500	1,700	1,500	1,500
536140	Downtown Cleanup & Restrooms	2,292	2,758	3,200	3,200	3,200
536150	Small Tools-Lift Gate/Generator	-	2,423	500	472	500
536160	Storm Drain & Culvert Maintenance	4,852	2,150	6,500	3,760	6,500
536180	Street Materials & Signs	12,235	15,948	13,000	9,291	13,000
536190	Street Painting	8,550	3,870	15,000	10,000	15,000
536210	Safety Equipment & Apparel	150	777	1,250	1,250	1,250
536220	Uniform Maintenance Service	5,093	3,269	3,750	2,837	3,300
536230	Uniform Purchase/Replacement	815	1,415	1,100	1,100	1,100
536270	Safety Equipment (MOU)	465	670	1,000	1,000	1,000
	Subtotal:	\$ 85,803	\$ 69,097	\$ 81,500	\$ 62,456	\$ 79,850

STREETS MAINTENANCE

Acct No.	Account Description	2007/08 Actual	2008/09 Actual	2009/10 Adopted	2009/10 Estimated	2010/11 Proposed
	Total Supplies & Services:	\$ 85,830	\$ 70,007	\$ 82,900	\$ 63,431	\$ 81,150
	OTHER EQUIPMENT					
549010	Street Light Pole Replacement	-	2,990	5,000	5,000	5,000
	Total:	\$ -	\$ 2,990	\$ 5,000	\$ 5,000	\$ 5,000
	TOTAL DEPARTMENT	\$ 433,034	\$ 423,320	\$ 453,699	\$ 430,322	\$ 463,601

PARKS MAINTENANCE

Acct No.	Account Description	2007/08 Actual	2008/09 Actual	2009/10 Adopted	2009/10 Estimated	2010/11 Proposed
	SALARY					
514300	Assistant Superintendent	-	-	-	-	-
514600	Maintenance Worker I (2)	97,888	93,465	105,042	105,042	104,968
514700	Senior Maintenance Worker	16,287	57,040	61,537	61,537	63,968
515100	Overtime	267	-	500	-	500
517100	Vacation Conversion	785	833	1,000	1,351	1,000
	Total:	\$ 115,227	\$ 151,338	\$ 168,079	\$ 167,930	\$ 170,436
	EMPLOYEE BENEFITS					
521100	Medical & Insurance	16,655	24,195	22,320	22,320	28,980
521200	Employee Accruing Fringe	5,764	9,573	12,780	12,780	7,920
522100	PERS-Employee (7%)	7,992	10,594	11,661	11,661	11,826
522200	PERS-Town (10.387%)	11,381	15,606	17,298	17,298	17,542
522400	Other Retirement Benefits (GASB 445)					3,900
523100	FICA-Medicare	1,694	2,333	2,622	2,620	2,586
525300	Tuition Reimbursement	58	-	600	352	600
	Total:	\$ 43,544	\$ 62,301	\$ 67,281	\$ 67,030	\$ 73,354
	SUPPLIES & SERVICES					
	CONFERENCES & MEMBERSHIPS					
532010	Conferences, Meetings & Travel	205	524	600	145	600
532020	Employee Development/Training	360	116	600	507	600
532040	Memberships	-	60	250	60	250
	Subtotal:	\$ 565	\$ 700	\$ 1,450	\$ 712	\$ 1,450
	CONTRACTUAL SERVICES					
533010	Contractual Services (Medians & Restrooms)	17,015	25,404	22,000	25,779	20,000
	Subtotal:	\$ 17,015	\$ 25,404	\$ 22,000	\$ 25,779	\$ 20,000
	EQUIP, SUPPLIES & MAINTENANCE					
536020	Equipment Maintenance	4,531	8,518	4,100	2,382	4,100
536080	Landscape Grounds & Materials	13,589	17,477	14,500	17,996	14,500
536180	Street Materials & Signs	1,282	2,254	1,300	1,300	1,300
536200	Tree Maintenance	29,430	8,960	22,000	5,272	22,000
536220	Uniform Maintenance Service	1,884	1,209	2,000	937	2,000
536310	Rental-Facility (Portable Restroom)	-				3,000
	Subtotal:	\$ 50,716	\$ 38,418	\$ 43,900	\$ 27,887	\$ 46,900

PARKS MAINTENANCE

Acct No.	Account Description	2007/08 Actual	2008/09 Actual	2009/10 Adopted	2009/10 Estimated	2010/11 Proposed
	UTILITY & COMMUNICATION					
537100	Energy-PG&E	6,578	6,860	6,500	6,230	6,500
537200	Water-MMWD	35,465	35,875	41,000	35,038	40,000
537210	Water-RBSA Reclaimed	15,523	14,360	15,000	14,006	17,000
	Subtotal:	\$ 57,566	\$ 57,095	\$ 62,500	\$ 55,274	\$ 63,500
	Total Supplies & Services:	\$ 125,862	\$ 121,617	\$ 129,850	\$ 109,652	\$ 131,850
	CAPITAL OUTLAY EXPENSES					
559020	Technology Allowance	-	-	-	-	-
559010	Park Benches	13,539	3,500	1,000	1,000	1,000
	Subtotal:	13,539	3,500	1,000	1,000	1,000
	TOTAL DEPARTMENT	\$ 298,172	\$ 338,756	\$ 366,210	\$ 345,612	\$ 376,640

CORPORATION YARD

Acct No.	Account Description	2007/08 Actual	2008/09 Actual	2009/10 Adopted	2009/10 Estimated	2010/11 Proposed
	SUPPLIES & SERVICES					
	DEPARTMENT SUPPLIES & EXPENSES					
531010	Office & Copier Supplies	1,583	731	1,400	1,400	1,000
531070	Permit/Application Fees	1,086	2,759	1,100	1,100	1,100
	Subtotal:	\$ 2,669	\$ 3,490	\$ 2,500	\$ 2,500	\$ 2,100
	EQUIP, SUPPLIES & MAINTENANCE					
536010	Operating Supplies	418	902	2,000	2,000	1,200
536020	Equipment Maintenance	2,040	3,275	2,500	2,500	2,000
536030	Building/Facility Supplies	10,390	6,285	9,000	9,000	7,500
536050	Fuel & Oil	23,932	14,234	14,000	14,000	14,000
536070	Janitorial Services	-	-	-	-	-
536100	Pest Control	-	-	500	500	500
536150	Small Tools/Implements	1,008	-	1,000	1,000	1,000
536250	Vehicle Maintenance	5,273	7,741	5,000	5,000	5,000
536290	Facility - Alteration/Improvements	431	269	600	600	600
536300	Rental-Equipment & Tools	53	-	1,100	1,100	1,100
	Subtotal:	\$ 43,545	\$ 32,706	\$ 35,700	\$ 35,700	\$ 32,900
	UTILITY & COMMUNICATION					
537100	Energy-PG&E	2,645	2,563	4,200	4,200	4,200
537200	Water-MMWD	-	203	-	-	-
537300	Telecommunication	4,240	3,125	4,200	4,200	4,200
	Subtotal:	\$ 6,885	\$ 5,891	\$ 8,400	\$ 8,400	\$ 8,400
	Total Supplies & Services:	\$ 53,099	\$ 42,087	\$ 46,600	\$ 46,600	\$ 43,400
	CAPITAL OUTLAY ALLOWANCE					
559010	Depreciation Allowance	40,000	40,000	40,000	40,000	40,000
	Total:	\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000
	TOTAL DEPARTMENT	\$ 93,099	\$ 82,087	\$ 86,600	\$ 86,600	\$ 83,400

STREET & SIGNAL LIGHT SYSTEM

Acct No.	Account Description	2007/08 Actual	2008/09 Actual	2009/10 Adopted	2009/10 Estimated	2010/11 Proposed
	SUPPLIES & SERVICES					
	EQUIP SUPPLIES & MAINTENANCE					
536170	Street/Signal Light Maint. (Cal/TRANS)	17,827	19,890	19,300	23,842	19,300
	Subtotal:	\$ 17,827	\$ 19,890	\$ 19,300	\$ 23,842	\$ 19,300
	UTILITY & COMMUNICATION					
537100	Energy-PG&E	18,064	15,184	18,100	12,058	18,100
	Subtotal:	\$ 18,064	\$ 15,184	\$ 18,100	\$ 12,058	\$ 18,100
	Total Supplies & Services:	\$ 35,891	\$ 35,074	\$ 37,400	\$ 35,900	\$ 37,400
	CAPITAL OUTLAY ALLOWANCE					
	TOTAL DEPARTMENT	\$ 35,891	\$ 35,074	\$ 37,400	\$ 35,900	\$ 37,400

CYPRESS HOLLOW SPECIAL DISTRICT

Acct No.	Account Description	2007/08 Actual	2008/09 Actual	2009/10 Adopted	2009/10 Estimated	2010/11 Proposed
	SUPPLIES & SERVICES					
	CONTRACTUAL SERVICES					
533010	Contractual Services (Cost Recovery)	14,059	12,000	12,000	12,000	12,000
	Subtotal:	\$ 14,059	\$ 12,000	\$ 12,000	\$ 12,000	\$ 12,000
	EQUIP SUPPLIES & MAINTENANCE					
536080	Landscape Grounds & Materials	62	-	750	1,105	750
536200	Tree Maintenance	-	6,400	750	-	750
	Subtotal:	\$ 62	\$ 6,400	\$ 1,500	\$ 1,105	\$ 1,500
	UTILITY & COMMUNICATION					
537200	Water-MMWD	1,590	1,582	1,950	1,712	1,950
	Subtotal:	\$ 1,590	\$ 1,582	\$ 1,950	\$ 1,712	\$ 1,950
	Total Supplies & Services:	\$ 15,711	\$ 19,982	\$ 15,450	\$ 14,817	\$ 15,450
	CAPITAL PROJECT EXPENSES					
559010	Facility - Alteration/Improvements	-	-	-	-	-
	Total:	\$ -	\$ -	\$ -	\$ -	\$ -
	TOTAL DEPARTMENT	\$ 15,711	\$ 19,982	\$ 15,450	\$ 14,817	\$ 15,450

NON-DEPARTMENTAL

Insurances and Joint Power Authorities

Low-Moderate Income Housing

Town Owned Housing

Belvedere-Tiburon Library Agency

The non-departmental section of the budget entails those projects and costs that are not part of the regular operations of any specific department.

Insurances and Joint Power Authorities

This section includes the appropriations for liability, workers' compensation, and property insurance premiums, which are then allocated out to the various operating departments based on risk analysis. The Town is self-insured for the first \$150,000 for each workers' compensation claim and \$50,000 for each liability claim. After the deductible is reached the Town is insured for \$5 million per occurrence for liability and \$2 million for workers' compensation.

The Town voluntarily participates in several Joint Power Authorities which provide specialized services that the Town would not be able to provide on its own. The JPAs provide an economy of scale to the Town and to the participating members of each JPA. These services include animal control, cable telecommunications, mediation, LAFCO, MERA and storm water run-off services to name a few.

Town Owned Housing

The Town currently owns six below market rate (BMR) condominium units at the Point Tiburon Marsh complex. Proceeds of the rent income and investment earnings support the general maintenance, tax, and homeowners' association costs of operating the units.

Low-Moderate Income Housing

This section provides for appropriations connected with the Marin Renter's Rebate program and the Marin Housing Authority JPA. This restricted fund receives funding through in-lieu fees paid by developers.

Tiburon Peninsula Library Agency

This section provides for a pass through of property taxes the Town receives on behalf of the Peninsula Library Agency.

Non-Departmental

All Funding Sources

ALL DIVISIONS

OBJECT SUMMARY	2007/08 Actual	2008/09 Actual	2009/10 Adopted	2009/10 Estimated	2010/11 Proposed
EXPENDITURES					
SALARY & WAGES					
EMPLOYEE BENEFITS		\$ 13,782	\$ 18,285	\$ 18,285	\$ 22,600
SUPPLIES & SERVICES					
Department Supplies & Expenses	\$ 5,153	\$ 4,738	\$ 5,375	\$ 5,321	\$ 5,375
Conferences & Memberships	\$ -	\$ -	\$ -	\$ -	\$ -
Contractual Services	\$ -	\$ 5,428	\$ 5,800	\$ 5,800	\$ 5,800
Insurances	\$ 160,136	\$ 187,403	\$ 219,900	\$ 199,163	\$ 231,900
Intergovernmental & Agency	\$ 1,632,240	\$ 1,696,121	\$ 1,739,544	\$ 1,719,392	\$ 1,747,740
Equipment Supplies & Maintenance	\$ 32,000	\$ 32,646	\$ 36,000	\$ 33,203	\$ 36,000
Utility & Communication	\$ -	\$ -	\$ -	\$ -	\$ -
Special Department Administrative	\$ -	\$ -	\$ -	\$ -	\$ -
Allocated Costs	\$ 300	\$ -	\$ 300	\$ 300	\$ 300
Total Supplies & Services	\$ 1,829,829	\$ 1,926,336	\$ 2,006,919	\$ 1,963,179	\$ 2,027,115
CAPITAL OUTLAY EXPENSE	\$ -	\$ -	\$ -	\$ -	\$ -
CAPITAL OUTLAY ALLOWANCE	\$ -	\$ -	\$ -	\$ -	\$ -
CAPITAL PROJECT EXPENSES	\$ 150	\$ 14,500	\$ 14,500	\$ 12,532	\$ 14,500
TOTAL EXPENDITURES	\$ 1,829,979	\$ 1,954,618	\$ 2,039,704	\$ 1,993,996	\$ 2,064,215
SOURCE OF FUNDING					
General Fund	479,680	529,702	577,989	537,918	616,275
Low/Moderate Housing Fund	15,649	15,646	24,725	23,853	24,725
Town Owned Housing	37,328	55,212	59,500	54,735	59,500
Peninsula Library JPA Fund	1,297,322	1,354,058	1,377,490	1,377,490	1,363,715
TOTAL FUNDING	\$ 1,829,979	\$ 1,954,618	\$ 2,039,704	\$ 1,993,996	\$ 2,064,215

Insurances and Intergovernmental

Acct No.	Account Description	2007/08 Actual	2008/09 Actual	2009/10 Adopted	2009/10 Estimated	2010/11 Proposed
	EMPLOYEE BENEFITS					
521300	Retiree Health Benefits		13,782	18,285	18,285	22,600
	Subtotal:		13,782	18,285	18,285	22,600
	SUPPLIES & SERVICES					
	SUPPLIES & EXPENSES					
	CONTRACTUAL SERVICES					
533050	Health Benefit Plan Administration	1,070	1,828	2,200	2,200	2,200
	Subtotal:	1,070	1,828	2,200	2,200	2,200
	INSURANCE					
534010	Liability (ABAG PLAN)	65,532	79,288	90,000	75,382	90,000
534020	Worker's Compensation (Bay Cities)	88,946	102,347	120,000	113,755	120,000
534030	Property (ABAG PLAN)	4,888	4,998	5,500	5,621	5,500
534040	Public Officials EO (ABAG PLAN)	770	770	800	805	800
534060	Employment Practices Liability	-	0	0	0	15,600
534070	Risk Management	-	0	3,600	3,600	0
	Subtotal:	\$ 160,136	\$ 187,403	\$ 219,900	\$ 199,163	\$ 231,900
	INTERGOVERNMENT, AGENCY & JPA					
535010	Animal Control JPA	83,100	84,885	84,476	84,406	89,447
535020	Cable Telecommunication JPA	18,500	23,808	21,098	15,123	21,098
535030	Chamber of Commerce TOT 1%	32,500	35,878	35,000	29,182	35,000
535040	Transportation Authority of Marin JPA	14,011	14,618	14,000	14,618	14,000
535050	MERA Radio Acquisition JPA (Bond)	44,342	44,352	45,672	44,403	45,672
	MERA Radio Acquisition JPA (Operating)	38,729	37,152	42,578	37,039	42,578
535060	Emergency Management Planning JPA	5,118	5,118	5,646	5,646	5,646
535070	Hazardous Materials JPA	1,385	3,999	3,800	2,088	3,800
535120	Richardson Bay Regional Agency JPA	17,863	20,763	20,763	20,763	20,763
535140	Stormwater Runoff (MCSTOPP) JPA	23,461	24,556	25,000	24,535	25,000
535180	MCCMC Lobbyist	2,500	2,449	2,500	2,500	2,500
535200	LAFCO	7,235	4,505	7,300	6,970	7,300
535210	Marin Map	9,000	9,000	9,000	9,000	9,000
535220	Marin General Services Authority	20,000	12,956	14,371	15,597	14,371
535240	Cal Fire Contract (Angel Island)					17,000
535100	Marin Mediation Services	1,800	-	1,800	1,800	1,800
535240	ICLEI Contribution	-	600	2,600	2,600	2,600
535250	Marin Clean Energy JPA		2,050	2,000	2,000	2,000
	Subtotal:	\$ 319,544	326,689	337,604	318,270	359,575
	TOTAL DEPARTMENT	\$ 480,750	\$ 529,702	\$ 577,989	\$ 537,918	\$ 616,275

HOUSING

Acct No.	Account Description	2007/08 Actual	2008/09 Actual	2009/10 Adopted	2009/10 Estimated	2010/11 Proposed
	SUPPLIES & SERVICES					
	DEPARTMENT SUPPLIES & EXPENSES					
531050	Bank Charges & Fees	275	272	275	221	275
531100	Property Tax Payments	-	-	-	-	-
	Subtotal:	\$ 275	\$ 272	\$ 275	\$ 221	\$ 275
	CONTRACTUAL SERVICES					
533010	Contractual services (Cost Recovery)	-	-	-	-	-
	Subtotal:	\$ -	\$ -	\$ -	\$ -	\$ -
	INTERGOVERNMENT, AGENCY & JPA					
535110	Marin Renters Rebate (MHA)	4,018	4,018	4,100	4,018	4,100
535230	Marin Housing Authority JPA	11,356	11,356	11,500	10,764	11,500
535260	Homeward Bound Contribution		-	8,850	8,850	8,850
	Subtotal:	\$ 15,374	\$ 15,374	\$ 24,450	\$ 23,632	\$ 24,450
	Total Supplies & Services:	\$ 15,649	\$ 15,646	\$ 24,725	\$ 23,853	\$ 24,725
	Total:	\$ -	\$ -	\$ -	\$ -	\$ -
	TOTAL DEPARTMENT	\$ 15,649	\$ 15,646	\$ 24,725	\$ 23,853	\$ 24,725

Non-Departmental

Town Owned Housing

NON-DEPARTMENTAL-HOUSING

Acct No.	Account Description	2007/08 Actual	2008/09 Actual	2009/10 Adopted	2009/10 Estimated	2010/11 Proposed
	SUPPLIES & SERVICES					
	DEPARTMENT SUPPLIES & EXPENSES					
531100	Property Tax Payments	4,878	4,466	5,100	5,100	5,100
	Subtotal:	\$ 4,878	\$ 4,466	\$ 5,100	\$ 5,100	\$ 5,100
	CONTRACTUAL SERVICES					
533010	Contractual services (Cost Recovery)	3,000	3,600	3,600	3,600	3,600
	Subtotal:	\$ 3,000	\$ 3,600	\$ 3,600	\$ 3,600	\$ 3,600
	EQ SUPPLIES & MAINTENANCE					
536110	Property Management (HOA)	32,000	32,646	36,000	33,203	36,000
	Subtotal:	\$ 32,000	\$ 32,646	\$ 36,000	\$ 33,203	\$ 36,000
	ALLOCATED COSTS					
539010	Insurance-Property	300	-	300	300	300
	Subtotal:	\$ 300	\$ -	\$ 300	\$ 300	\$ 300
	Total Supplies & Services:	\$ 40,178	\$ 40,712	\$ 45,000	\$ 42,203	\$ 45,000
	CAPITAL EXPENSES					
561140-	Facility Alteration/Improvement	-	-	-	-	-
-640120	Unit-2	-	-	2,500	12,532	2,500
-640103	Unit-3	-	-	2,500	-	2,500
-640106	Unit 6	-	-	2,500	-	2,500
-640111	Unit-11	-	-	2,500	-	2,500
-640114	Unit-14	150	-	2,500	-	2,500
-640118	Unit-18	-	-	2,000	-	2,000
-640132	Unit-32 (Sold 2005)	-	-	-	-	-
	Total:	\$ 150	\$ -	\$ 14,500	\$ 12,532	\$ 14,500
	TOTAL DEPARTMENT	\$ 37,328	\$ 40,712	\$ 59,500	\$ 54,735	\$ 59,500

Non-Departmental

BELVEDERE-TIBURON LIBRARY AGENCY

Acct No.	Account Description	2007/08 Actual	2008/09 Estimated	2009/10 Proposed	2009/10 Estimated	2009/10 Proposed
	SUPPLIES & SERVICES					
	INTERGOVERNMENT, AGENCY & JPA					
535900	Payment to Library Agency (Property Tax proceeds)	1,265,680	1,354,058	1,377,490	1,377,490	1,363,715
	Subtotal:	\$ 1,265,680	\$ 1,354,058	\$ 1,377,490	\$ 1,377,490	\$ 1,363,715
	Total Supplies & Services:	\$ 1,265,680	\$ 1,354,058	\$ 1,377,490	\$ 1,377,490	\$ 1,363,715
	TOTAL DEPARTMENT	\$ 1,265,680	\$ 1,354,058	\$ 1,377,490	\$ 1,377,490	\$ 1,363,715

CAPITAL OUTLAY & ALLOWANCE

Planned Capital Outlay Purchases

Planned Technology Outlay Purchases

Depreciation Allowance Schedule

Total proposed Department capital outlay purchases equal \$54,000. This amount is \$68,000 less than the total Depreciation Allowance charged to the Departments. On occasion the depreciation allowance is more than the planned purchases and excess funds are held in the Reserve for years when the allowance is less than the proposed purchases. There are sufficient funds to cover the planned purchases.

Total proposed Department technology outlay purchases equal \$92,600. This amount is less than the total amount of revenues anticipated for the Technology Fund.

Operating Departments are charged a "Depreciation Allowance" that is paid from the Operating Fund to the General Fund Capital Equipment Replacement Reserve. The Depreciation Allowance represents an estimate of the annual amount that Departments are to be assessed in order to fund future equipment purchases. Planned Department Capital Outlay purchases are made from the Capital Equipment Replacement Reserve.

CAPITAL OUTLAY

Fiscal Year 2010/11

Planned Capital Outlay Purchases

DEPARTMENT & ITEM DESCRIPTION	AMOUNT
TOWN ADMINISTRATION	
Total Town Administration	\$ -
COMMUNITY DEVELOPMENT	
Total Community Development	\$ -
POLICE	
Replace One Patrol Vehicle and Set Up	\$40,000
Total Police	\$ 40,000
PUBLIC WORKS	
Slit Seeder	5,500
Acquatic Mower	8,500
Total Public Works	\$ 14,000
Total Planned Capital Outlay Purchases:	\$ 54,000

CAPITAL OUTLAY

Fiscal Year 2010/11

Planned Technology Outlay Purchases

DEPARTMENT & ITEM DESCRIPTION	AMOUNT
TOWN ADMINISTRATION	
Miscellaneous Computer Parts (7)	1,750
3 Computer Replacements (Manager, Dir. Admin. Svcs, Town Clerk)	3,500
Software Licenses (MS Office 2007, Adobe Upgrade)	2,300
Outside Consultant for Special Projects (Website Redesign, Misc.)	12,000
Fax Machine	500
Desk Telephone Replacements (6)	1,500
Total Town Administration	<u>21,550</u>
COMMUNITY DEVELOPMENT	
4 Computer Replacement (Building Official, Asst. to BO, Assoc. Planner, Permit Clerk)	5,000
Miscellaneous Computer Parts (8)	2,000
ArcView License	2,800
LaserFische Annual License & Maintenance	5,000
PermitSoft Annual Maintenance Fee	14,400
Outside Consulting Services	5,000
Mobile Data Card - Permit Soft	750
Fax Machine	500
Total Community Development	<u>35,450</u>
POLICE	
Miscellaneous Computer Parts (10)	2,500
2 Desktop Computer Replacements (Sergeants, Patrol1)	2,500
1 Notebook Computer	1,250
New Server w/licenses	6,000
Backup System for New Server	6,000
Departmental Copy Machine	9,000
Microsoft Officer 2007 Licenses (7)	1,400
Replacement Desk Phones (3)	750
Total Police	<u>29,400</u>
PUBLIC WORKS	
Miscellaneous Computer Parts (5)	1,250
Desktop Computer (Front Office)	1,250
ArcGIS Publisher Single User License	2,700
Printer - Fuel System	500
Upgrade Corporation Yard Internet Access (Roll Over from FY 2006-07)	500
Total Public Works	<u>6,200</u>
Total Planned Capital Outlay Purchases:	<u>92,600</u>

Program: **CAPITAL IMPROVEMENT PLAN**

Schedules: **Overview of Project Funding**
Street Improvements
Drainage Improvements
Community Development Improvements

The Town's proposed Capital Improvement Plan is funded with a blend of Town resources, grants, and improvement bond financing. Total planned improvements are \$7,420,000, of which 61% or \$4,368,700 will be funded by assessment district funds. The remaining \$3,051,300 will be funded through Town reserve, restricted funds and local grants and contributions.

Streets Improvements

The Town's regular street maintenance program is funded primarily with State Gas Tax, General Fund Streets & Drainage and Tiburon Street Impact funds. The Gas Tax Fund receives approximately \$200,000 annually and the Street Impact Fund is expected to receive \$325,000 in Fiscal Year 2010/11. A total of \$7505,000 is allocated for planned street improvements in Fiscal Year 2010/11.

Drainage Improvements

Current and proposed Drainage Improvements are funded primarily with resources of the General Fund Streets & Drainage Reserve and the Drainage Impact Fund. A total of \$150,000 is allocated for planned drainage improvements in Fiscal Year 2010/11.

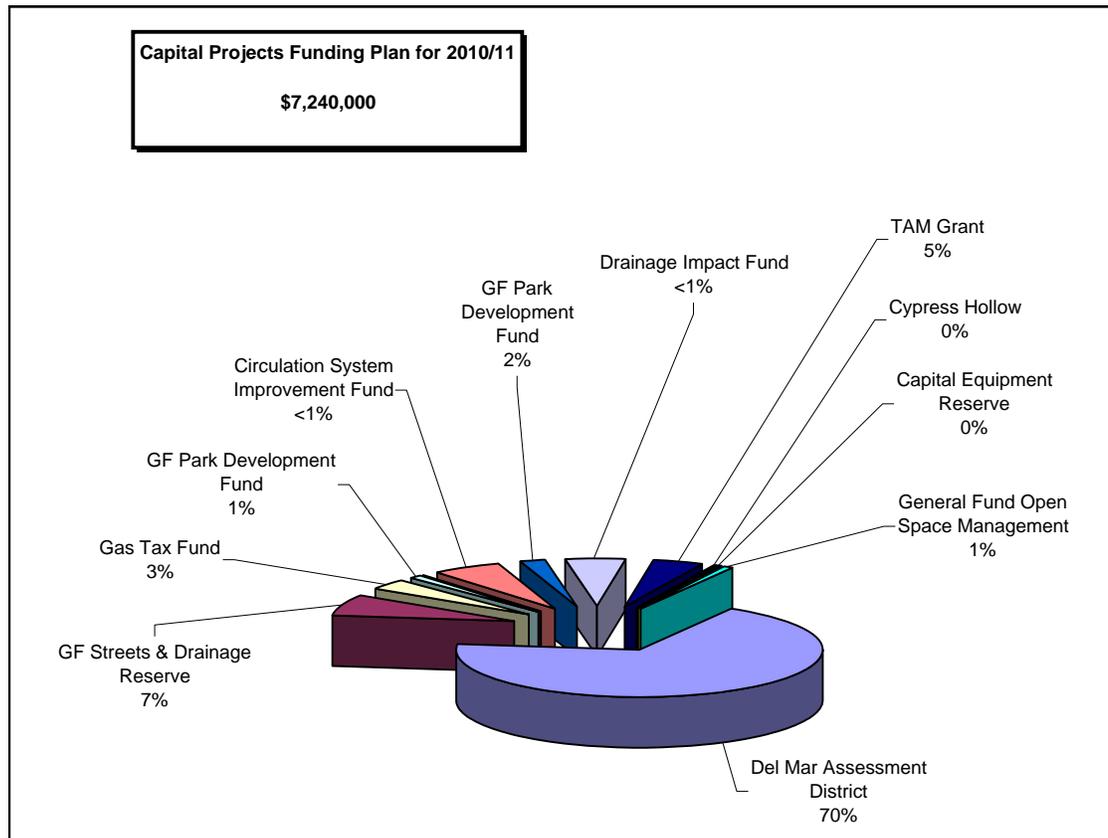
Community Development Improvements

The Del Mar Undergrounding Utility project comprise the major portion of the Community Development Improvement funding in FY 2010/11. In addition other funding sources include the General Fund Infrastructure & Facility Fund, Public Works Corporation Yard Improvement Fund, Park Development, Streets and Drainage, and the General Fund. A total of \$6,340,000 is allocated for planned community development improvements in Fiscal Year 2010/11.

CAPITAL PROJECTS FUNDING - ALL CATEGORIES

Planned Capital Projects Funding

Del Mar Assessment District	4,638,700
GF Streets & Drainage Reserve	496,000
Gas Tax Fund	230,000
GF Park Development Fund	75,000
Circulation System Improvement Fund	15,000
Street Impact Fund	414,000
Drainage Impact Fund	150,000
General Fund Infrastructure & Facilities	344,300
TAM Grant	314,000
Cypress Hollow	\$ 5,000
Capital Equipment Reserve	\$ 30,000
General Fund Open Space Management	50,000
Long Range Planning	35,000
Ned's Way Grant	187,500
Local Agency Contributions	169,500
Measure "A"	86,000
Total Funding	7,240,000



Street Improvement Projects

Project	Notes	Status	Proposed Funding Source	AMOUNT
Streets Resurfacing & Improvement				
Streets selected from PMS List Maintaining PCI	Annual Street Improvement List Plus Reed Ranch and Ridge Road	Funded Annually	Gas Tax \$230,000 Street Impact Fund \$399,000 Measure "A" Funds \$86,000	715,000
Contingency Provision	Emergency, Non-Scheduled	Funded Annually	Street Impact Fund	15,000
Traffic Safety Improvements				
Tiburon Blvd. @ Stewart Drive	Town Contributions to CAL/TRANS project	Carry Forward	Circulation System Improvement Fund	15,000
Traffic Calming Improvements	Various Locations	Funded Annually	General Fund Streets & Drainage	5,000
Total Proposed Streets Projects				\$ 750,000

Drainage Improvement Projects

Project Description	Notes	Status	Proposed Funding Source	AMOUNT
Drainage Improvement Program	Various Location from Master Plan	Funded Annually	Drainage Impact Fund	150,000
Total Proposed Drainage Projects				\$ 150,000

Community & Miscellaneous Projects

Location/Project	Project Notes	Status	Proposed Funding Source
Del Mar Utility Undergrounding	Utility Undergrounding Project	Carry Forward	Construction and Inspection Bond Issuance Costs District Engineering Bond Proceeds 4,638,700 GF Infrastructure & Facility 221,300
Lyford Parking Lot	Formalize Parking Lot Along Tiburon Boulevard	Carry Forward \$270,000 of \$370,000	GF Streets & Drainage 471,000 TAM Grant 314,000
Open Space Management	Vegetation Clearance	Funded Annually	General Fund Open Space Mgmt.
Open Space Management Plan	Consultant Services	Carry Forward	General Fund Open space Mgmt.
Recreation Master Plan	Consultant Services	Carry Forward	Long Range Planning (Belvedere \$12,500)
Railroad Marsh Maintenance	Vegetation Clearance	Varies Annually	General Fund Infrastructure & Facility
Fountain Plaza	Major Maintenance	New	GF Park Development
Downtown	Master Plan	New	Long Range Planning Fund
License Plate Reader Cameras	Purchase and Installation	Carry Forward	Capital Equipment Replacement 30,000 Belvedere/County Contribution 52,000 General Fund Infrastructure & Facility 48,000
Blackie's Pasture	Town Sign and Related Improvements	New	GF Park Development
Median Rehab. and Maintenance	Tiburon Blvd. between Cecilia and Bay Vista - Engineering Study	New	General Fund Infrastructure & Facility

Accessibility

Curb Ramps and Misc. Sidewalk Improvements	Various Locations	On-going	General Fund Streets & Drainage
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Buildings & Facilities

HVAC Capital Upgrades	Annual Allocation	Funded Annually	GF Infrastructure & Facility
Lyford's Tower	Rebuild Outer Wall		GF Infrastructure & Facility
Ned's Way Recreation Facilities	Modular Building and Site Improvements		Per Capita Grant 187,500 Belvedere 67,500
Town Hall	Repaint Back Fence & Generator	New	General Fund Infrastructure & Facility

Park Facilities

Belveron Mini-Park	Planting & Path Restoration	New	General Fund Park Development
Cypress Hollow	Landscaping Renovation	New	Cypress Hollow LLD
Multi-Use Path	Path Maintenance	New	General Fund Park Development
Blackie's Pasture	Repave Parking Lot	New	General Fund Park Development

Total Proposed Projects

ar 2010/11

AMOUNT

4,340,000
320,000
200,000

785,000

40,000

10,000

50,000

25,000

5,000

35,000

130,000

10,000

20,000

20,000

10,000

20,000

250,000

5,000

20,000

5,000

20,000

20,000

\$ 6,340,000

Five Year Capital Improvement Program

FY 2011-2015

	Anticipated FY 2010/11	Anticipated FY 2011/12	Anticipated FY 2012/13	Anticipated FY 2013/14	Anticipated FY 2014/15
Street Improvements					
Mar West - Esperanza to Paradise Annual Pavement Management Program Federal Stimulus Projects Annual Streets Carry Over FY 2008-09 Annual Failed Street Program Carry Over FY 2008-09 Failed Streets Program Paradise Drive Foundation Repair Del Mar A/D Overlay	715,000	650,000	650,000	650,000	650,000
Contingency Street Repairs	15,000	15,000	15,000	15,000	15,000
Reed School Bridge on Tiburon Blvd. Stewart Drive @ Tiburon Blvd. Intersection	15,000				
Annual Traffic Calming	5,000	5,000	5,000	5,000	5,000
Safe Routes to School - Del Mar					
Street Improvements	\$750,000	\$1,670,000	\$670,000	\$670,000	\$670,000
Drainage Improvements					
Annual Drainage Improvements	150,000	250,000	250,000	250,000	250,000
Annual Culvert/Inlet Improvements	0	15,000	15,000	15,000	15,000
Drainage Improvements	\$150,000	\$265,000	\$265,000	\$265,000	\$265,000
Community Improvements					
Miscellaneous					
Del Mar Utility Underground District	4,860,000				
Shoreline Park Rip Rap Restoration		50,000			
San Rafael Avenue Seawall (Contribution)		50,000			
Fountain Plaza Maintenance	5,000				
Formalized Parking Lot @ Lyford Dr.	785,000				
Open Space Master Plan	10,000				
Open Space Maintenance Program	40,000	30,000	30,000	30,000	30,000
Paradise Drive Maintenance Agreement					
Recreation Master Plan	50,000				
Rail Road Marsh Maintenance	25,000	20,000	20,000	20,000	20,000
Median Rehabilitation & Maintenance	20,000	20,000	20,000	20,000	20,000
Downtown Master Plan	35,000				
License Plate Reader Camera	130,000				
Accessibility					
Curb Ramps/Misc Sidewalk Improvements	20,000	7,500	7,500	7,500	7,500

Five Year Capital Improvement Program

FY 2011-2015

	Anticipated FY 2010/11	Anticipated FY 2011/12	Anticipated FY 2012/13	Anticipated FY 2013/14	Anticipated FY 2014/15
Buildings/Facilities					
Town Hall Paint Back Fence & Generator	5,000				
Ned's Way Recreation Facility	250,000				
Town Hall Carpet Replacement			12,000	12,000	
Replace Tower Clocks		16,000			
Repairs to Lyford's Tower	20,000				
Repave Donahue Building Parking Lot		10,000			
Public Works Corp Yard Design					
Public Works Corporation Yard Construction					
HVAC Upgrades	10,000				
Park Facilities					
Cypress Hollow Landscape Renovation	5,000				
Replace Cypress Hollow Park Fence					
Zelinsky Park Renovation					
MUP Path Renovation	20,000				
Belveron Mini-Park Renovation	20,000				
Blackie's Pasture Parking Lot Repavement	20,000				
Blackie's Pasture Garden Irrigation Upgrade					
Restore Blackie's Community Sign	10,000				
Community Improvements	\$6,340,000	\$203,500	\$89,500	\$89,500	\$77,500
TOTAL ALL CAPITAL IMPROVEMENTS	\$7,240,000	\$2,138,500	\$1,024,500	\$1,024,500	\$1,012,500

Program: **DEBT SERVICE PROGRAM**

Schedules: **Bond Issue Information
Principal, Interest & Fiscal Fees**

Commentary: The Town's Debt Service Program is comprised of municipal bond issues associated with the financing of public improvements in specific neighborhood, subdivision or development areas. Such issues have generally included 1915 Act, Mello-Roos Community Facilities Act, and Marks-Roos Local Bond Pooling Act bonds.

Debt Service Program

Fiscal Year 2010/11

Principal, Interest & Fees

Bond Issue	Principal	Interest	Fiscal Fees	TOTAL
Main Street Assessment District	18,000	18,459	3,200	39,659
Stewart Drive Assessment District	40,000	63,193	7,000	110,193
Tiburon Public Facilities Financing Authority	10,000	4,800	2,500	17,300
Via Capistrano Assessment District	11,000	4,216	2,100	17,316
Lyford Cove Assessment District	75,000	174,011	12,000	261,011
Del Mar Valley Assessment District	80,000	179,770	14,000	273,770
Total Debt Service:	\$ 234,000	\$ 444,449	\$ 40,800	\$ 719,249

Bond Issue Information

Issue	Description
Del Mar Valley Undergrounding Assessment District	Del Mar Valley Undergrounding Assessment District – Dated July 2005. Limited obligation 1915 Improvement Bonds. Amount, at \$4,084,700, with an interest rate range of 2.7% to 4.85% for 30 years. The bonds were issued to finance the relocation of utility services to below ground locations for approximately 220 home in the Del Mar Valley residential area.
Lyford Cove Undergrounding Assessment District	Dated March 2005. Limited Obligation 1915 Improvement Bonds. Amount \$3,800,000 with an interest range from 2.250 to 5.100%. Term 2006 to 2034. The bonds were issued to finance utility services to below ground locations in the Lyford Cove residential area.
Main Street Assessment District	Dated December 1999. 1913 Act Improvement Bonds. Amount \$408,513, at 6.30%. Term 2000 to 2020. The bonds were issued to finance the construction and acquisition of public improvements - primarily street and sidewalk reconstruction on Main Street.
Stewart Drive Undergrounding Assessment District	Dated July 2001. Limited Obligation, 1913 and 1915 Improvement Bonds. Amount \$1,465,500, Interest Rate range from 3.250% to 5.300%. Term 2002 to 2029. The bonds were issued to finance the relocation of utility services to below ground locations in the Stewart Drive residential area.
Tiburon Public Facilities Financing Authority - Marks-Roos Revenue Bonds	Dated May 1990. Marks-Roos Local Bond Pooling Act Bonds. Amount \$7,948,000, at 6.60% to 7.90%. Term 1991 to 2015. The Marks-Roos bonds are secured with special assessment and tax revenues of the Via Capistrano, Hillhaven, Cibrian Drive, and Point Tiburon districts. In May 1990, the Town formed the Tiburon Public Facilities Financing Authority (TPFFA), issued and sold \$7,948,000 of Marks-Roos for the purpose of financing and acquiring public improvements. In September 1996, the Town Council, acting as the TPFFA, authorized refunding of the 1990 Marks-Roos Revenue Bonds. A total of \$4,125,000 of refunding revenues bonds were issued, and the bonds of the aforementioned districts were refinanced, and the term of the Point Tiburon Bonds was reduced by two years.
Via Capistrano Assessment District	Dated July 1990. 1915 Act Improvement Bonds. Amount \$225,000, at 7.70% to 7.90%. Term 1991 to 2015. The bonds were issued to finance the widening of Via Capistrano and for changing the street from one-way to two-way access. Special assessment revenues of the district are used for debt service requirements of the Marks-Roos bonds. The 1996 refunding of the TPFFA bonds resulted in the bond issuance of \$177,000, with a term 1997 to 2015, at 4.75% to 5.05%

TIBURON REDEVELOPMENT AGENCY

Fund Statements

General Tax Increment Fund

Housing Set-Aside Fund

The Redevelopment Project Area comprises approximately fifty-five (55) acres of land in downtown Tiburon, including the thirty-eight (38) acre Southern Pacific property, the former Town Hall site (now Chandler's Gate), Reed School, and portions of the Tiburon Peninsula Club property and Tiburon Boulevard.

The objective of the Agency was to stimulate development of the former downtown Southern Pacific property in a manner consistent with the Tiburon Downtown Plan, and maintain a balance of uses for residential, office and commercial, open space and public facilities in keeping with the goals of the Town' General Plan. The Redevelopment Agency was to assist in financing a portion of the cost of the public infrastructure improvements and site preparation activities essential to the full development of the property.

In April 1985, Tiburon formed a Community Facilities District for the purpose of assisting in the financing of the Point Tiburon public improvements. The District authorized the Town Council to annually levy a Special Tax, within specified limits, solely to service bonded indebtedness. The annual Special Tax represented the difference in the amount of funds available from general tax increment proceeds and the annual debt service requirement cost.

In any year in which the Redevelopment Agency received the full amount of annual tax increment to which it was entitled pursuant to the Fiscal Agreement, the Agency paid \$472,500 to the Point Tiburon Community Facilities District. In Fiscal Year 2001-02 the Agency made its final payment in the amount of \$379,863.

However, State law requires that the Redevelopment Agency achieve its housing goals. The Agency is required to produce at least an additional four Very Low Income housing units. Given the local cost of developing housing and the current fund balance in the Housing Set-Aside fund, the Agency it is uncertain when it will have sufficient revenues to fund its housing obligation, but has maintained an up-to-date Housing Implementation Plan that identified suitable locations for the creation of such housing within the Redevelopment Project Area.

Agency General Increment Fund
 Overview of Revenues, Expenditures & Changes in Fund Balance

	2007/08 Actual	2008/09 Adopted	2009/10 Proposed	2009/10 Estimated	2010/11 Proposed
REVENUES					
Tax Increment	30,039	-	-	-	-
Investment Earnings	10,387	7,500	-	-	-
Other Revenue	-	-	-	-	-
Total Revenue:	\$ 40,426	\$ 7,500	\$ -	\$ -	\$ -
EXPENDITURES					
Salary & Wages	-	-	-	-	-
Employee Benefits	-	-	-	-	-
Supplies & Services	-	-	-	-	-
Legal Services	-	-	-	-	-
Financial Services	-	1,000	-	-	2,000
ERAF Shift	-	-	-	-	-
Administrative Charge	2,000	-	-	-	-
Debt Service Pmt CFD	-	-	-	-	-
Capital Outlay Allowance	-	-	-	-	-
Capital Outlay Equipment	-	-	-	-	-
Capital Projects	-	-	-	-	-
Total Expenditures:	\$ 2,000	\$ 1,000	\$ -	\$ -	\$ 2,000
OPERATING NET	38,426	6,500	-	-	(2,000)
OTHER SOURCES (USES)					
Advances to Other Fund	-	-	-	-	-
Total Sources (Uses):	\$ -	\$ -	\$ -	\$ -	\$ -
FUND BALANCE					
Opening, July 1	\$ 247,119	\$ 253,119	\$ 264,119	\$ 264,119	\$ 264,119
Closing, June 30	\$ 285,545	\$ 259,619	\$ 264,119	\$ 264,119	\$ 262,119

**Agency Housing Set-Aside Fund
Overview of Revenues, Expenditures & Changes in Fund Balance**

	2007/08 Actual	2008/09 Actual	2009/10 Budget	2009/10 Estimated	2010/11 Proposed
REVENUES					
Tax Increment	10,793	-	-	-	-
Investment Earnings	34,772	17,500	12,500	12,500	12,500
Other Revenue					
Total Revenue:	\$ 45,565	\$ 17,500	\$ 12,500	\$ 12,500	\$ 12,500
EXPENDITURES					
Salary & Wages					
Employee Benefits					
Supplies & Services					
Legal Services	-	1,500	1,500	1,500	1,500
Financial Services	-	1,000	1,000	1,000	2,000
Administrative Charge	-	-	-	-	-
Other - Special Deposit					
Capital Outlay Allowance					
Capital Outlay Equipment					
Capital Projects	-	-	-	-	-
Total Expenditures:	\$ -	\$ 2,500	\$ 2,500	\$ 2,500	\$ 3,500
OPERATING NET	45,565	15,000	10,000	10,000	9,000
OTHER SOURCES (USES)					
Advances to Other Fund	-	-	-	-	-
Total Sources (Uses):	\$ -	\$ -	\$ -	\$ -	\$ -
FUND BALANCE					
Opening, July 1	\$ 1,456,320	\$ 1,478,820	\$ 1,493,820	\$ 1,503,820	\$ 1,513,820
Closing, June 30	\$ 1,501,885	\$ 1,493,820	\$ 1,503,820	\$ 1,513,820	\$ 1,522,820